



**BOARD OF TRUSTEES  
Community College District No. 522  
Red Bud Campus  
Performing Arts Room  
June 21, 2023  
5:30 p.m.**

**AGENDA  
Amended June 16, 2023**

- I. CALL TO ORDER BY CHAIRMAN**
- II. PLEDGE OF ALLEGIANCE**
- III. ROLL CALL BY SECRETARY**
- IV. PUBLIC COMMENTS**

Board Information: At this time I know of no one who wishes to address the Board of Trustees.

- V. CONSIDERATION OF APPROVAL OF ITEMS ON THE CONSENT AGENDA**

Board Information: A trustee may request any item be removed from the consent agenda in order to consider separately. Items for consent agenda consideration are designated with a ■ and have been separated from the complete agenda document and reprinted on yellow paper.

- VI. APPROVAL OF MINUTES**

- A. Regular Meeting of May 17, 2023**

Board Information: Pursuant to the Illinois Open Meetings Act, proposed minutes are subject to amendment and/or approval by motion of the SWIC Board of Trustees. See Attachment 1

## **VII. APPROVAL OF BILLS**

Education Fund	\$2,279,575.46
Operations & Maintenance Fund	182,531.62
Operations & Maintenance Fund-Rest	982,437.65
Bond & Interest Fund	105,298.15
Auxiliary Enterprise Fund	72,450.27
Restricted Purposes Fund	1,440,321.13
Trust & Agency Fund	27,102.87
Liability, Protection & Settlement Fund	92,136.39

**Grand Total All Funds:** \$5,181,853.54

**Suggested Motion:** Consideration to approve the bills as presented, including travel-related expenses of members of the Board of Trustees and of employees.

## **VIII. PLANNING AND POLICY COMMITTEE REPORT**

**Board Information:** The committee met June 14, 2023 and heard Information Technology accomplishments, requests for service, and status reports. There were no action items to bring forward.

## **IX. FACILITIES AND FINANCE COMMITTEE REPORT**

### **■ A. PURCHASES AND RATIFICATION**

- 1. Consideration of the recommendation to purchase Dell computers and monitors from Dell, Round Rock, TX in the amount of \$729,201.58 and to purchase Apple computers from Apple Store for Education in the amount of \$24,953.00 for a total of \$754,154.58 utilizing budgeted departmental funds.**
- 2. Consideration of the recommendation to purchase a cellular booster and twelve new antennas to improve the cellular signal at the SWGCC from Zagarr Engineering, Eureka, MO in the amount of \$52,675.00 utilizing HEERF II funds.**
- 3. Consideration of the recommendation to purchase furniture for a decompression room at SWGCC and wellness spaces at SWGCC and BC from KI Furniture, Green Bay, WI in the amount of \$48,316.40 utilizing Learning Renewal Grant funds.**
- 4. Consideration of the recommendation to purchase Haas VF-2SS Super-Speed CNC Vertical Machining Center from Haas Factory Outlet, St. Louis, MO in the amount of \$153,480.00 utilizing Perkins Grant funds.**

5. **Consideration of the recommendation to ratify the emergency approval to replace failed sections of duct board in the Main Complex, BC, to Bel-O Sales and Service, Belleville, IL in the amount of \$199,468.00 utilizing excess PHS funds.**

**B. ARCHITECTURAL AND ENGINEERING DESIGN SERVICES FOR LYNX LODGE RENOVATION**

1. **Consideration to approve additional architectural and engineering design services in the amount of \$71,350 to Farnsworth Group, Belleville, IL for the Lynx Lodge Renovation Project utilizing Southwestern Illinois Justice & Workforce Development Campus state funds.**

Board Information: The project scope expansion includes tracing electrical, confirming electrical capacity, and space reallocation to accommodate a laundry room, fitness room and a dining area. See Attachment 2A

**■ C. FY 2024 TENTATIVE BUDGET**

1. **Consideration of the recommendation to adopt by title only Resolution Declaring the Dates of the Fiscal Year, Providing for a Public Hearing on the Tentative Budget, and Publication of Notice of Said Hearing, Scheduling a Public Inspection of the Tentative Budget, and Publication of Notice of Such Public Inspection.**

