



**MINUTES OF THE REGULAR MEETING
OF THE BOARD OF TRUSTEES
SOUTHWESTERN ILLINOIS COLLEGE
DISTRICT NO. 522
Marsh Conference Room
Belleville Campus
April 17, 2024**

CALL TO ORDER

A meeting of the Board of Trustees of Southwestern Illinois College, District No. 522, was held Wednesday, April 17, 2024 in the Marsh Conference Room at the Belleville Campus, 2500 Carlyle Avenue, Belleville, Illinois. Chairman Nick Raftopoulos called the meeting to order at 5:30 p.m.

ROLL CALL

Trustees present:

Steve Campo
Sean McPeak
Mark Morton
Nick Raftopoulos
Dane Tippet
Tracy Vallett

Trustee absent: Matthew Burke

PUBLIC COMMENTS

There were no public comments.

CONSENT AGENDA

Chairman Raftopoulos asked if any trustee wished to remove any items from the consent agenda to discuss separately. No items were pulled.

MOTION 04-17-24:01

Mr. Tippet moved, seconded by Mr. Morton, to:

- approve the minutes from the March 20, 2024 regular meeting;
- award the purchase of furniture for wellness spaces at the Sam Wolf Granite City Campus to KI Furniture, Green Bay, WI in the amount of \$24,820.38 utilizing approved funds from the Mental Health Early Action on Campus grant;

- award the purchase of table vises for the Advanced Manufacturing Academy at the Belleville Campus to Air Vise and Workholding, Inc., Boise, ID in the amount of \$32,129.10 utilizing approved funds from the Perkins grant;
- award the purchase of robot cart training tables for the Advanced Manufacturing Academy at the Belleville Campus to OPTO by Phillips Corporation, Colfax, NC in the amount of \$29,763.44 utilizing approved funds from the Perkins grant;
- award the purchase of 32 laptops for the HVAR Lab at the Belleville Campus to Dell, Round Rock, TX in the amount of \$45,702.72 utilizing budgeted departmental funds;
- award the Purchasing Card (P-Card) Program for Southwestern Illinois College to Commerce Bank, Kansas City, MO;
- award the banking services for Southwestern Illinois College to Bank of America, St. Louis, MO;
- approve agreement for software with Oracle in the amount of \$1,082,989.96 for the period July 1, 2024 through June 30, 2026 utilizing budgeted departmental funds;
- approve University Universal Transportation Pass Program contract for Metro passes for the Fall 2024 Semester; the Spring 2025 Semester; and through the last day of the Summer 2025 Semester at the rate of \$22 per eligible student for each semester utilizing budgeted departmental funds;
- approve the Project Labor Agreement between Southwestern Illinois College and the Southern Illinois Building and Construction Trades Council for the period April 1, 2024 through March 31, 2027;
- approve the FY 2024 Audit Statement of Work with CliftonLarsonAllen, Belleville, IL at a cost of \$113,100 utilizing budgeted departmental funds;
- approve additional services provided by Farnsworth Group, Belleville, IL on the Lynx Lodge Renovation Project in the amount of \$37,750.00 utilizing approved funds from the Southwestern Illinois Justice Workforce Development Campus restricted grant;
- dispose of Xerox Multi-Function Copiers;
- accept continuing Corporation for National and Community Service (AmeriCorps) federal grant in the amount of \$115,093 for the period April 1, 2024 through March 31, 2025 for the RSVP Program;
- accept new Madison County Employment and Training Department Pre-apprenticeship Training Programs for early childhood education positions federal grant in the amount of \$125,000 for the period July 1, 2022 through June 30, 2026 to provide for 25 enrollees in the Early Childhood Education program prior to December 31, 2024;
- accept new Madison County Employment and Training Department Pre-apprenticeship Training Programs for healthcare positions federal grant in the amount of \$144,675 for the

period July 1, 2022 through June 30, 2026 to provide for 35 enrollees in the Education program prior to December 31, 2024;

- approve renewal affiliation agreement with The Medicine Shoppe, O’Fallon, IL to allow students in the Pharmacy Technician program to participate in clinical experience;
- approve new affiliation agreement with Walgreen’s to allow the Pharmacy Technician program to participate in clinical experience;
- approve new affiliation agreement with Asbery & Associates OBGYN, Mt. Vernon, IL to allow students in the Medical Diagnostic Technology program to participate in clinical experience;
- approve new sub-contractor agreement with Collaborative Composite Solutions Corporation, Knoxville, TN to allow SWIC to serve as a spoke within the ACENet program with IACMI and to deliver the ACE in-person, one-week CNC machining boot camps as defined by the University of Tennessee, Knoxville, TN;
- approve new agreement with the German American Chamber of Commerce of the Midwest, Inc., Chicago, IL to provide GACC Midwest to administer the apprenticeship programs ICATT (Industry Consortium for Advanced Technical Training) and MAT² (Michigan Advanced Technical Training); college partners are established to deliver related instruction in the form of an AAS or AS degree;
- approve course fees; lab fees; and curriculum;
- accept the following resignations:

Angela Wagner, Commissioned Public Safety Officer, BC
Ibrahim Bedwan, Commissioned Public Safety Officer, BC
Christopher Felix, Commissioned Public Safety Officer, SWGCC
Caitlin Adams, Student Life Special Events Specialist;

- appoint Scott Schuetz to the full-time faculty position of Cybersecurity, Networking, and Cisco Academy Instructor at the Sam Wolf Granite City Campus with district-wide responsibilities effective August 12, 2024 at an annual salary of \$48,976 (Step 1 Below Masters, 2023-2024 Academic Year) in accordance with the Full-time Faculty Memorandum of Understanding;
- appoint Margaret White to the full-time administrative position of Accountant II effective May 1, 2024 at an annual salary of \$60,000, salary grade 4, and subject to the provisions of the Personnel Procedures for Administrators;
- appoint Marissa Herod to the full-time administrative position of Academic Advisor and Program Specialist effective May 1, 2024 at an annual salary of \$46,000, salary grade 2, and subject to the provisions of the Personnel Procedures for Administrators;
- ratify the emergency appointment of Latanya Odom to the full-time grant-funded position of ATS Driver effective March 18, 2024 at an hourly rate of \$21.64 based on the SWIC ATS Local 6600 Collective Bargaining Agreement and the continued receipt of external funding;

- hire the following part-time instructors to be paid at the adjunct rate based on their educational attainment level:

Melinda Spencer, Nursing Assistant (6-1-24)
 Wayne Brown, Chemistry (6-3-24)
 Cathleen MacElroy, AOJ (5-1-24)
 Michael Robinson, Psychology (8-1-24)
 Donna Werner, Philosophy (8-1-24)
 Natalie Casey, English (8-1-24)
 Rachel Harsin, English (8-1-24)
 Chitnapha Hassan, English (8-1-24)
 Christina Robinson, English (8-1-24);

- hire Ethan Whoolery to the part-time SWIC EE position of Help Desk Technician effective May 1, 2024 at an hourly rate of \$18.39 for up to 28 hours per week and subject to the provisions of the Collective Bargaining Agreement between Community College District #522 and the SWIC Educational Employees Local 6600 IFT/AFT, AFL/CIO;
- hire Herbert Hawkins to the part-time position of Custodian at PSOP effective June 17, 2024 at an hourly rate of \$14.92 for up to 28 hours per week and subject to the provisions of the Collective Bargaining Agreement between District 522 and Local 148, Services Employees Union;
- hire Samuel Green to the part-time grant-funded position of RSVP Volunteer Coordinator, Madison County effective May 1, 2024 at an hourly rate of \$15.15 for up to 20 hours per week and subject to the provisions of the Collective Bargaining Agreement between District 522 and Local 6600 and the continued receipt of external funding;
- hire Lynn Toorigian to the part-time grant-funded position of RSVP Volunteer Coordinator, St. Clair County effective May 1, 2024 at an hourly rate of \$15.15 for up to 24 hours per week and subject to the provisions of the Collective Bargaining Agreement between District 522 and Local 6600 and the continued receipt of external funding;
- ratify the emergency hire of Torrey Williams to the part-time grant-funded position of ATS Driver effective March 18, 2024 at an hourly rate of \$18.54 for up to 28 hours per week and subject to the SWIC ATS Local 6600 Collective Bargaining Agreement and the continued receipt of external funding;
- amend the employment start dates for the following:

Ryan Jones, AOJ Instructor	April 16, 2024 (from March 1, 2024)
Trin Daws, AOJ Instructor	April 16, 2024 (from March 1, 2024)
Tad Bratkowski, Philosophy Instructor	August 1, 2024 (from January 1, 2024); and

- ratify the March 2024 part-time and temporary faculty and staff actions according to Board Policy #3005, Recruitment, Selection and Appointment of Faculty and Staff.

