



BOARD OF TRUSTEES
Community College District No. 522
Belleville Campus
Marsh Conference Room
February 15, 2023
5:30 p.m.

AGENDA

- I. CALL TO ORDER BY CHAIRMAN**
- II. PLEDGE OF ALLEGIANCE**
- III. ROLL CALL BY SECRETARY**
- IV. PUBLIC COMMENTS**
- V. CONSIDERATION OF APPROVAL OF ITEMS ON THE CONSENT AGENDA**

■ VI. APPROVAL OF MINUTES

- A. Special Board Meeting of January 18, 2023**
- B. Executive Session of Special Board Meeting of January 18, 2023**
- C. Regular Board Meeting of January 25 2023**

VII. APPROVAL OF BILLS

Education Fund	\$ 858,955.95
Operations & Maintenance Fund	290,427.31
Operations & Maintenance Fund-Restricted	1,207,232.50
Bond & Interest Fund	600.00
Restricted Purposes Fund	498,811.40
Trust & Agency Fund	6,696.94
Audit Fund	13,600.00
Liability, Protection & Settlement Fund	43,357.82
Grand Total All Funds:	\$2,919,681.92

VIII. PLANNING AND POLICY COMMITTEE REPORT

■ A. FIRST READING OF PROPOSED AMENDMENTS TO BOARD POLICIES AND ADMINISTRATIVE PROCEDURES

- 1. Consideration of the recommendation to approve first reading of proposed amendments to Board Policy 6011 and Administrative Procedure 6011AP: Information Technology Security.**
- 2. Consideration of the recommendation to approve first reading of proposed amendments to Board Policy 7016 and Administrative Procedure 7016AP: Acceptable Use of Information Technology Resources.**

B. DISCUSSION CONCERNING PROPOSED REVISIONS TO BOARD POLICY 3002: ELIGIBILITY FOR INITIAL EMPLOYMENT (SUBJECT TO EXECUTIVE SESSION TO THE EXTENT THAT SUCH DISCUSSIONS INVOLVE SPECIFIC EMPLOYEES)

■ IX. FACILITIES AND FINANCE COMMITTEE REPORT

A. BID AWARDS/PURCHASES/AGREEMENTS

- 1. Consideration of the recommendation to award the lowest responsible bid for furniture for the men's and women's dorms at the Southwestern Illinois Justice & Workforce Development Campus to Egyptian Workspace Partners, Belleville, IL in the amount of \$93,094.65 funded by Southwestern Illinois Justice & Workforce Development Campus state funds.**
- 2. Consideration of the recommendation to award the lowest responsible bid for roof restoration at the Sam Wolf Granite City Campus to Weatherproofing Technologies, Incorporated, Beachwood, OH in the amount of \$650,309.98 funded by Protection, Health, and Safety funds.**
- 3. Consideration of the recommendation to purchase fixtures and furniture for four biology labs and a preparatory space at the Belleville Campus to American Lab Design, Daytona Beach, FL in the amount of \$499,825.00 funded by budgeted capital funds.**
- 4. Consideration of the recommendation to purchase lighting for the Belleville Campus theatre to Schillers AV, St. Louis, MO in the amount of \$200,426.00 funded by the Higher Education Emergency Relief Fund (HEERF III).**
- 5. Consideration of the recommendation to purchase electrical trainers for a new instrumentation course at the Sam Wolf Granite City Campus to Amtek Company, Arnold, MD in the amount of \$43,555.00 funded by Perkins Grant funds.**
- 6. Consideration of the recommendation to purchase quantity 68 of DM500 BF-4 microscopes to NCI Incorporated, Brooklyn Park, MN in the amount of \$120,456.16 funded by Higher Education Emergency Relief Fund (HEERF III).**

7. **Consideration of the recommendation to approve agreement with Timely Telehealth, LLC, Fort Worth, TX to provide online-telehealth services to SWIC students in the amount of \$411,600.00 for four years which includes a one-time setup fee of \$10,000.00 funded by Higher Education Emergency Relief Fund/HB 0969 funds.**
8. **Consideration of the recommendation to approve facility use agreement with Metro Elite Sports Training, Inc., dba The Batters' Box, Swansea, IL for usage of Intramural Gym, Belleville Campus in the amount of \$4,500.00 per month for the period February 1, 2023 through January 31, 2024.**

C. DISPOSAL OF COLLEGE PROPERTY

1. **Consideration of the recommendation to dispose of the following college property per Administrative Procedure 6008AP:**

Smartboard Systems, SWIC tag #000480.

