



**BOARD OF TRUSTEES**  
**Community College District No. 522**  
**Seibert Conference Room**  
**Belleville Campus**  
**April 22, 2020**  
**5:30 p.m.**

**AGENDA**

- I. CALL TO ORDER BY CHAIRMAN**
- II. PLEDGE OF ALLEGIANCE**
- III. ROLL CALL BY SECRETARY**
- IV. PUBLIC COMMENTS**
- V. CONSIDERATION OF APPROVAL OF ITEMS ON THE CONSENT AGENDA**
- VI. APPROVAL OF MINUTES**
  - A. Regular Board Meeting of February 19, 2020**
- VII. APPROVAL OF BILLS**

[March 24, 2020](#)

Education Fund	\$3,925,504.87
Operations & Maintenance Fund	213,973.80
Operations & Maint Fund-Rest	131,231.03
Bond & Interest Fund	1,500.00
Restricted Purposes Fund	268,587.92
Trust & Agency Fund	3,611.35
Liability, Protection & Settlement Fund	32,326.95
<b>Grand Total All Funds:</b>	<b>\$4,576,735.92</b>

April 22, 2020

Education Fund	\$1,542,602.67
Operations & Maintenance Fund	159,180.41
Restricted Purposes Fund	282,926.25
Trust & Agency Fund	8,252.03
Liability, Protection & Settlement Fund	28,037.68
Grand Total All Funds:	\$2,020,999.04

## ■ VIII. PLANNING AND POLICY COMMITTEE REPORT

### A. ADOPTION OF PROPOSED AMENDMENTS TO BOARD POLICIES

#### 1. Consideration of the recommendation to adopt proposed amendments to:

Board Policy 2002: Formulation of Board Policy  
Board Policy 2006: Position Description - Secretary  
Board Policy 2007: Position Description - Treasurer  
Board Policy 2008: Position Description - College Attorney  
Board Policy 2011: Appointment of Audit Firm  
Board Policy 2012: Protection from Civil Suit  
Board Policy 2013: Legal Counsel  
Board Policy 2015: Board Information

### B. ADOPTION OF THE 2020-2025 STRATEGIC PLAN

#### 1. Consideration of the recommendation to approve the 2020-2025 Strategic Plan to include the Environmental Plan and the Gap Analysis.

### C. FIRST READING OF PROPOSED AMENDMENTS TO BOARD POLICIES AND ADMINISTRATIVE PROCEDURE

#### 1. Consideration of the recommendation to approve first reading of proposed amendments to:

Board Policy 2003: Board Code of Ethics  
Board Policy 2004: Position Description - Board  
Board Policy 2005: Position Description - Board Chairman  
Board Policy 2009: Position Description - Student Board Member  
Administrative Procedure 2009AP: Student Board Member  
Board Policy 2010: Board Meeting Minutes  
Board Policy 2014: Board Development  
Board Policy 2016: Freedom of Information

## ■ IX. FACILITIES AND FINANCE COMMITTEE REPORT

### A. TRUE-UP LICENSE FROM ORACLE CORPORATION

1. Consideration of the recommendation to approve the license true-up invoice from Oracle Corporation in the amount of \$42,550.25 for the period May 21, 2020 through May 20, 2021.

### B. ROOF RESTORATION AND MASONRY WORK FOR RED BUD CAMPUS

1. Consideration of the recommendation to award the roof restoration and masonry work for the Red Bud Campus to Weatherproofing Technologies (a subsidiary of Tremco Incorporated), Beachwood, OH in the amount of \$410,227.43.

### C. ROOF RESTORATION FOR INFORMATION SCIENCES BUILDING

1. Consideration of the recommendation to award the roof restoration for the Information Sciences Building to Weatherproofing Technologies (a subsidiary of Tremco Incorporated), Beachwood, OH in the amount of \$607,177.89.

### D. BLACKBOARD - ALLY SOFTWARE AGREEMENT

1. Consideration of the recommendation to approve three-year agreement for use of Blackboard's Ally product in the amount of \$24,500 for year one and a maintenance cost of \$15,000 each year for years two and three.

## ■ X. PERSONNEL, PROGRAMS, AND SERVICES COMMITTEE REPORT

### A. GRANTS

1. Consideration of the recommendation to accept grant awards.

### B. AGREEMENTS

1. Consideration of the recommendation to approve agreements.

### C. CHANGE IN GRADE POINT AVERAGE (GPA) FOR ADMISSION

1. Consideration of the recommendation to approve a GPA of 2.5 on a 4.0 grading scale or higher for a high school graduate from a state recognized high school to enroll in college level English and mathematics courses at Southwestern Illinois College.

**D. APPROVAL OF NEW AAS DEGREE AND CERTIFICATE PROGRAMS**

1. Consideration of the recommendation to approve new AAS degree and certificate programs as follows:

Practical Nursing certificate program, OCCUP 025C;  
Logistics & Supply Chain Management certificate program, OCCUP 049G;  
Medical Laboratory Assistant certificate program, OCCUP 022A;  
Brewing Science & Operations AAS degree, OCCUP 066G;  
Brewing Operations certificate program, OCCUP 066H; and  
Cannabis.

**E. COURSE FEES**

1. Consideration of the recommendation approve course fee adjustments.

**F. GIFTS TO THE COLLEGE**

1. Consideration of the recommendation to accept gifts to the college.

**G. RESIGNATIONS**

1. Consideration of the recommendation to approve the following resignations

Dr. Joy Branlund, Professor of Earth Science, effective close of business July 24, 2020;  
and

Valerie Stoner, Secretary, Business Division, effective close of business March 17, 2020.

