



**MINUTES OF THE REGULAR MEETING  
OF THE BOARD OF TRUSTEES  
SOUTHWESTERN ILLINOIS COLLEGE  
DISTRICT NO. 522  
Performing Arts Room  
Red Bud Campus  
June 18, 2008**

**CALL TO ORDER**

A meeting of the Board of Trustees of Southwestern Illinois College, District No. 522, was held Wednesday, June 18, 2008 in the Performing Arts Room at the Red Bud Campus, 500 West South 4<sup>th</sup> Street, Red Bud, Illinois. Chairman Nick Mance called the meeting to order at 6:05 p.m.

**ROLL CALL**

|                   |                                                                                                                                                    |
|-------------------|----------------------------------------------------------------------------------------------------------------------------------------------------|
| Trustees present: | Kenneth R. Joseph<br>Nick J. Mance<br>Robert G. Morton<br>Richard E. Roehrkas<br>Philip L. Smith<br>Eugene Verdu<br>Joyce Spencer, Student Trustee |
| Trustee absent:   | Sam Wolf                                                                                                                                           |

**PUBLIC COMMENTS**

There were no public comments.

**CONSENT AGENDA**

Chairman Mance referred to the consent agenda items to be considered by the Board of Trustees. Mr. Mance asked if any trustee desired to have any items removed from the consent agenda in order to have them considered separately. There were no items pulled from the consent agenda.

**MOTION 06-18-08:01**

Mr. Smith moved, seconded by Mr. Verdu, to:

- approve the minutes of the special Board meeting of May 12, 2008; the Executive Session of the special Board meeting of May 12, 2008; the Executive Session Review of

May 21, 2008; the Executive Session of Executive Session Review of May 21, 2008; and the regular Board meeting of May 21, 2008;

- approve the bills:

|                                          |                |
|------------------------------------------|----------------|
| Education Fund                           | \$1,231,346.49 |
| Operations & Maintenance Fund            | 331,894.29     |
| Operations & Maintenance Fund Restricted | 134,870.22     |
| Bond & Interest Fund                     | 188,222.50     |
| Restricted Purposes Fund                 | 311,274.22     |
| Trust & Agency Fund                      | 46,142.99      |
| Liability, Protection & Settlement Fund  | 28,339.17      |
| <br>                                     |                |
| Grand Total All Funds:                   | \$2,272,089.88 |

- adopt amendments to Board Policy #2005, Position Description-Board Chairman;
- approve Change Order #G-09 in the amount of \$68,040.99 to Poettker Construction Company, Inc., Breese, Illinois for vinyl floor upgrade for the Academic Building;
- approve the South Campus Development Project at the Belleville Campus;
- approve the Central Campus Site Improvements at the Belleville Campus;
- endorse the 2010 RAMP capital request and submit to ICCB;
- award the lowest responsible bid for Hampden Mobile Power & Instrumentation Console at the Sam Wolf Granite City Campus to Hampden Engineering, East Longmeadow, Massachusetts in the amount of \$14,991.00;
- award the lowest responsible bid for a Spot Welder at the Sam Wolf Granite City Campus to Midwest Collision Equipment, Arnold, Missouri in the amount of \$16,211.78;
- award the lowest responsible bid for Classroom Furniture at the East St. Louis Community College Center to The Peterson Group, Fenton, Missouri in the amount of \$15,721.33;
- sell two pieces of obsolete equipment from the Industrial Machining program and allow the generated revenues to be placed in a Sam Wolf Granite City Campus instructional account for program improvements during FY09;
- approve amendment to agreement between Bi-State Development Agency, St. Clair County Transit District and Southwestern Illinois College to switch from the MetroLink pass pricing program to the fixed pricing program effective January 1, 2008;

