



**BOARD OF TRUSTEES  
SOUTHWESTERN ILLINOIS COLLEGE  
DISTRICT NO. 522  
Marsh Conference Room  
February 15, 2023**

**CALL TO ORDER**

A regular meeting of the Board of Trustees of Southwestern Illinois College, District No. 522, was held Wednesday, February 15, 2023 in the Marsh Conference Room at the Belleville Campus, 2500 Carlyle Avenue, Belleville, Illinois. Chairman Nick Raftopoulos called the meeting to order at 5:30 p.m.

**ROLL CALL**

Trustees present:

John Blomenkamp  
Steve Campo (remote)  
Robert G. Morton  
Nick Raftopoulos  
Richard Roehrkasse

Trustees absent:

Charles Hannon  
Sara Soehlke

**PUBLIC COMMENTS**

There were no public comments.

**CONSENT AGENDA**

Chairman Raftopoulos referred to the consent agenda items to be considered by the Board of Trustees and asked if any trustee desired to have any items removed in order to have them considered separately. The following items were pulled from the agenda:

Planning and Policy Committee

Item B. Discussion concerning proposed revisions to Board Policy 3002

Facilities and Finance Committee

Item E.1. FY 2024 Tuition and Fees

Personnel, Programs and Services Committee

J.1. Reappointment of Full-time Administrative Professional and Supervisory Staff for  
FYE 2024

K.1. Re-employment of Non-tenured Full-time Faculty

**MOTION 02-15-23:01**

Mr. Roehrkas moved, seconded by Mr. Morton, to:

- approve the minutes of the special Board meeting of January 18, 2023; the Executive Session of the special Board meeting of January 18, 2023; and the regular Board meeting of January 25, 2023;
- approve first reading of proposed amendments to Board Policy 6011 and Administrative Procedure 6011AP: Information Technology Security;
- approve first reading of proposed amendments to Board Policy 7016 and Administrative Procedure 7016AP: Acceptable Use of Information Technology Resources;
- award the lowest responsible bid for furniture for the men's and women's dorms at the Southwestern Illinois Justice & Workforce Development Campus to Egyptian Workspace Partners, Belleville, IL in the amount of \$93,094.65 funded by Southwestern Illinois Justice & Workforce Development Campus state funds;
- award the lowest responsible bid for roof restoration at the Sam Wolf Granite City Campus to Weatherproofing Technologies, Incorporated, Beachwood, OH in the amount of \$650,309.98 funded by Protection, Health, and Safety funds;
- purchase fixtures and furniture for four biology labs and a preparatory space at the Belleville Campus to American Lab Design, Daytona Beach, FL in the amount of \$499,825.00 funded by budgeted capital funds;
- purchase lighting for the Belleville Campus theatre to Schillers AV, St. Louis, MO in the amount of \$200,426.00 funded by the Higher Education Emergency Relief Fund (HEERF III);
- purchase electrical trainers for a new instrumentation course at the Sam Wolf Granite City Campus to Amtek Company, Arnold, MD in the amount of \$43,555.00 funded by Perkins Grant funds;
- purchase quantity 68 of DM500 BF-4 microscopes to NCI Incorporated, Brooklyn Park, MN in the amount of \$120,456.16 funded by Higher Education Emergency Relief Fund (HEERF III);
- approve agreement with Timely Telehealth, LLC, Fort Worth, TX to provide online-telehealth services to SWIC students in the amount of \$411,600.00 for four years which includes a one-time setup fee of \$10,000.00 funded by Higher Education Emergency Relief Fund/HB 0969 funds;

- approve facility use agreement with Metro Elite Sports Training, Inc., dba The Batters' Box, Swansea, IL for usage of Intramural Gym, Belleville Campus in the amount of \$4,500.00 per month for the period February 1, 2023 through January 31, 2024;
- dispose of Smartboard Systems, SWIC tag #000480, per Administrative Procedure 6008AP; and
- adopt the FY 2024 Budget Calendar.

Upon a roll call vote those trustees voting aye were Mr. Blomenkamp, Mr. Campo, Mr. Morton, Mr. Roehrkasse and Mr. Raftopoulos. Nays: none. Absent: Mr. Hannon and Ms. Soehlke. **PASSED**

## **APPROVAL OF BILLS**

### **MOTION 02-15-23:02**

Mr. Roehrkasse moved, seconded by Mr. Morton, to approve the bills as presented, including travel-related expenses of members of the Board of Trustees and of employees:

Education Fund	\$ 858,955.95
Operations & Maintenance Fund	290,427.31
Operations & Maint Fund-Restricted	1,207,232.50
Bond & Interest Fund	600.00
Restricted Purposes Fund	498,811.40
Trust & Agency Fund	6,696.94
Audit Fund	13,600.00
Liability, Protection & Settlement Fund	43,357.82

Grand Total All Funds:	\$2,919,681.92
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Upon a roll call vote those trustees voting aye were Mr. Blomenkamp, Mr. Campo, Mr. Morton, Mr. Roehrkasse and Mr. Raftopoulos. Nays: none. Absent: Mr. Hannon and Ms. Soehlke. **PASSED**

## **PLANNING AND POLICY COMMITTEE REPORT**

Trustee Roehrkasse stated the committee had no additional items.

