

Accounting

swic.edu/accounting-aas

Department Chair: Dawn Peters, ext. 5487

Dean: Ashley Becker, Ph.D.

The Accounting AAS program prepares students for a variety of jobs including entry-level accounting positions, or for a career as a full-charge bookkeeper. The curriculum includes ACCT 212 Certified Bookkeeper Review. Upon successful completion of the course, students may choose to sit for the Certified Bookkeeper exam, administered by an independent provider and scheduled by the student. This program does not prepare a student to sit for the CPA exam. Individuals who intend to transfer upon graduation to a four-year institution for an undergraduate degree in accounting should review the Associate in Arts degree curriculum for business transfer (Accounting) before selecting the AAS degree program. Course availability varies from semester to semester. Students must pay close attention to the requisites for each course. **Contact an academic advisor or the program coordinator for more information about this degree program including the master course schedule.**

2+2 Articulation Agreements

- McKendree University – A.A.S. Accounting to B.S. Accounting
- Southern Illinois University Carbondale – A.A.S. Accounting to B.S. Accounting

Important Information

The following semester sequence is designed as a guide for students enrolled full time and is not intended as a required schedule. Students should take courses in progression following the appropriate requisites. For information on requisites, please refer to the *Course Description Guide* (yellow section) in this catalog.

Associate in Applied Science Degree (049A)

First Year

Fall Semester			Semester Credits
BUS	101	Introduction to Business	3
BUS	102	Business Mathematics	3
ACCT	110	Financial Accounting	4
OAT	175	Electronic Spreadsheets	3
ECON	201	Principles of Economics I (Macro)	3
Total Semester Credits			16

Spring Semester

			Semester Credits
ACCT	111	Managerial Accounting	4
ACCT	106	Introduction to QuickBooks	3
ACCT	211	Intermediate Accounting I	3
COMM	151	Fundamentals of Public Speaking	3
ENG	101	Rhetoric & Composition I	3
Total Semester Credits			16

Second Year

Fall Semester			Semester Credits
ACCT	206	Individual/Business Income Tax	3
BUS	215	Business Law	3
BUS	261	Business Communications	3
Accounting Elective			3
Human Relations Elective			3
Total Semester Credits			15

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Spring Semester			Semester Credits
ACCT	212	Certified Bookkeeper Review	3
ACCT	215	Accounting for Small Business	3
Accounting or Specified Elective			3
BUS	209	Business Computer Systems	3
Human Well-Being Elective			3
Total Semester Credits			15

Total Program Credits			62
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Accounting Electives:

ACCT	210	Cost Accounting	3
ACCT	269	Accounting Internship	3

Specified Elective:

BUS	241	Fundamentals of Finance	3
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Internships

Internships can enhance a student's résumé, particularly if the student does not have experience in his or her chosen field of study. You do not need to be registered in a class to participate in an internship although you have the option to choose one under the Specified Electives requirement. If you do not choose to take the course, you may still receive advice about finding a suitable internship position from the degree program coordinator. Students should have a minimum of nine semester credits of Accounting coursework completed before beginning an accounting internship.

Accelerated Degree Option

Anyone who has completed an associate or bachelor's degree from a regionally accredited college may earn an Associate in Applied Science degree in accounting by completing at least 27 semester credits of program-related coursework. A plan of specific courses required for the degree must be obtained from the program coordinator and approved by the dean and the chief academic officer.

Only those courses completed at SWIC, and not included as part of the requirements for a previously earned degree or certificate, can be considered for this option. Students must meet all institutional requirements for the Associate in Applied Science degree.

Accounting (continued)

Bookkeeping Certificate (049F)

The Bookkeeping Certificate prepares students for entry-level accounting support staff positions. The certificate provides the foundation for a career as a full-charge bookkeeper. Those with experience in the bookkeeping field who lack formal education will find the certificate useful in quantifying their experience for prospective employers and/or clients.

ACCT	106	Introduction to QuickBooks	3
ACCT	110	Financial Accounting	4
ACCT	111	Managerial Accounting	4
ACCT	206	Individual/Business Income Tax	3
ACCT	210	Cost Accounting	3
ACCT	211	Intermediate Accounting I	3
ACCT	212	Certified Bookkeeper Review	3
ACCT	215	Accounting for Small Businesses	3
OAT	175	Electronic Spreadsheets	3
Total Credits			29

Career Opportunities

A graduate of the Accounting AAS program is prepared for the following positions:

- Accounting clerk
- Full-charge bookkeeper
- Accounting support staff

Visit the Occupational Outlook Handbook website for job market information: www.bls.gov.