D. FY 2024 BUDGET CALENDAR

1. **Consideration of the recommendation to adopt the FY 2024 Budget Calendar.**

E. FY 2024 TUITION AND FEES

1. **Consideration of the recommendation to increase the tuition rate \$2 per credit hour but maintain the current rates for the mandatory information technology fee (\$6 per credit hour) and the student services fee (\$3 per credit hour).**

X. PERSONNEL, PROGRAMS, AND SERVICES COMMITTEE REPORT

A. GRANTS

1. **Consideration to accept the grant awards.**

B. AGREEMENTS

1. **Consideration to approve the agreements.**

C. CURRICULUM

1. **Consideration to approve three new certificates in the Precision Machining Technology program effective January 2, 2024.**

D. COURSE FEES

1. **Consideration to approve five Business Division courses to participate in the Barnes & Noble First Day Textbook Program effective Summer 2023.**

E. 2024-2025 CALENDARS

1. **Consideration to approve the 2024-2025 Academic, Adult Education and Aviation calendars.**

F. GIFT TO THE COLLEGE

- 1. Consideration to accept a gift to the college.**

G. RESIGNATION

- 1. Consideration to accept the resignation of Dominique Bibbs, Student Life Special Events Specialist, effective close of business January 27, 2023.**

H. APPOINTMENTS

- 1. Consideration to appoint the full-time administrative position of Chief Financial Officer effective February 16, 2023 at an annual salary of \$108,000.00 at salary grade 10 and subject to the provisions of the Personnel Procedures for Administrators.**
- 2. Consideration to appoint the full-time administrative position of Director of Finance effective March 20, 2023 at an annual salary of \$97,000.00 at salary grade 7 and subject to the provisions of the Personnel Procedures for Administrators.**
- 3. Consideration to appoint the full-time administrative position of Campus Executive Director, Sam Wolf Granite City Campus effective February 16, 2023 at an annual salary of \$101,490.00 at salary grade 9 and subject to the Personnel Procedures for Administrators.**
- 4. Consideration to appoint two full-time administrative positions of Systems Administrator effective February 1, 2023 at an annual salary of \$86,000.00 and \$92,000.00 at salary grade 7 and subject to the Personnel Procedures for Administrators.**
- 5. Consideration to appoint two full-time administrative positions of Accountant I effective March 1, 2023 at an annual salary of \$46,000.00 at salary grade 2 and subject to the Personnel Procedures for Administrators.**
- 6. Consideration to appoint the full-time administrative position of Accountant II effective March 1, 2023 at an annual salary of \$59,000.00 at salary grade 4 and subject to the provisions of the Personnel Procedures for Administrators.**
- 7. Consideration to appoint the full-time position of Coordinator/Instructor of Cybersecurity, Networking, and Cisco Networking Academy effective August 16, 2023 at an annual salary of \$53,531.00 at Step 3 following the Collective Bargaining Agreement between Southwestern Illinois College District #522 and Faculty Union Local #4183.**
- 8. Consideration to appoint the full-time grant-funded administrative position of Youth Services Coordinator effective March 1, 2023 at an annual salary of \$40,500.00 at salary grade 1 and subject to the provisions of the Personnel Procedures for Administrators.**

I. AUTHORIZATION TO HIRE

- 1. Consideration to hire Alexis Haege to the part-time SWIC EE position of Success Programs Support Specialist at the Belleville Campus effective March 1, 2023 at an hourly rate of \$15 for up to 28 hours per week and subject to the provisions of the SWIC Educational Employee Collective Bargaining Agreement.**
- 2. Consideration to hire Connie Gale, Michael Henry and Glenn Ewell to the part-time grant-funded SWIC EE positions of ATS Driver effective March 1, 2023 at an hourly rate of \$18.27 each based on the SWIC ATS IFT-AFT Local 6600 Salary Schedule and a projected 28-hour work week.**
- 3. Consideration to hire Kayla Juenger and Chris Anzalone to the part-time SWIC EE positions of Physical Fitness Assistant at the Belleville Campus effective February 16, 2023 at an hourly rate of \$16.67 each for up to 28 hours per week and subject to the provisions of the SWIC Educational Employee Collective Bargaining Agreement.**
- 4. Consideration to hire the following part-time instructors paid at the adjunct rate based on educational attainment level and grant POI status until effective start date:**

Bradley White	Emergency Medical Services	4-01-2023
Scott England	Industrial Electricity	1-17-2023
Duncan Quinn	Welding Technology	3-01-2023
Daniel Enterkin	Aviation Maintenance Technology	3-01-2023

