



**BOARD OF TRUSTEES**  
**Community College District No. 522**  
**Seibert Conference Room**  
**Belleville Campus**  
**July 15, 2020**

**CALL TO ORDER**

A meeting of the Board of Trustees of Community College District #522 was held Wednesday, July 15, 2020 in the Seibert Conference Room at the Belleville Campus, 2500 Carlyle Avenue, Belleville, Illinois. Chairman Robert G. Morton called the meeting to order at 5:30 p.m.

**ROLL CALL**

Trustees present:

John Blomenkamp  
Steve Campo  
Robert G. Morton  
Nick Raftopoulos (remote)  
Richard Roehrkasse  
Sara Soehlke (remote)  
Eugene Verdu (remote)

**PRESENTATION OF PART-TIME FACULTY MEMBER OF THE YEAR AWARD**

Vice Chairman Roehrkasse introduced the college's ICCTA 2020 Outstanding Adjunct Faculty Member of the Year, Belle Gina Hamm. Ms. Hamm is certified as a Standard Proficient Instructor in Adult Education. She has assisted in establishing quality services in the Randolph County area and has become well known as a community leader. Ms. Hamm embodies the values and spirit of Southwestern Illinois College and all Illinois community colleges. President Mance presented her a plaque of appreciation on behalf of the college.

**PUBLIC COMMENTS**

There were no public comments.

**CONSENT AGENDA**

Chairman Morton referred to the consent agenda and asked if any trustee wished to remove any items. Trustee Raftopoulos requested Item XII.K.1. Retitled and Restructured Full-time Administrative Position be pulled from the consent agenda.

**MOTION 07-15-20:01**

Mr. Blomenkamp moved, seconded by Mr. Campo, to:

- approve the minutes of the special Board meeting of June 17, 2020; the Executive Session of the special Board meeting of June 17, 2020; and the regular Board meeting of June 17, 2020;
- adopt proposed amendments to Board Policy 2001, Board of Trustees Bylaws, and Board Policy 3030, College President/Position Description and Annual Evaluation;
- award the purchase of an ALEX Pro Patient Simulator to Simulaids, Saugerties, NY in the amount of \$32,290.00;
- approve renewal contract agreement with DDI Media, St. Louis, MO at \$3,000 per month for the period July 6, 2020 through January 5, 2021 for billboard advertising;
- ratify contract agreement with Hubbard Interactive, St. Louis, MO in the amount of \$23,820 for the period July 7, 2020 through August 18, 2020 for radio advertising;
- approve budget increase of \$500,000 for the Building Automation System Replacement Project utilizing existing Protection, Health, Safety funds;
- approve by title only Resolution Authorizing Permanent Operating Transfers of Funds;
- adopt Resolution Authorizing Permanent Operating Transfers of Funds;
- accept the PSOP Consulting Engagement Report prepared by CliftonLarsonAllen and their recommendation to consolidate the business operations and accounting for the PSOP program into the framework and location of the Business Office at the District's main office;
- accept continuation of the Foster Grandparent Program state grant in the amount of \$22,720 for the period July 1, 2020 through June 30, 2021 to provide mentoring and tutoring to special needs children ranging in age from infancy to twenty-one;
- approve renewal agreement between Sparta Community Hospital District and Southwestern Illinois College, District #522 to allow Health Sciences students in the Medical Assistant Program the opportunity to participate in clinical experience;
- approve new agreement between Integrity Healthcare of Belleville and Southwestern Illinois College, District #522 to allow Health Sciences students in the Practical Nursing Program the opportunity to participate in clinical experience;

- approve new agreement between Bria of Cahokia and Southwestern Illinois College, District #522 to allow Health Sciences students in the Health Sciences students in the Practical Nursing Program the opportunity to participate in clinical experience;
- approve renewal agreement between Madison County Employment and Training Department and Southwestern Illinois College, District #522 to allow SWIC to continue to provide vocational education and training programs in partnership with the Workforce Innovation and Opportunity Act (WIOA) Program in Madison, Bond, Jersey and Calhoun Counties;
- approve renewal agreement between Illinois Network of Child Care Resource and Referral Agencies (INCCRRA) and Southwestern Illinois College, District #522 for SWIC to provide assistance to students eligible for the Gateways to Opportunity Scholarship Program funded by the Illinois Department of Human Services and the Illinois State Board of Education with the contract administered by INCCRRA;
- approve revised 2020-2021 academic calendar;
- approve the 2020 Spring semester graduate;
- approve course fees for Practical Nursing program;
- accept the resignation of Nathan Dorsch, full-time Custodian at the Belleville Campus, effective May 21, 2020;
- accept the retirement notification of Michelle L. Boice (Birk), Dean of Student Services, effective close of business May 31, 2020;
- accept the retirement notification of Penny Watson, Reception Area Specialist in the Student Services Division, effective close of business June 25, 2020;
- accept the retirement notification of Gary Gruenert, Physical Plant Supervisor at the Sam Wolf Granite City Campus, effective close of business June 30, 2021;
- accept the retirement notification of Michael Liefer, full-time Building Services Worker at the Red Bud Campus, effective close of business August 31, 2020;
- appoint Donell Russell, Charles Bailey and Joe Gary to the part-time grant-funded SWICEE positions of ATS Driver at an hourly rate of \$12.79 based on the SWIC ATS IFT-AFT Local 6600 Salary Schedule for up to 28 hours per week effective August 3, 2020 and subject to the continued receipt of external funding.
- hire part-time faculty for the Fall 2020 semester at a salary based on educational attainment and number of credit hours assigned and continuing in accordance with the

