



**MINUTES OF THE REGULAR MEETING
OF THE BOARD OF TRUSTEES
SOUTHWESTERN ILLINOIS COLLEGE
DISTRICT NO. 522
Marsh Conference Room
Belleville Campus
February 25, 2009**

CALL TO ORDER

A meeting of the Board of Trustees of Southwestern Illinois College, District No. 522, was held Wednesday, February 25, 2009 in the Marsh Conference Room of the Belleville Campus, 2500 Carlyle Avenue, Belleville, Illinois. Chairman Nick Mance called the meeting to order at 6:02 p.m.

ROLL CALL

Trustees present:

Kenneth R. Joseph
Nick Mance
Robert G. Morton
Richard Roehrkasse
Philip L. Smith
Sam Wolf
Joyce Spencer, Student Trustee (arrived at 6:12p)

Trustee absent:

Eugene Verdu

PUBLIC COMMENTS

There were no public comments.

CONSENT AGENDA

Chairman Mance referred to the consent agenda items to be considered by the Board of Trustees. Mr. Mance asked if any trustee desired to have any items removed from the consent agenda in order to have the considered separately. No items were pulled from the consent agenda.

MOTION 02-25-09:01

Mr. Roehrkasse moved, seconded by Mr. Wolf, to:

- approve the minutes of the regular Board meeting of January 14, 2009;
- approve the bills:

Education Fund	\$1,199,488.16
Operations & Maintenance Fund	602,119.15

Operations & Maintenance Fund Restricted	515,309.08
Restricted Purposes Fund	303,624.90
Trust & Agency Fund	70,433.29
Liability, Protection & Settlement Fund	79,583.15
Self Insurance Fund	40,172.30

Grant Total All Funds: \$2,810,730.03

- amend Administrative Procedure #4008AP, Graduation Requirements;
- approve and execute the Statements of Final Completion of State and Locally Funded Projects and Protection, Health and Safety Projects and file same with ICCB;
- award the lowest responsible bid for printing of the 2009-2010 college catalog to Phillips Brothers Publishing, Springfield, IL in the following amounts according to quantity:

20,000	\$36,306.00
21,000	\$37,293.00
23,000	\$40,185.00
25,000	\$42,781.00;

- award the lowest responsible bid to Phillips Brothers Printing, Springfield, IL not to exceed the following amounts:

College Summer Schedule in an amount not to exceed \$6,381.00;
College Fall Schedule in an amount not to exceed \$40,456.16;
College Spring Schedule in an amount not to exceed \$41,021.06;
Community Education Fall Schedule in an amount not to exceed \$16,991.35;
Community Education Spring Schedule in an amount not to exceed \$17,205.54;

- award the lowest responsible bid for furniture for the IT Development Department as follows:

Freestanding Belleville IL	Egyptian Business Furniture	\$54,065.04
“Leap” chairs Belleville IL	Egyptian Business Furniture	\$12,358.33
“Caper” chairs St. Louis MO	Interior Investments Inc.	\$ 4,012.00
Open line St. Louis MO	Interior Investments Inc.	\$ 6,866.00
Total Bid		\$77,301.37

- renew continuing Illinois Department on Aging grant in the amount of \$2,000 for the period July 1, 2008 through June 30, 2009 for Grandparents Raising Grandchildren to provide

educational services that help support grandparents who are nurturing grandchildren in their homes;

