



**BOARD OF TRUSTEES**  
**Community College District No. 522**  
**Belleville Campus**  
**Seibert Conference Room**  
**April 21, 2021**  
**5:00 p.m.**

**AGENDA**

- I. CALL TO ORDER BY CHAIRMAN**
- II. PLEDGE OF ALLEGIANCE**
- III. ROLL CALL BY SECRETARY**
- IV. SEATING OF STUDENT TRUSTEE**
- V. ROLL CALL BY SECRETARY**
- VI. PUBLIC COMMENTS**
- VII. CONSIDERATION OF APPROVAL OF ITEMS ON THE CONSENT AGENDA**
- VIII. APPROVAL OF MINUTES**
  - A. Regular Board Meeting of March 17, 2021**
  - B. Executive Session of March 17, 2021**
- IX. APPROVAL OF BILLS**

<b>Education Fund</b>	<b>\$2,137,719.56</b>
<b>Operations &amp; Maintenance Fund</b>	<b>448,031.89</b>
<b>Operations &amp; Maintenance Fund-Rest</b>	<b>9,075.00</b>
<b>Restricted Purposes Fund</b>	<b>291,332.49</b>
<b>Trust &amp; Agency Fund</b>	<b>7,581.40</b>
<b>Liability, Protection &amp; Settlement Fund</b>	<b>57,728.39</b>

**Grand Total All Funds:**

**\$2,951,468.73**

**X. PLANNING AND POLICY COMMITTEE REPORT**

**XI. FACILITIES AND FINANCE COMMITTEE REPORT**

**■ A. CONTRACT AND MAINTENANCE RENEWALS**

- 1. Consideration of the recommendation to renew library databases of eResources with CARLI at the University of Illinois in the amount of \$26,541.96 for the period July 1, 2021 through June 30, 2022.**
- 2. Consideration of the recommendation to approve the annual maintenance agreement with CDW-G, Chicago, IL in the amount of \$32,375 (which includes \$2,441 for on-demand training) for the period July 1, 2021 through June 30, 2022 for Commvault Simpana software which provides data protection.**
- 3. Consideration of the recommendation to approve purchase agreement with Trebon Company, Inc., Seattle, WA in the amount of \$32,374.60 for iPrism hardware appliance upgrades.**

**■ B. ADVERTISING FOR 2021 SUMMER AND FALL SEMESTERS ENROLLMENT**

- 1. Consideration of the recommendation to approve the following radio and television advertising contracts for the 2021 Summer and Fall Semesters enrollment:**

**TEGNA/KSDK Channel 5 for summer advertising: \$16,250 for the period May 10 through June 13; and fall advertising: \$16,250 for the period July 19 to August 22;**

**Smiles TV: \$3,750 for programs to air within 90 days of contract signing date;**

**Hubbard Radio for summer advertising on 105.7 The Point and 92.3 WIL TV radio: \$14,400 for the period April 26 to June 6; and fall advertising on 105.7 The Point, 92.3 WIL TV and 106.5 The ARCH radio: \$18,600 for the period July 19 to August 28; and Live Endorsements 106.5 The ARCH: \$9,750 during the periods of April 29 to June 4 and July 19 to August 27.**

**C. FY 2020 AUDIT REPORT**

- 1. Consideration to accept the FY 2020 Audit Report and to file with ICCB.**

**■ D. FY 2021 AUDIT ENGAGEMENT LETTER**

- 1. Consideration of the recommendation to approve the FY 2021 Audit Engagement Letter with CliftonLarsonAllen, Belleville, IL at a cost of \$55,720 which includes two major programs under Uniform Grant Guidance; each additional major program audit will be \$3,500 per program; and fees for additional services will be billed at \$170 per hour.**

## ■ XII. PERSONNEL, PROGRAMS, AND SERVICES COMMITTEE REPORT

### A. GRANT

1. Consideration of the recommendation to accept a grant award.

### B. AGREEMENTS

1. Consideration of the recommendation to approve agreements.

### C. GIFTS TO THE COLLEGE

1. Consideration of the recommendation to accept gifts to the college.

### D. RESIGNATIONS

1. Consideration of the recommendation to accept the resignation of Michelle Que, Accountant I, effective close of business April 15, 2021.
2. Consideration of the recommendation to accept the resignation of Christie Highlander, professor Paralegal Studies, effective close of business July 31, 2021.

