



**MINUTES OF THE REGULAR MEETING
OF THE BOARD OF TRUSTEES
SOUTHWESTERN ILLINOIS COLLEGE
DISTRICT NO. 522
PSOP-Mildred Feurer Hall
December 17, 2008**

CALL TO ORDER

A meeting of the Board of Trustees of Southwestern Illinois College, District No. 522, was held Wednesday, December 17, 2008 in the Mildred Feurer Hall at Programs and Services for Older Persons of Southwestern Illinois College, 201 North Church Street, Belleville, Illinois. Chairman Nick Mance called the meeting to order at 6:02 p.m.

ROLL CALL

Trustees present:	Kenneth R. Joseph Nick J. Mance Robert G. Morton Richard E. Roehrkas Philip L. Smith Joyce Spencer, Student Trustee
Trustees absent:	Eugene Verdu Sam Wolf

PUBLIC COMMENTS

Former trustee Ted Farmer addressed the Board of Trustees to express his concern of the contract extension through December 2008 for Dr. Elmer Kirchoff. Mr. Farmer stated that Dr. Costello was appointed president in July 2008 and to extend Dr. Kirchoff's contract until the end of the year was offensive to both Dr. Costello and Dr. Kirchoff. Mr. Farmer stated it did not make sense to keep another administrator. He felt the contract was extended to increase Dr. Kirchoff's pension and posed the question how much did Dr. Kirchoff's pension increase by staying an additional five months. Board Chair Mance directed Vice President Larry Friederich provide the information to Mr. Farmer.

CONSENT AGENDA

Chairman Mance referred to the consent agenda items to be considered by the Board of Trustees. Mr. Mance asked if any trustee desired to have any items removed from the consent agenda in order to have them considered separately. No items were removed from the consent agenda.

MOTION 12-17-08:01

Mr. Smith moved, seconded by Mr. Morton, to:

- approve the minutes of the Executive Session Review of November 19, 2008; the Executive Session of the Executive Session Review of November 19, 2008; and the regular Board meeting of November 19, 2008;

- approve the bills:

Education Fund	\$1,570,158.16
Operations & Maintenance Fund	293,170.16
Operations & Maintenance Fund Restricted	327,459.84
Bond and Interest Fund	184,425.00
Restricted Purposes Fund	289,352.74
Trust and Agency Fund	24,973.73
Audit Fund	591.28
Liability, Protection & Settlement Fund	510,790.14
Self Insurance Fund	30,980.88
 Grand Total All Funds:	 \$3,231,901.93

- adopt proposed amendments to Board Policy #6012 and Administrative Procedure #6012AP - Information Technology Services;
- award the lowest responsible bid for Belleville Campus Main Complex 1320 Area Renovation to Calhoun Construction, Inc., Belleville Illinois in the amount of \$996,564.00;
- award the lowest responsible bid for athletic team travel-Spring sports to Cavallo Bus Lines, Inc., Gillespie, Illinois in the amount of \$26,940.00;
- ratify network services purchases from bond funds and to adopt resolution identifying work contracts to an Installment Purchase Agreement entered into by Community College District No. 522, Counties of St. Clair, Madison, Monroe, Randolph, Washington, Bond, Perry and Montgomery and State of Illinois for all purchases from the bond issue funds;
- approve 60-month copier lease agreement with Konica Minolta at a cost of \$11,029.37 per month;
- accept the Annual Financial Report for Southwestern Illinois College for Fiscal Year ended June 30, 2008;
- renew ICCB FY 09 Career and Technical Education Regional Collaboration grant in the amount of \$15,000 for the period July 1, 2008 through June 30, 2009 to develop and

enhance the regional collaboration among Collaborative members in order to improve, modernize and enhance career and technical education programs at the secondary and postsecondary levels;