terms and conditions of the current collective bargaining agreement with the adjunct faculty:

Math and Sciences

Wesley Schooley, Math Instructor

Technical Education

Dr. Robert Kaps, Aviation Management (start date 8/10/20)

Nicholas Weatherly, Industrial Technology (start date 8/10/20)

- hire part-time faculty for Remedial Studies - English as a Second Language (to include additional duties paid at the rate of \$25/hr) for the Fall 2020 semester at a salary based on educational attainment and number of credit hours assigned and continuing in accordance with the terms and conditions of the current collective bargaining agreement with the adjunct faculty:

Adult Education

Natalie Casey (start date 8/03/20)

- hire a sufficient number of student workers to assist with staffing needs in the following departments for the 2020-2021 fiscal year funded by Federal Work Study funds:

Adult Education

Arts and Humanities

Business

Health Sciences and Homeland Security

Math and Sciences

Technical Education

- assign Danielle Chambers to the role of COVID-19 Planning Coordinator effective July 1, 2020 with a \$1,500 monthly stipend;
- approve Federal Work Study, Regular Work Study Student Workers, and part-time personnel (PTNU) to assist with sanitation and COVID-19 efforts;
- create and to advertise the full-time administrative position of Associate Dean of Arts and Sciences at salary grade 7 per the Administrator pay scale;
- create and to advertise up to three full-time administrative positions of Academic Advisor at salary grade 1 per the Administrator pay scale;
- create and to advertise the full-time administrative position of Assistant Athletic Director, Head Baseball Coach at salary grade 3 per the Administrator pay scale;

- create and to advertise the full-time administrative position of Athletic Facility & Safety Coordinator, Women’s Soccer Coach at salary grade 2 per the Administrator pay scale;
- create and to advertise the part-time position of Head eSports Coach;
- approve the Interim Head Baseball Coach part-time coaching contract for FY21 effective July 16, 2020 at an annualized stipend of \$7,700 subject to proration to David Garcia;
- create and to advertise a full-time administrative position of College Inclusion Ambassador Coordinator at salary grade 2 per the Administrator pay scale;
- create and to advertise up to eight part-time College Inclusion Ambassadors;
- appoint Sonny Wilson as an interim administrator in the full-time administrative position of College Inclusion Ambassador Coordinator at an annual salary of \$45,000 effective July 16, 2020 and subject to the provisions of the Personnel Procedures for Administrators;
- approve the promotion of inclusion and diversity through awarding employees one “Imagine Day” per fiscal year in accordance with the Volunteer Time Off Program to recognize the Juneteenth holiday and to demonstrate the importance of respecting, supporting and extending understanding to one another through commitment to service;
- approve the FY2021 Voluntary Separation Incentive Program with provisions for a Special Retirement Incentive Plan, subject to final review, due to COVID-19 and associated budgetary implications;
- approve the FY2021 Voluntary Separation Incentive Program with provisions for a separation incentive for employees ineligible for retirement, subject to final review, due to COVID-19 and associated budgetary implications; and
- ratify the part-time and temporary faculty and staff actions for June 2020 according to Board Policy 3005, Recruitment, Selection and Appointment of Faculty and Staff.

Trustee Campo stated the College Inclusion Ambassador Program is an awesome idea and that Sonny Wilson is a great representative. Mr. Campo asked to what department the position reports (Public Safety) and for a job description of the position.

