



BOARD OF TRUSTEES
Community College District No. 522
Belleville Campus
Marsh Conference Room
May 20, 2009
AMENDED AGENDA

- I. CALL TO ORDER AT 5:00 P.M. BY CHAIRMAN**
- II. PLEDGE OF ALLEGIANCE**
- III. ROLL CALL BY SECRETARY**
- IV. PUBLIC COMMENTS**
- V. CONSIDERATION OF APPROVAL OF ITEMS ON THE CONSENT AGENDA**

- **VI. APPROVAL OF MINUTES**

- A. Regular Board Meeting of April 15, 2009**

- **VII. APPROVAL OF BILLS**

Education Fund	\$3,050,985.37
Operations & Maintenance Fund	444,279.86
Operations & Maintenance Fund Restricted	973,535.23
Bond & Interest Fund	491,562.50
Restricted Purposes Fund	269,137.12
Trust & Agency Fund	114,897.21
Liability, Protection & Settlement Fund	90,349.13
Self Insurance Fund	35,023.29

Grand Total All Funds: \$5,469,769.71

- **VIII. PLANNING AND POLICY COMMITTEE REPORT**

- A. ADOPTION OF PROPOSED AMENDMENTS TO BOARD POLICY #3005, RECRUITMENT, SELECTION AND APPOINTMENT OF FACULTY AND STAFF**
 - 1. Consideration of the recommendation to adopt amendments to Board Policy #3005, Recruitment, Selection and Appointment of Faculty and Staff.**

- B. ADOPTION OF PROPOSED AMENDMENTS TO ADMINISTRATIVE PROCEDURE #6007AP, PURCHASING**
 - 1. Consideration of the recommendation to adopt amendments to Administrative Procedure #6007AP, Purchasing.

- C. FIRST READING OF PROPOSED AMENDMENTS TO BOARD POLICY #5011 AND ADMINISTRATIVE PROCEDURE #5011AP, ENROLLMENT**
 - 1. Consideration of the recommendation of first reading of proposed amendments to Board Policy #5011 and Administrative Procedure #5011AP, Enrollment.

- D. FIRST READING OF PROPOSED AMENDMENTS TO BOARD POLICY #8012 AND ADMINISTRATIVE PROCEDURE #8012AP, PUBLIC INFORMATION AND ADVERTISING**
 - 1. Consideration of the recommendation of first reading of proposed amendments to Board Policy #8012 and Administrative Procedure #8012AP, Public Information and Advertising.

IX. FACILITIES AND FINANCE COMMITTEE REPORT

■ A. CHANGE ORDERS

- 1. Consideration of the recommendation to approve Change Order RFP #G-31 in the amount of \$12,088.31 to Poettker Construction Co., Inc., Breese, Illinois to install drain valve in irrigation system at the Academic Building.
- 2. Consideration of the recommendation to approve Change Order RFP #G-36 in the amount of \$6,152.53 to Poettker Construction Co., Inc., Breese, Illinois to clean and seal cast stone on building interior of Academic Building.
- 3. Consideration of the recommendation to approve Change Order RFP #G-38 in the amount of \$20,727.46 to Poettker Construction Co., Inc., Breese, Illinois to install way finding signs around the Academic Building.
- 4. Consideration of the recommendation to approve Change Order #012 in the amount of \$5,194.00 to Calhoun Construction, Belleville, Illinois to convert fire doors to FDO-B auto reset, battery backup, and safety reversing system for the Belleville Campus Main Complex Renovation project.

■ B. FACILITIES BID AWARDS

- 1. Consideration of the recommendation to award the lowest responsible bid to Plocher Construction Co., Inc., Highland, Illinois in the amount of \$37,500.00 to provide signs at the Bike Trail at the Belleville Campus.

2. **Consideration of the recommendation to award the lowest responsible bid to Comm Squad, Inc., Lebanon, Illinois in the amount of \$28,747.00 using bond dollars to install voice and data cable in areas under renovation in the Main Complex; Cyber Lounge; Culinary Arts classroom; Success Center; and College Activities conference room at the Belleville Campus.**

■ **C. VERIZON-ILLINOIS LOCAL GOVERNMENT AGREEMENT**

1. **Consideration of the recommendation to approve Verizon-Illinois Local Government agreement to provide cell phone costs based on usage only at a rate of \$.07 per minute.**

■ **D. QUALITY BASED SELECTION PROCESS FOR ARCHITECTURAL FIRM**

1. **Consideration of the recommendation to authorize administration to implement the Quality Based Selection process to select possible firms to provide architectural services to the College.**

■ **E. FINANCE BID AWARDS**

1. **Consideration of the recommendation to award the lowest responsible bid for furniture at the Sam Wolf Granite City Campus as follows:**