- renew ICCB FY 09 Career and Technical Innovation grant in the amount of \$68,012 for the period July 1, 2008 through June 30, 2009 to help develop or enhance innovative community college CTE programs and support the expansion of these innovations through collaborative activities with regional secondary partners and other relevant stakeholders;
- accept addendum to ICCB FY 09 Career and Technical Education Program Perkins Postsecondary grant award in the amount of \$722,744 for the period July 1, 2008 through June 30, 2009 to amend budget from \$704,305 to \$722,744, a difference of \$18,439;
- approve new agreement between Missouri University of Science and Technology, Rolla, Missouri and Southwestern Illinois College, District #522 to specify the terms for a transfer alliance between Southwestern and Missouri University of Science and Technology (formerly University of Missouri-Rolla) that is intended to benefit students at both institutions;
- approve new agreement between HealthSouth Corporation, Birmingham, Alabama and Southwestern Illinois College, District #522 to permit allied health students to utilize the clinical facility;
- approve renewal agreement between Association for Bright Learners' Education (A.B.L.E.) and Southwestern Illinois College, District #522 to provide A.B.L.E. to offer a variety of programs as developed in conjunction with SWIC's Community Education as part of the 2009 College for Kids summer program;
- accept a gift to the college;
- approve course fee adjustments;
- approve reduced tuition rate for the High School Academy for the Summer 2009 program;
- accept the retirement of Dr. Elmer Kirchoff, President, Southwestern Illinois College effective January 1, 2009;
- accept the resignation of Linda Ditzler, Administrative Assistant in the Business Office of the Belleville Campus, effective close of business January 8, 2009;
- appoint Christina L. Hamilton as a full-time Commissioned Public Safety Officer at the Sam Wolf Granite City Campus effective January 23, 2009 at an annual salary of \$35,360 (\$17.00 per hour) with employment subject to the provisions of the Collective Bargaining Agreement (CBA) between Southwestern Illinois College and Illinois Council of Police

(ICOPS)-Southwestern Illinois College Chapter, 2006-2009. Appointment is contingent upon the candidate passing the Pre-Academy POWER test scheduled on January 23, 2009;

- appoint Anthony M. Warner as a full-time Commissioned Public Safety Officer at the Belleville Campus effective January 23, 2009, at an annual salary of \$35,360 (\$17.00 per hour) with employment subject to the provisions of the Collective Bargaining Agreement (CBA) between Southwestern Illinois College and Illinois Council of Police (ICOPS)-Southwestern Illinois College Chapter, 2006-2009. Appointment is contingent upon the candidate passing the Pre-Academy POWER test scheduled on January 23, 2009;
- appoint Robert Brieler as an Assistant Professor of Math assigned to the Red Bud Campus effective January 12, 2009 with placement at the Master +60, Step 1 level (\$47,472) on the 2008-2009 faculty salary schedule;
- appoint Rita Skimehorn as a Counseling Center Reception Area Specialist effective January 5, 2009, at Grade 4 of the 2008-2009 SWIC Educational Employees IFT-AFT Local 6224 salary schedule at an annual salary of \$25,314;
- appoint Kathleen Sokol as Job Development Specialist effective January 5, 2009, at an annual salary of \$43,000 with employment subject to the Personnel Procedures for Administrators and continued receipt of external funds;
- approve maternity leave for Assistant Professor of Mathematics Melissa Rossi beginning in early to mid-March and ending on June 8, 2009;
- award faculty tenure to:

Nicole Hancock	English
Tami Hughes	English
Kathy Kufskie	Psychology
Carolyn Myers	Political Science
Van Plexico	Political Science
Katherine Witzig	Philosophy
- approve one year extension in the tenure review process for Daniel Blash, faculty counselor, in accordance with the *Memorandum of Understanding* and applicable state law;
- terminate the employment of non-tenured faculty member Jimmy Smith, Automotive Collision Repair Technology, as of May 21, 2009; and
- authorize partial student support to Kevin J. Crook to attend Parkland College in the Equine Management program for Spring 2009, Summer 2009 and Fall 2009.

