



**BOARD OF TRUSTEES
Community College District No. 522
Sam Wolf Granite City Campus
History Room
June 15, 2022
5:30 p.m.**

AGENDA

- I. CALL TO ORDER BY CHAIRMAN**
- II. PLEDGE OF ALLEGIANCE**
- III. ROLL CALL BY SECRETARY**
- IV. SEATING OF STUDENT TRUSTEE**
- V. ROLL CALL BY SECRETARY**
- VI. PUBLIC COMMENTS**
- VII. CONSIDERATION OF APPROVAL OF ITEMS ON THE CONSENT AGENDA**
- VIII. APPROVAL OF MINUTES**
 - A. Regular Board Meeting of May 18, 2022**
 - B. Executive Session of May 18, 2022**

IX. APPROVAL OF BILLS

Education Fund	\$1,127,717.06
Operations & Maintenance Fund	381,751.78
Operations & Maintenance Fund-Restricted	157,284.55
Restricted Purposes Fund	466,111.40
Trust & Agency Fund	20,115.59
Liability, Protection & Settlement Fund	32,157.75
Grand Total All Funds:	\$2,185,138.13

X. PLANNING AND POLICY COMMITTEE REPORT

■ **XI. FACILITIES AND FINANCE COMMITTEE REPORT**

A. INTERGOVERNMENTAL AGREEMENT

1. Consideration of the recommendation to approve Intergovernmental Agreement between the Board of Trustees, Southwestern Illinois College, Community College District No. 522, and Perandoe Special Education District.

B. FY 2024 CAPITAL REQUEST

1. Consideration of the recommendation to approve the FY 2024 RAMP capital request and to submit to ICCB.

C. PROJECTS/BID AWARDS/PURCHASES/CONTRACTS

1. Consideration of the recommendation to extend rental of a temporary cooling system for the Sam Wolf Granite City Campus to Murphy Company, St. Louis, MO in an amount not to exceed \$48,800.00.
2. Consideration of the recommendation to proceed with the PHS funded projects of Main Complex Doors and Flooring and to approve the fee set with FGM Architects, O’Fallon, IL.
3. Consideration of the recommendation to approve a budget increase of \$700,000 for the Replace Building Automation System Project in the Main Complex at the Belleville Campus utilizing existing Protection, Health, Safety funds.
4. Consideration of the recommendation to purchase a security camera and door access system at the Belleville Education Center, Belleville, IL to Utilitra of Edwardsville, IL in the amount of \$39,368.54 utilizing grant funding.

5. **Consideration of the recommendation to purchase VM Annual Licenses from STL Communications, Chesterfield, MO in the amount of \$99,347.81 utilizing budgeted departmental funds.**
6. **Consideration of the recommendation to approve CollegeNet software contract with CollegeNET Inc., Portland, OR in the amount of \$25,525.68 for the period July 1, 2022 through June 30, 2023 utilizing budgeted departmental funds.**
7. **Consideration of the recommendation to approve hardware maintenance contract with Park Place Technologies LLC, Mayfield Heights, OH in the amount of \$34,966.92 for the period July 1, 2022 through June 30, 2023 utilizing budgeted departmental funds.**

D. DISPOSAL OF CAPITAL ASSETS

1. **Consideration of the recommendation to dispose of the following college assets in accordance with Administrative Procedure 6008AP:**

Dell Servers (2)	Asset ID 12050 and 219
Collaborative Study Media Unit	SWIC property tag #00000621
Sony CCTV-DVR 4 Channel	SWIC property tag #000384
Sony DVR-16 Channel	SWIC property tag #000356
Fire Science Sprinkler Trainer	SWIC property tag #00000004
SmartBoard Systems	SWIC property tag #016566

XII. PERSONNEL, PROGRAMS AND SERVICES COMMITTEE REPORT

■ **A. GRANT**

1. **Consideration of the recommendation to accept a grant award.**

■ **B. AGREEMENTS**

1. **Consideration of the recommendation to approve agreements.**

■ **C. COURSE FEES**

1. **Consideration of the recommendation to approve course fees in Biology.**

■ **D. ACADEMIC CALENDARS**

1. **Consideration of the recommendation to approve the following calendars:**

2023-2024 Academic Calendar
 2023-2024 Adult Education Calendar
 2023-2024 Aviation Maintenance Technology Calendar.

