



**MINUTES OF THE REGULAR MEETING  
OF THE BOARD OF TRUSTEES  
SOUTHWESTERN ILLINOIS COLLEGE  
DISTRICT NO. 522  
Marsh Conference Room  
Belleville Campus  
July 16, 2008**

**CALL TO ORDER**

A meeting of the Board of Trustees of Southwestern Illinois College, District No 522, was held Wednesday, July 16, 2008 in the Marsh Conference Room of the Belleville Campus, 2500 Carlyle Avenue, Belleville, Illinois. Chairman Nick Mance called the meeting to order at 6:00 p.m.

**ROLL CALL**

Trustees present:	Kenneth R. Joseph Nick Mance Robert G. Morton Richard Roehrkasse Philip L. Smith Eugene Verdu Joyce Spencer, Student Trustee
Trustee absent:	Sam Wolf

**PUBLIC COMMENTS**

Athletic Director Jay Harrington presented the Board of Trustees and President Kirchoff with the Great Rivers Athletic Conference All-Sports trophy. SWIC earned the trophy for the 2007-2008 season, which is the fifth time it has received the award since 1991. The award is earned by amassing the most points based on conference finish order for volleyball, women's and men's basketball, baseball and softball.

Coach Harrington also presented a certificate that was awarded to Devron Bostick, a member of the men's basketball team, who was named Player of the Year. This nationwide honor marks the first time that a SWIC athlete has been named. The award will be displayed on the wall in the Varsity Gym.

Dr. Kirchoff thanked Mr. Harrington and all of the coaches for the great work they do on behalf of our student athletes.

**CONSENT AGENDA**

Chairman Mance referred to the consent agenda items to be considered by the Board of Trustees. Mr. Mance asked if any trustee desired to have any items removed from the consent agenda in order to have them considered separately. Trustee Morton requested the appointment of a Title III Learning Specialist be pulled from the consent agenda to discuss it during his committee report. In addition, the Settlement Agreement between Southwestern Illinois College and Jon K. Stagner was also pulled from the consent agenda.

**MOTION 07-16-08:01**

Mr. Smith moved, seconded by Mr. Morton, to:

- approve the minutes of the regular Board meeting of June 18, 2008; the special Board meeting of June 24, 2008; and the Executive Session of June 24, 2008;
- approve the bills:

Education Fund	\$1,445,322.44
Operations & Maintenance Fund	345,316.07
Operations & Maintenance Fund Restricted	16,665.00
Bond & Interest Fund	750.00
Restricted Purposes Fund	416,335.87
Trust & Agency Fund	39,457.19
Liability, Protection & Settlement Fund	133,804.93
Self Insurance Fund	30,235.35

Grand Total All Funds: \$2,427,886.85

- accept the Annual Presentation of the Strategic Plan for FY 2009;
- award the lowest responsible bid for farm building demolition at the Belleville Campus to L&L Excavating and Trucking, Inc., Staunton, Illinois in the amount of \$63,800.00;
- award the lowest responsible bid for a civil defense siren at the Belleville Campus to Rakers Electric Contracting, Inc., Aviston, Illinois in the amount of \$34,292.50;
- complete Capital Project Application Form for the Belleville Campus Main Complex 1320 Area Renovations project in the amount of \$1,153,000.00 and submit to ICCB;
- complete Capital Project Application Form for the Belleville Campus Athletic Field and IM Gym Bleacher Replacement project in the amount of \$260,000.00 and submit to ICCB;
- approve 2020 Vision, Belleville Campus Master Plan;

- adopt the budget resolution by title only to place the FY 2009 Tentative Budget on display;
- adopt the following resolution:

RESOLUTION

DECLARING THE DATES OF THE FISCAL YEAR, PROVIDING FOR A PUBLIC HEARING ON THE TENTATIVE BUDGET AND PUBLICATION OF NOTICE OF SAID HEARING, SCHEDULING A PUBLIC INSPECTION OF THE TENTATIVE BUDGET AND PUBLICATION OF NOTICE OF SUCH PUBLIC INSPECTION;