Upon a roll call vote, those trustees voting aye were Ms. Spencer (Opinion), Mr. Joseph, Mr. Morton, Mr. Roehrkaske, Mr. Smith, and Mr. Mance. Nays: None. Absent: Mr. Verdu and Mr. Wolf **PASSED**

PLANNING AND POLICY COMMITTEE REPORT

Chairman Joseph stated the committee had no additional items.

FACILITIES AND FINANCE COMMITTEE REPORT

Chairman Roehrkaske stated the committee had no additional items.

PERSONNEL, PROGRAMS AND SERVICES COMMITTEE REPORT

Chairman Morton reported the committee had several actions in connection with the college's 403(b) plan.

MOTION 12-17-08:02

Mr. Morton moved, seconded by Mr. Smith, to adopt Resolution Adopting Restatement and Amendment of Southwestern Illinois College 403(b) Retirement Plan. This resolution is required to achieve compliance with the new IRS regulations taking effect on 1/1/09. Upon a roll call vote, those trustees voting aye were Ms. Spencer (Opinion), Mr. Joseph, Mr. Morton, Mr. Roehrkaske, Mr. Smith, and Mr. Mance. Nays: None. Absent: Mr. Verdu and Mr. Wolf **PASSED**

MOTION 12-17-08:03

Mr. Morton moved, seconded by Mr. Smith to approve formal 403(b) Retirement Plan. This document was prepared by SWIC's 403(b) Third Party Administrator, Gatekeeper Administration and Consulting, based upon the IRS model plan document. Upon a roll call vote, those trustees voting aye were Ms. Spencer (Opinion), Mr. Joseph, Mr. Morton, Mr. Roehrkaske, Mr. Smith, and Mr. Mance. Nays: None. Absent: Mr. Verdu and Mr. Wolf **PASSED**

MOTION 12-17-08:04

Mr. Morton moved, seconded by Mr. Roehrkaske, to approve the SWIC 403(b) Retirement Plan Policy Regarding the Selection and Deselection of Funding Vehicles. A policy such as this is required by the new IRS regulations. 403(b) investment providers must enter into and comply with the terms of the Gatekeeper Administration and Consulting Investment Provider Agreement. Upon a roll call vote, those trustees voting aye were Ms. Spencer (Opinion), Mr. Joseph, Mr. Morton, Mr. Roehrkaske, Mr. Smith, and Mr. Mance. Nays: None. Absent: Mr. Verdu and Mr. Wolf **PASSED**

MOTION 12-17-08:05

Mr. Morton moved, seconded by Mr. Joseph to approve the following 403(b) investment providers effective January 1, 2009.

AIG / VALIG	Great West Life and Annuity
American Century	Hartford
Ameriprise Financial	MFS Investment Management

AXA Equitable	METLife
First Investors	Putnam Investments
Franklin Templeton	Security Benefit
403(b) ASP ^A	T. Rowe Price

^AThe investment providers available through 403(b) ASP shall include American Funds, Fidelity Investments, TIAA-CREFF, VanKampen Funds and Vanguard.

The criteria for including these specific investment providers on the 1/1/09 approved list are:

- Has at least one SWIC participant as of 12/8/08
- Has entered into an Investment Provider Agreement with Gatekeeper Administration and Consulting
- Has expressed an intent to continue to provide 403(b) qualified investment options by 1/1/09.

Upon a roll call vote, those trustees voting aye were Ms. Spencer (Opinion), Mr. Joseph, Mr. Morton, Mr. Roehrkaase, Mr. Smith, and Mr. Mance. Nays: None. Absent: Mr. Verdu and Mr. Wolf **PASSED**

REPORTS

President's Report

Subsequent to the November meeting of the Board of Trustees, Dr. Costello has been engaged in the following activities:

SWIC Metro Link Station annual report photo

Foundation scholarship photo with Drs. Elmer & Joan Kirchoff

Met with Dave Paeth regarding SWIC evergreen tree project

Met with Tony Cecena, Garrett Hoerner and Mike Fleming regarding SWIC space coin

Met with Judge Mike Burton and a group of East St. Louis teens and their chaperons

