

FACILITIES AND FINANCE COMMITTEE
Marsh Conference Room
Belleville Campus
February 14, 2024

Committee members present: Mark Morton, Chair
Steve Campo
Sean McPeak

Trustees present: Matthew Burke
Nick Raftopoulos
Dane Tippet
Tracy Vallett

Administrators present: Nick Mance
Linda Andres
Danielle Chambers
Sue McClure
Brad Sparks
Robert Tebbe
Jacob Wheeler
Bernie Ysursa

Attorney present: Garrett Hoerner

CALL TO ORDER

Chairman Morton called the meeting to order at 5:32 p.m.

APPROVAL OF MINUTES

Mr. Campo moved, seconded by Mr. McPeak, to approve the minutes from the January 10, 2024 meeting as submitted. Upon a roll call vote, those trustees voting aye were Mr. Campo, Mr. McPeak, and Mr. Morton. Nays: none. The motion carried.

FACILITIES

Public Safety Report

Chief Administrative Services Officer Ysursa presented the Public Safety report for December 2023 and stated no issues. Any questions should be directed to him or to Director of Public Safety Rob Luttrell.

Chairman Morton inquired if any discussion had occurred with Director of Public Safety Rob Luttrell regarding an open campus vs. a closed campus. Mr. Ysursa will contact Director Luttrell for any updates.

SWGCC Update

Sue McClure, Campus Executive Director SWGCC, provided the following report concerning activities and accomplishments at the Sam Wolf Granite City Campus.

Two new academic programs began at SWGCC in January: Medical Surgical Technology and Medical Assistant. Many departments including Instruction, Purchasing, and Shipping and Receiving collaborated with the SWGCC team to ensure the staffing, equipment and spaces were ready for the start of the semester. SWGCC greatly appreciates the dedication and effort of Dr. Ashley Becker and her staff who identified the programs and to Laloni Kaonohi and the SWGCC and BC Physical Plant staffs for their work wiring classrooms, building furniture and installing equipment to ensure the rooms were ready for the January start.

Other programs at SWGCC including CNA, LPN and Phlebotomy are at capacity, as is AVMT.

In January, SWGCC embarked on a new initiative with West Star Aviation. A cohort of approximately 25 students are enrolled and working on an AVMT certificate taught at their site by SWIC faculty. This partnership grows enrollment while addressing space needs at SWGCC along with supporting immediate workforce needs in the community. Kudos to Brad Sparks, Matt Harter and the AVMT and AVIA programs staff.

Facilities Report

The Facilities Report consisting of the Project Status Report; a report on the Advanced Manufacturing Academy (AMA) f/k/a Manufacturing Training Academy)); and the PHS Project Summary was provided to the trustees. Chief Financial Officer Jacob Wheeler reported additional columns had been added per a request from Trustee Tippet that reflect Estimated Percentage Completion; Phase of Project; Percentage of Remaining Budget, etc. that reflect more the total cost of the project. Trustee Tippet wanted to see the costs for soil testing, concrete, mortar, welding, etc. CFO Wheeler thought those costs were included, but he will find out and report back.

Any questions should be directed to Chief Administrative Services Officer Ysursa or Chief Financial Officer Wheeler.

Architect Discussion

Chairman Morton reported this topic was placed on the agenda at the request of Trustee Tippet. Mr. Tippet stated he has concerns about the college's architects and suggested preparing an RFQ for the next project; however, he added if the majority of the trustees were happy with them then that was all right. Mr. Tippet said in the long run we need to discuss the two architects and noted the recent change order for electric doors at Entrance I which should have originally been included in the project. Additionally, "rain days" should be a part of the contract. Mr. Tippet said these are his opinions in his personal experience with Farnsworth, as a builder and as an owner.

Chairman Morton questioned Messrs. Wheeler and Ysursa if they had any issues or concerns with the architects. CFO Wheeler stated staff is preparing the information we want to see in the contracts. Chairman Morton directed them to continue working on the documents; and if we have issues then we will look at an RFQ.

FINANCE

Approval of Bills

Chairman Morton requested Approval of Bills be placed on the non-consent agenda for action by the Board of Trustees. In the interim, any questions should be directed to him or to CFO Jacob Wheeler.

Bid Award

Scoreboard for Soccer and Baseball (BC)

This item was pulled from the agenda.

Purchases

Go-Forward License for Java

CIO Linda Andres reported that Oracle contacted SWIC to advise that the licensing model for Java changed in 2019 and the college was out of compliance. Oracle provided four options for purchase, the most economical of which was a five-year go forward license with a 100% discount on past usage in the amount of \$162,000. CIO Andres agreed and added that five years provides sufficient time to ensure IT can appropriately manage all of the employee downloads.