- approve the renewal of coverages and premiums for the college insurance program for FY 2009;
- adopt resolution by title only authorizing permanent operating transfers of funds;
- adopt the following resolution:

RESOLUTION

AUTHORIZING PERMANENT OPERATING TRANSFERS OF FUNDS;

- purchase CMS400 Ektron web content management software at a total cost of \$68,000 which includes training and the first year of maintenance;
- renew Illinois Board of Higher Education grant for the 2008 Illinois Cooperative Work Study Program in the amount of \$21,513 for the period June 3, 2008 through June 30, 2009 to support expanded opportunities for students to pursue internships, strengthen cooperation between higher education, business, industry and government and to encourage students to seek permanent employment in Illinois;
- revise continuing grant for FY08 Adult Education and Family Literacy grant in the amount of \$1,308,492 from \$1,295,992 for the period July 1, 2007 through June 30, 2008; Public Assistance funds were increased \$10,000 and State Performance funds were increased \$2,500;
- renew Retired and Senior Volunteer Program grant from the Corporation for National and Community Service in the amount of \$169,360 for the period July 1, 2008 through June 20, 2009 to assist in providing volunteers for non-profit agencies in St. Clair and Madison counties to provide funds to reimburse volunteers within certain guidelines;
- renew ATS "C" grant with Stookey Township in the amount of \$2,000 for the period July 1, 2008 through June 30, 2009 to provide funding for vehicle expenses as well as operational and administrative support incurred in transportation of the elderly and disabled in Stookey Township through ATS;

- renew Village of Shiloh grant in the amount of \$15,000 for the period July 1, 2008 through June 30, 2009 to provide recreational and social activities at the Senior Center in the Village of Shiloh;
- renew Corporation for National and Community Service grant for the Senior Companion Program in the amount of \$562,527 for the period July 1, 2008 through June 30, 2009 to provide funding for volunteer services by income-eligible adults over the age of 60 to allow older adults to live independently longer;
- renew Corporation for National and Community Service grant for the Foster Grandparent Program in the amount of \$246,439 for the period July 1, 2008 through June 30, 2009 to provide funds for foster grandparents to serve as mentors and tutors to special needs children ranging in age from infancy to 21 years;
- renew Senior Services Coordination grant from St. Clair County Housing Authority for the Senior Services Program in the amount of \$55,071 for the period July 1, 2008 through June 30, 2009 to insure that frail elderly citizens residing in subsidized housing will continue to obtain services which will allow them to remain independent for as long as possible;
- renew grant from the Secretary of State for the Penny Severns Summer Library program in the amount of \$8,500 for the period May 31, 2008 through August 31, 2008 to provide learning for children throughout the summer via library reading programs at Madison Public Library and Venice Public Library;
- renew Career and Technical Education Program Perkins Postsecondary grant in the amount of \$704,305 for the period July 1, 2008 through June 30, 2009 to provide federal support for rigorous Career and Technical Education programs that prepare students for today's competitive workforce;
- renew cooperative agreement between Shawnee Community College, District #531 and Southwestern Illinois College, District #522 to provide a wide range of educational services at the lowest possible cost to the students of Southwestern Illinois College and Shawnee Community College;
- approve new agreement between Community Memorial Hospital, Staunton, Illinois and Southwestern Illinois College, District #522 to permit allied health students (currently radiologic technology) to utilize the clinical facility;
- approve new facility agreement between Salvation Army Emergency Social Services, St. Louis, Missouri and Southwestern Illinois College, District #522 to provide practicum opportunities to students enrolled in the Human Services Technology instructional program at Southwestern Illinois College;
- renew agreement between Southern Illinois University-Carbondale, Illinois and Southwestern Illinois College, District #522 to provide the structure for SIUC to offer

weekend classes at the Belleville Campus for upper division and graduate courses in Workforce Education and Development;

