

**PERSONNEL, PROGRAMS AND SERVICES COMMITTEE
AGENDA**

**Seibert Conference Room
Belleville Campus
May 10, 2021- 5:00 p.m.**

1. Approval of Minutes

- A. Regular Meeting - April 12, 2021

2. Standard Committee Operations Items

- A. Agreements - New, Revised or Renewal
- B. Gifts to the College
- C. Course Fees
- D. Student Services Update

3. Executive Session to Discuss Personnel Matters (5 ILCS 120/2(c)(1)); and/or Collective Bargaining (5 ILCS 120/2(c)(2)); and/or Litigation (5 ILCS 120/2c)(11))

4. Possible Action/s Taken as a Result of Executive Session

5. Personnel Issues

- A. Resignations
 - 1. Megan Grotefendt, Commissioned Public Safety Officer
 - 2. Mercedes Fernandez, Commissioned Public Safety Officer
- B. Appointments
 - 1. Full-time Administrative Position: Director of Grant Development/Program Research
 - 2. Full-time Administrative Position: Accountant I (2)
 - 3. Full-time Administrative Position: Payroll Specialist
 - 4. Full-time Custodian Position (3)
 - 5. Full-time Commissioned Public Safety Officer (2)
 - 6. Full-time Faculty: Art (2)
- C. Authorization to Hire
 - 1. Part-time Grant-funded SWIC EE Position: ATS Driver
 - 2. Part-time Public Safety Position: Dispatcher at the Sam Wolf Granite City Campus
 - 3. Part-time Instructors and Assistant Instructors:
 - a. Sheila Peters, Mass Communications Instructor (August 1, 2021/Fall)
 - b. Pilar Davis, Mass Communications Instructor (August 1, 2021/Fall)
 - c. Ashley Hentis, Physical Therapist Assistant Instructor (August 1, 2021/Fall)
 - d. Ann Welsch, Nurse Assistant Instructor (May 25, 2021/Summer)
 - e. Thomas Birkner, Music/Jazz Band Instructor (August 1, 2021/Fall)
 - f. Melissa Price, Mathematics Instructor (May 25, 2021/Summer)
 - g. David Dixon, Mathematics Instructor (May 25, 2021/Summer)
 - h. Dr. Karla Arnotti, LPN Instructor (May 25, 2021/Summer)
 - i. Melissa Epps, Pharmacy Technology Instructor (Fall 2021)
 - 4. Part-time Non-union (PTNU)
 - a. John Leonard, Art Model
 - 5. Minimum-Time Summer Members for Belleville AmeriCorps Program for the 2020/2021 Program Year

- D. Authorization to Create and to Advertise
 - 1. Full-time Administrative Position: Associate Director, Recruitment and Outreach
 - 2. Full-time Administrative Position: Associate Director, Campus and Community Liaison
 - 3. Full-time Administrative Position: Scott Air Force Base, Site Manager
- E. Interim Appointments
 - 1. Full-time Administrative Position: Interim Associate Director, Recruitment and Outreach
 - 2. Full-time Administrative Position: Interim Associate Director, Campus and Community Liaison
- F. Authorization to Continuously Advertise
 - 1. Part-time Commissioned Public Safety Officers
 - 2. Part-time Public Safety Officers (Non-Commissioned)
- G. Authorization to Advertise
 - 1. Full-time Administrative Position: Program Research Specialist
 - 2. Full-time SWIC EE Position: Information Technology Technical Services Coordinator
 - 3. Part-time Faculty: Sign Language Studies
 - 4. Full-time Faculty: Coordinator/Instructor of Paralegal Studies
 - 5. Part-time SWIC EE Position: Pearson Vue Proctor, Pearson Testing Center, Belleville Campus
- H. Monthly Notification of Part-time Personnel for April 2021

6. Any Other Committee Related Business

7. Adjournment

Next scheduled meeting: Monday, June 7, 2021
 5:15 p.m.
 Seibert Conference Room, Belleville Campus