- renew continuing Illinois State Board of Education Child Food Program grant in the amount of \$8,960 for the period October 1, 2008 through September 30, 2009 to provide for ARAMARK to provide meals in Kids' Club and for the grant to be reimbursed on a sliding scale basis;
- renew St. Clair County grant in the amount of \$62,500 for the period January 1, 2009 through December 31, 2009 for the PSOP Multi-Purpose Center to provide activities, information, social and health services to senior citizens ages 60 and over;
- renew Belleville Township ATS "B" grant in the amount of \$7,000 for the period April 1, 2009 through March 31, 2010 to provide funding for vehicle expenses incurred in transportation of the elderly and disabled;
- renew continuing grant from the State of Illinois-Department of Public Health in the amount of \$10,000 for the period July 1, 2008 through June 30, 2009 to provide funds for the Arthritis Foundation Exercise Program at PSOP to help seniors who have joint and/or muscle problems achieve improved joint mobility;
- accept revised ICCB FY09 Career and Technical Educational Regional Collaboration grant in the amount of \$17,000 for the period July 1, 2008 through June 30, 2009. The grant, which was accepted by the Board of Trustees in December 2008, has been revised by adding \$2,000, for a total grant amount of \$17,000;
- approve renewal of agreement between AARP Foundation Senior Community Service Employment program for Madison and St. Clair Counties and Southwestern Illinois College, District #522 to provide AARP information on attendance and performance for several students from St. Clair and Madison Counties sent to the college by AARP over the course of a calendar year.
- accept a gift to the college;
- accept the retirement notification of Douglas Eskra, Associate Professor of Art, effective August 1, 2011;
- appoint Angela Eaker as Secretary for the Public Safety Department effective March 23, 2009 at an annual salary of \$25,314, Grade 4 of the 2008-2009 SWIC Educational Employees IFT-AFT Local 6224 salary schedule;
- appoint Deborah Tate as Student Accounts Receivable Clerk effective February 26, 2009 at an annual salary of \$31,218, Grade 4 of the 2008-2009 SWIC Educational Employees IFT-AFT Local 6224 salary schedule; and
- authorize partial student support for Jarad Kirby to attend Rend Lake College in the Architectural Technology program Fall 2008, Spring 2009 and Summer 2009.

Upon a roll call vote, those members voting aye were Mr. Joseph, Mr. Morton, Mr. Roehrkasse, Mr. Smith, Mr. Wolf and Mr. Mance. Nays: None. Absent: Ms. Spencer (Opinion), Mr. Verdu. **PASSED**

PLANNING AND POLICY COMMITTEE REPORT

Chairman Joseph reported he had no additional items.

FACILITIES AND FINANCE COMMITTEE REPORT

Chairman Roehrkasse presented the following items for action by the Board of Trustees:

MOTION 02-25-09:02

Mr. Roehrkasse moved, seconded by Mr. Smith, to purchase and install fiber trunks at the Belleville Campus as part of the Network Infrastructure Upgrade from Comm Squad, Lebanon, IL in an amount not to exceed \$64,104 using bond dollars. Upon a roll call vote, those members voting aye were Mr. Joseph, Mr. Morton, Mr. Roehrkasse, Mr. Smith, Mr. Wolf and Mr. Mance. Nays: None. Absent: Ms. Spencer (Opinion), Mr. Verdu. **PASSED**

MOTION 02-25-09:03

Mr. Roehrkasse moved, seconded by Mr. Smith, to purchase BlueProtect from Bluesocket, Burlington, MA for a total of \$17,903 using bond dollars. Upon a roll call vote, those members voting aye were Mr. Joseph, Mr. Morton, Mr. Roehrkasse, Mr. Smith, Mr. Wolf and Mr. Mance. Nays: None. Absent: Ms. Spencer (Opinion), Mr. Verdu. **PASSED**

PERSONNEL, PROGRAMS AND SERVICES COMMITTEE REPORT

Chairman Morton reported he had no additional items.

REPORTS

President's Report

Dr. Costello called attention to one of the many SWIC success stories, highlighting in particular the one concerning our student trustee Joyce Spencer. Ms. Spencer received a Lincoln Academy of Illinois Student Laureate award. The college's marketing plan is to highlight our many success stories...called SWIC-cess ...throughout our district.

The Southwestern Illinois College Annual Report for 2007-2008 was provided to the trustees. Dr. Costello stated she is very proud of this document and requested feedback from the trustees.

Dr. Costello received several thank you notes this month:

The Department of the Air Force Headquarters Air Mobility Command expressing appreciation to Eric Pinion and Stacy Kestner of ARAMARK; Keith Nussbaum in Audio/Visual, and Donna Watson, Executive Assistant in Instruction for coordinating the use of SWIC facilities. To quote from the letter: "They all went out of their ways to make sure our meetings were a tremendous success."

