



BOARD OF TRUSTEES
Community College District No. 522
Marsh Conference Room
Belleville Campus
March 16, 2022
5:30 p.m.

AGENDA

- I. CALL TO ORDER BY CHAIRMAN**
- II. PLEDGE OF ALLEGIANCE**
- III. ROLL CALL BY SECRETARY**
- IV. PUBLIC COMMENTS**
- V. CONSIDERATION OF APPROVAL OF ITEMS ON THE CONSENT AGENDA**
- VI. APPROVAL OF MINUTES**
 - A. Regular Board Meeting of February 23, 2022**
 - B. Executive Session of February 23, 2022**
 - C. Special Board Meeting of October 6, 2021**
 - D. Executive Session of October 6, 2021**
 - E. Regular Board Meeting of October 20, 2021**
 - F. Executive Session of October 20, 2021**

VII. APPROVAL OF BILLS

| | |
|--|-----------------------|
| Education Fund | \$3,078,774.18 |
| Operations & Maintenance Fund | 292,463.03 |
| Operations & Maintenance Fund-Restricted | 318,551.02 |
| Bond & Interest Fund | 1,500.00 |
| Restricted Purposes Fund | 424,414.17 |
| Trust & Agency Fund | 8,206.87 |
| Liability, Protection & Settlement Fund | 25,316.06 |
| Grand Total All Funds: | \$4,149,225.33 |

■ VIII. PLANNING AND POLICY COMMITTEE REPORT

A. SECOND READING/ADOPTION OF PROPOSED AMENDMENTS TO BOARD POLICY 4005 AND ADMINISTRATIVE PROCEDURE 4005AP

- 1. Consideration to approve second reading/adoption of proposed amendments to Board Policy 4005 and Administrative Procedure 4005AP: Enrollment.**

B. FIRST READING OF PROPOSED AMENDMENTS TO BOARD POLICY 3002; BOARD POLICY 3005; AND ADMINISTRATIVE PROCEDURE 3005AP

- 1. Consideration to approve first reading of proposed amendments to:**

**Board Policy 3002: Eligibility for Initial Employment;
Board Policy 3005: Recruitment, Selection, Appointment of Faculty and Staff; and
Administrative Procedure 3005AP: Recruitment, Selection, Appointment of Faculty and Staff.**

■ IX. FACILITIES AND FINANCE COMMITTEE REPORT

A. INTERGOVERNMENTAL AGREEMENT

- 1. Consideration to approve Intergovernmental Agreement with City of Belleville for SWIC's Management/Operation of Belleville Educational Campus located at 2300 West Main Street, Belleville.**

B. FY 2023 BUDGET CALENDAR

- 1. Consideration to approve the proposed budget calendar for FY 2023.**

C. PROJECT AUTHORIZATION

- 1. Consideration to proceed with FGM Architects, Inc., O'Fallon, IL for the PHS funded project of Belleville Campus-Main Complex Phase II - air handler unit replacement 3, 4, & 18 for a fee of \$174,044.**

D. DISPOSAL OF CAPITALIZED EQUIPMENT

1. Consideration to dispose of a Promethean ActivPanel 86”, manufacturer serial number 786T-L86L4A0010761, per Administrative Procedure 6008AP.

■ **X. PERSONNEL, PROGRAMS, AND SERVICES COMMITTEE REPORT**

A. GRANTS

1. Consideration to accept the grant awards.

B. AGREEMENTS

1. Consideration to approve agreements.

C. COURSE FEES

1. Consideration to approve course fees.

D. NEW DEGREE AND CERTIFICATES

1. Consideration to approve new degree and certificates.

E. RESIGNATIONS

1. Consideration to approve the following resignations:

Leonard Cruise, Program Outreach Coordinator/Site Administrator, effective close of business February 25, 2022;

Haley Horton, Recruitment and Retention Specialist, effective close of business March 2, 2022;

Timothy Andrus, Assistant Director of Operations ATS, effective close of business February 25, 2022;

Season Reiler, Senior Companion Program Director, PSOP, effective close of business March 28, 2022;

Angela Gilbreth, Nursing Education Coordinator/Instructor, effective close of business March 28, 2022; and

Daris Hicks, Education to Careers Coordinator, Adult Education, effective close of business February 18, 2022.

F. RETIREMENT NOTIFICATION

1. Consideration to accept the retirement notification of David Mark Light, Librarian at the Sam Wolf Granite City Campus, effective close of business July 28, 2022.

G. APPOINTMENTS

- 1. Consideration to appoint the full-time administrative position of College Inclusion Ambassador Coordinator effective April 1, 2022 at an annual salary of \$48,000 at salary grade 2 and subject to the provisions of the Personnel Procedures for Administrators.**
- 2. Consideration to appoint the full-time administrative position of Assistant Instructional Technology Manager at the Belleville Campus with district-wide responsibilities effective April 1, 2022 at an annual salary of \$50,500 at salary grade 2 and subject to the provisions of the Personnel Procedures for Administrators.**
- 3. Consideration to appoint the full-time administrative position of Curator/Facility Coordinator, Schmidt Art Center at the Belleville Campus with district-wide responsibilities effective April 1, 2022 at an annual salary of \$58,000 at salary grade 3 and subject to the provisions of the Personnel Procedures for Administrators.**
- 4. Consideration to appoint the full-time administrative position of Purchasing Specialist at the Belleville Campus with district-wide responsibilities effective April 1, 2022 at an annual salary of \$53,000 salary grade 3 and subject to the provisions of the Personnel Procedures for Administrators.**
- 5. Consideration to appoint the full-time administrative position of Academic Advisor effective April 1, 2022 at an annual salary of \$40,500 salary grade 1 and subject to the provisions of the Personnel Procedures for Administrators.**
- 6. Consideration to appoint the full-time administrative position of Academic Advisor effective April 16, 2022 at an annual salary of \$40,500 salary grade 1 and subject to the provisions of the Personnel Procedures for Administrators.**
- 7. Consideration to appoint the full-time administrative position of Academic Advisor effective April 1, 2022 at an annual salary of \$40,500 salary grade 1 and subject to the provisions of the Personnel Procedures for Administrators.**
- 8. Consideration to appoint the full-time grant-funded SWIC EE position of ATS Driver effective April 1, 2022 at an hourly rate of \$18.00 based on the SWIC ATS IFT-AFT Local 6600 Salary Schedule and a projected 40-hour work week.**
- 9. Consideration to appoint the full-time SWIC EE position of Administrative Assistant to the Dean effective April 1, 2022 at an annual salary of \$34,855 in accordance with the SWIC EE Collective Bargaining Agreement.**