### E. APPOINTMENTS

1. Consideration of the recommendation to appoint two full-time administrative positions of Network Operations Center Manager effective May 1, 2021 at an annual salary of \$59,500, salary grade 4, and subject to the provisions of the Personnel Procedures for Administrators.
2. Consideration of the recommendation to appoint the full-time administrative position of Accountant I effective May 17, 2021 at an annual salary of \$48,000, salary grade 2, and subject to the Personnel Procedures for Administrators.
3. Consideration of the recommendation to appoint the full-time administrative position of Accountant II effective May 10, 2021 at an annual salary of \$59,000, salary grade 4, and subject to the Personnel Procedures for Administrators.
4. Consideration of the recommendation to appoint the full-time administrative position of Associate Dean of Business, Health, Sciences and Homeland Security effective June 16, 2021 at an annual salary of \$85,000, salary grade 7, and subject to the Personnel Procedures for Administrators.
5. Consideration of the recommendation to appoint the full-time administrative position of Coordinator for Academic Programs effective May 17, 2021 at an annual salary of \$59,500, salary grade 4, and subject to the provisions of the Personnel Procedures for Administrators.

**F. AUTHORIZATION TO HIRE**

- 1. Consideration of the recommendation to hire Jasper Johnson to the part-time grant-funded SWIC EE position of ATS Driver effective May 3, 2021 at an hourly rate of \$12.79 based on the SWIC ATS IFT-AFT Local 6600 Salary Schedule for up to 28 hours per week and the continued receipt of external funding.**
- 2. Consideration of the recommendation to hire David Hornacek to the part-time position of Public Safety Dispatcher at the Belleville Campus effective May 3, 2021 at an hourly rate of \$11.00 according to the provisions of the Collective Bargaining Agreement between Southwestern Illinois College and Illinois Council of Police (ICOPS) - Southwestern Illinois College Chapter, 2016-2019.**
- 3. Consideration of the recommendation to hire Aseel Babigian to the SWIC EE part-time position of Computer Support Technician at the San Wolf Granite City Campus effective May 1, 2021 at an hourly rate of \$17.85 for up to 28 hours per week.**
- 4. Consideration of the recommendation to hire Alex Ward to the SWIC EE part-time position of Help Desk Technician at the Belleville Campus effective May 1, 2021 at an hourly rate of \$17.85 for up to 28 hours per week.**
- 5. Consideration of the recommendation to hire the following part-time instructors:**

<b>Brian Lane</b>	<b>Cannabis (6/7/21)</b>
<b>Scott Abbott</b>	<b>Cannabis (6/7/21)</b>
<b>Amy Hollinger</b>	<b>Mathematics (8/1/21 for fall)</b>
<b>Alex Fajardo</b>	<b>Mathematics (6/7/21)</b>
<b>Thomas Pearson</b>	<b>Paralegal Studies (6/7/21)</b>
<b>Dal Yu</b>	<b>Mathematics (6/7/21)</b>

**G. AUTHORIZATION TO CREATE AND TO ADVERTISE NEW POSITIONS**

- 1. Consideration of the recommendation to create and to advertise the following positions:**  
  
**Full-time Grant-funded Administrative Position: Coordinator of Nursing Success**  
**Full-time Administrative Position: Director of Workforce Development and Career Pathways**  
**Full-time Administrative Position: Career and Employment Specialist (2)**  
**Full-time Administrative Position: Academic Advisor and Program Specialist (2)**  
**Full-time Administrative Position: Academic Advisor and Intake Liaison**  
**Full-time Administrative Position: Accountant I (2)**

**H. RATIFICATION OF MONTHLY NOTIFICATION OF PART-TIME PERSONNEL ACTIONS FOR MARCH 2021**

- 1. Consideration of the recommendation to ratify the part-time and temporary faculty and staff actions for March 2021 according to Board Policy 3005, Recruitment, Selection and Appointment of Faculty and Staff.**

**XIII. EXECUTIVE SESSION TO DISCUSS PERSONNEL (5 ILCS 120/2(c)(1)),  
COLLECTIVE BARGAINING (5 ILCS 120/2(c)(2)), AND/OR LITIGATION  
(5 ILCS 120/2(c)(11))**

**XIV. ACTION/S TAKEN AS A RESULT OF EXECUTIVE SESSION**

- A. Consideration of 2020-2025 Service Agreement between St. Clair County Transit District and Southwestern Illinois College (SWIC)/Alternative Transportation System (ATS).**
- B. Consideration of 2019-2024 Collective Bargaining Agreement with SWIC-ATS Union.**
- C. Consideration of Memorandum of Understanding with SWIC-ATS Union.**

**XV. REPORTS**

- A. PRESIDENT**
- B. ILLINOIS COMMUNITY COLLEGE TRUSTEE ASSOCIATION**
- C. BOARD ATTORNEY**

**XVI. MISCELLANEOUS**

**XVII. ADJOURNMENT**