Upon a roll call vote, those members voting aye were Mr. Blomenkamp, Mr. Campo, Mr. Raftopoulos, Mr. Roehrkas, Ms. Soehlke, Mr. Verdu, and Mr. Morton. Nays: None. Absent: None. **PASSED**

## **APPROVAL OF BILLS**

### **MOTION 07-15-20:02**

Mr. Blomenkamp moved, seconded by Mr. Campo, to approve the bills as presented, including travel-related expenses of members of the Board of Trustees and of employees:

Education Fund	\$2,693,598.41
Operations & Maintenance Fund	125,921.34
Operations & Maint Fund-Rest	20,751.30
Bond & Interest Fund	300.00
Restricted Purposes Fund	245,058.57
Trust & Agency Fund	8,271.19
Liability, Protection & Settlement Fund	15,736.86
Grand Total All Funds	\$3,109,637.67

Upon a roll call vote, those members voting aye were Mr. Blomenkamp, Mr. Campo, Mr. Raftopoulos, Mr. Roehrkasse, Ms. Soehlke, Mr. Verdu, and Mr. Morton. Nays: None. Absent: None. **PASSED**

## **PLANNING AND POLICY COMMITTEE REPORT**

Chairman Roehrkasse reported the committee had nothing further.

## **FACILITIES AND FINANCE COMMITTEE REPORT**

Chairman Roehrkasse reported the committee had nothing further.

## **PERSONNEL, PROGRAMS AND SERVICES COMMITTEE REPORT**

Chairman Morton introduced the agenda topic that was pulled from the consent agenda at the request of Trustee Raftopoulos. Mr. Raftopoulos stated he received word from a lot of the faculty who felt blindsided by the decision to appoint Dr. Mary Ruetters to the retitled and restructured position of Dean of Arts and Sciences. Mr. Raftopoulos suggested discussing this topic "at next month's committee meeting or before so the faculty can have a chance to give a better suggestion". Chief Human Resources and Operations Officer Anna Moyer reported since Dr. Ruetters was hired into her current position and faculty were on the hire committee, they had a voice.

Mr. Raftopoulos moved to table the topic. There was no second to the motion. The motion died for lack of a second.

### **MOTION 07-15-20:03**

Mr. Blomenkamp moved, seconded by Mr. Campo, to appoint Dr. Mary Ruetters to the retitled and restructured full-time administrative position of Dean of Arts and Sciences at an annual salary of \$125,000, salary grade 9, effective fiscal year 2021 and subject to the provisions of the Personnel Procedures for Administrators. Upon a roll call vote, those

members voting aye were Mr. Blomenkamp, Mr. Campo, Mr. Roehrkasse, Ms. Soehlke, Mr. Verdu, and Mr. Morton. Nays: Mr. Raftopoulos. Absent: None. **PASSED**

## **REPORTS**

### **President's Report**

President Mance reported staff is gearing up for the start of the fall semester. The one-stop enrollment in the Varsity Gym is doing well and students are equipped with provisions they need to begin classes. We continue to listen to the governor concerning COVID-19 conditions and are equipped to respond to changes in instructional delivery. Mr. Mance added the precautionary and preparatory steps taken in response to COVID-19 are costly.

A list of our NJCAA All-Academic Student Athletes was provided to the trustees and made a part of the public record.

### **ICCTA Report**

Trustee Roehrkasse provided the following ICCTA updates:

The ICCTA Executive Committee Planning Retreat is scheduled for August 14-15, 2020 at Heartland Community College in Normal, Illinois.

The next ICCTA Board of Representatives meeting is scheduled for September 11 and 12, 2020; the location is to be determined. ICCTA is trying to tie the meeting with the annual awards banquet that was scheduled in June but cancelled due to COVID. As of this time no location has been confirmed.

### **Attorney's Report**

Mr. Hoerner had no report.

## **ADJOURNMENT**

Mr. Blomenkamp moved, seconded by Mr. Campo, to adjourn the meeting at 6:04 p.m. The motion carried.

Approved: **08.26.20**

Respectfully submitted,

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Robert G. Morton  
Chairman, Board of Trustees

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Beverly J. Fiss  
Secretary to the Board of Trustees

Congratulations to our NJCAA All-Academic Student-Athletes!

**First Team – 4.00 GPA**

Sierra Berg - Soccer (Women)  
Addison Hanusek - Soccer (Women)  
Garrett Herring - Baseball

**Second Team – 3.8-3.99 GPA**

Nathaniel Arnold - Baseball  
Kyle Becker - Baseball  
Payton Bode - Softball  
Joao Oliveira - Soccer (Men)  
Taylor Parks - Soccer (Women)  
Morgan Wilson - Soccer (Women)

**Third Team – 3.6-3.79 GPA**

Quincy Aldrich - Baseball  
Emma Banach - Softball  
Adonis Humphreys - Basketball (Men)  
Jacob Koenig - Soccer (Men)  
Melanie Kulig - Soccer (Women)  
Hailey Nagel - Volleyball  
Ryan Swindle - Soccer (Men)  
Madison Wirey - Basketball (Women)