The Lessie Bates Davis Neighborhood House to the staff and students of a SWIC Psychology Class. Through the insight and the help of other students, Carl Thomas Berry, Robin Watt, Marie Demond, David Taylor, and Kati Kasten amassed 260 toys and stuffed

animals to distribute to the children. The college was acknowledged for its dedication and kindness to helping those who are less fortunate.

From Sheri House, Regional Director of the American Cancer Society expressing gratitude for the generosity of the SWIC Athletic Department, the players, students and fans in support of Coaches vs. Cancer. "It is because of efforts like yours that so much progress is being made in the fight against cancer."

Jessica Seders, College Activities Coordinator, has been elected to a three-year term on the Red Bud Chamber of Commerce Board of Directors.

Two SWIC/Saluki nights have been held recently at Steeleville High School and Chester High School. Admissions representatives from both institutions distributed information to potential students and parents. Rally towels sporting the theme "SWIC and SIU...a winning combination" were distributed to the first 250 patrons at each event.

The 2009 Art du Jour was held at the Red Bud Campus with 122 students from eight Monroe and Randolph County schools. Workshops were conducted by SWIC art instructors, high school teachers and other artists. A juried competition of displayed artwork was held and an awards ceremony concluded the weekend of activities.

The annual Technology Day was held at SWGCC February 20th with 229 students and teachers from Granite City, Collinsville, and Triad High Schools and the Collinsville Area Vocational Center. The event featured breakout sessions from Computer Information Systems, Office Administration, Cisco Networking and Paralegal programs.

AARP Tax Assistance will continue Monday through Friday at PSOP until April 15 from 8:00 a.m. to 12:00 noon for those needing help preparing their taxes.

The Gateway East Artist's Guild offers free workshops every Friday at PSOP.

SWIC Phi Theta Kappa chapters will have their initiations at 7:00 p.m. in the Belleville Campus Theatre on March 6 and at SWGCC in The Commons at 6:00 p.m. on March 13.

Local educators participated in a panel discussion for the Belleville Chamber of Commerce's Leadership Belleville Education Day. Leadership Belleville is a group of area business professionals that participate in a nine-month program to learn both leadership skills and a better understanding of greater Belleville.

A jazz festival with guest clinician bassist Rodney Whitaker was held at the Belleville Campus Theatre today. The festival took place from 8:30 a.m. until 9:00 p.m.

SWIC and Community Education hosted the Belleville Peace Celebration at the Belleville Campus for more than 250 students and teachers from 13 public and private schools in Belleville. Peace Balls made from scraps of yarn representing good deeds done by the students are on display this month on the Belleville Campus.

Community Education is hosting the ICCET (Illinois Council for Continuing Education and Training) Southern Region meeting on February 27 at PSOP. Mike Fleming will speak on

Marketing in Tough Economic Times, and a PSOP representative will speak on programming for older persons and provide a tour of the facilities to community college personnel from throughout the state.

Each month the Instructional Division provides a report entitled Professional/Scholarly/Service Activities which highlight faculty members and their accomplishments. These reports are attached to these minutes and will be made part of the public record.

Dr. Costello presented another textbook co-authored by one of our talented faculty members: Cinnamon VanPutte.

ICCTA Report

Mr. Joseph reported the next ICCTA Board of Representatives meeting is March 13-14, 2009 in Oakbrook, Illinois. Mr. Roehrkasse will attend the meeting.

The ICCTA Board Highlights of the February 9, 2009 meeting in Washington D.C. and the ICCTA 2009 Legislative Goals were provided to the trustees.

Attorney's Report

Mr. Hoerner stated he had no report.

MISCELLANEOUS

Mr. Joseph reported the ICCTA Southwest Regional meeting is 6:00 p.m., Thursday, March 26, 2009 at Kaskaskia College. He urged trustees to attend the meeting.

ADJOURNMENT

Mr. Smith moved, seconded by Mr. Morton, to adjourn the meeting at 6:24 p.m. The motion carried.

Approved: **03-18-09**

Respectfully submitted,

Nick J. Mance
Chairman of the Board of Trustees

Beverly J. Fiss
Secretary to the Board of Trustees

Southwestern Illinois College
Faculty Professional/Scholarly/Service Activities

December 1, 2008 to January 31, 2009
(and earlier items not included previously)

Presented by Julie Muertz, Dean of Allied Health & Public Services

Larry Gilbert, Director of the Police Academy and Assistant Professor, was recognized with the Olympian Leadership Award at the 17th Annual Awards Banquet of the Southwestern Illinois Law Enforcement Commission and the Southern Illinois Police Chief's Association on January 14, 2009.