## **FACILITIES AND FINANCE COMMITTEE REPORT**

Chairman Roehrkasse presented the agenda topic that was pulled from the consent agenda: FY 2024 Tuition and Fees.

### **MOTION 02-15-23:03**

Mr. Morton moved, seconded by Mr. Roehrkasse to increase the tuition rate \$2 per credit hour but maintain the current rates for the mandatory information technology fee (\$6 per credit hour) and the student services fee (\$3 per credit hour). Upon a roll call vote those trustees voting aye were Mr. Blomenkamp, Mr. Campo, Mr. Morton,

and Mr. Roehrkasse. Nays: Mr. Raftopoulos. Absent: Mr. Hannon and Ms. Soehlke.  
**PASSED**

### **OMNIBUS VOTE**

Trustee Campo, Chair of the Personnel, Programs and Services Committee, stated he would like to have an omnibus vote for the remaining items on the agenda, except items J.1. and K.1.

#### **MOTION 02-15-23:04**

Mr. Campo moved, seconded by Mr. Blomenkamp, for an omnibus vote for the remaining items on the agenda, with the exception of items J.1. and K.1. Upon a roll call vote those trustees voting aye were Mr. Blomenkamp, Mr. Campo, Mr. Morton, Mr. Roehrkasse and Mr. Raftopoulos. Nays: none. Absent: Mr. Hannon and Ms. Soehlke. **PASSED**

#### **MOTION 02-15-23:05**

Mr. Campo moved, seconded by Mr. Blomenkamp to:

- accept Gene Haas Foundation grant, a California non-profit public benefit corporation, in the amount of \$750,000 dated December 16, 2022 to provide funding for building maintenance, infrastructure, etc. and naming rights of the Manufacturing Training Academy at the Belleville Campus;
- accept continuation St. Clair County Community Action Agency grant in the amount of \$2,500 for the period January 1, 2023 through December 31, 2023 to provide funding for ATS transportation assistance to eligible seniors/disabled riders who reside in St. Clair County;
- accept St. Clair County Multipurpose Senior Center Program grant in the amount of \$62,500 for the period January 1, 2023 through December 31, 2023 to provide activities, information, social and health services to senior citizens age 55 and older;
- accept St. Clement Foundation grant for the Foster Grandparent Program in the amount of \$2,000 for the period July 1, 2022 through June 30, 2023 to provide funding for program volunteers while traveling to and from volunteer sites, in-service meetings and recognition programs during the fiscal year;
- accept Illinois Arts Council Agency grant for Poetry Out Loud Program in the amount of \$4,000 for the period October 1, 2022 through August 31, 2023 to fund high school outreach for the program participation and to host the South-Central Regional Poetry Out Loud competition at SWIC's Belleville Campus as well as the state and national competition;
- approve MOU with BJC Healthcare to allow the Pharmacy Technician program to provide technical training services for BJC HealthCare;
- approve affiliation agreement with Barnes Jewish Hospital to allow the Pharmacy Technician program to provide technical training services for BJC HealthCare;