Met with Trustee Gene Verdu

Conducted departmental overviews with key staff members

Attended a lunch meeting with Susan Sarfaty and Rosella Wamser

Met with Vice Presidents Clay Baitman and Rob Hilgenbrink

Received a Generations of Success award at The Regency Conference Center in O'Fallon

Met with Mike Fleming and Dave Paeth to discuss a possible fundraising event for spring or fall

Met with retired faculty member Chris Niemann regarding a geodesic dome

Met with Vice President Clay Baitman and Interim Dean of Enrollment Services Michelle Birk

Met with Brad Harriman and Katie Hoerner concerning a history project

Conducted president staff meetings

Met with H.O. Brownback to discuss college updates

Met with Vice President Valerie Thaxton regarding college updates

Met with Carol Amlung and Jenny Amlung regarding the evergreen tree project

Spoke at the College Activities Tree Lighting Ceremony

Participated in a conference call with vice president Rob Hilgenbrink and Kankakee president Jerry Weber

Met with Jeremy Cline, Sharon Lab & Dustin Pendall of ARAMARK
Attended the United Way reception at Bel-Air Bowl
Met with Congressman Costello
Took several scholarship photos
Welcomed guests to the President's Holiday reception
Met with Dr. Evans, Mary Radcliff and Dr. Brad Merres from Lindenwood University
Spoke at the Police Academy graduation session 107
Attended the Student Leader Group luncheon
Attended the SIUE holiday reception

The Red Bud Campus participated in a chili cook-off during the City of Red Bud Deer Fest and took first place for best booth. The campus staff is establishing a new Foundation scholarship and donated the \$100 prize money for this purpose.

Kelly Bione, PALS Career Placement, participated in the Chester High School College and Career Day and administered Kuder Career Assessments to approximately 65 students. The college also provided a Financial Aid table.

PSOP will begin a new Caregiver Support Group in January beginning on the 2nd Tuesday of the month. It will be held at the Fountains III Assisted Living Center and coordinated by PSOP Caregiver Consultant Linda Watson.

As part of a cooperative program between PSOP and Belleville Parks and Recreation, senior basketball and volleyball will meet twice a week at the Nichols Center starting in January 2009.

Cookies were collected from all three campuses and PSOP as part of an area-wide campaign to provide cookies to airmen who are stationed at Scott Air Force Base and will not be home for the holidays. Approximately 100 dozen cookies were collected from the College.

A small art exhibit was co-hosted by Minority Transfer and Multicultural Student Services and featured scholarship student and SWIC History Club president Josh Loftis in Woodlands Indian dress. There were 109 visitors to the exhibit.

In connection with the "Shades of Greatness" exhibit, which will be January - February, the Schmidt Art Center, College Activities, Community Education and Minority Transfer and Multicultural Student Services are collaborating on a family literacy program, film presentations and a talk by Negro Leagues Baseball Museum curator and local Negro League alumni. English department faculty will also be using the books, exhibit and films with their classes.

Following the Belleville Campus tree lighting ceremony, over 220 toys were donated by more than 165 students, faculty and staff for Big Brothers - Big Sisters.

Phi Theta Kappa has collected \$465 to benefit Big Brothers - Big Sisters through the sale of "light bulbs" which are on campus trees.

Each month the Instructional Division will provide a report entitled Professional/Scholarly/Service Activities which will highlight faculty members and their accomplishments. These reports will be provided to the trustees and made a part of the public record.

Congratulations to trustee Ken Joseph, who will celebrate his birthday December 23!

ICCTA Report

Mr. Roehrkasse stated the report on the November ICCTA Board of Representatives meeting was provided last month. He reminded trustees of the February 2009 meeting which will be held in conjunction with the ACCT meeting in Washington D.C.

Attorney's Report

Mr. Hoerner stated that on May 19, 2004, the Board approved an Ethics Policy adopting the provisions of Section 5-15 and Article 10 of the State Officials and Employees Ethics Act (Act), as required under Section 70-5 of the Act. As part of the legislative clarification that community colleges are local governmental entities rather than state agencies under the Act, Section 70-5 of the Act was recently amended to explicitly require that community colleges adopt such an Ethics Policy by February 19, 2009. Mr. Hoerner recommended the Board of Trustees re-adopt their Ethics Policy to ensure compliance with this recent statutory amendment.