■ E. RESIGNATIONS

1. Consideration of the recommendation to accept the following resignations:

Keimia Parham, Recruitment and Retention Specialist	COB May 20, 2022
Dr. Mary Ruettgers, Dean of Arts & Sciences	COB June 30, 2022
Roderick Arnold, Full-time HVAR Faculty	COB May 13, 2022

■ F. APPOINTMENTS

1. Consideration of the recommendation to appoint the full-time Faculty position of Librarian at the Sam Wolf Granite City Campus with district-wide responsibilities effective August 16, 2022 at an annual salary of \$53,399 per the faculty step schedule and subject to the provisions of the FT Faculty Memorandum of Understanding.
2. Consideration of the recommendation to appoint the full-time administrative position of Veterans Service Coordinator effective July 18, 2022 at an annual salary of \$45,000, salary grade 2, and subject to the provisions of the Personnel Procedures for Administrators.
3. Consideration of the recommendation to appoint the full-time administrative position of Recruitment & Retention Specialist effective July 1, 2022 at an annual salary of \$40,500, salary grade 1, and subject to the provisions of the Personnel Procedures for Administrators.
4. Consideration of the recommendation to appoint the full-time SWIC EE position of Student Services Specialist effective July 1, 2022 at an annual salary of \$30,927 and subject to the provisions of the SWIC EE Collective Bargaining Agreement.
5. Consideration of the recommendation to appoint the full-time grant-funded administrative position of Academic Specialist for the TRIO Student Support Services program at the Sam Wolf Granite City Campus effective July 1, 2022 at an annual salary of \$44,000 with employment subject to the provisions of the Personnel Procedures for Administrators and the continued receipt of external funding.
6. Consideration of the recommendation to appoint the full-time administrative position of Accountant II at the Belleville Campus with district-wide responsibilities effective July 1, 2022 at an annual salary of \$59,000, salary grade 4, and subject to the provisions of the Personnel Procedures for Administrators.

- 7. Consideration of the recommendation to appoint the full-time faculty position of Chemistry Instructor effective August 1, 2022 at an annual salary of \$59,978 which is step 3 on the 2022-2023 schedule in accordance with Collective Bargaining Agreement between Southwestern Illinois College District #522 and Faculty Union Local 4183.**
- 8. Consideration of the recommendation to appoint the full-time faculty position of CNA/Practical Nursing Instructor effective August 1, 2022 at an annual salary of \$48,011 which is Step 1 Below Masters on the salary schedule in accordance with Collective Bargaining Agreement between Southwestern Illinois College District #522 and Faculty Union Local 4183.**
- 9. Consideration of the recommendation to appoint the full-time faculty position of Sign Language Studies Coordinator/Instructor effective July 1, 2022 at an annual salary of \$72,678.**
- 10. Consideration of the recommendation to appoint the full-time grant-funded administrative position of Special Project Coordinator/Highway Construction Careers Training Program effective July 1, 2022 at an annual salary of \$51,310 and subject to the provisions of the Personnel Procedures for Administrators and the continued receipt of external funding.**
- 11. Consideration of the recommendation to appoint the full-time grant-funded SWIC EE position of Education to Careers Coordinator effective July 1, 2022 at an annual salary of \$37,055 and subject to the provisions of the SWIC EE Collective Bargaining Agreement and the continued receipt of external funding.**
- 12. Consideration of the recommendation to appoint the full-time grant-funded administrative position of Director, Senior Companion Program effective July 1, 2022 at an annual salary of \$50,000, salary grade 2, and subject to the provisions of the Personnel Procedures for Administrators and the continued receipt of external funding.**
- 13. Consideration of the recommendation to appoint the full-time grant-funded SWIC ATS position of Secretary, ATS effective June 17, 2022 at an annual salary of \$36,608 and subject to the provisions of the SWIC EE Collective Bargaining Agreement and the continued receipt of external funding.**
- 14. Consideration of the recommendation to appoint the full-time grant-funded position of Custodian at the Belleville Education Center effective July 1, 2022 at an hourly rate of \$21.15 and subject to the provisions of the Collective Bargaining Agreement between SWIC District 522 and Local 116 SEIU, Service Employees Union and the continued receipt of external funding.**

15. **Consideration of the recommendation to appoint three full-time Custodian positions at the Belleville Campus effective July 1, 2022 at an hourly rate of \$21.15 subject to the provisions of the Collective Bargaining Agreement between SWIC District 522 and Local 116 SEIU, Service Employees Union.**
16. **Consideration of the recommendation to appoint the full-time grant-funded Maintenance Worker position at the Belleville Education Center effective July 1, 2022 at an hourly rate of \$26.00 and subject to the provisions of the Collective Bargaining Agreement between SWIC District 522 and Local 116 SEIU, Service Employees Union and the continued receipt of external funding.**
17. **Consideration of the recommendation to reassign the full-time administrative position of Senior Community Services and Financial Aid Analyst effective August 1, 2022 at an annual salary of \$71,243 and subject to the provisions of the Personnel Procedures for Administrators.**