- approve affiliation agreement with Granite City School District to allow students in the Nursing Education program to participate in clinical experience;
- approve affiliation agreement with Hospice of Southern Illinois to allow students in the Nursing Education program to participate in clinical experience;
- approve affiliation agreement with Department of Veteran Affairs to allow students in the Physical Therapist Assistant program to participate in clinical experience;
- approve articulation agreement with Eastern Illinois University from 2023-2027 to allow for smooth transfer of SWIC AAS, AA and AS degrees to Eastern Illinois University (AOJ AAS to Sociology; Geography; Mathematics; Psychology; Sociology)
- approve three new certificates in the Precision Machining Technology program effective January 2, 2024;
- approve five Business Division courses to participate in the Barnes & Noble First Day Textbook Program effective Summer 2023;
- approve the 2024-2025 Academic, Adult Education and Aviation calendars;
- accept a gift to the college;
- accept the resignation of Dominique Bibbs, Student Life Special Events Specialist, effective close of business January 27, 2023;
- appoint Jacob Wheeler to the full-time administrative position of Chief Financial Officer effective February 16, 2023 at an annual salary of \$108,000.00 at salary grade 10 and subject to the provisions of the Personnel Procedures for Administrators;
- appoint Mariloo Montanaro to the full-time administrative position of Director of Finance effective March 20, 2023 at an annual salary of \$97,000.00 at salary grade 7 and subject to the provisions of the Personnel Procedures for Administrators;
- appoint Suzanne McClure to the full-time administrative position of Campus Executive Director, Sam Wolf Granite City Campus effective February 16, 2023 at an annual salary of \$101,490.00 at salary grade 9 and subject to the Personnel Procedures for Administrators;
- appoint Codey Hemann and Brandon Turner to the two full-time administrative positions of Systems Administrator effective February 1, 2023 at an annual salary of \$86,000.00 and \$92,000.00 respectively at salary grade 7 and subject to the Personnel Procedures for Administrators;
- appoint Andrea Wilson and Margaret White to the two full-time administrative positions of Accountant I effective March 1, 2023 at an annual salary of \$46,000.00 each at salary grade 2 and subject to the Personnel Procedures for Administrators;

- appoint Kim Myatt to the full-time administrative position of Accountant II effective March 1, 2023 at an annual salary of \$59,000.00 at salary grade 4 and subject to the provisions of the Personnel Procedures for Administrators;
- appoint Carolin Brewer to the full-time position of Coordinator/Instructor of Cybersecurity, Networking, and Cisco Networking Academy effective August 16, 2023 at an annual salary of \$53,531.00 at Step 3 following the Collective Bargaining Agreement between Southwestern Illinois College District #522 and Faculty Union Local #4183;
- appoint Lynn Niermann to the full-time grant-funded administrative position of Youth Services Coordinator effective March 1, 2023 at an annual salary of \$40,500.00 at salary grade 1 and subject to the provisions of the Personnel Procedures for Administrators;
- hire Alexis Haege to the part-time SWIC EE position of Success Programs Support Specialist at the Belleville Campus effective March 1, 2023 at an hourly rate of \$15 for up to 28 hours per week and subject to the provisions of the SWIC Educational Employee Collective Bargaining Agreement;
- hire Connie Gale, Michael Henry and Glenn Ewell to the part-time grant-funded SWIC EE positions of ATS Driver effective March 1, 2023 at an hourly rate of \$18.27 each based on the SWIC ATS IFT-AFT Local 6600 Salary Schedule and a projected 28-hour work week;
- hire Kayla Juenger and Chris Anzalone to the part-time SWIC EE positions of Physical Fitness Assistant at the Belleville Campus effective February 16, 2023 at an hourly rate of \$16.67 each for up to 28 hours per week and subject to the provisions of the SWIC Educational Employee Collective Bargaining Agreement;
- hire the following part-time instructors paid at the adjunct rate based on educational attainment level and grant POI status until effective start date:

Bradley White	Emergency Medical Services	4-01-2023
Scott England	Industrial Electricity	1-17-2023
Duncan Quinn	Welding Technology	3-01-2023
Daniel Enterkin	Aviation Maintenance Technology	3-01-2023

Administration of Justice Instructors to teach both  
Police Academy and Corrections Academy 3-01-2023:

Bostick, Steven	Germaine, Charles	Reed, Richard
Bujnak, Michael	Graham, Lee	Reid, Cameron
Cadell, Chuck	Harmon, Joshua	Rensing, Lance
Casey, Larry	Ivey, Nicholas	Sells, David
Cox, Greg	Johnson, Talmadge	Strubberg, Steven
Daniels, Josh	Kempf, Michael	Taylor, Kyle
Davis, John	Lindauer, Troy	Tisch, Kevin
Detmer, Airika	Ottens, Brandon	Unser, Chris

Ford, Kelsey  
Gallegos, Claudia  
Garner, Grant

Pegg, John  
Pille, Melissa  
Quirin, Adam

Walter, Eric  
Williams, Desmond  
Wilson, Rodney

- approve continued employment for third-year non-tenured faculty:

Business, Health Sciences and Homeland Security

Karla Arnotti	Nursing
Stephanie Klie	Outcomes Assessment
Melody Schroer	Paralegal

Arts and Sciences

Cory Sellers	Art
Sarah Swist	Art

Technical Education and Workforce Development

Nicholas Weatherly	Precision Machinery
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- approve continued employment for second year non-tenured faculty:

