

**FACILITIES AND FINANCE COMMITTEE**  
**Seibert Conference Room**  
**Belleville Campus**  
**April 10, 2024**

Committee members present:	Mark Morton, Chair Steve Campo
Committee member absent:	Sean McPeak
Trustees present:	Nick Raftopoulos Dane Tippett
Administrators present:	Nick Mance Linda Andres Danielle Chambers Sue McClure Brad Sparks Robert Tebbe Jacob Wheeler Bernie Ysursa
Attorney present:	Garrett Hoerner

**CALL TO ORDER**

Chairman Morton called the meeting to order at 5:30 p.m.

**FACILITIES**

**Public Safety Report**

Chief Administrative Services Officer Ysursa presented the Public Safety report for March 2024. He reported there were fewer crimes and thefts, but the camera system helped capture the offenders,

Chairman Morton inquired about the incident in which a student utilized an employee's disabled pin code to gain access to Room 1200 in the Liberal Arts building. Mr. Ysursa will contact Director Luttrell for more information.

**SWGCC Update**

Sue McClure, Campus Executive Director SWGCC, provided the following report concerning activities and accomplishments at the Sam Wolf Granite City Campus.

On Saturday, March 23, SWGCC and College Life collaborated to host the third annual community egg hunt. Approximately 600-800 community members participated in the fun event. Along with SWIC volunteers from numerous clubs, about 25 students from the Granite City High School National Honor Society assisted with the hunt, face painting, games, crafts, inflatable and the petting zoo.

Mark your calendars for the 22nd Annual SWGCC Chuck Whitehead Golf Scramble scheduled for Friday, May 17. The tournament has a 9 a.m. shotgun start and will be played this year at Far Oaks Golf Club, Caseyville. This fun event supports student scholarships.

The Granite City Chapter of PTK is growing. Several new members were recently inducted. Additionally, 2 SWGCC and 4 BC Officers attended the PTK Catalyst Conference in early April. The “PTK Catalyst Conference is Phi Theta Kappa’s premier annual event, bringing together members, advisors, and their supporters for professional development and celebration of the accomplishments of our community.”

Mark Bosworth provided the following update regarding Skills USA, Project MFG and PMT:

- The PMT department concluded the high school contest segment of the Masters of CNC competition on March 21st. Winners from each high school will converge for the final competition on April 15th, where the overall Master of CNC will be crowned.
- Skills USA is now underway, with the PMT department preparing to send 10 students to the state contest in Peoria on April 26th. This year, the PMT students will be joined by 7 nursing students and a HVAR student at the state level.
- The Precision Machining students reentered the ProjectMFG contest this year, even though with less success compared to previous years. Despite submitting a commendable project during the regional round, the team narrowly missed securing a spot in the top sixteen. While their machining work was impressive, the welding component fell slightly short of expectations.
- Efforts to remodel the old ACRT lab area are progressing, with quotations being sought to expedite completion. Once the remodel is finished, all machining equipment will be consolidated into a single location. This consolidation will free up space currently utilized by the machining department, allowing the electrical department to move some of their labs into these areas.
- In January, SWGCC AVMT Program collaborated with West Star Aviation to offer its Airframe program at their site. The cohort of 25 students are progressing nicely. SWIC has been approached about offering a similar cohort at Gulf Stream, Downtown St. Louis Airport. This is one strategy to help support the workforce demands. Adding an additional hangar at SWGCC will further help meet the strong aviation workforce needs.

### **Facilities Report**

The Facilities Report consisting of the District-wide Project Status Report and the PHS Project Summary was provided to the trustees. Trustee Tippet questioned what the minimum standards are for the proposed building in Red Bud, or if we even have a minimum standard. Are we building a building that will last 15-20 years or 50-60 years? He offered to set up a tour of the Pipefitters Building in Earth City, MO for Chief Enrollment Development and Institutional Planning Officer Bob Tebbe and Interim Chief Academic Officer Brad Sparks.

Mr. Sparks stated the Red Bud building interior will be very adaptable. For example, the plumbing certificate can easily be rotated in and out as the large shop area will be very flexible. There will be minimal office space for faculty.

## **FINANCE**

### **Approval of Bills**

Chairman Morton requested Approval of Bills be placed on the non-consent agenda for action by the Board of Trustees. In the interim, any questions should be directed to him or to CFO Jacob Wheeler.

## **OMNIBUS VOTE**

Mr. Campo moved, seconded by Mr. Morton, for an omnibus vote to consider agenda items B. Purchases through E. Disposal of Capital Assets. Upon a roll call vote, those trustees voting aye were Mr. Campo and Mr. Morton. Nays: none. Absent: Mr. McPeak. The motion carried.

## **PURCHASES**

### **Furniture for Wellness Spaces, SWGCC**

CFO Jacob Wheeler presented a request to purchase furniture for wellness spaces at the Sam Wolf Granite City Campus from KI Furniture, Green Bay, WI in the amount of \$24,820.38 funded by the Mental Health Early Action on Campus grant. There were no questions from the trustees.

### **Table Visas for the Advanced Manufacturing Academy**

CFO Wheeler presented a request to purchase table visas for the Advanced Manufacturing Academy at the Belleville Campus from Air Vise and Workholding, Inc., Boise, ID in the amount of \$32,129.10 funded by the Perkins grant. There were no questions from the trustees.