Board Information: See Attachment 2

2. **Consideration of the recommendation to adopt Resolution Declaring the Dates of the Fiscal Year, Providing for a Public Hearing on the Tentative Budget, and Publication of Notice of Said Hearing, Scheduling a Public Inspection of the Tentative Budget, and Publication of Notice of Such Public Inspection.**

**■ X. PERSONNEL, PROGRAMS AND SERVICES COMMITTEE REPORT**

**A. GRANTS**

1. **Consideration of the recommendation to accept the grant awards.**

**B. AGREEMENTS**

1. **Consideration of the recommendation to approve the agreements.**

**C. COURSE FEES**

1. **Consideration of the recommendation to approve the 2023-2024 course fees for Aviation Pilot Training for Fixed Wing and Rotary Wing Pilot programs provided by Ideal Aviation.**

**D. GIFTS TO THE COLLEGE**

1. Consideration of the recommendation to accept gifts to the college.

**E. RESIGNATION**

1. Consideration of the recommendation to accept the resignation of Jodi Gardner, Director of Adult and Caregiver Counseling Program, PSOP, effective close of business May 31, 2023.

**F. RETIREMENT NOTIFICATIONS**

1. Consideration of the recommendation to accept the following retirement notifications:

Geralyn Hobbs, Administrative Assistant for Technical Education, effective close of business January 2, 2025;

Lawrence Appelbaum, CIS Associate Professor, effective close of business July 31, 2023; and

Lisa Thouvenot, Enrollment Services Specialist, effective close of business May 31, 2023.

**G. APPOINTMENTS**

1. Consideration of the recommendation to appoint the full-time administrative position of Student Services Support and Compliance Administrator effective July 17, 2023 at an annual salary of \$50,000 at salary grade 2 and subject to the provisions of the Personnel Procedures for Administrators.

**Suggested Motion:** Consideration of the recommendation to appoint Jason Pompey to the full-time administrative position of Student Services Support and Compliance Administrator effective July 17, 2023 at an annual salary of \$50,000 at salary grade 2 and subject to the provisions of the Personnel Procedures for Administrators.

2. Consideration of the recommendation to appoint the full-time administrative position of Career and Employment Specialist effective July 3, 2023 at an annual salary of \$50,000 at salary grade 2 and subject to the provisions of the Personnel Procedures for Administrators.

**Suggested Motion:** Consideration of the recommendation to appoint John Suarez to the full-time administrative position of Career and Employment Specialist effective July 3, 2023 at an annual salary of \$50,000 at salary grade 2 and subject to the provisions of the Personnel Procedures for Administrators.

3. Consideration of the recommendation to appoint the full-time administrative position of Recruitment and Retention Specialist effective July 3, 2023 at an annual salary of \$40,000 at salary grade 1 and subject to the provisions of the Personnel Procedures for Administrators.

**Suggested Motion:** Consideration of the recommendation to appoint Sarah Gruenewald to the full-time administrative position of Recruitment and Retention Specialist effective July 3, 2023 at an annual salary of \$40,000 at salary grade 1 and subject to the provisions of the Personnel Procedures for Administrators.

4. Consideration of the recommendation to appoint the full-time faculty position of Education Coordinator/Instructor effective August 14, 2023 at an annual base salary of \$53,531 for AY 2023-2024 (Step 3 of the Faculty Salary Schedule).

**Suggested Motion:** Consideration of the recommendation to appoint Jessica Day to the full-time faculty position of Education Coordinator/Instructor effective August 14, 2023 at an annual base salary of \$53,531 for AY 2023-2024 (Step 3 of the Faculty Salary Schedule).

5. Consideration of the recommendation to appoint the full-time faculty position of Nursing Education Instructor at the Sam Wolf Granite City Campus effective August 1, 2023 at up to two equated hours calculated according to the salary schedule for 2022-2023 AY; effective August 14, 2023 the base salary will be \$51,976 (Step 1 of the Faculty Salary Schedule).