Mr. Campo moved, seconded by Mr. McPeak, to recommend the Board of Trustees award the purchase of a five-year go forward license for Java to Oracle America, Inc., Redwood Shores, CA in the amount of \$162,000 utilizing approved departmental funds. Upon a roll call vote those trustees voting aye were Mr. Campo, Mr. McPeak and Mr. Morton. Nays: none. The motion carried. (This item will appear on the consent agenda.)

Cameras for Clay Baitman Fire Science Training Center and PSOP)

CFO Wheeler presented a request to purchase security camera systems from Utilitra of Edwardsville, IL in the amount of \$62,853.03 for PSOP and the Clay Baitman Fire Science Training Center, both located in Belleville. The camera systems must work in conjunction with the Belleville Campus system and was noted when the Belleville Campus system was originally chosen. Utilitra is a diversity firm registered with the Business Enterprise Portal of Central Management Services for the State of Illinois.

Mr. McPeak moved, seconded by Mr. Campo, to recommend the Board of Trustees award the purchase of security camera systems for the Programs and Services for Older Persons and the Clay Baitman Fire Science Training Center to Utilitra, Edwardsville, IL in the amount of \$62,853.03 utilizing approved departmental funds. Upon a roll call vote those trustees voting aye were Mr. Campo, Mr. McPeak and Mr. Morton. Nays: none. The motion carried. (This item will appear on the consent agenda.)

Promethean Boards for the Advanced Manufacturing Academy

CIO Andres presented a request to purchase eight Promethean boards for the Advanced Manufacturing Academy from Sidebarr Technologies, Waterloo, IL in the amount of \$32,699.00 utilizing departmental funds. Three bids were received; one price was higher than Sidebarr and the other did not include installation.

Mr. Campo moved, seconded by Mr. McPeak, to recommend the Board of Trustees award the purchase of eight Promethean boards for the Advanced Manufacturing Academy, Belleville Campus to Sidebarr Technologies, Waterloo, IL in the amount of \$32,699.00 utilizing approved departmental funds. Upon a roll call vote those trustees voting aye were Mr. Campo, Mr. McPeak and Mr. Morton. Nays: none. The motion carried. (This item will appear on the consent agenda.)

Facility Use Agreement

CFO Wheeler presented a request to renew the Facility Use Agreement between Southwestern Illinois College and Metro Elite Sports Training, Inc. dba The Batters' Box for usage of the Intramural Gym,

Belleville Campus, in the amount of \$4,500 per month for the period February 1, 2024 through January 31, 2025.

Mr. McPeak moved, seconded by Mr. Campo, to recommend the Board of Trustees approve the agreement between Southwestern Illinois College and Metro Elite Sports Training, Inc. as presented. Upon a roll call vote those trustees voting aye were Mr. Campo, Mr. McPeak and Mr. Morton. Nays: none. The motion carried. (This item will appear on the consent agenda.)

Architect Contract for CTE Building and Outdoor Student Spaces - Red Bud Campus

CFO Wheeler presented a request to approve the contract with Farnsworth Group, Inc., Belleville, IL in the amount of \$5,200,000 including \$367,000 for architect basic services for a Career Technology Education Building and Outdoor Student Spaces at the Red Bud Campus. The funding source would be General Obligation Community College Bonds, Series 2023.

The college intends to expand the Career Technology Education (CTE) programs and provide outdoor student spaces at the Red Bud Campus. The plan is to add a 7,500 square foot to 10,000 square foot new building and expansion of the existing parking lot. Outdoor walkways and student spaces would connect the campus buildings.

Trustee Tippet had issues with the contract, i.e. building structure, site visits, old language, outdated building code, etc. and added these items need to be negotiated in the contract. Board Attorney Hoerner will review the final contract.

Mr. McPeak moved, seconded by Mr. Campo, to recommend the Board of Trustees approve the Career Technology Education Building and Outdoor Student Spaces-Red Bud Campus project in the amount of \$5,200,000 including \$367,000 for architect basic services compensation to Farnsworth Group, Inc., Belleville, IL. Upon a roll call vote those trustees voting aye were Mr. Campo, Mr. McPeak and Mr. Morton. Nays: none. The motion carried. (This item will appear on the consent agenda.)

Finance Report

A Finance Report comprised of a Treasurer's Report and an Analyses of Income and Expenditures was provided to the trustees. Any questions should be directed to CFO Wheeler.

OTHER COMMITTEE RELATED BUSINESS

The next meeting of the Facilities and Finance Committee will be Wednesday, March 13, 2024 at 5:30 p.m. in the Seibert Conference Room.

ADJOURNMENT

Mr. McPeak moved, seconded by Mr. Campo, to adjourn the meeting at 6:09 p.m. Upon a roll call vote those trustees voting aye were Mr. Campo, Mr. McPeak and Mr. Morton. Nays: none. The motion carried.

Respectfully submitted,

Beverly J. Fiss
Board Secretary