



**BOARD OF TRUSTEES
Community College District No. 522
Belleville Campus
Marsh Conference Room
May 17, 2023
5:30 p.m.**

AGENDA

I. CALL TO ORDER BY CHAIRMAN

II. PLEDGE OF ALLEGIANCE

III. ROLL CALL BY SECRETARY

IV. PUBLIC COMMENTS

V. CONSIDERATION OF APPROVAL OF ITEMS ON THE CONSENT AGENDA

■ **VI. APPROVAL OF MINUTES**

A. Regular Meeting of April 19, 2023

B. Special Meeting of April 26, 2023

C. Executive Session of Special Meeting of April 26, 2023

VII. APPROVAL OF BILLS

Education Fund	\$2,127,591.48
Operations & Maintenance Fund	339,812.04
Operations & Maintenance Fund-Rest	1,360,468.08
Auxiliary Enterprise Fund	281,420.54
Restricted Purposes Fund	809,285.46
Trust & Agency Fund	36,415.72
Liability, Protection & Settlement Fund	381,605.06

Grand Total All Funds:

\$5,336,598.38

VIII. PLANNING AND POLICY COMMITTEE REPORT

■ **IX. FACILITIES AND FINANCE COMMITTEE REPORT**

A. FISCAL YEAR 2022 AUDIT REPORT

1. **Consideration of the recommendation to approve and accept the Fiscal Year 2022 Audit Report.**

B. BID AWARDS/REQUEST FOR PROPOSAL/PURCHASES/CONTRACTS

1. **Consideration of the recommendation to award the construction for four Biology labs and a prep area at the Belleville Campus to Bruce Unterbrink Construction Inc., Greenville, IL in the amount of \$1,348,500.00 utilizing budgeted capital funds.**
2. **Consideration of the recommendation to award the lowest responsible bid for a Ford F450 truck to Arch Equipment Group LLC, Troy, IL in the amount of \$113,540.00 utilizing Workforce Equity Initiative grant funds.**
3. **Consideration of the recommendation to award the remodel of e-Sports and Radiologic Technology rooms at the Belleville Campus to Bruce Unterbrink Construction Inc., Greenville, IL in the amount of \$687,700.00 utilizing Pipeline for the Advancement of Healthcare Workforce Programs (PATH) grant funds and budgeted capital funds.**
4. **Consideration of the recommendation to award the lowest responsible proposal for field turf repairs at the Southwestern Illinois Justice & Workforce Development Campus to Midwest Synthetic Turf Professionals, LLC, Oak Grove, MO in the amount of \$543,700.00 utilizing Southwestern Illinois Justice & Workforce Development Campus state funds.**
5. **Consideration of the recommendation to award the purchase of security equipment for the Manufacturing Training Academy in the total amount of \$104,015.06 utilizing budgeted capital funds as follows:**

Barcom Security, Swansea, IL for door access	\$41,539.00
Utilitra, Edwardsville, IL for cameras	\$62,476.06

- 6. Consideration of the recommendation to award the purchase of equipment for the Manufacturing Training Academy to Haas Factory Outlet, St. Louis MO in the amount of \$2,416,727.50 utilizing approved funds from the Higher Education Emergency Relief Fund.**
- 7. Consideration of the recommendation to award the purchase of 16 PipeFab Ready-Pad Welders to Stumpf Welding, Mascoutah, IL in the amount of \$252,161.60 utilizing Workforce Equity Initiative grant funds.**
- 8. Consideration of the recommendation to award the purchase of a Uni-Hydro Pro 80 Welding Machine to Uni-Hydro Inc., Cosmos MN in the amount of \$26,864.00 utilizing Workforce Equity Initiative grant funds.**
- 9. Consideration of the recommendation to award the purchase of Haas tooling equipment to Haas Factory Outlet, St. Louis, MO in the amount of \$30,812.93 utilizing approved funds from the Perkins Grant.**
- 10. Consideration of the recommendation to award the purchase of Wolfram software license renewal for three years to Wolfram Research, Inc., Champaign, IL in the amount of \$43,686.29 utilizing budgeted departmental funds.**
- 11. Consideration of the recommendation to award the purchase of four simulators for use in the Nursing and the Health Sciences programs at the Belleville Campus to CAE Healthcare Inc., Chicago, IL in the amount of \$365,050.00 utilizing PATH grant funds.**
- 12. Consideration of the recommendation to purchase two R750 PowerEdge servers, backup equipment, and 40 OptiPlex all-in-one computers from Dell, Round Rock TX in the amount of \$157,718.45 and the purchase of networking and backup equipment from CDWG, Chicago, IL in the amount of \$23,420.83 for the Southwestern Illinois Justice & Workforce Development Campus utilizing Southwestern Illinois Justice & Workforce Development Campus state funds.**
- 13. Consideration of the recommendation to renew FY 2024 maintenance agreements for the college's software and hardware in the total amount of \$1,384,583.00 utilizing budgeted departmental funds.**
- 14. Consideration of the recommendation to approve software upgrade of Raiser's Edge and Financial Edge from Blackbaud Confidential, Charleston, SC in the amount of \$69,879.90 utilizing operational budget funds allocated to the Foundation.**
- 15. Consideration of the recommendation to approve contract for radio advertising for Summer/Fall 2023 enrollment with Hubbard Interactive, St. Louis, MO for the period May 22, 2023 through August 12, 2023 utilizing budgeted departmental funds.**