Van R. Muschler, Assistant Professor of Administration of Justice Program/Police Academy, attended the Illinois Standards and Training Board Meeting in Chicago, Illinois from December 9th thru December 11th, and the Southern Illinois Police Chief's Association Monthly Meeting in Maryville, Illinois on December 18, 2008.

Southwestern Illinois College
Faculty Professional/Scholarly/Service Activities

January 1, 2009 to January 31, 2009

Presented by Amanda Starkey, Dean of Math & Sciences, to the Board of Trustees

Cinnamon VanPutte, Associate Professor of Biology

- Lead author of a recently published biology textbook – *Seeley's Essentials of Anatomy & Physiology*, McGraw-Hill, 7th edition. This one-semester textbook, which provides enough information to allow students to understand basic concepts and use that knowledge to make reasonable predictions and analyses, will be used by our own BIOL 105 – Human Biology students here at SWIC. Dr. VanPutte is currently working on a two-semester anatomy and physiology text, which will be published in January 2010.

Kurt Range, Assistant Professor of Horticulture

- Hosted the Section 22 High School Agriculture and Horticulture Instructors Meeting on January 15 at SWIC.

Keith Mueller, Adjunct Coordinator of the Aviation Pilot Training Program

- Served as a guest speaker for the Greater St. Louis Flight Instructor Association annual recertification seminar on January 18th in Maryland Heights. This annual event is governed by the Federal Aviation Administration and provides renewing certification for FAA Certified Flight Instructors.

Southwestern Illinois College
Faculty Professional/Scholarly/Service Activities

December 1, 2008 to December 31, 2008

Presented by Amanda Starkey, Dean of Math & Sciences, to the Board of Trustees

Garry Ladd, Professor of Physical Fitness and Health

- Was awarded his Doctorate of Health Science Degree from Nova Southeastern University. Requirements beyond coursework included an internship, a practicum, and a doctoral analysis. His practicum was titled “Prototype Development of an Internet Based Online Employee Health and Wellness Education Resource”.
- Was named to the U.S. Physical Activity Guidelines Supporter Network. The Network is sponsored by the U.S. Department of Health and Human Services in Washington, specifically the Office of Disease Prevention and Health Promotion, in collaboration with the President’s Council on Physical Fitness and Sports.

Mathematics Department

- Students from any of the 28 sections of Math 97 – Intermediate Algebra were invited to participate in the Intermediate Algebra Contest on Wednesday, December 3 at the Belleville Campus. It was organized by Connie Park and Robin Anderson; Tim Grant served as the game show host. Full-time faculty members David Collins, Chris Farmer, Keven Hansen, and John Shively assisted along with Granite City adjunct Mary Ann Gensert.

Kurt Range, Assistant Professor of Horticulture

- First runner-up in the Illinois Farm Bureau Agriculture Discussion Meet at the Illinois Farm Bureau Annual Meeting on December 6 in Chicago. Participants in this competition are Illinois Farm Bureau members between the ages of 18 and 35 and won the competition at the county level. Watch for a picture of Kurt and his plaque in the St. Clair County Farm Bureau Newsletter.

Bruce Sisko, Retired Dean of Math & Sciences

- Administered mathematics COMPASS testing for over 350 juniors at Collinsville High School on December 2-4. This pilot project is funded by the College & Career Readiness Pilot Grant. The goal of this pilot is to give students the opportunity to discover possible gaps in their math preparation early enough in their high school careers to change study habits and/or take additional math courses to hone their mathematical skills.
- Assisted two of our counselors, **Toby Brown and Daniel Blash**, with the administration of COMPASS testing for 55 seniors at Collinsville High School on December 5. This pilot project is another project funded by the ICCB College & Career Readiness Pilot Grant. We are working collaboratively with Collinsville High School personnel to select seniors who will benefit from an early dual enrollment course in developmental mathematics. The goal of this project is to ease the transition for students as they move from secondary to postsecondary education.