



**MINUTES OF THE REGULAR MEETING  
OF THE BOARD OF TRUSTEES  
SOUTHWESTERN ILLINOIS COLLEGE  
DISTRICT NO. 522  
Performing Arts Room  
Red Bud Campus  
July 19, 2017**

**CALL TO ORDER**

A meeting of the Board of Trustees of Southwestern Illinois College, District No. 522, was held Wednesday, July 19, 2017 in the Performing Arts Room at the Red Bud Campus, 500 W. South Fourth Street, Red Bud, Illinois. Chairman Nick Mance called the meeting to order at 6:00 p.m.

**ROLL CALL**

Trustees present:

John S. Blomenkamp  
Nick J. Mance  
Robert G. Morton  
Oscar Rodriguez, Student Trustee  
Richard Roehrkasse  
Philip L. Smith  
Eugene Verdu

Trustee absent:

Dr. Harry Briggs

**PUBLIC COMMENTS**

There were no public comments.

**CONSENT AGENDA**

Chairman Mance referred to the consent agenda items to be considered by the Board of Trustees. Mr. Mance asked if any trustee desired to have any items removed from the consent agenda in order to have them considered separately. Trustee Morton pulled the following topics from the consent agenda:

- X.F.1. Appointment: Director IT Support Services
- X.F.2. Appointment: Sr. Functional Analyst/PeopleSoft Specialist
- X.F.3. Appointment: SharePoint and Database Administrator (this topic will be addressed at another time)

**MOTION 07-19-17:01**

Mr. Verdu moved, seconded by Mr. Morton, to:

- approve the minutes of the regular Board meeting of June 21, 2017 and the Executive Session of June 21, 2017;
- adopt by title only Resolution Authorizing Permanent Operating Transfers of Funds;
- adopt Resolution Authorizing Permanent Operating Transfers of Funds, subject to review by the college attorney;
- approve renewal of policies and premiums with Mesirow Financial Insurance Services, Chicago, IL for the college's FY 2018 insurance program;
- approve the Broadband Service Order from Illinois Century Network for 200MB of internet bandwidth and port fees for a 60-month period at a cost of \$760/month and a total cost of \$45,600;
- accept amendment to the ICCB East St. Louis Higher Education Center grant in the amount of \$500,000 for the period July 1, 2016 through December 31, 2017 to extend the end of the grant period from June 30, 2017 to December 31, 2017;
- accept renewal of the Senior Companion Program grant from the Corporation for National and Community Service in the amount of \$374,438 for the period July 1, 2017 through June 30, 2018 to provide volunteer services for income eligible adults age 55 and older and to those at risk of institutionalization;
- accept renewal of the Foster Grandparent Program grant from the Corporation for National and Community Service in the amount of \$263,527 for the period July 1, 2017 through June 30, 2018 to provide mentoring and tutoring to special needs children ranging in age from infancy to 21 years of age;
- accept renewal of the Senior Services Coordination Program grant from the St. Clair County Housing Authority in the amount of \$65,000 for the period July 1, 2017 through June 30, 2019 to ensure the frail elderly living in subsidized housing will continue to obtain services that will allow them to live independently for as long as possible;
- accept renewal of the Village of Shiloh grant in the amount of \$20,000 for the period July 1, 2017 through June 30, 2018 to provide educational, recreational, and social activities at the Senior Center in the Village of Shiloh;
- accept new City of Belleville General and Community Assistance grant in the amount of \$37,000 for the period July 1, 2016 through December 31, 2017 to replace funding previously received from Belleville Township used to support the various PSOP programs;

