



**MINUTES OF THE SPECIAL MEETING
OF THE BOARD OF TRUSTEES
SOUTHWESTERN ILLINOIS COLLEGE
DISTRICT NO. 522
Marsh Conference Room
Belleville Campus
July 27, 2009**

CALL TO ORDER

A special meeting of the Board of Trustees of Southwestern Illinois College, District No 522, was held Monday, July 27, 2009 in the Marsh Conference Room of the Belleville Campus, 2500 Carlyle Avenue, Belleville, Illinois. Chairman Nick Mance called the meeting to order at 5:31 p.m. and stated the purpose of the special meeting was to recommend a college architect.

ROLL CALL

Trustees present:

Kenneth R. Joseph
Nick Mance
Robert G. Morton
Richard Roehrkas
Eugene Verdu

Trustees absent:

Philip L. Smith
Sam Wolf
David Hobbs, Student Trustee

PUBLIC COMMENTS

There were no public comments.

FACILITIES AND FINANCE COMMITTEE REPORT

Mr. Roehrkas reported the Facilities and Finance Committee held a special meeting on Monday, July 20 to interview architect firms. Twenty-two firms responded to the college's Request for Proposal. The firms were ranked and the top three made presentations, after which they were unanimously ranked by the committee members:

1. Ittner
2. Woolpert
3. Kromm, Rikimaru and Johansen

MOTION 07-27-09:01

Mr. Roehrkasse moved, seconded by Mr. Verdu:

- a. that the Board of Trustees adopts the Facilities and Finance Committee recommendation for the ranking of the top three architectural firms;
- b. that the Board of Trustees authorizes the contract negotiation phase to begin with Ittner, with Board Attorney Garrett Hoerner taking the lead per the steps itemized in the Local Government Professional Services Selection Act; and
- c. that the Board of Trustees requests that the Board Attorney regularly report to the Facilities and Finance Committee as to his progress.

Upon a roll call vote, those members voting aye were Mr. Joseph, Mr. Morton, Mr. Roehrkasse, Mr. Verdu and Mr. Mance. Nays: None. Absent: Mr. Hobbs (opinion), Mr. Smith and Mr. Wolf. **PASSED**

ADJOURNMENT

Mr. Verdu moved, seconded by Mr. Morton, to adjourn the meeting at 5:35 p.m. The motion carried.

Approved: **08-19-09**

Respectfully submitted,

Nick J. Mance
Chairman of the Board of Trustees

Beverly J. Fiss
Secretary to the Board of Trustees