G. AUTHORIZATION TO HIRE

- 1. **Consideration of the recommendation to hire Lacey Wilkerson to the part-time faculty position of Practical Nursing Instructor effective June 1, 2022 at the part-time/adjunct rate of pay per her educational attainment level.**
- 2. **Consideration of the recommendation to hire the following part-time positions:**
 - Jeannette Saak: Physical Therapist Assistant Instructor and Physical Therapist Assistant LACE Assistant (8.1.22);**
 - Elizabeth Feather: Respiratory Care Instructor (8.1.22);**
 - Anne Frost: Sign Language Studies, LACE Assistant (8.1.22);**
 - Erik Fournier: Networking, Cybersecurity, CISCO Instructor (8.15.22);**
 - Ayoob Sahl: Networking, Cybersecurity, CISCO Instructor (8.15.22);**
 - Dan Nottmeyer: Construction Management Technology (8.1.22); and**
 - Bradley Durnell: Remedial Instructor with additional duties (7.1.22).**
- 3. **Consideration of the recommendation to hire Ashley Reynolds to the part-time SWIC EE position of Financial Aid and Student Employment Specialist effective July 1, 2022 at an hourly rate of \$21.21 and subject to the provisions of the SWIC EE Collective Bargaining Agreement.**
- 4. **Consideration of the recommendation to hire Gwendolyn Kennedy to the part-time grant-funded SWIC EE position of Field Coordinator, Senior Companion Program for St. Clair County effective July 1, 2022 at an hourly**

rate of \$13.79 for up to 28 hours per week and subject to the provisions of the SWIC EE Collective Bargaining Agreement and the continued receipt of external funding.

- 5. Consideration of the recommendation to hire DeWarren Fountain to the part-time Custodian position effective July 1, 2022 at an hourly rate of \$14.07 for up to 28 hours per week and subject to the provisions of the Collective Bargaining Agreement between SWIC District 522 and Local 116 SEIU, Service Employees Union.
- 6. Consideration of the recommendation to hire Angela Wade to the part-time grant-funded SWIC EE position of ATS Driver effective June 17, 2022 at an hourly rate of \$15.00 based on the SWIC ATS IFT-AFT Local 6600 Salary Schedule for up to 28 hours per week.
- 7. Consideration to hire Lorenzo Savage as a part-time Instructor in the Construction Management Technology program effective June 27, 2022 with salary based on education attainment and number of credit hours assigned.
- H. EMPLOYMENT HIRE DATE CHANGES
 - 1. Consideration of the recommendation to change the hire date for part-time ATS Driver Brittany Matondo to May 20, 2022.
 - 2. Consideration of the recommendation to change the hire date for part-time ATS Driver Eddie Ervin, Jr. to June 17, 2022.
- I. AUTHORIZATION OF ADDITIONAL DUTIES
 - 1. Consideration of the recommendation to pay Marion Rose, Remedial Instructor, for additional duties at an hourly rate of \$25 for work performed June 15, 2021 and January 18, 2022.
- J. CLASSIFICATION REVIEW ADJUSTMENT
 - 1. Consideration of the recommendation to change date of wage adjustment for SSS-098 classification review to May 1, 2022 from the previously approved date of April 1, 2022.
- K. AUTHORIZATION TO CREATE AND TO ADVERTISE
 - 1. Consideration of the recommendation to create and to advertise the full-time administrative position of Science Laboratory Coordinator, salary grade 2, and subject to the provisions of the Personnel Procedures for Administrators.

■ **L. RATIFICATION OF MONTHLY NOTIFICATION OF PART-TIME PERSONNEL**

1. **Consideration of the recommendation to ratify the May 2022 actions concerning part-time and temporary faculty and staff according to Board Policy 3005, Recruitment, Selection and Appointment of Faculty and Staff.**

XIII. EXECUTIVE SESSION TO DISCUSS PERSONNEL (5 ILCS 120/2(c)(1)), COLLECTIVE BARGAINING (5 ILCS 120/2(c)(2)), PURCHASE OR LEASE OF PROPERTY (5 ILCS 120/2(c)(5)), AND/OR LITIGATION (5 ILCS 120/2(c)(11))

XIV. POSSIBLE ACTION/S TAKEN AS A RESULT OF EXECUTIVE SESSION

- A. **Consideration of 2022-2025 Collective Bargaining Agreement between Southwestern Illinois College, Community College District #522 and Policemen's Benevolent Labor Committee-SWIC Public Safety Employees Union.**

XV. REPORTS

- A. **PRESIDENT**
- B. **ILLINOIS COMMUNITY COLLEGE TRUSTEE ASSOCIATION**
- C. **BOARD ATTORNEY**

XVI. MISCELLANEOUS

XVII. ADJOURNMENT