Files and Storage Systems	Interior Investments, Inc. St. Louis MO	\$ 35,407.50
Freestanding System Furniture	Interior Investments, Inc. St. Louis MO	\$110,973.50
Open Line Products	Egyptian Business Furniture Belleville IL	\$ 40,080.67
Herman Miller “Caper” Chairs	Interior Investments, Inc. St. Louis MO	\$ 29,047.00
Steelcase “Leap” Chairs	Egyptian Business Furniture Belleville IL	\$ 27,402.78
Total Bid		\$242,911.45

2. **Consideration of the recommendation to award the lowest responsible bid for outdoor furniture to Egyptian Business Furniture, Belleville IL in the amount of \$79,251.00.**

3. **Consideration of the recommendation to award the lowest responsible bid for furniture in Room 2460 at the Belleville Campus as follows:**

Steelcase Products	Egyptian Business Furniture Belleville IL	\$10,497.00
Herman Miller “Caper” Chairs	Interior Investments, Inc. St. Louis MO	\$ 4,021.00
Total Bid		\$14,518.00

F. FY 2010 BUDGET DEVELOPMENT-TUITION INCREASE

1. **Consideration to adopt the Budget Calendar and funding plan.**
2. **Consideration to increase tuition by \$10.00 credit hour effective for the Fall 2009 term.**

■ X. PERSONNEL, PROGRAMS, AND SERVICES COMMITTEE REPORT

A. GRANT

1. **Consideration of the recommendation to accept a grant award.**

B. AGREEMENTS

1. **Consideration of the recommendation to approve agreements.**

C. GIFTS TO THE COLLEGE

1. **Consideration of the recommendation to accept gifts to the college.**

D. COURSE FEE ADJUSTMENTS

1. **Consideration of the recommendation to approve course fee adjustments.**

E. COMMERCIAL MAINTENANCE MECHANICS ASSOCIATE OF APPLIED SCIENCE DEGREE AND CERTIFICATE

1. **Consideration of the recommendation to approve the Commercial Maintenance Mechanics Associate of Applied Science degree and certificate.**

F. RETIREMENT NOTIFICATIONS

1. **Consideration of the recommendation to accept the retirement notification of Dr. Gail Fleming, Associate Professor of Music at the Belleville Campus, effective August 1, 2011.**
2. **Consideration of the recommendation to accept the retirement notification of Darice Palmier, Associate Professor of Music at the Belleville Campus, effective June 1, 2011.**

3. Consideration of the recommendation to accept the retirement notification of Cheryl Hutchison, Coordinator/Assistant Professor of the Medical Assistant program at the Belleville Campus, effective June 1, 2011.
4. Consideration of the recommendation to accept the retirement notification of Margaret Barlow, Secretary in the Counseling Center at the Belleville Campus, effective July 1, 2010.

G. APPOINTMENTS

1. Consideration of the recommendation to appoint an Assistant Scheduling Coordinator/Instructional Services Specialist effective May 26, 2009 at Grade 4 of the 2008-2009 SWIC Educational Employees IFT-AFT Local 6224 salary schedule at an annual salary of \$25,314.
2. Consideration of the recommendation to appoint a full-time tenure track Emergency Medical Technician/Paramedic Coordinator & Assistant Professor in the Allied Health Department at the Belleville Campus with district-wide responsibilities effective August 17, 2009 at the Below Masters, Step 3 level (\$44,559) on the 2009-2010 faculty salary schedule.
3. Consideration of the recommendation to appoint a Network Operations Center (NOC) Manager assigned to the Belleville Campus with district-wide responsibilities effective May 21, 2009 at an annual salary of \$53,000 with employment subject to the provisions of the Personnel Procedures for Administrators.
4. Consideration of the recommendation to appoint a Student Accounts Receivable Clerk, Business Office at the Belleville Campus effective May 21, 2009 at an annual salary of \$25,314 based on Grade 4 of the FY 2008-2009 SWICEE IFT-AFT Local 6224 salary schedule.
5. Consideration of the recommendation to appoint a Grants Administrator effective July 1, 2009 at an annual salary of \$114,602 with employment subject to the provisions of the Personnel Procedures for Administrators.

XI. EXECUTIVE SESSION TO DISCUSS PERSONNEL

XII. POSSIBLE ACTION/S TAKEN AS A RESULT OF EXECUTIVE SESSION

■ XIII. REQUEST FOR AUTHORIZATION FOR PARTIAL STUDENT SUPPORT WHILE ATTENDING A RECOGNIZED PUBLIC COMMUNITY COLLEGE IN THE STATE OF ILLINOIS

<u>NAME</u>	<u>PROGRAM</u>	<u>COLLEGE</u>	<u>PERIOD</u>
Sawyer, Emily	Supported College Transition	Lewis and Clark Community College	Fall 2009 and Spring 2010

XIV. REPORTS

A. PRESIDENT

B. ILLINOIS COMMUNITY COLLEGE TRUSTEE ASSOCIATION

C. BOARD ATTORNEY

XV. MISCELLANEOUS

XVI. ADJOURNMENT