**Suggested Motion:** Consideration of the recommendation to appoint Keywana McDonald to the full-time faculty position of Nursing Education Instructor at the Sam Wolf Granite City Campus effective August 1, 2023 at up to two equated hours calculated according to the salary schedule for 2022-2023 AY; effective August 14, 2023 her base salary will be \$51,976 (Step 1 of the Faculty Salary Schedule).

6. Consideration of the recommendation to appoint the full-time faculty position of Nursing Education Instructor at the Sam Wolf Granite City Campus effective August 14, 2023 at an annual salary of \$51,976 (Step 1 of the Faculty Salary Schedule).

**Suggested Motion:** Consideration of the recommendation to appoint Phyllis Schneider to the full-time faculty position of Nursing Education Instructor at the Sam Wolf Granite City Campus effective August 14, 2023 at an annual salary of \$51,976 (Step 1 of the Faculty Salary Schedule).

7. Consideration of the recommendation to appoint the full-time faculty position of Medical Assistant Instructor effective August 14, 2023 at an annual salary of \$48,976 (Step 1 of the 2023-2024 Faculty Salary Schedule).

**Suggested Motion:** Consideration of the recommendation to appoint Renee Lynd to the full-time faculty position of Medical Assistant Instructor effective August 14, 2023 at an annual salary of \$48,976 (Step 1 of the 2023-2024 Faculty Salary Schedule).

8. Consideration of the recommendation to appoint the full-time faculty position of Phlebotomy Instructor effective August 14, 2023 at an annual salary of \$51,976 (Step 1 of the 2023-2024 Faculty Salary Schedule).

**Suggested Motion:** Consideration of the recommendation to appoint Minecia Bland to the full-time faculty position of Phlebotomy Instructor effective August 14, 2023 at an annual salary of \$51,976 (Step 1 of the 2023-2024 Faculty Salary Schedule).

9. Consideration of the recommendation to appoint the full-time faculty position of EMT/Paramedic Instructor effective August 14, 2023 at an annual salary of \$48,976 (Step 1 of the 2023-2024 Faculty Salary Schedule).

**Suggested Motion:** Consideration of the recommendation to appoint Anthony Perez to the full-time faculty position of EMT/Paramedic Instructor effective August 14, 2023 at an annual salary of \$48,976 (Step 1 of the 2023-2024 Faculty Salary Schedule).

## **H. AUTHORIZATION TO HIRE**

1. Consideration of the recommendation to hire the following part-time Instructors:

**Fran Etter, AEL Remedial Studies-ESL Program w/additional duties  
(August 1, 2023)**

**Chitnapha (DeeDee) Hassan, AEL Remedial Studies-ESL Program  
w/additional duties (August 1, 2023)**

**Susan Thomas, Health Related Occupation Instructor (June 1, 2023)**

**Connor Barnard, PTNU, Industrial Technology Lab Technician  
(May 16, 2023)**

**Willie Harris, PTNU Grant-funded Position to support the Construction  
Management/IDOT Pre-Apprenticeship Program at the Wyvetter H.  
Younge Higher Education Campus (June 22, 2023)**

2. Consideration of the recommendation to hire the following part-time employees:

**Danielle Hernandez, AEL Administrative Assistant, SWGCC (July 17, 2023)**

**Mariia Kharlacheva, Special Projects Coordinator-ESL, BC (July 3, 2023)**

**Stephanie Molina, Special Projects Coordinator Online-HSE (July 3, 2023)**

**Dennis Barnett, Radiology Technology LACE Instructor (July 3, 2023)**

3. **Consideration of the recommendation to hire the following individuals to the part-time grant-funded positions of ATS Driver effective July 6, 2023 at an hourly rate of \$18.27 based on the SWIC ATS Local 6600 Salary Schedule for up to 28 hours per week and the continued receipt of external funding:**

**Shatalia Dorrough  
Jocelyn West  
Ronald Mitchell  
Carmella Collier  
Kiea Edwards  
Alan Higgins  
Kalisa Pitts  
Marlow Ferguson, Sr.**

