

**PERSONNEL, PROGRAMS AND SERVICES COMMITTEE
AGENDA**

**Seibert Conference Room
Belleville Campus
May 10, 2023
5:30 p.m.**

- 1. Call to Order and Roll Call**
- 2. Approval of Minutes**
 - A. Regular Meeting - April 12, 2023
 - B. Executive Session - April 12, 2023
- 3. Standard Committee Operations Items**
 - A. Grants and Agreements - New, Revised or Renewal
 - B. Course Fees and Barnes & Noble First Day Program
 - C. New Curriculum
 - D. Student Services Highlights/Updates
- 4. Executive Session to Discuss Personnel (5 ILCS 120/2(c)(1)); Collective Bargaining (5 ILCS 120/2(c)(2)); and/or Litigation (5 ILCS 120/2(c)(11))**
- 5. Possible Action/s Taken as a Result of Executive Session**
- 6. Personnel Issues**
 - A. Resignations
 1. Daniel Nagel, Veteran Services Coordinator
 2. Christina Curry, Academic Advisor
 - B. Appointments
 1. Full-time Administrative Position: Data Integration Analyst Programmer
 2. Full-time Faculty Position: Respiratory Care Coordinator/Instructor
 3. Full-time Faculty Position: Radiologic Technology Instructor
 4. Full-time Administrative Position: Academic Advisor and Intake Specialist
 5. Full-time Administrative Position: Academic Advisor (3)
 6. Full-time Administrative Position: Evaluation Specialist
 7. Full-time Custodial Position (2)
 8. Full-time Grant-funded Administrative Position: TRIO Academic Coordinator
 9. Full-time Administrative Position: Director of Marketing
 - C. Authorization to Hire
 1. Part-time Instructors:
 - a. Derek Twente, Engineering (August 1, 2023)
 - b. Dr. Lucas VanPelt, Biology (August 1, 2023)
 - c. Kristen Adams, Health & Exercise Science (August 1, 2023)
 - d. Julie Schaffer, Practical Nursing (June 1, 2023)
 - e. Emily Carnduff, Medical Terminology (June 1, 2023)
 - f. Michele King Hellstern, Medical Terminology (June 1, 2023)
 - g. Jodi Sutherland Medical Assistant (June 1, 2023)
 2. Part-time Employees:
 - a. Levi Malan, Special Projects Coordinator-HSE, BC (June 1, 2023)
 - b. Mitchell Bulla, Special Projects Coordinator-Online HSE (June 1, 2023)
 - c. Kay Caldwell, Special Projects Coordinator-Vocational (June 1, 2023)
 - d. Laverna McClendon, Special Projects Coordinator-HSE, East St. Louis (June 1, 2023)
 - e. Christopher Swick, Greenhouse Technician (June 1, 2023)
 - f. James Pavlisin, Aviation Instructor (May 18, 2023)

3. Part-time Grant-funded SWIC EE Position: ATS Driver (2)
 4. Part-time Grant-funded Custodial Position
 5. Part-time SWIC EE Position: Success Programs Support Specialist, BC
 6. Part-time Summer Members (19), Belleville AmeriCorps Program, 22/23 Program Year
 7. Amended Employment Start Date: Ibrahim Bedwan, Commissioned Public Safety Officer, BC
- D. Authorization to Retitle, Restructure and to Appoint
1. Dean of Student Success, TRIO and Wellness
- E. Authorization to Retitle, Restructure and to Advertise
1. Sam Wolf Granite City Campus Director
 2. Red Bud Campus Director
- F. Authorization to Create and to Advertise
1. Full-time Administrative Position: Coordinator of Success Coaching
 2. Part-time Grant-funded SWIC EE Position: Health Sciences/Math Specialist at the Wyvetter H. Younge Higher Education Campus
 3. Full-time Administrative Position: Purchasing Specialist
 4. Full-time Administrative Position: Grants Manager-Career Pathways and WIOA
 5. Full-time Faculty Position: Nursing Education/Nurse Assistant
 6. Full-time SWIC EE Position: Financial Aid Specialist (combined two part-time SWIC EE positions of Financial Aid Administrative Assistant and Reception Area Assistant)
- G. Authorization to Advertise
1. Full-time Administrative Position: Associate Dean of Student Success Programs
 2. Full-time Administrative Position: Veteran Services Coordinator
 3. Part-time SWIC EE Position: Financial Aid & Veteran Services Specialist (title change from Assistant to the Financial Aid and Student Employment Technical Coordinator)
 4. Part-time SWIC EE Position: Shipping and Receiving Clerk (2)
 5. Part-time Non-Union Position: Women's Soccer Assistant Coach
 6. HSE Part-time Instructor: Spanish (build a pool of 4)
 7. Full-time Faculty Position: Respiratory Care Instructor
- H. Monthly Notification of Part-time Personnel for April 2023

7. Any Other Committee Related Business

8. Adjournment

**Next scheduled meeting: Wednesday, June 14, 2023
5:30 p.m.
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