

**PERSONNEL, PROGRAMS AND SERVICES COMMITTEE  
AGENDA**

**Seibert Conference Room  
Belleville Campus  
May 10, 2023  
5:30 p.m.**

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- 1. Call to Order and Roll Call**
- 2. Approval of Minutes**
  - A. Regular Meeting - April 12, 2023
  - B. Executive Session - April 12, 2023
- 3. Standard Committee Operations Items**
  - A. Grants and Agreements - New, Revised or Renewal
  - B. Course Fees and Barnes & Noble First Day Program
  - C. New Curriculum
  - D. Student Services Highlights/Updates
- 4. Executive Session to Discuss Personnel (5 ILCS 120/2(c)(1)); Collective Bargaining (5 ILCS 120/2(c)(2)); and/or Litigation (5 ILCS 120/2(c)(11))**
- 5. Possible Action/s Taken as a Result of Executive Session**
- 6. Personnel Issues**
  - A. Resignations
    1. Daniel Nagel, Veteran Services Coordinator
    2. Christina Curry, Academic Advisor
  - B. Appointments
    1. Full-time Administrative Position: Data Integration Analyst Programmer
    2. Full-time Faculty Position: Respiratory Care Coordinator/Instructor
    3. Full-time Faculty Position: Radiologic Technology Instructor
    4. Full-time Administrative Position: Academic Advisor and Intake Specialist
    5. Full-time Administrative Position: Academic Advisor (3)
    6. Full-time Administrative Position: Evaluation Specialist
    7. Full-time Custodial Position (2)
    8. Full-time Grant-funded Administrative Position: TRIO Academic Coordinator
    9. Full-time Administrative Position: Director of Marketing
  - C. Authorization to Hire
    1. Part-time Instructors:
      - a. Derek Twente, Engineering (August 1, 2023)
      - b. Dr. Lucas VanPelt, Biology (August 1, 2023)
      - c. Kristen Adams, Health & Exercise Science (August 1, 2023)
      - d. Julie Schaffer, Practical Nursing (June 1, 2023)
      - e. Emily Carnduff, Medical Terminology (June 1, 2023)
      - f. Michele King Hellstern, Medical Terminology (June 1, 2023)
      - g. Jodi Sutherland Medical Assistant (June 1, 2023)
    2. Part-time Employees:
      - a. Levi Malan, Special Projects Coordinator-HSE, BC (June 1, 2023)
      - b. Mitchell Bulla, Special Projects Coordinator-Online HSE (June 1, 2023)
      - c. Kay Caldwell, Special Projects Coordinator-Vocational (June 1, 2023)
      - d. Laverna McClendon, Special Projects Coordinator-HSE, East St. Louis (June 1, 2023)
      - e. Christopher Swick, Greenhouse Technician (June 1, 2023)
      - f. James Pavlisin, Aviation Instructor (May 18, 2023)

3. Part-time Grant-funded SWIC EE Position: ATS Driver (2)
4. Part-time Grant-funded Custodial Position
5. Part-time SWIC EE Position: Success Programs Support Specialist, BC
6. Part-time Summer Members (19), Belleville AmeriCorps Program, 22/23 Program Year
7. Amended Employment Start Date: Ibrahim Bedwan, Commissioned Public Safety Officer, BC
- D. Authorization to Retitle, Restructure and to Appoint
  1. Dean of Student Success, TRIO and Wellness
- E. Authorization to Retitle, Restructure and to Advertise
  1. Sam Wolf Granite City Campus Director
  2. Red Bud Campus Director
- F. Authorization to Create and to Advertise
  1. Full-time Administrative Position: Coordinator of Success Coaching
  2. Part-time Grant-funded SWIC EE Position: Health Sciences/Math Specialist at the Wyvetter H. Younge Higher Education Campus
  3. Full-time Administrative Position: Purchasing Specialist
  4. Full-time Administrative Position: Grants Manager-Career Pathways and WIOA
  5. Full-time Faculty Position: Nursing Education/Nurse Assistant
  6. Full-time SWIC EE Position: Financial Aid Specialist (combined two part-time SWIC EE positions of Financial Aid Administrative Assistant and Reception Area Assistant)
- G. Authorization to Advertise
  1. Full-time Administrative Position: Associate Dean of Student Success Programs
  2. Full-time Administrative Position: Veteran Services Coordinator
  3. Part-time SWIC EE Position: Financial Aid & Veteran Services Specialist (title change from Assistant to the Financial Aid and Student Employment Technical Coordinator)
  4. Part-time SWIC EE Position: Shipping and Receiving Clerk (2)
  5. Part-time Non-Union Position: Women's Soccer Assistant Coach
  6. HSE Part-time Instructor: Spanish (build a pool of 4)
  7. Full-time Faculty Position: Respiratory Care Instructor
- H. Monthly Notification of Part-time Personnel for April 2023

**7. Any Other Committee Related Business**

**8. Adjournment**

**Next scheduled meeting: Wednesday, June 14, 2023  
 5:30 p.m.  
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