

**PERSONNEL, PROGRAMS AND SERVICES COMMITTEE  
AGENDA**

**Seibert Conference Room  
Belleville Campus  
July 6, 2020 - 5:00 p.m.**

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**1. Approval of Minutes**

- A. Regular Meeting - June 8, 2020

**2. Standard Committee Operations Items**

- A. Grant and Agreements - New, Revised or Renewal
- B. Routine Business Item
  - 1. Revised 2020-2021 Academic Calendar
  - 2. 2020 Spring Semester Graduates
  - 3. ICCB Approval of New Curriculum and Courses
  - 4. New Course Fees
  - 5. Student Services Update

**3. Executive Session to Discuss Personnel Matters (5 ILCS 120/2(c)(1)); and/or Collective Bargaining (5 ILCS 120/2(c)(2)); and/or Litigation (5 ILCS 120/2c)(11))**

**4. Personnel Issues**

- A. Resignation
  - 1. Nathan Dorsch, Full-time Custodian, Belleville Campus
- B. Retirement Notifications
  - 1. Michelle Boice (Birk), Dean of Student Services
  - 2. Penny Watson, Reception Area Specialist
  - 3. Gary Gruenert, Physical Plant Supervisor, SWGCC
  - 4. Mike Liefer, Building Service Worker, Red Bud Campus
- C. Request to Hire Part-time Grant-funded ATS Drivers (3)
- D. Authorization to Hire
  - 1. Part-time Faculty for the Fall 2020 Semester at a salary based on educational attainment and number of credit hours assigned and continuing in accordance with the terms and conditions of the current collective bargaining agreement with the adjunct faculty:

Math and Sciences

Wesley Schooley, Math Instructor

Technical Education

Nicholas Weatherly, Industrial Technology (start date 08.10.20)

Dr. Robert Kaps, Aviation Management (start date 08.10.20)

- 2. Part-time faculty for Remedial Studies - English as a Second Language (to include additional duties paid at the rate of \$25/hr) for the Fall 2020 semester at a salary based on educational attainment and number of credit hours assigned and continuing in accordance with the terms and conditions of the current collective bargaining agreement with the adjunct faculty:

Adult Education

Natalie Casey (start date 08.03.20)

- 3. A sufficient number of student workers funded by Federal Work Study funds to assist with staffing needs in the following departments for the 2020-2021 fiscal year:

Adult Education  
Arts and Humanities  
Business  
Health Sciences and Homeland Security  
Math and Sciences  
Technical Education

- E. COVID-19 Staffing Resources
- F. Request to Retitle and Restructure
  - 1. Full-time Administrative Position: Dean of Arts and Sciences
- G. Request to Create and Advertise
  - 1. Full-time Administrative Position: Associate Dean of Arts and Sciences
  - 2. Full-time Administrative Position: Academic Advisor (3)
  - 3. Full-time Administrative Position: Assistant Athletic Director and Baseball Head Coach
  - 4. Full-time Administrative Position: Facility & Safety Coordinator and Women's Soccer Coach
  - 5. Part-time eSports Head Coach
- H. FY21 Part-time Coaching Contract: Interim Head Baseball Coach
- I. Request to Advertise continuous vacancy openings to develop a pool of part-time faculty applicants in the following divisions with an expiration date of August 31, 2021:
  - 1. Arts and Humanities
  - 2. Math and Sciences
- J. Request to continuously advertise vacancy openings to develop a pool of PTNU applicants for the Belleville AmeriCorps Program with an expiration date of August 31, 2021
- K. Request to Advertise
  - 1. Full-time Custodian
  - 2. Full-time Building Services Worker, Red Bud Campus
  - 3. Part-time Custodian (2)
- L. College Inclusion Ambassador Program
- M. Can You Imagine? A Day of Service Committed to Inclusion and Diversity
- N. Voluntary Separation Incentive Program to include a Special Retirement Incentive Program
- O. Monthly Notification of Part-time Personnel for June 2020

**5. Possible Action/s Taken as a Result of Executive Session**

**6. Any Other Committee Related Business**

**7. Adjournment**

Next scheduled meeting:           Monday, August 10, 2020  
  5:00 p.m.  
  Seibert Conference Room, Belleville Campus