C. REALLOCATON OF PHS FUNDS

1. Consideration of the recommendation to reallocate Public Health & Safety funds in the amount of \$704,180.00 previously levied for the Intramural Gym Drainage & Flooring project to the purchase and replacement of 41 fan coil units in the Main Complex at the Belleville Campus.

D. FGM ARCHITECT FEES

1. Consideration of the recommendation to approve architect fees to FGM Architects, Oak Brook, IL in the amount of \$265,522.00 utilizing PHS funds and budgeted capital funds for the following projects:

Elevator Modernization, Belleville Campus	\$ 73,560.00
Automatic Doors & Floors, Belleville Campus	\$ 56,952.00
Biology Labs, Belleville Campus	\$135,000.00

E. FY 2023 AUDIT STATEMENT OF WORK AND MASTER SERVICES AGREEMENT

1. Consideration of the recommendation to approve the FY 2023 Audit Statement of Work and Master Services Agreement with CliftonLarsonAllen, Belleville, IL at a cost of \$109,800 plus additional fees as listed.

F. FY 2024 METRO TRANSPORTATION PASS PROGRAM

1. Consideration of the recommendation to approve agreement between Southwestern Illinois College and the Bi-State Development Agency of the Missouri-Illinois Metropolitan District for distribution of passes to students during the Fall 2023, Spring 2024 and Summer 2024 semesters.

■ **X. PERSONNEL, PROGRAMS AND SERVICES COMMITTEE REPORT**

A. GRANTS

1. Consideration of the recommendation to accept the grant awards.

B. AGREEMENTS

1. Consideration of the recommendation to approve the agreements.

C. COURSE FEES AND BARNES & NOBLE FIRST DAY PROGRAM

1. Consideration of the recommendation to approve course fees for HES152 and the Barnes & Noble First Day Textbook Program for BIOL101 and BIOL270.

D. APPROVAL OF CURRICULUM

1. Consideration of the recommendation to approve new curriculum.

E. RESIGNATIONS

1. Consideration of the recommendation to accept the following resignations:

Daniel Nagel, Veteran Services Coordinator
Christina Curry, Academic Advisor

COB 05-19-23
COB 05-12-23

F. APPOINTMENTS

1. Consideration of the recommendation to appoint the full-time administrative position of Data Integration Analyst Programmer effective June 1, 2023 at an annual salary of \$62,000 at salary grade 4 and subject to the Provisions of the Personnel Procedures for Administrators.
2. Consideration of the recommendation to appoint the full-time faculty position of Respiratory Care Coordinator/Instructor effective August 14, 2023 at an annual salary of \$55,088 (Step 8 of the Faculty Salary Schedule).
3. Consideration of the recommendation to appoint the full-time faculty position of Radiologic Technology Instructor effective August 1, 2023 at an annual salary of \$51,481 (Step 1 of the Faculty Salary Schedule).
4. Consideration of the recommendation to appoint the full-time administrative position of Academic Advisor and Intake Specialist effective June 1, 2023 at an annual salary of \$47,000 at salary grade 2 and subject to the provisions of the Personnel Procedures for Administrators.
5. Consideration of the recommendation to appoint the full-time administrative position of Academic Advisor effective June 1, 2023 at an annual salary of \$40,500 at salary grade 1 and subject to the provisions of the Personnel Procedures for Administrators.
6. Consideration of the recommendation to appoint the full-time administrative position of Academic Advisor effective June 1, 2023 at an annual salary of \$40,500 at salary grade 1 and subject to the provisions of the Personnel Procedures for Administrators.
7. Consideration of the recommendation to appoint the full-time administrative position of Academic Advisor effective June 1, 2023 at an annual salary of \$40,500 at salary grade 1 and subject to the provisions of the Personnel Procedures for Administrators.