4. **Consideration of the recommendation to hire Percy Matkins to the part-time grant-funded position of ATS Reservationist effective June 22, 2023 at an hourly rate of \$19.75 for up to 28 hours per week based on the SWIC ATS IFT-AFT Local 6600 Salary Schedule and the continued receipt of external funding.**
5. **Consideration of the recommendation to hire Sue Counsell to the part-time SWIC EE position of Campus Support Assistant at the Sam Wolf Granite City Campus effective July 3, 2023 at an hourly rate of \$15.00 for up to 28 hours per week in accordance with the SWIC Educational Employees Collective Bargaining Agreement.**

**I. AMENDED START DATE**

1. **Consideration of the recommendation to amend employment start date from June 1, 2023 to June 16, 2023 for:**

**Jeanna Rose, part-time SWIC EE Success Programs Support Specialist at the Belleville Campus; and  
Levi Malan, AEL Special Project Coordinator.**

**J. RETITLE AND RESTRUCTURE**

1. **Consideration of the recommendation to retitle and restructure the position of Executive Director of Sam Wolf Granite City Campus and Associate Dean of Student Services to the position of Executive Director of Sam Wolf Granite City Campus, salary grade 9, and appoint Sue McClure to the position effective July 1, 2023 at an annual salary of \$110,000 and subject to the provisions of the Personnel Procedures for Administrators.**

**K. RETITLE AND ADVERTISE**

- 1. Consideration of the recommendation to retitle the position of Sam Wolf Granite City Campus Site Manager to the position of Sam Wolf Granite City Campus Director and to advertise the position.**
- 2. Consideration of the recommendation to retitle the position of Red Bud Campus Site Manager to the position of Red Bud Campus Director and to advertise the position.**

**L. AUTHORIZATION TO CREATE AND TO ADVERTISE**

- 1. Consideration of the recommendation to create and to advertise the following positions:**

**Full-time Administrative Position: Director of Student Success Programs;  
Part-time Grant-funded SWIC EE Position: TRIO Data Specialist;  
Full-time Administrative Position: Grants Manager;  
Full-time Administrative Position: Academic Advisor and Partnership  
Specialist (4);  
Part-time Grant-funded SWIC EE Position: RSVP Volunteer Coordinator-St.  
Clair County; and  
Part-time Grant-funded SWIC EE Position: RSVP Volunteer Coordinator-  
Madison County,**

**M. RATIFICATION OF FOUNDATION BOARD APPOINTMENT**

- 1. Consideration of the recommendation to ratify the appointment of Thomas Mulherin to the Foundation Board of Directors effective June 22, 2023.**

**N. RATIFICATION OF MONTHLY NOTIFICATION OF PART-TIME PERSONNEL FOR MAY 2023**

- 1. Consideration of the recommendation to ratify the May 2023 actions concerning part-time and temporary faculty and staff according to Board Policy 3005, Recruitment, Selection and Appointment of Faculty and Staff.**

**XI. EXECUTIVE SESSION TO DISCUSS PERSONNEL (5 ILCS 120/2(c)(1)); COLLECTIVE BARGAINING (5 ILCS 120/2(c)(2)); PURCHASE OR LEASE OF PROPERTY (5 ILCS 120/2(c)(5)); AND/OR LITIGATION (5 ILCS 120/2(c)(11))**



**XII. POSSIBLE ACTION/S TAKEN AS A RESULT OF EXECUTIVE SESSION**

- A. POSSIBLE MOTION TO APPROVE MEMORANDUM(S) OF UNDERSTANDING WITH FULL-TIME FACULTY UNION**
- B. POSSIBLE MOTION (S) TO APPROVE EMPLOYMENT TERMINATION(S)**

**XIII. REPORTS**

- A. PRESIDENT**
- B. ILLINOIS COMMUNITY COLLEGE TRUSTEE ASSOCIATION**
- C. BOARD ATTORNEY**
  - 1. Consideration of Resolution Supporting Bee Hollow Solar, LLC Project.**
  - 2. Consideration of ratification of formation of Decennial Committee on Local Government Efficiency.**

Board Information: See Attachment 3

**XIV. MISCELLANEOUS**

**XV. ADJOURNMENT**