

**PERSONNEL, PROGRAMS AND SERVICES COMMITTEE  
AGENDA**

**Seibert Conference Room  
Belleville Campus  
May 8, 2024  
5:30 p.m.**

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- 1. Call to Order and Roll Call**
- 2. Approval of Minutes of April 10, 2024**
- 3. Standard Committee Operations Items**
  - A. Grants and Agreements
  - B. Course Fees
  - C. Gift to the College
  - D. Student Services Highlights
  - E. CAO Instructional Divisions Update
- 4. Executive Session to Discuss Personnel (5 ILCS 120/2(c)(1)); Collective Bargaining (5 ILCS 120/2(c)(2)); and/or Litigation (5 ILCS 120/2(c)(11))**
- 5. Possible Action/s Taken as a Result of Executive Session**
- 6. Personnel Issues**
  - A. Resignation
    1. Noah Mizell, Commissioned Public Safety Officer, BC
  - B. Appointments
    1. Full-time Administrative Position: Accountant II
    2. Full-time Administrative Position: Academic Advisor (2)
    3. Full-time Administrative Position: HR Generalist
    4. Full-time Administrative Position: Dean of Technical Education and Workforce Development
    5. Full-time Administrative Position: Dean of Teaching, Learning and Success Programs
    6. Full-time Administrative Position: Assistant Director of Adult Education
    7. Full-time Administrative Position: Coordinator-Aviation Flight, Management, and Aircraft Dispatch Training
    8. Full-time Faculty Position: Anthropology
    9. Full-time SWIC EE Position: Administrative Assistant for Success Programs, BC
    10. Full-time Custodian Position, BC
    11. Full-time Maintenance Position, SWGCC: ratification of emergency hire
    12. Full-time Grant-funded SWIC EE ATS Position: ATS Driver, ratification of emergency hire
  - C. Authorization to Hire
    1. Part-time Grant-funded Belleville AmeriCorps Members (24)
    2. Part-time Instructors: CNA, Physical Therapy, Philosophy, Political Science, Spanish
    3. Part-time Non-union Position: Men's Soccer Assistant Coach
    4. Part-time Non-union Position: Women's Soccer Assistant Coach
    5. Part-time Custodian Position, BC
    6. Part-time Grant-funded SWIC EE ATS Position: ATS Driver (3)
    7. Part-time Remedial Studies Instructor, Adult Education (2)
    8. Part-time Non-union Position: Tutor, Adult Education

- D. Authorization to Create and to Advertise
  - 1. Full-time English Success Coach
  - 2. Full-time Math Success Coach
  - 3. Full-time Administrative Position: Associate Dean of Health Sciences
  - 4. Full-time Medical Surgical Technology Instructor
  - 5. Full-time Grant-funded Medical Assistant Instructor
  - 6. Full-time Sociology Instructor
  - 7. Full-time Electrical/Electronics Instructor
  - 8. Part-time Grant-funded Special Projects Coordinator-Para Pre-Apprenticeship
- E. Authorization to Advertise
  - 1. Part-time SWIC EE Position: Library Services Assistant
  - 2. Full-time Administrative Position: Accountant I
  - 3. Part-time SWIC EE Position: Website Manager & Communications Specialist
  - 4. Part-time Community Education Instructors
  - 5. Full-time Industrial Technology/Precision Machining Technology Coordinator
  - 6. Part-time SWIC EE Position: Physical Fitness Specialist, SWGCC
  - 7. Part-time Grant-funded SWIC EE Position: Field Coordinator, Senior Companion Program, PSOP
- F. Monthly Notification of Part-time Personnel for April 2024

**7. Any Other Committee Related Business**

**8. Adjournment**

**Next scheduled meeting: Wednesday, June 12, 2024  
5:30 p.m.  
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Belleville Campus**