- accept renewal of the Employer Training Investment Program Multi-Company Competitive grant (ETIP) from the Department of Commerce and Economic Opportunity in the amount of \$100,000 for the period July 1, 2007 through December 31, 2008 to provide funding for employee training for area companies; (Note: This grant requires a 50% match.)
- accept renewal of continuing grant from the Department of Human Services for the Refugee Immigrant Citizenship Initiative in the amount of \$25,000 for the period July 1, 2008 through June 30, 2009 to assist legal immigrants in attaining citizenship;
- accept renewal of ATS “D” grant from St. Clair Township in the amount of \$7,750 for the period April 1, 2008 through March 31, 2009 to provide funding for vehicle expenses incurred in transportation of the elderly and disabled;
- accept revised ICCB grant in the amount of \$10,000 for the period July 1, 2007 through June 30, 2008 to increase funding for the FY08 College and Career Readiness Pilot Program;
- approve renewal of facility agreement between Jupiter Studios, St. Louis, Missouri and Southwestern Illinois College, District 522 to provide practicum opportunities to students enrolled in the Music Technology instructional program at Southwestern Illinois College;
- approve renewal of facility agreement between KDHX Radio Station, St. Louis, Missouri and Southwestern Illinois College, District 522 to provide practicum opportunities to students enrolled in the Music Technology instructional program at Southwestern Illinois College;
- approve new facility agreement between Sawhorse Studios, St. Louis, Missouri and Southwestern Illinois College, District 522 to provide practicum opportunities to students enrolled in the Music Technology instructional program at Southwestern Illinois College;
- approve new facility agreement between Suburban Pro Studios, Florissant, Missouri and Southwestern Illinois College, District 522 to provide practicum opportunities to students enrolled in the Music Technology instructional program at Southwestern Illinois College;
- approve amendment to the affiliation agreement between St. Louis University Hospital, St. Louis, Missouri and Southwestern Illinois College, District 522 adding the field of Physical Therapy to an existing (effective date October 18, 2007) affiliation agreement;
- approve renewal of agreement between St. Mary’s Hospital, Centralia, Illinois and Southwestern Illinois College, District 522 to permit Physical Therapist Assistant program students to utilize the clinical facility;
- accept gifts to the college;
- approve Minimum Instructor Requirements;

- approve the retirement of Karen Lyons, Records Technician at the Belleville Campus, effective close of business September 30, 2008;
- approve the retirement of Nancy Heldmann, Executive Assistant to the Vice President for Administrative Services, effective close of business July 31, 2008;
- appoint Matthew Storey to the position of full-time Commissioned Public Safety Officer at the Sam Wolf Granite City Campus effective July 2, 2008 at an annual salary of \$35,360 (\$17.00 per hour) based on the Collective Bargaining Agreement (CBA) between Southwestern Illinois College and Illinois Council of Police (ICOPS)-Southwestern Illinois College Chapter, 2006-2009 and the Memorandum of Understanding (MOU) between said parties, pending passage of the Pre-Academy POWER test scheduled June 28, 2008;
- appoint Reanold Harris to the position of full-time Commissioned Public Safety Officer at the Belleville Campus effective July 2, 2008 at an annual salary of \$35,360 (\$17.00 per hour) based on the Collective Bargaining Agreement (CBA) between Southwestern Illinois College and Illinois Council of Police (ICOPS)-Southwestern Illinois College Chapter, 2006-2009 and the Memorandum of Understanding (MOU) between said parties, pending passage of the Pre-Academy POWER test scheduled June 28, 2008;
- appoint Justin D. Krausz to the position of full-time Commissioned Public Safety Officer at the Belleville Campus effective July 2, 2008 at an annual salary of \$35,360 (\$17.00 per hour) based on the Collective Bargaining Agreement (CBA) between Southwestern Illinois College and Illinois Council of Police (ICOPS)-Southwestern Illinois College Chapter, 2006-2009 and the Memorandum of Understanding (MOU) between said parties, pending passage of the Pre-Academy POWER test scheduled June 28, 2008;
- appoint Timothy A. Harley to the position of full-time non-commissioned Public Safety Officer at the Belleville Campus effective June 23, 2008 at an annual salary of \$25,500.80 (\$12.26 per hour) based on the Collective Bargaining Agreement (CBA) between Southwestern Illinois College and Illinois Council of Police, SWIC Public Safety Employees Union salary schedule;
- appoint Jason M. Davis to the position of full-time non-commissioned Public Safety Officer at the Belleville Campus effective July 7, 2008 at an annual salary of \$25,500.80 (\$12.26 per hour) based on the Collective Bargaining Agreement (CBA) between Southwestern Illinois College and Illinois Council of Police, SWIC Public Safety Employees Union salary schedule;
- appoint Jason Reese to the position of Network Operations Center (NOC) Manager assigned to the Belleville Campus with district-wide responsibilities effective July 1, 2008 at an annual salary of \$55,000 with employment subject to the provisions of the Personnel Procedures for Administrators and contingent upon the continued receipt of external funding;

- appoint Michael McClure to the full-time tenure track faculty position in the Mathematics department assigned to the Sam Wolf Granite City Campus effective August 18, 2008 with placement at the Master's 0-14, Step 1 level (\$43,917) on the 2008-2009 faculty salary schedule;
- appoint Beth Burns to the full-time administrative position of Assistant Instructional Technology Manager effective August 4, 2008 assigned to the Belleville Campus with some responsibilities at the Sam Wolf Granite City Campus and the Red Bud Campus;
- appoint Earl Blomberg to the position of Assistant Director of Transportation at ATS effective June 19, 2008 at an annual salary of \$37,000 with employment subject to the provisions of the Personnel Procedures for Administrators and contingent upon the continued receipt of external funding;
- reappoint the externally funded full-time personnel in the SWIC Educational Employees bargaining unit for the period July 1, 2008 through June 30, 2009 subject to grant approval and continued receipt of sufficient grant and contract funding;
- terminate the temporary appointment of Lisa Modglin as Web Manager effective close of business June 30, 2008 and to end the additional compensation at that time;
- adopt resolution required annually by the State of Illinois pertaining to the certification of prevailing wage rates for construction of public works with the district; and
- award partial student support to:

Paris Sloan to attend the Supported School to Work Transition program at Lewis and Clark Community College for Fall 2008;

Kenneth Lohman to attend the Supported School to Work Transition program at Lewis and Clark Community College for Fall 2008 and Spring 2009;

Desiree Cagle to attend the Supported School to Work Transition program at Lewis and Clark Community College for Fall 2008 and Spring 2009; and

Trisha Gilomen to attend the Supported School to Work Transition program at Lewis and Clark Community College for Fall 2008, Spring 2009 and Summer 2009.

Upon a roll call vote, those members voting aye were Ms. Spencer (Opinion), Mr. Joseph, Mr. Morton, Mr. Roehrkaese, Mr. Smith, Mr. Verdu, and Mr. Mance. Nays: None. Absent: Mr. Wolf **PASSED**

### **PLANNING AND POLICY COMMITTEE REPORT**

Chairman Joseph reported the committee had no additional items.

## **FACILITIES AND FINANCE COMMITTEE REPORT**

Mr. Roehrkas reported the committee had no additional items.

## **PERSONNEL, PROGRAMS AND SERVICES COMMITTEE REPORT**

Chairman Morton reported the committee had no additional items.

## **REPORTS**

### **President's Report**

Dr. Kirchoff extended compliments to Provost Mike Reed and his staff. The condition and appearance of the campus give testament that great things are happening at Red Bud. The college as a whole is on the brink of greater things in the future. There is a positive feeling within.

The Allied Health Pinning Ceremony was held May 13, 2008 at St. Peter's Cathedral in Belleville. Congratulations, graduates!

Graduation was held May 15, 2008 at the Varsity Gym at the Belleville Campus. Congratulations, graduates!

The GED Graduation was held May 21, 2008 in the Varsity Gym at the Belleville Campus. Congratulations, graduates!

The Police Academy Graduation of Session 105 was held June 13, 2008 in the Varsity Gym at the Belleville Campus. Members of the 5<sup>th</sup> Session were honored at the ceremony. Trustee Kenneth R. Joseph was a member of that Session and was present at the event. Congratulations, graduates!

Dr. Kirchoff noted that Dr. Marc Kiehna, Regional Superintendent of Schools for Monroe and Randolph Counties, and Ken Dial, former member of the Foundation Board of Directors, were in the audience.

### **ICCTA Report**

Mr. Joseph attended the ICCTA Convention in Springfield, Illinois on June 5-7, 2008. A copy of the ICCTA Board Highlights was provided to the trustees.

College President Dr. Kirchoff was awarded a Certificate of Merit at the Awards Banquet on Friday evening. Dr. Gail Fleming, Faculty Member of the Year, and Rodney Fant, Lifelong Learning Awardee, were also honored at the event.

The next ICCTA Board of Representatives meeting is scheduled for Saturday, September 13, 2008 at the Hilton Hotel in Springfield.

### **Attorney's Report**

Mr. Hoerner stated the Board of Trustees several months ago approved a vendor agreement with the Illinois Department of Corrections (IDOC) to provide educational services to transitional inmates. College administration has been working with IDOC to

finalize the terms of the agreement. Dr. Thaxton received a demand from IDOC that the agreement must be completed and finalized by June 30, 2008.

**MOTION 06-18-08:02**

Mr. Morton moved, seconded by Mr. Roehrkasse, to authorize administration to complete and finalize the vendor agreement between Southwestern Illinois College and the Illinois Department of Corrections by June 30, 2008. Upon a roll call vote, those members voting aye were Ms. Spencer (Opinion), Mr. Joseph, Mr. Morton, Mr. Roehrkasse, Mr. Smith, Mr. Verdu, and Mr. Mance. Nays: None. Absent: Mr. Wolf **PASSED**

**MISCELLANEOUS**

The Board Chairman directed the Board Secretary to administer the Oath of Office to newly appointed full-time Commissioned Public Safety Officers Matthew Storey, Reanold Harris and Justin Krausz. Congratulations, Officers!

**ADJOURNMENT**

Mr. Smith moved, seconded by Mr. Joseph, to adjourn the meeting at 6:25 p.m. The motion carried.

Approved: **07-16-08**

Respectfully submitted,

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Nick J. Mance  
Chairman, Board of Trustees

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Beverly J. Fiss  
Secretary to the Board of Trustees