**H. RETIREMENT NOTIFICATIONS**

1. Consideration of the recommendation to accept the following retirement notifications:

Chris Moran-Hunter, Enrollment Specialist/SAFB in the Student Services Division,  
effective close of business March 31, 2020; and

Jim Gunter, Physical Plant Manager, effective close of business March 2, 2020.

**I. APPOINTMENTS**

1. Consideration of the recommendation to appoint the following:

George Ingraham, Ray Russell, Douglas Borders and Ciara Hughes to the part-time grant-funded SWIC EE positions of ATS Driver effective April 1, 2020 at an hourly rate of \$12.79 for up to 28 hours per week based on the SWIC ATS IFT-AFT Local 6600 Salary Schedule;

**James Braden to the full-time administrative position of Senior Systems Analyst Programmer effective April 1, 2020 at an annual salary of \$95,000 at salary grade 8 and subject to the provisions of the Personnel Procedures for Administrators;**

**Kathryn Caraker to the full-time administrative position of Student Accounts and Financial Functional Analyst effective April 1, 2020 at an annual salary of \$58,000 at salary grade 3 and subject to the provisions of the Personnel Procedures for Administrators;**

**Jamie Wheeler to the full-time administrative position of Accountant II effective April 1, 2020 at an annual salary of \$61,000 at salary grade 4 and subject to the provisions of the Personnel Procedures for Administrators;**

**Donell Russell and Rushique Cooper to the part-time, grant-funded SWIC EE positions of ATS Driver effective May 1, 2020 at an hourly rate of \$12.79 for up to 28 hours per week based on the SWIC ATS IFT-AFT Local 6600 Salary Schedule; and**

**the Fiscal Year 2021 reappointment of Full-time and Part-time Administrative, Professional and Supervisory Staff per Appendix A and subject to the Personnel Procedures for Administrators.**

**2. Consideration of the recommendation to hire the following:**

**Kristin Robbins to the part-time Radiologic Technology (RT) Clinical Instructor/Supervision position in the Health Sciences and Homeland Security Division for .5 hours weekly at an hourly rate of \$25.00 for the Spring 2020 semester;**

**part-time faculty for the Spring 2020 semester at a salary based on education attainment and number of credit hours assigned and continuing in accordance with the terms and conditions of the current collective bargaining agreement with the adjunct faculty:**

**Health Sciences and Homeland Security Division  
Rebecca Aitken, Nurse Assistant Instructor  
Jennifer Polanco, Nurse Assistant Instructor  
Courtney Schwartzkopf, Nurse Assistant Instructor**

**part-time faculty for the Summer 2020 semester at a salary based on education attainment and number of credit hours assigned and continuing in accordance with the terms and conditions of the current collective bargaining agreement with the adjunct faculty:**

**Arts and Humanities  
Deborah Wheeler, Art Instruction**

**Math and Sciences  
Mark Levine, Engineering**

3. **Consideration of the recommendation to appoint Bradley Sparks to the retitled and restructured full-time administrative position of Dean of Technical Education and Workforce Development effective April 1, 2020 at an annual salary of \$125,000 at salary grade 9 and subject to the provisions of the Personnel Procedures for Administrators;**

**J. AUTHORIZATION TO CREATE AND TO ADVERTISE POSITIONS**

1. **Consideration of the recommendation to create and to advertise the following positions:**

**Full-time SWIC EE position of Technical Services Coordinator;**

**Full-time position of Practical Nursing/Nursing Education/Nurse Assistant Instructor for the FY 2020-2021 academic year;**

**Full-time position of Practical Nursing Coordinator-Instructor for the FY 2020-2021 academic year; and**

**Part-time/adjunct openings in the Practical Nursing program (continuously advertise from September 1, 2020-August 31, 2021.**

**K. RATIFICATION OF MONTHLY NOTIFICATION OF PART-TIME PERSONNEL ACTIONS FOR FEBRUARY 2020 AND MARCH 2020**

1. **Consideration of the recommendation to ratify the part-time and temporary faculty and staff actions for February 2020 and March 2020 according to Board Policy 3005, Recruitment, Selection and Appointment of Faculty and Staff.**

**L. 2020 ICCTA AWARDS**

1. **Consideration of the recommendation of Dr. Chantay White-Williams, Associate Professor of English, as the college's ICCTA 2020 Outstanding Full-time Faculty Member of the Year.**
2. **Consideration of the recommendation of Belle Hamm, High School Equivalency teacher at the Red Bud Campus, as the college's ICCTA 2020 Outstanding Adjunct Faculty Member of the Year.**

**XI. EXECUTIVE SESSION TO DISCUSS PERSONNEL (5 ILCS 120/2(c)(1); COLLECTIVE BARGAINING (5 ILCS 120/2(c)(2); AND/OR LITIGATION (5 ILCS 120/2(c)(11))**

**XII. POSSIBLE ACTION/S TAKEN AS A RESULT OF EXECUTIVE SESSION**

**XIII. REPORTS**

**A. PRESIDENT**

**B. ILLINOIS COMMUNITY COLLEGE TRUSTEE ASSOCIATION**

**C. BOARD ATTORNEY**

**XIV. MISCELLANEOUS**

**XV. ADJOURNMENT**