- renew agreement between McKendree University and Southwestern Illinois College, District #522 to provide for McKendree University to offer Bachelor and Master degree programs in Nursing Education on the Belleville Campus on weekends;
- approve Minimum Instructor Requirements;
- accept the resignation of Barbara Sydnor, Secretary/Special Events Coordinator for the Foundation at the Belleville Campus, effective close of business June 30, 2008;
- accept the resignation of Richard Edwards, Public Safety Officer at the Belleville Campus, effective close of business June 21, 2008;
- accept the resignation of Norm Madsen, Director of College Advancement and the Foundation, effective close of business July 31, 2008;
- appoint William McCarter to the full-time tenure track faculty position in the English Department at the Belleville Campus effective August 18, 2008 with placement at the Master's +60, Step 3 level (\$50,279) on the 2008-2009 faculty salary schedule;
- appoint Mark Bosworth to the full-time tenure track faculty position of Coordinator/Instructor for Industrial Technology at the Sam Wolf Granite City Campus with district-wide responsibilities beginning August 18, 2008 with placement at Below Master's, Step 5 level (\$45,891) on the 2008-2009 faculty salary schedule;
- appoint Karen Schneider to the full-time tenure track faculty position in the Adult Basic Education department at the Sam Wolf Granite City Campus effective August 18, 2008 at a starting salary of \$44,753, which is Step 1, Master's +15 level of the 2008-2009 faculty contract; and
- ratify agreement between the Board of Trustees of Community College District #522 and Part-Time Physical Plant staff represented by Operating Engineers Local 148, AFL-CIO, for the period August 1, 2007 through July 31, 2012;

Upon a roll call vote, those members voting aye were Ms. Spencer (Opinion), Mr. Joseph, Mr. Morton, Mr. Roehrkaase, Mr. Smith, Mr. Verdu, and Mr. Mance. Nays: None. Absent: Mr. Wolf **PASSED**

#### **PLANNING AND POLICY COMMITTEE REPORT**

Chairman Joseph stated he had no additional items; however he thanked the trustees, administration and staff for their collaborative work on the FY 2009 Strategic Plan.

#### **FACILITIES AND FINANCE COMMITTEE REPORT**

Mr. Roehrkaase stated he had no additional items.

## **PERSONNEL, PROGRAMS AND SERVICES COMMITTEE REPORT**

Chairman Morton presented the appointment of a Title III Learning Specialist that was pulled from the consent agenda. The start date of the appointee changed from the originally approved date of August 4, 2008 to August 11, 2008.

### **MOTION 07-16-08:02**

Mr. Morton moved, seconded by Mr. Smith, to appoint Cynthia Jenkins to the position of Title III Learning Specialist effective August 11, 2008 at an annual salary of \$40,000 with employment subject to the provisions of the Personnel Procedures for Administrators and contingent upon the continued receipt of external funding. Upon a roll call vote, those members voting aye were Ms. Spencer (Opinion), Mr. Joseph, Mr. Morton, Mr. Roehrkasse, Mr. Smith, Mr. Verdu, and Mr. Mance. Nays: None. Absent: Mr. Wolf. **PASSED**

## **EXECUTIVE SESSION**

*Mr. Morton moved, seconded by Mr. Verdu, to move into Executive Session at 6:19 p.m. to discuss personnel. The motion carried. Mr. Morton moved, seconded by Mr. Smith, to return to regular session at 7:10 p.m. The motion carried.*

## **ACTIONS TAKEN AS A RESULT OF EXECUTIVE SESSION**

### **MOTION 07-16-08:03**

Mr. Morton moved, seconded by Mr. Verdu, to appoint Dr. Georgia Costello as college president and accept the employment contract prepared by College Attorney Garrett Hoerner. Upon a roll call vote, those members voting aye were Ms. Spencer (Opinion), Mr. Joseph, Mr. Morton, Mr. Smith, Mr. Verdu, and Mr. Mance. Nays: Mr. Roehrkasse. Absent: Mr. Wolf. **PASSED**

