

**PERSONNEL, PROGRAMS AND SERVICES COMMITTEE  
AGENDA**

**Seibert Conference Room  
Belleville Campus  
April 12, 2023  
5:30 p.m.**

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- 1. Call to Order and Roll Call**
- 2. Approval of Minutes**
  - A. Regular Meeting - January 18, 2023
- 3. Standard Committee Operations Items**
  - A. Grants and Agreements - New, Revised or Renewal
  - B. Gift to the College
  - C. Student Services Highlights/Updates
- 4. Executive Session to Discuss Personnel (5 ILCS 120/2(c)(1)); Collective Bargaining (5 ILCS 120/2(c)(2)); and/or Litigation (5 ILCS 120/2(c)(11))**
- 5. Possible Action/s Taken as a Result of Executive Session**
- 6. Personnel Issues**
  - A. Resignations
    1. Connie Kaiser, Administrative Assistant to the Dean
    2. Michelle Carroll, Administrative Assistant to AEL, SWGCC
    3. Dylan Verrett, Commissioned Public Safety Officer, BC
  - B. Appointments
    1. Full-time Faculty Position: Communication Arts
    2. Full-time Faculty Position: Licensed Practical Nurse/Certified Nurse Assistant
    3. Full-time Faculty Position: Certified Nurse Assistant
    4. Full-time Faculty Position: Medical Surgical Technology Program Coordinator/Instructor
    5. Full-time Grant-funded Administrative Position: TRIO Student Development Coordinator
    6. Full-time SWIC EE Position: Accounts Payable Clerk
    7. Full-time Maintenance Position
    8. Full-time Custodial Position (2)
    9. Full-time Commissioned Public Safety Officer, BC
    10. Full-time Grant-funded SWIC EE Position: ATS Driver
  - C. Authorization to Hire
    1. Part-time Instructors:
      - a. Darrell Robin, English (August 1, 2023)
      - b. Ashley Becker, Management (June 1, 2023)
    2. Part-time Custodians (2)
    3. Part-time Grant-funded SWIC EE Position: ATS Driver (5)
  - D. Authorization to Create and to Advertise
    1. Part-time Grant-funded SWIC EE Position: Special Projects Coordinator ESL
    2. Part-time eSports Instructor
  - E. Authorization to Advertise
    1. Full-time SWIC EE Position: Administrative Assistant to the Dean
    2. Full-time Grant-funded SWIC EE Position: Administrative Assistant-Adult Education, SWGCC
    3. Part-time SWIC EE Position: Alternate Media and Technology Accommodator
  - F. Ratification of Foundation Board Appointment
  - G. Monthly Notification of Part-time Personnel for March 2023

**7. Any Other Committee Related Business**

**8. Adjournment**

Next scheduled meeting:      Wednesday, May 10, 2023  
   5:30 p.m.  
   Seibert Conference Room, Belleville Campus