Administration of Justice Instructors to teach both Police Academy and Corrections Academy	3-01-2023
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Bostick, Steven	Germaine, Charles	Reed, Richard
Bujnak, Michael	Graham, Lee	Reid, Cameron
Cadell, Chuck	Harmon, Joshua	Rensing, Lance
Casey, Larry	Ivey, Nicholas	Sells, David
Cox, Greg	Johnson, Talmadge	Strubberg, Steven
Daniels, Josh	Kempf, Michael	Taylor, Kyle
Davis, John	Lindauer, Troy	Tisch, Kevin
Detmer, Airika	Ottens, Brandon	Unser, Chris
Ford, Kelsey	Pegg, John	Walter, Eric
Gallegos, Claudia	Pille, Melissa	Williams, Desmond
Garner, Grant	Quirin, Adam	Wilson, Rodney

J. REAPPOINTMENT OF FULL-TIME ADMINISTRATIVE PROFESSIONAL AND SUPERVISORY STAFF FOR FYE 2024

- 1. Consideration to approve the Fiscal Year 2024 reappointment of full-time Administrative, Professional and Supervisory Staff per Appendix A and subject to the provisions of the Personnel Procedures for Administrators.**

K. RE-EMPLOYMENT OF NON-TENURED FULL-TIME FACULTY

1. Consideration to award faculty tenure effective first day of 2023-2024 academic year to:

Business, Health Sciences and Homeland Security

Deanna Blumenkamp	Practical Nursing Education
Dustin Sweet	Economics
Christina Hernandez	Nursing Education
Misty Dicky	Nursing Education

2. Consideration to approve continued employment for third-year non-tenured faculty:

Business, Health Sciences and Homeland Security

Karla Arnotti	Nursing
Stephanie Klie	Outcomes Assessment
Melody Schroer	Paralegal

Arts and Sciences

Cory Sellers	Art
Sarah Swist	Art

Technical Education and Workforce Development

Nicholas Weatherly Precision Machinery

3. Consideration to approve continued employment for second year non-tenured faculty:

Faith Fields, PN	Darnacio Washington, Culinary
Chelsea Bergmann, MA	Sila Tuju, Mgmt & Marketing
Courtney Whipple, PN	Holly Higgenbothan, Rad Tech
Rebecca Aitkin, PN	Schaneice Penny, Nursing
Brandon Duggar, AOJ/PA	Travis Niklich, EET
Andrew Koester, Art	Crystal Myers, English
Jacqueline Owens, DMS	Angie Rhinehart, PN
Kelcey Treewin, Ag Bus Mgt	Marc Roach, AMT
David Bohnenstiehl, EET	Joel Sutherland, HVAR
Amanda Lough, Earth Science	Christopher Thompson, AOJ/PA
Jessie Wampole, Biology	Dan Wunder, AOJ/PA

L. AUTHORIZATION TO CREATE AND TO ADVERTISE POSITIONS

1. Consideration to create and to advertise the following positions:

Full-time administrative position: Data Integration Analyst-Programmer;
Full-time grant-funded administrative position: TRIO Student Academic Coordinator;

Full-time grant-funded administrative position: TRIO Student Development Coordinator;

Full-time Faculty position: Certified Nursing Assistant Instructor; and
Full-time Nursing Education Instructor.

M. AUTHORIZATION TO ADVERTISE

1. Consideration to advertise the following positions:

**Part-time grant-funded SWIC EE position: Special Projects Coordinator HSE;
Part-time grant-funded SWIC EE position: Special Projects Coordinator VOC;
Full-time SWIC EE position: Accounts Payable Clerk; and
Part-time SWIC EE position: Campus Support Assistant, SWGCC.**

N. RATIFICATION OF PART-TIME PERSONNEL ACTIONS FOR JANUARY 2023

1. Consideration to ratify the part-time and temporary faculty and staff actions for January 2023 according to Board Policy 3005, Recruitment, Selection and Appointment of Faculty and Staff.

XI. EXECUTIVE SESSION TO DISCUSS PERSONNEL (5 ILCS 120/2(c)(1)); COLLECTIVE BARGAINING (5 ILCS 120/2(c)(2)); PROPERTY ACQUISITION (5 ILCS 120/2(c)(5)); AND/OR LITIGATION(5 ILCS 120/2(c)(11))

XII. POSSIBLE ACTION/S TAKEN AS A RESULT OF EXECUTIVE SESSION

XIII. REPORTS

A. PRESIDENT

B. ILLINOIS COMMUNITY COLLEGE TRUSTEE ASSOCIATION

C. BOARD ATTORNEY

XIV. MISCELLANEOUS

XV. ADJOURNMENT