

## PERSONNEL, PROGRAMS AND SERVICES COMMITTEE

### AGENDA

Seibert Conference Room

July 9, 2018 - 5:00 p.m.

#### 1. Approval of Minutes

- A. Regular Meeting - June 18, 2018
- B. Executive Session - June 18, 2018

#### 2. Standard Committee Operations Items

- A. Grants and Agreements - New, Revised or Renewal
  - 1. Grants
  - 2. Agreements
- B. Routine Business Items
  - 1. Gifts to the College
  - 2. Financial Aid Update

#### 3. Personnel Issues

- A. Resignations
  - 1. Dr. Mark Eichenlaub, Vice President for Community Services and Campus Operations
  - 2. Patricia Pou, Associate Dean for Instructional Services, SWGCC
- B. Retirement Notification
  - 1. Rick Gregory, Site Supervisor at the East St. Louis Community College Center
- C. Appointments
  - 1. Full-time Custodial Position (2) at the Belleville Campus
  - 2. Full-time Administrator Position: Executive Director, SWIC Foundation
  - 3. Full-time SWIC EE Position: Student Services Coordinator at the SWGCC
- D. Creation of New Position and Authorization to Advertise
  - 1. Part-time Administrative Assistant, Physical Plant
- E. Authorization for Supplemental Duties
  - 1. Physical Plant Shift Leader Position
- F. 2018-2019 Coaching Contracts
- G. Authorization to Hire
  - 1. Student Workers
    - a. Athletics
    - b. Career Services
    - c. Disability & Access Center
    - d. Financial Aid Veterans Services & Student Employment
    - e. Student Life Services
  - 2. Part-time Non-Union Position: Head Baseball Coach
  - 3. Part-time SWIC EE Position: Saniya Solis, Enrollment Services Specialist
  - 4. Part-time Faculty Positions:
    - Arts & Sciences Division
    - Andrea Franklin, Sociology
    - Megan Arnett, Sociology
    - Kim Stamps, Music
    - Brianne Foster, English
    - Emily Phillips, English
    - Hannah P. Farley, English
    - Michele Howerton-Vargas, English
    - Jasmine Sawers, English
    - Brian Wallace, English
    - Tracey Layng-Awasthi, English

Dr. Bharat Dhital, Chemistry  
Dr. Nader Sakhaee, Chemistry  
Dr. Eranda Maligaspe, Chemistry  
Emily Dustman, Biology

Health Sciences & Homeland Security Division

Tiffany Troxel, Medical Assistant Program  
Holly Hawkins, Nurse Assistant Program  
James Priscu, Sign Language Studies Program  
Paul Anderson, AOJ/Police Academy  
Mike Seibel, AOJ/Police Academy

Business Division

Jessica Backs, Management

H. Authorization to Continuously Advertise

1. Part-time Grant-funded SWIC EE Position: ATS Driver (through August 2019)
2. Part-time Grant-funded Position: Faculty, Adult Education Department (through August 2019)
3. Part-time Non-Union CSA Instructors in the Community Education Department (through August 2019)
4. Part-time Non-Union Kids on Campus Program Instructors in the Community Education Department (through August 2019 for the Summer 2019 program)
5. Part-time Non-Union College for Kids Program Instructors in the Community Education Department (through August 2019 for the Summer 2019 program)
6. Part-time Non-Union Grant-funded Positions in the Belleville AmeriCorps Program (through August 2019)

I. Authorization to Advertise

1. Part-time Physical Plant Custodian (2)
2. Full-time Administrator Position: Associate Director of College Advancement & Foundation
3. Full-time Commissioned Public Safety Officer Hiring Eligibility List
4. Part-time Commissioned Public Safety Officer/s
5. Part-time SWIC EE Position: Success Center Computer Lab Assistant, BC
6. Part-time SWIC EE Position: Success Center Analyst, BC
7. Part-time SWIC EE Position: Math Specialist in the Success Center, BC
8. Part-time Grant-funded SWIC EE Position: Activities & Recreation Specialist
9. Full-time Grant-funded SWIC EE Position: ATS Dispatcher Scheduler (2)
10. Part-time Grant-funded SWIC EE Position: Early School Leaver Coordinator
11. Part-time Non-Union Position: Women's Assistant Soccer Coach

J. Monthly Notification of Part-time Personnel

**4. Executive Session to Discuss Personnel Matters (5 ILCS 120/2(c)(1)); Collective Bargaining (5 ILCS 120/2(c)(2)), and/or Litigation (5 ILCS 120/2(c)(11))**

**5. Possible Action/s Taken as a Result of Executive Session**

**6. Any Other Committee Related Business**

**7. Next scheduled meeting - Monday, August 6, 2018 at 5:00 p.m., Seibert Conference Room**

**8. Adjournment**