8. **Consideration of the recommendation to appoint the full-time administrative position of Evaluation Specialist effective June 1, 2023 at an annual salary of \$40,500 at salary grade 1 and subject to the provisions of the Personnel Procedures for Administrators.**
9. **Consideration of the recommendation to appoint two full-time Custodial positions effective June 1, 2023 at an hourly rate of \$21.15 subject to the provisions of the Collective Bargaining Agreement between District 522 and Local 116, Service Employees Union Local #116.**
10. **Consideration of the recommendation to appoint the full-time grant-funded administrative position of TRIO Academic Coordinator effective June 16, 2023 at an annual salary of \$46,675 at salary grade 2 and subject to the provisions of the Personnel Procedures for Administrators and the continued receipt of external funding.**
11. **Consideration of the recommendation to appoint the full-time administrative position of Director of Marketing effective June 1, 2023 at an annual salary of \$72,000 at salary grade 5 and subject to the provisions of the Personnel Procedures for Administrators.**

G. AUTHORIZATION TO HIRE

1. **Consideration of the recommendation to hire the following part-time Instructors:**

Derek Twente, Engineering (August 1, 2023)
Dr. Lucas VanPelt, Biology (August 1, 2023)
Kristen Adams, Health & Exercise Science (August 1, 2023)
Julie Schaffer, Practical Nursing (June 1, 2023)
Emily Carnduff, Medical Terminology (June 1, 2023)
Michele King Hellstern, Medical Terminology (June 1, 2023)
Jodi Sutherland, Medical Assistant (June 1, 2023)
2. **Consideration of the recommendation to hire the following part-time employees:**

Levi Malan, Special Projects Coordinator-HSE, BC (June 1, 2023)
Kay Caldwell, Special Projects Coordinator-Vocational (June 1, 2023)
Laverna McClendon, Special Projects Coordinator-HSE, East St. Louis (June 1, 2023)
Christopher Swick, Greenhouse Technician (June 1, 2023)
James Pavlisin, Aviation Instructor for additional duties (May 18, 2023)
3. **Consideration of the recommendation to hire Ernest Jones and Rene Brooks to the part-time grant-funded positions of ATS Driver effective June 1, 2023 at an hourly rate of \$18.27 based on the SWIC ATS Local 6600 Salary Schedule for up to 28 hours per week and the continued receipt of external funding.**

4. **Consideration of the recommendation to hire Oliver Hays to the part-time grant-funded position of Custodian effective June 1, 2023 at an hourly rate of \$14.49 subject to the provisions of the Collective Bargaining Agreement between District 522 and Local 148 and the continued receipt of external funding.**
5. **Consideration of the recommendation to hire Jeanna Rose to the part-time SWIC EE position of Success Programs Support Specialist at the Belleville Campus effective May 1, 2023 at an hourly rate of \$15 for up to 28 hours per week in accordance with the SWIC Educational Employees Collective Bargaining Agreement.**
6. **Consideration of the recommendation to hire the following part-time Summer Members, Belleville AmeriCorps Program, 2022/2023 Program Year:**

**Amiya Cole
Britin McCarter
Devynisha Deere
Jada Callahan
Jakya Dale Grier
Jared Atwood
Jaxson Smith
Jeremiah Grady
Joseph Hanger
Kaliyah Manning
Katelyn Downard
Katerin Goodsell
Kiersten Lesko
Kylie Hinrichs
Marissa Steury
Michael Bornnard
Nathaniel Hancock (returning)
Rai'Annah Mendez
Roxana Martinez (returning)**

H. AMENDED START DATE

1. **Consideration of the recommendation to amend employment start date for Ibrahim Bedwan, full-time Commissioned Public Safety Officer, Belleville Campus from April 20, 2023 to May 1, 2023.**

I. AUTHORIZATION TO CREATE AND TO ADVERTISE

- 1. Consideration of the recommendation to create and to advertise the following positions:**

**Full-time Administrative Position: Coordinator of Success Coaching;
Part-time Grant-funded SWIC EE Position: Health Sciences/Math Specialist
at the Wyvetter H. Younge Higher Education Campus;
Full-time Administrative Position: Purchasing Specialist;
Full-time Administrative Position: Grants Manager-Career Pathways and
WIOA;
Full-time Faculty Position: Nursing Education/Nurse Assistant; and
Full-time SWIC EE Position: Financial Aid Specialist (combined two
part-time SWIC EE positions of Financial Aid Administrative Assistant
and Reception Area Assistant)**

**J. RATIFICATION OF MONTHLY NOTIFICATION OF PART-TIME
PERSONNEL FOR APRIL 2023**

- 1. Consideration of the recommendation to ratify the April 2023 actions
concerning part-time and temporary faculty and staff according to Board
Policy 3005, Recruitment, Selection and Appointment of Faculty and Staff.**

**XI. EXECUTIVE SESSION TO DISCUSS PERSONNEL (5 ILCS
120/2(c)(1)); COLLECTIVE BARGAINING (5 ILCS 120/2(c)(2));
PURCHASE OR LEASE OF PROPERTY (5 ILCS 120/2(c)(5));
AND/OR LITIGATION (5 ILCS 120/2(c)(11))**

**XII. POSSIBLE ACTION/S TAKEN AS A RESULT OF EXECUTIVE
SESSION**

XIII. REPORTS

A. PRESIDENT

B. ILLINOIS COMMUNITY COLLEGE TRUSTEE ASSOCIATION

C. BOARD ATTORNEY

XIV. MISCELLANEOUS

XV. ADJOURNMENT