H. AUTHORIZATION TO HIRE

- 1. Consideration to hire part-time faculty at a salary based on education attainment and number of credit hours assigned and continuing in accordance with the terms and conditions of the current collective bargaining agreement with the adjunct faculty:**

Ashley Cox: Sociology (effective 08.15.22)

2. **Consideration to hire Kay Young to the part-time grant-funded SWIC EE position of ATS Driver effective April 1, 2022 at an hourly rate of \$15.00 for up to 28 hours per week based on the SWIC ATS IFT-AFT Local 6600 Salary Schedule.**
3. **Consideration to hire Angelique Quinn to the part-time grant-funded SWIC EE position of ATS Dispatcher effective April 1, 2022 at an hourly rate of \$15.00 for up to 28 hours per week based on the SWIC ATS IFT-AFT Local 6600 Salary Schedule.**
4. **Consideration to hire Jeremy Schwab and Yvonne Dams to the part-time SWIC EE positions of Shipping & Receiving Clerk effective April 1, 2022 at an hourly rate of \$12.00 for up to 28 hours per week subject to the provisions of the Collective Bargaining Agreement between District 522 and Local 6600.**
5. **Consideration to hire Jessica Houchin to the part-time non-union position of Live Art Model effective April 5, 2022 at an hourly rate of \$17.00.**

I. AUTHORIZATION TO CREATE AND TO ADVERTISE

1. **Consideration to create and to advertise the following positions:**

Full-time faculty: Certified Nurse Assistant/Practical Nursing Instructor;

Full-time faculty: Radiologic Technology Instructor; and

Full-time administrative position: Student Life and Diversity and Inclusion Coordinator

J. AUTHORIZATION TO ADVERTISE

1. **Consideration to advertise the following positions:**

1. Full-time Faculty Position: Librarian at the Sam Wolf Granite City Campus

2. Full-time Faculty Position: Aviation Maintenance

3. Full-time Faculty Position: Nursing Education Coordinator/Instructor

4. Full-time SWIC EE Position: Education to Careers Coordinator, Adult Education

5. Full-time Administrative Position: Senior Systems Analyst Programmer

6. Full-time Administrative Position: Accountant I

7. Full-time Administrative Position: Associate Director of Financial Aid

8. Full-time Grant-funded Administrative Position: Senior Companion Program Director (PSOP)

9. Full-time Grant-funded Administrative Position: Assistant Director of Operations, ATS

10. Full-time SWIC EE Position: Accounts Payable Clerk

11. Full-time SWIC EE Position: Purchasing Assistant

12. Full-time SWIC EE Position: Student Services Specialist

13. Part-time SWIC EE Position: Computer Support Technician

K. RATIFICATION OF MONTHLY NOTIFICATION OF PART-TIME PERSONNEL ACTIONS FOR FEBRUARY 2022

- 1. Consideration to ratify the part-time and temporary faculty and staff actions for February 2022 according to Board Policy 3005, Recruitment, Selection and Appointment of Faculty and Staff.**

L. 2022 ICCTA AWARD

- 1. Consideration of Elizabeth Alvarez, Nursing Education Instructor, as the college's ICCTA 2022 Outstanding Full-time Faculty Member of the Year.**

XI. REAPPORTIONMENT OF TRUSTEE DISTRICTS

- A. PRESENTATION/CONSIDERATION OF PROPOSED REAPPORTIONMENT OF TRUSTEE DISTRICTS IN ACCORDANCE WITH SECTION 3-7a OF THE ILLINOIS PUBLIC COMMUNITY COLLEGE ACT (110 ILCS 805/3-7a)**

XII. EXECUTIVE SESSION TO DISCUSS PERSONNEL (5 ILCS 120/2(c)(1); COLLECTIVE BARGAINING (5 ILCS 120/2(c)(2); PROPERTY ACQUISITION (5 ILCS 120/2(c)(5); AND/OR LITIGATION (5 ILCS 120/2(c)(11)

XIII. POSSIBLE ACTION/S TAKEN AS A RESULT OF EXECUTIVE SESSION

XIV. REPORTS

A. PRESIDENT

B. ILLINOIS COMMUNITY COLLEGE TRUSTEE ASSOCIATION

C. BOARD ATTORNEY

- 1. Consideration to adopt by title only Resolution Consenting to Extension of Village of Fairmont City TIF Districts 1 and 2.**
- 2. Consideration to adopt Resolution Consenting to Extension of Village of Fairmont City TIF Districts 1 and 2.**
- 3. Consideration to adopt by title only Resolution Consenting to Extension of City of Sparta TIF District 1.**
- 4. Consideration to adopt Resolution Consenting to Extension of City of Sparta TIF District 1.**

XV. MISCELLANEOUS

XVI. ADJOURNMENT