Upon a roll call vote those trustees voting aye were Mr. Campo, Mr. McPeak, Mr. Morton, Mr. Tippet, Ms. Vallett, and Mr. Raftopoulos. Nays: none. Absent: Mr. Burke. **PASSED**

APPROVAL OF BILLS

MOTION 04-17-24:02

Mr. Morton moved, seconded by Ms. Vallett, to approve the bills:

Education Fund	\$1,473,520.41
Operations & Maintenance Fund	305,585.81
Operations & Maint Fund-Restricted	672,125.40
Auxiliary Enterprise Fund	116,471.87
Restricted Purposes Fund	1,102,064.57
Trust & Agency Fund	37,605.06
Audit Fund	29,100.00
Liability, Protection & Settlement Fund	65,742.89
 Grand Total All Funds:	 \$3,802,216.01

Upon a roll call vote those trustees voting aye were Mr. Campo, Mr. McPeak, Mr. Morton, Mr. Tippet, Ms. Vallett, and Mr. Raftopoulos. Nays: none. Absent: Mr. Burke. **PASSED**

EXECUTIVE SESSION

*Mr. McPeak moved, seconded by Mr. Tippet, to move into Executive Session at 5:42 p.m. to discuss personnel (5 ILCS 120/2(c)(1)) and litigation (5 ILCS 120/2(c)(11)). Upon a roll call vote those trustees voting aye were Mr. Campo, Mr. McPeak, Mr. Morton, Mr. Tippet, Ms. Vallett, and Mr. Raftopoulos. Nays: none. Absent: Mr. Burke. **PASSED***

There was consensus to return to regular session at 6:01 p.m.

ACTIONS TAKEN AS A RESULT OF EXECUTIVE SESSION

MOTION 04-17-24:03

Mr. McPeak moved, seconded by Mr. Morton, to approve employment termination dismissing Kim Myatt from employment with Southwestern Illinois College effective close of business April 17, 2024, pursuant to Section II.A. of the Personnel Procedures for Administrators. Upon a roll call vote those trustees voting aye were Mr. Campo, Mr. McPeak, Mr. Morton, Mr. Tippet, Ms. Vallett, and Mr. Raftopoulos. Nays: none. Absent: Mr. Burke. **PASSED**

MOTION 04-17-24:04

Mr. Campo moved, seconded by Mr. Tippet, to approve employment termination dismissing Dr. Ashley Becker and Wyatt Bridger from employment with Southwestern Illinois College effective upon the expiration of their current administrative contracts on June 30, 2024 pursuant to Sections II.A. and XIV.C. of the Personnel Procedures for Administrators. Upon a roll call vote those trustees voting aye were Mr. Campo, Mr. McPeak, Mr. Morton, Mr. Tippet, Ms. Vallett, and Mr. Raftopoulos. Nays: none. Absent: Mr. Burke. **PASSED**

REPORTS

President’s Report

President Mance reported the final draft of the Strategic Plan will be emailed to the trustees tomorrow with a request to provide feedback.

SWIC has an E-sports team in the Rocket League playoffs. They play Friday, April 19 at 6:30 p.m. Congratulations to Coach Sterling Levins and the team!

SWIC Women’s Soccer has been recognized as one of the Top Twenty Junior College Soccer Teams in America (#9) by the United Soccer Coaches Association. Congratulations to Coach Juergen Huettner and the team!

ICCTA Report

Trustee Vallett reported the ICCTA Annual Convention will be held June 7-8, 2024 at the Westin Chicago Lombard Hotel in Lombard, IL. Ms. Vallett will attend.

Ms. Vallett called attention to HB 2050 concerning the Dual Credit Quality Act and stated trustees do not support as they do not want students going out of their districts. The Illinois Council of Community College Presidents also does not support the legislation; and ICCB doesn’t think the bill will pass.

Attorney’s Report

Mr. Hoerner presented a request to ratify support of the City of Highland, Illinois request to extend the life of Highland TIF District #1 and TIF District #2 an additional twelve years. SWIC is the only remaining entity of the seven taxing bodies to not provide a letter of support.

MOTION 04-17-24:05

Mr. Morton moved, seconded by Mr. Campo, to ratify support of the City of Highland, Illinois request to extend the life of Highland TIF District #1 and TIF District #2 an additional twelve years. Upon a roll call vote those trustees voting aye were Mr. Campo, Mr. McPeak, Mr. Morton, Mr. Tippett, Ms. Vallett, and Mr. Raftopoulos.
Nays: none. Absent: Mr. Burke. **PASSED**

ADJOURNMENT

Mr. Morton moved, seconded by Mx. Vallett, to adjourn the meeting at 6:15 p.m. Upon a voice vote the motion carried.

Approved: **05-15-24**

Respectfully submitted,

Nick Raftopoulos
Chairman of the Board of Trustees

Beverly J. Fiss
Secretary to the Board of Trustees