### **MOTION 07-16-08:04**

Mr. Morton moved, seconded by Mr. Smith, to extend the contract of Dr. Elmer H. Kirchoff for three months and on a month-to-month basis thereafter. Upon a roll call vote, those members voting aye were Ms. Spencer (Opinion), Mr. Joseph, Mr. Morton, Mr. Roehrkasse, Mr. Smith, Mr. Verdu, and Mr. Mance. Nays: None. Absent: Mr. Wolf. **PASSED**

## **REPORTS**

### **President's Report**

On Friday, June 27, approximately 250 individuals attended a Chamber sponsored fundraiser dinner and auction at Mid-America Airport to benefit Scott Field Heritage Park and the Scott Air Show. Vice President Valerie Thaxton co-chaired one of the committees and worked tirelessly to make this a successful event.

Vice President Robert Hilgenbrink was re-elected to his second term as Treasurer of the SURS Board of Trustees. Rob was appointed to the board by Governor Blagojevich and became a participant trustee in October, 2005.

This past fiscal year, 216 speaking engagements were scheduled to all age groups ranging from kindergarten to those in their 90s in areas throughout the entire College district.

Currently there are 93 speakers and 220 topics. This year the Speakers Bureau is projecting to have 300 engagements. The Speakers Bureau website has had nearly 26,000 visitors this past year. This year's appreciation gift of a SWIC Speakers Bureau golf umbrella is being provided to Board members.

Brenda Boggs, Literacy Coordinator, was recently recognized by the St. Clair County (East) Rotary Club as a Paul Harris Fellow. This fellowship was established in 1905 to show appreciation for contributions by clubs or individuals to the Rotary Foundation, an international organization which supports humanitarian and educational programs. Ms. Boggs was awarded this honor to recognize her commitment and contributions as a member of the Rotary Club which includes serving as secretary of the club since it was chartered in 2005.

The 9<sup>th</sup> Annual Community Golf Scramble was held Friday, May 16 at Arlington Greens Golf Course, with 92 participants.

The Foundation Golf Scramble will be held Monday, August 11 at St. Clair Country Club.

The Red Bud Campus, Dean Amanda Starkey and the Monroe/Randolph Regional Office of Education initiated a summer gifted program for 10 seventh graders taking Earth Science 101 at the Red Bud Campus.

SWIC Red Bud Campus and the YMCA of Southwest Illinois are sponsoring a soccer clinic on Saturday, July 26 at Lincoln Park, located across the street from the campus. Blue Storm Women's Soccer team members will be leading the camp.

Beginning fall semester, Monroe-Randolph Transit will initiate van service from two locations in the southern portion of the district to serve Red Bud Campus. This initiative addresses concerns regarding rising fuel prices impacting students. Passes will be sold to students at the Red Bud Campus and at the Monroe-Randolph-Transit office in Sparta.

Director of Public Information and Marketing provided a CD to the trustees of last year's college advertising.

#### **ICCTA Report**

Mr. Joseph reported the next ICCTA Board of Representatives meeting is September 12-13, 2008 in Springfield.

#### **Attorney's Report**

Mr. Hoerner stated he had no report.

#### **MISCELLANEOUS**

Board Chair Nick Mance introduced newly-appointed college president Dr. Georgia Costello to the trustees and staff. Dr. Costello thanked everyone and stated she is excited to work with the entire Board of Trustees and the vice presidents. She also stated she has known Dr. Kirchoff for many years and she wanted to personally thank him for being such a great leader and such a wonderful role model for the community while serving at SWIC. Dr. Kirchoff thanked Dr.

Costello and replied he was looking forward to participating and assisting her in any way he could.

**ADJOURNMENT**

Mr. Morton moved, seconded by Mr. Smith, to adjourn the meeting at 7:23 p.m. The motion carried.

Approved: **08-20-08**

Respectfully submitted,

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Nick J. Mance  
Chairman of the Board of Trustees

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Beverly J. Fiss  
Secretary to the Board of Trustees