

**PERSONNEL, PROGRAMS AND SERVICES COMMITTEE
AGENDA**

**Seibert Conference Room
Belleville Campus
April 12, 2023
5:30 p.m.**

1. Call to Order and Roll Call

2. Approval of Minutes

- A. Regular Meeting - January 18, 2023

3. Standard Committee Operations Items

- A. Grants and Agreements - New, Revised or Renewal
- B. Gift to the College
- C. Student Services Highlights/Updates

4. Executive Session to Discuss Personnel (5 ILCS 120/2(c)(1)); Collective Bargaining (5 ILCS 120/2(c)(2)); and/or Litigation (5 ILCS 120/2(c)(11))

5. Possible Action/s Taken as a Result of Executive Session

6. Personnel Issues

A. Resignations

- 1. Connie Kaiser, Administrative Assistant to the Dean
- 2. Michelle Carroll, Administrative Assistant to AEL, SWGCC
- 3. Dylan Verrett, Commissioned Public Safety Officer, BC

B. Appointments

- 1. Full-time Faculty Position: Communication Arts
- 2. Full-time Faculty Position: Licensed Practical Nurse/Certified Nurse Assistant
- 3. Full-time Faculty Position: Certified Nurse Assistant
- 4. Full-time Faculty Position: Medical Surgical Technology Program Coordinator/Instructor
- 5. Full-time Grant-funded Administrative Position: TRIO Student Development Coordinator
- 6. Full-time SWIC EE Position: Accounts Payable Clerk
- 7. Full-time Maintenance Position
- 8. Full-time Custodial Position (2)
- 9. Full-time Commissioned Public Safety Officer, BC
- 10. Full-time Grant-funded SWIC EE Position: ATS Driver

C. Authorization to Hire

- 1. Part-time Instructors:
 - a. Darrell Robin, English (August 1, 2023)
 - b. Ashley Becker, Management (June 1, 2023)
- 2. Part-time Custodians (2)
- 3. Part-time Grant-funded SWIC EE Position: ATS Driver (5)

D. Authorization to Create and to Advertise

- 1. Part-time Grant-funded SWIC EE Position: Special Projects Coordinator ESL
- 2. Part-time eSports Instructor

E. Authorization to Advertise

- 1. Full-time SWIC EE Position: Administrative Assistant to the Dean
- 2. Full-time Grant-funded SWIC EE Position: Administrative Assistant-Adult Education, SWGCC
- 3. Part-time SWIC EE Position: Alternate Media and Technology Accommodator

F. Ratification of Foundation Board Appointment

G. Monthly Notification of Part-time Personnel for March 2023

7. Any Other Committee Related Business

8. Adjournment

Next scheduled meeting: Wednesday, May 10, 2023
 5:30 p.m.
 Seibert Conference Room, Belleville Campus