### **Robot Cart Training Tables for the Advanced Manufacturing Academy**

CFO Wheeler presented a request to purchase robot cart training tables for the Advanced Manufacturing Academy from OPTO by Phillips Corporation, Colfax, NC in the amount of \$29,763.44 funded by the Perkins grant. There were no questions from the trustees.

### **Laptops (32) for HVAR Lab, Belleville Campus**

CIO Linda Andres presented a request to purchase 32 laptops for HVAC classrooms at the Belleville Campus from Dell, Round Rock, TX in the amount of \$45,702.72 funded by budgeted departmental funds. There were no questions from the trustees.

## **REQUEST FOR PROPOSAL AWARDS**

### **Purchasing Card (P-Card) Program**

CFO Wheeler presented a request to award the Southwestern Illinois College Purchasing Card Program to Commerce Bank, Kansas City, MO. Six responded to the RFP. Staff recommendation was Commerce Bank because they have a better rebate and better platform. The current provider is UMB.

### **Banking Services for Southwestern Illinois College**

CFO Wheeler presented a request to award the college's banking services to Bank of America, St. Louis, MO. Three proposals were received. Through the RFP process it was determined the college would benefit from remaining with Bank of America, although BOA and UMB were very similar.

## **CONTRACTS AND AGREEMENTS**

### **PeopleSoft Oracle Software**

CIO Andres presented a request to approve the three-year software contract for the period July 1, 2024 through June 30, 2026 with Oracle in the amount of \$1,082,989.96, to be paid quarterly in arrears utilizing budgeted departmental funds. The amount is \$90K lower versus a one-year agreement. While this is a significant increase, the college is locked in with Oracle. (Note: Oracle will not go to a five-year agreement anymore.)

### **FY 2025 Metro Transportation Pass Program Agreement**

Chief Administrative Services Officer Bernie Ysursa presented a request to approve the agreement between Southwestern Illinois College, District #522 and Bi-State Development Agency of the Missouri-Illinois Metropolitan District to provide free Metro passes to students during the Fall 2024, Spring 2025 and Summer 2025 semesters. The rate per pass is \$22.00, which is an increase of \$0.85 from the prior year, and will be funded from budgeted departmental funds. The overall cost to the college in FY24 is expected to increase due to enrollment increases.

Chairman Morton questioned how many students use the passes. Mr. Ysursa replied he will get the numbers and provide to Mr. Morton.

### **Project Labor Agreement**

CFO Wheeler presented a request to renew the Project Labor Agreement between Southwestern Illinois College and the Southern Illinois Building and Construction Trades Council for the period April 1, 2024 through March 31, 2027. Trustee Tippett inquired if the contract contained a provision that people would be pulled from other jobs if the college got in a bind. President Mance stated the provision is not in the contract but we could ask for it.

### **FY 2024 Audit Statement of Work**

CFO Wheeler presented the second year of a three-year agreement with CliftonLarsonAllen, Belleville, IL for the FY 2024 Audit Statement of Work in the amount of \$113,100 utilizing budgeted departmental funds. There were no questions from the trustees.

### **Additional Work-Lynx Lodge Renovation Project**

Chief Administrative Services Officer Ysursa presented a request to approve the additional work performed by Farnsworth Group for the Lynx Lodge project in the amount of \$37,750 utilizing funds from the SWIJWDC grant. Trustee Campo asked CFO Wheeler the status of the project. The City has to make the decision, and we have not heard from them. Board Attorney Hoerner stated it will be addressed tomorrow.

Trustee Tippett stated it sounds like an errors and omission issue to him and questioned how Farnsworth missed it. President Mance reported the building is in three pieces or four different sections. The back is in pretty good shape, but as you get to the front it gets pretty rough. Trustee Tippett said this should have been caught in the initial design phase and that Farnsworth should have done follow up.

### **Disposal of Capital Assets**

CFO Wheeler presented a request to dispose of the Xerox Multi-Function copiers and return to Xerox. The leases for this equipment were capitalized at the time the leases began but have expired and been replaced by Kyocera Multi-Function copiers. There were no questions from the trustees.

Mr. Campo moved, seconded by Mr. Morton, to recommend the Board of Trustees approve items B.1. through E.1. as presented and discussed. Upon a roll call vote, those trustees voting aye were Mr. Campo and Mr. Morton. Nays: none. Absent: Mr. McPeak. The motion carried. (These items will appear on the consent agenda.)

**Finance Report**

A Finance Report comprised of a Treasurer’s Report and an Analyses of Income and Expenditures was provided to the trustees. Any questions should be directed to CFO Wheeler.

**OTHER COMMITTEE RELATED BUSINESS**

The next meeting of the Facilities and Finance Committee will be Wednesday, May 8, 2024 at 5:30 p.m. in the Seibert Conference Room.

**ADJOURNMENT**

Mr. Morton moved, seconded by Mr. Campo, to adjourn the meeting at 5:58 p.m. Upon a voice vote the motion carried.

Respectfully submitted,

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Beverly J. Fiss  
Board Secretary