

**PERSONNEL, PROGRAMS AND SERVICES COMMITTEE
AGENDA**

**Seibert Conference Room
Belleville Campus
January 18, 2023
5:30 p.m.**

1. Call to Order and Roll Call

2. Approval of Minutes

- A. Regular Meeting - December 14, 2022
- B. Executive Session - December 14, 2022

3. Standard Committee Operations Items

- A. Grants and Agreements - New, Revised or Renewal
- B. Gifts to the College
- C. Curriculum
- D. Student Services Highlights/Updates

4. Executive Session to Discuss Personnel (5 ILCS 120/2(c)(1)); Collective Bargaining (5 ILCS 120/2(c)(2)); and/or Litigation (5 ILCS 120/2(c)(11))

5. Possible Action/s Taken as a Result of Executive Session

6. Personnel Issues

- A. Resignations
 - 1. Kloeamber Harris, Accountant I
 - 2. Cheri Cowell, Enrollment Services Specialist
- B. Appointments
 - 1. Full-time Custodian Position
 - 2. Full-time SWIC EE Position: Administrative Assistant-Success Center, Belleville Campus
 - 3. Full-time Certified Commissioned Public Safety Officer at the Belleville Campus
 - 4. Full-time SWIC EE Position: Enrollment Services Specialist
 - 5. Full-time Faculty Position: Health & Exercise Instructor
- C. Authorization to Hire
 - 1. Part-time Grant-funded SWIC EE Position: RSVP Secretary
 - 2. Part-time Grant-funded SWIC ATS Position: ATS Driver (3)
 - 3. Part-time Instructors for Spring Semester 2023 (4)
 - 4. AmeriCorps Member-Belleville AmeriCorps
- D. Authorization to Create and to Advertise
 - 1. Full-time SWIC EE Position: Instructional Support Technician
 - 2. Part-time Adjunct Faculty Position: Wellness Advocate-Social Worker/Counselor
 - 3. Full-time Faculty Position: Medical Surgical Technology Program Coordinator/instructor
 - 4. Full-time Administrative Position: Director of Marketing
 - 5. Full-time Administrative Position: Associate Director of High School Partnerships
 - 6. Full-time Administrative Position: Grants Manager
- E. Authorization to Advertise
 - 1. Full-time Administrative Position: Accountant I
 - 2. Full-time Administrative Position: Student Services Support and Compliance Administrator (retitle and advertise)
 - 3. Full-time SWIC EE Position: Enrollment Services Specialist
 - 4. PTNU Position: Lab Technician-Technical Education Division
 - 5. PTNU Position: Greenhouse Technician

6. Full-time Administrative Position: Associate Director of Financial Aid, Veteran Services & Student Employment
7. Full-time Administrative Position: Associate Director of Recruitment and Outreach
- F. Monthly Notification of Part-time Personnel for December 2022

7. Any Other Committee Related Business

8. Adjournment

Next scheduled meeting: Wednesday, February 8, 2023
5:30 p.m.
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