MOTION 12-17-08:06

Mr. Roehrkasse moved, seconded by Mr. Morton, to re-adopt the Ethics Policy originally adopted on May 19, 2004. Upon a roll call vote, those trustees voting aye were Ms. Spencer (Opinion), Mr. Joseph, Mr. Morton, Mr. Roehrkasse, Mr. Smith, and Mr. Mance. Nays: None. Absent: Mr. Verdu and Mr. Wolf **PASSED**

Mr. Hoerner stated the Board of Trustees approved the tax levy resolutions, including the resolution regarding the equity tax levy, at its November 19, 2008 meeting. While section 3-14.3 of the Illinois Community College Code requires publication of notice within ten (10) days of adoption, same has not yet been published. The administration now has the information necessary to publish notice, and simply needs the Board to re-adopt the tax levy resolutions in order to permit timely publication.

MOTION 12-17-08:07

Mr. Roehrkasse moved, seconded by Mr. Joseph, to re-adopt 2008 tax levy resolutions by title only. Upon a roll call vote, those trustees voting aye were Ms. Spencer (Opinion), Mr. Joseph, Mr. Morton, Mr. Roehrkasse, Mr. Smith, and Mr. Mance. Nays: None. Absent: Mr. Verdu and Mr. Wolf **PASSED**

MOTION 12-17-08:08

Mr. Roehrkasse moved, seconded by Mr. Morton, to re-adopt Resolution Adopting Calendar Year 2008 Tax Levy:

Education Fund	\$ 9,348,627.00
Operations and Maintenance Fund	1,983,042.00
Education and Operations and Maintenance Funds	6,487,381.00
Liability, Protection and Settlement Fund	3,100,000.00
Audit Fund	45,000.00
Operations & Maintenance Fund (Restricted)- Protection, Health & Safety Levy	2,000,000.00
Total Aggregate Tax Levy	\$22,964,050.00

Upon a roll call vote, those trustees voting aye were Ms. Spencer (Opinion), Mr. Joseph, Mr. Morton, Mr. Roehrkasse, Mr. Smith, and Mr. Mance. Nays: None. Absent: Mr. Verdu and Mr. Wolf **PASSED**

MOTION 12-17-08:09

Mr. Roehrkasse moved, seconded by Mr. Joseph, to re-adopt Resolution of Intent to Levy an Additional Tax pursuant to Section 3-14.3 of the Illinois Public Community College Act. This action will preserve the college's equity grant eligibility. Upon a roll call vote, those trustees voting aye were Ms. Spencer (Opinion), Mr. Joseph, Mr. Morton, Mr. Roehrkasse, Mr. Smith, and Mr. Mance. Nays: None. Absent: Mr. Verdu and Mr. Wolf **PASSED**

MISCELLANEOUS

Chairman Mance stated that in compliance with the Community College Act and the Open Meetings Act, the Board of Trustees must set the meeting dates, times and places for calendar year 2009.

MOTION 12-17-08:10

Mr. Roehrkasse moved, seconded by Mr. Smith, to hold the regularly scheduled meetings of the Board of Trustees for the period January 2009 through December 2009 on the third Wednesday of each month at 6:00 p.m. in the Marsh Conference Room at the Belleville Campus unless otherwise arranged. One meeting per year will be held at each of the college's campuses including PSOP. Following a voice vote, the motion carried.

In preparation for the 2009 Board Awards Dinner, and for the awards presented at the state level, the Board Awards committee assignments were named.