Faith Fields, PN  
Chelsea Bergmann, MA  
Courtney Whipple, PN  
Rebecca Aitkin, PN  
Brandon Duggar, AOJ/PA  
Andrew Koester, Art  
Jacqueline Owens, DMS  
Kelcey Treewin, Ag Bus Mgt  
David Bohnenstiehl, EET  
Amanda Lough, Earth Science  
Jessie Wampole, Biology

Darnacio Washington, Culinary  
Sila Tuju, Mgmt & Marketing  
Holly Higgenbothan, Rad Tech  
Schaneice Penny, Nursing  
Travis Niklich, EET  
Crystal Myers, English  
Angie Rhinehart, PN  
Marc Roach, AMT  
Joel Sutherland, HVAR  
Christopher Thompson, AOJ/PA  
Dan Wunder, AOJ/PA

- create and to advertise the following positions:

Full-time administrative position: Data Integration Analyst-Programmer;  
Full-time grant-funded administrative position: TRIO Student Academic Coordinator;  
Full-time grant-funded administrative position: TRIO Student Development Coordinator;  
Full-time Faculty position: Certified Nursing Assistant Instructor; and  
Full-time Nursing Education Instructor;

- advertise the following positions:

Part-time grant-funded SWIC EE position: Special Projects Coordinator HSE;  
Part-time grant-funded SWIC EE position: Special Projects Coordinator VOC;  
Full-time SWIC EE position: Accounts Payable Clerk; and  
Part-time SWIC EE position: Campus Support Assistant, SWGCC; and

- ratify the January 2023 part-time and temporary faculty and staff actions according to Board Policy #3005, Recruitment, Selection and Appointment of Faculty and Staff.

Upon a roll call vote those trustees voting aye were Mr. Blomenkamp, Mr. Campo, Mr. Morton, Mr. Roehrkaske and Mr. Raftopoulos. Nays: none. Absent: Mr. Hannon and Ms. Soehlke. **PASSED**

**MOTION 02-15-23:06**

Mr. Morton moved, seconded by Mr. Raftopoulos, to approve the Fiscal Year 2024 reappointment of full-time Administrative, Professional and Supervisory Staff per Appendix A and subject to the provisions of the Personnel Procedures for Administrators. Upon a roll call vote those trustees voting aye were Mr. Campo, Mr. Morton, Mr. Roehrkaske and Mr. Raftopoulos. Nays: none. Abstain: Mr. Blomenkamp. Absent: Mr. Hannon and Ms. Soehlke. **PASSED**

**MOTION 02-15-23:07**

Mr. Morton moved, seconded by Mr. Roehrkaske, to award faculty tenure effective first day of 2023-2024 academic year to:

**Business, Health Sciences and Homeland Security**

Deanna Blomenkamp	Practical Nursing Education
Dustin Sweet	Economics
Christina Hernandez	Nursing Education
Misty Dicky	Nursing Education

Upon a roll call vote those trustees voting aye were Mr. Campo, Mr. Morton, Mr. Roehrkaske and Mr. Raftopoulos. Nays: none. Abstain: Mr. Blomenkamp. Absent: Mr. Hannon and Ms. Soehlke. **PASSED**

**EXECUTIVE SESSION**

*Mr. Morton moved, seconded by Mr. Roehrkaske, to move into Executive Session at 5:53 p.m. to discuss property acquisition (5 ILCS 120/2(c)(5)). Upon a roll call vote those trustees voting aye were Mr. Blomenkamp, Mr. Campo, Mr. Morton, Mr. Roehrkaske and Mr. Raftopoulos. Nays: none. Absent: Mr. Hannon and Ms. Soehlke. **PASSED***

*There was consensus to return to regular session at 5:59 p.m.*

**ACTION TAKEN AS A RESULT OF EXECUTIVE SESSION**

No action was taken as a result of Executive Session.

**REPORTS**

**President's Report**

President Mance had no report.

**ICCTA Report**

Trustee Roehrkaske provided the ICCTA Board Highlights from the February 6-7, 2023 meeting in Washington, D.C.

The next meeting of the ICCTA Board of Representatives will be March 11, 2023 in Lombard, IL.



**Attorney's Report**

Mr. Hoerner had nothing further.

**MISCELLANEOUS**

Board Chair Raftopoulos stated the March meeting of the Board of Trustees will be Wednesday, March 22, 2023 in the Marsh Conference Room at the Belleville Campus.

**ADJOURNMENT**

Mr. Morton moved, seconded by Mr. Roehrkasse, to adjourn the meeting at 6:03 p.m. Upon a voice vote the motion carried.

Approved: **03.22.23**

Respectfully submitted,

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Steve Campo  
Vice Chairman of the Board of Trustees

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Beverly J. Fiss  
Secretary to the Board of Trustees