**BOARD AWARD COMMITTEE ASSIGNMENTS
2009 Board Awards Dinner**

<u>Committee</u>	<u>Trustee</u>	<u>Vice President</u>
Faculty Member of the Year	Robert Morton	Clay Baitman
Adjunct Faculty Member/Year	Robert Morton	Clay Baitman
Alumnus	Sam Wolf	Dr. Valerie Thaxton
Pacesetter	Sam Wolf	Dr. Valerie Thaxton
Special Recognition	Nick Mance	Dr. Georgia Costello
Lifelong Learning	Gene Verdu	Dr. Valerie Thaxton
Beyond the Call of Duty	Kenneth R. Joseph	Rob Hilgenbrink
Valuing Diversity	Phil Smith	Larry Friederich
Innovation	Nick Mance	Chris Leja
Outstanding Committee/ Team Achievement	Richard Roehrkasse	Dr. Valerie Thaxton

MOTION 12-17-08:11

Mr. Roehrkasse moved, seconded by Mr. Smith, to maintain the same committee assignments as last year. Following a voice vote, the motion carried.

ADJOURNMENT

Chairman Mance wished everyone a Merry Christmas and requested a motion to adjourn. Mr. Morton moved, seconded by Mr. Smith, to adjourn the meeting at 6:42 p.m. The motion carried.

Approved: **1-14-09**

Respectfully submitted,

Nick J. Mance
Chairman, Board of Trustees

Beverly J. Fiss
Secretary to the Board of Trustees

Southwestern Illinois College Faculty Professional/Scholarly/Service Activities

Joy Branlund, Associate Professor of Earth Science

- Co-authored with Anne Hofmeister a paper published in October in *American Mineralogist*. The article is titled “Factors Affecting Heat Transfer in Natural SiO₂ Solids” and appears in Vol. 93, Pgs. 1620-1629.

David Collins, Associate Professor of Mathematics

- Coordinated, along with Connie Park, the Southwest Conference Math Contests held on the Belleville Campus on September 22, October 6, October 20, and November 3. Three hundred eighty-eight high school students from 22 area high schools participated in this series of after-school competitions on four Mondays. Awards were presented based on the size of the high school.

Linda Dawkins, Professor of Chemistry

- Attended the bi-yearly IAI Life Science/Physical Science General Education Panel meeting on November 7 at the Illinois Community College Board offices at Lincoln Land Community College. Dr. Dawkins serves as co-chair of this panel.
- Attended the IAI Steering Panel meeting at Heartland Community College in Bloomington on November 14.

Ted Dolter, Associate Professor of Chemistry

- Co-authored a chemistry textbook – *Basic Concepts of Chemistry*, John Wiley & Sons, Inc., 8th edition – with Dr. Leo J. Malone of St. Louis University. This text will be used here at the Belleville Campus in the Spring 2009 semester. It is organized in a manner that emphasizes the assessment of course objectives and recognizes the importance of assessment of higher-level thinking skills such as analysis and synthesis, as well as the assessment of knowledge.

Keven Hansen, Associate Professor of Mathematics

- Attended the American Diploma Project informational meeting in Bloomington on November 7. This project is a national initiative sponsored by Achieve, Inc. Illinois, California, and Florida are the newest cohort to join this effort to improve college and career readiness. Keven represents community colleges on the Illinois mathematics team.

Chris Niemann, Professor Emeritus of Mathematics

- Presented “The Riemann Hypothesis for Dummies” on November 13 on the Belleville Campus as part of the Math Chat Series. This topic is one of the millenium problems in mathematics. There were over 130 students in attendance.

Connie Park, Associate Professor of Mathematics

- Coordinated, along with David Collins, the Southwest Conference Math Contests held on the Belleville Campus on September 22, October 6, October 20, and November 3. Three

hundred eighty-eight high school students from 22 area high schools participated in this series of after-school competitions on four Mondays. Awards were presented based on the size of the high school.

Bob Weck, Associate Professor of Biology

- Led an interpretive hike through Stemler Cave Woods for the Illinois Master Naturalist Program on November 7.
- Gave a presentation on November 15 through the Speakers Bureau on the Natural History of Stemler Cave to the Helmsman Club of the 1st United Presbyterian Church in Belleville.

Cory Lund, Associate Professor of English Composition

- Traveled to Collinsville High School on November 25 to meet with seven senior English classes to discuss the importance of learning to become good writers and how these skills will be used once they begin postsecondary education. He met with the other nine senior English classes on December 2. This project is funded by the ICCB College & Career Readiness Pilot Grant.

Steven Lynn, Adjunct Coordinator of the Emergency Medical Technician/Paramedic Program

- Has been appointed to the Program-Planning Committee for the National Association of EMS Educators.
- The Nursing Education department sponsored the second flu shot clinic here at SWIC in November.

Beth Raftopoulos, Assistant Professor; and Kim Keel, Assistant Professor of the Nursing Program

- Along with several SWIC nursing students recently helped deliver 100 complete Thanksgiving meals for Troy Methodist Church.

Colleen White Associate Professor of the Nursing Program

- Along with SWIC Nursing Students recently conducted a blood pressure screening at the St. Clair County Public Defender's office.

Helene Seibert, Associate Professor of the Nursing Program

- Along with SWIC Nursing Students recently assembled gift boxes of toys for Samaritan's Purse.

Dr. Tina Dierkes, Associate Professor /Coordinator of Office Administration and Technology

- Attended the Illinois Business Education Associated State Conference – serves as Student Organizations representative and Parliamentarian. Nominated to run for 2nd Vice President in the spring 2009 election.
- Attended the Future Business Leaders Association-Phi Beta Lambda National Fall Leadership Conference in New Orleans – served as a round-table moderator for

Membership Recruitment, moderated the State President Leadership Panel, and serves as chair-elect for the FBLA-PBL National Board of Directors

- Assisted the SWIC PBL students in the annual fundraiser for the Project Angel Tree Community Service Project

Sue Taylor, Professor/Coordinator, Management/Marketing

- Attended the Senior Corps of Retired Executives (SCORE) chapter meeting at the Belleville Chamber of Commerce
- Accompanied Mike Fleming to the Shiloh Chamber of Commerce monthly meeting. Mike addressed the members on basic marketing strategy.
- Participated in the 2nd Annual Race to Entrepreneurship at Washington University as a result of our membership in STLREE (St. Louis Region Entrepreneurship Educators). Six SWIC students participated and one of our teams tied for 3rd place.
- Attended Southwestern Illinois College Entrepreneurship Summit in Edwardsville along with adjunct faculty member Jackie Hostetter and 21 of her students. The summit was organized by the SIUE Center for Entrepreneurship.
- Assisted representatives from SCORE and the Small Business Development Center (SBDC) man an information table in the IS building before the start of evening classes and addressed the Small Business Management (MGMT 219) students about their services.
- Attended St. Louis Regional Entrepreneurship Educators meeting at Webster University.

Mary Lutz, Associate Professor, Computer Information Systems and Office Administration & Technology

- Attended the Illinois Business Education Association Fall Conference.
- Presented a hands-on session on handwriting recognition to a group of Edwardsville Alternative High School students.

Matt Swinford, Associate Professor/Coordinator, Network Design & Administration

- Presented an overview session about the Cisco Networking Academy to a group of Edwardsville Alternative High School students.

Christie Highlander, Associate Professor, Paralegal Studies

- Attended Madison County Bar Association meeting.
- Joined the American Association for Paralegal Education's writing taskforce.
- Organized SWIC paralegal students' participation in the St. Louis University Law School mock trials. Over 200 SWIC students and their guests participated in the event.

Dennis Shannon, Professor, Economics and Business Administration

- Participated in the Federal Reserve Bank of St. Louis conference entitled "Turmoil or Stability."

Sharon Banjavcic, Professor, Computer Information Systems

- Chaperoned the Association of Information Technology Professionals (AITP) student group on a field trip to the Air Force Communications Agency, the 375th

Communications Group and the 618th Tanker Airlift Control Center at Scott Air Force Base.

Jan Zuke, PhD., Professor-Librarian at Sam Wolf Granite City Campus

- Presented a workshop on Teaching Critical Thinking in the Classroom for the Adjunct Academy at the Belleville Campus on November 15, 2008.