- accept new Math Area Partnership grant from the St. Clair County Regional Office of Education in the amount of \$5,000 for the period July 10, 2017 through July 21, 2017 to provide instructional support at Southwestern Illinois College;
- approve new agreement between Liberty University, Inc., Lynchburg, Virginia and Southwestern Illinois College, District #522 to permit Liberty University students to preceptor with SWIC Nursing faculty;
- approve new agreement between the Lindenwood University, St. Charles, Missouri and Southwestern Illinois College, District #522 to permit Lindenwood University students to preceptor with SWIC Nursing faculty;
- approve renewal agreement between St. Louis Children's Hospital, St. Louis, Missouri and Southwestern Illinois College, District #522 to allow Health Sciences students (currently the Physical Therapist Assistant program) to participate in clinical experience;
- approve new reverse transfer agreement between Southern Illinois University Edwardsville and Southwestern Illinois College, District #522 to encourage the completion of Associate degrees at SWIC and to provide expanded options for SWIC students to satisfy general education requirements at SIUE if they choose it as their transfer school;
- approve renewal facility agreement between Cambridge House, Swansea, Illinois and Southwestern Illinois College, District #522 to provide practicum opportunities to students enrolled in the Human Services Technology instructional program at SWIC;
- approve renewal facility agreement between Children First Learning Center, Waterloo, Illinois and Southwestern Illinois College, District #522 to provide practicum opportunities to students enrolled in the Early Childhood Educational instructional program at SWIC;
- approve new facility agreement between LaPetit Academy Center 7100, Glen Carbon, Illinois and Southwestern Illinois College, District #522 to provide practicum opportunities to students enrolled in the Early Childhood Education instructional program at SWIC;
- approve renewal facility agreement between Smart Start Learning Center, New Baden, Illinois and Southwestern Illinois College, District #522 to provide practicum opportunities to students enrolled in the Early Childhood Education instructional program at SWIC;
- approve renewal of a lease agreement by and between the Bridge & Structural Ironworkers Local 392 and Southwestern Illinois College, District #522 to enable SWIC to offer apprenticeship classes at this facility and with this organization;
- approve renewal of a lease agreement by and between the Painters District Council No. 58 AFL-CIO and Southwestern Illinois College, District #522 to enable SWIC to offer apprenticeship classes at this facility and with this organization;

- approve renewal of a lease agreement by and between Plumbers' Local 101 United Association of Journeymen & Apprentices of the Plumbing & Pipefitting Industry of the United States and Canada and Southwestern Illinois College, District #522 to enable SWIC to offer apprenticeship classes at this facility and with this organization;
- approve renewal of a lease agreement by and between Sheet Metal Workers Local 268 JATC and Southwestern Illinois College, District #522 to enable SWIC to offer apprenticeship classes at this facility and with this organization;
- approve renewal of a lease agreement by and between Southwestern Illinois Joint Apprenticeship and Training Committee, Local 309, International Brotherhood of Electrical Workers, AFL-CIO and Southwestern Illinois College, District #522 to enable SWIC to offer apprenticeship classes at this facility and with this organization;
- approve renewal of a lease agreement by and between Steamfitters' Local 439 and Southwestern Illinois College, District #522 to enable SWIC to offer apprenticeship classes at this facility and with this organization;
- approve renewal agreement between Madison County Employment and Training Department and Southwestern Illinois College, District #522 to validate the President's signature on behalf of the institution for the acceptance of the Madison County Employment and Training Department, Individual Referral Vocational Training agreement;
- approve renewal agreement between Greenville College and Southwestern Illinois College, District #522 to provide classroom use and other amenities to Greenville College to facilitate coursework offerings for upper division and graduate courses on the Belleville, Red Bud, or Sam Wolf Granite City Campuses of Southwestern Illinois College;
- approve renewal agreement between Southern Illinois University Edwardsville and Southwestern Illinois College, District #522 to allow Southern Illinois University Edwardsville to offer coursework for upper division and graduate courses on the Belleville, Red Bud or Sam Wolf Granite City Campuses of Southwestern Illinois College;
- approve addendum to agreement between Inceptia Master Services Contract and Southwestern Illinois College, District #522 to provide an online learning program that focuses on access to the website, useful links and helpful tips concerning the crucial principles of personal finance, and assisting students in identifying and solving potential issues related to loan repayment expectations;
- accept gifts to the college;
- accept the resignation of Katherine Bernal, Assistant Director of Athletics, effective close of business June 28, 2017;
- accept the resignation of Karen Lanter, Accountant, Business Office, effective close of business July 14, 2017;

- accept the resignation of Mitchell T. Ettling, Full-time Commissioned Public Safety Officer at the Belleville Campus, effective close of business July 9, 2017;
- accept the resignation of Aaron Hutto, Full-time Commissioned Public Safety Officer at the Belleville Campus, effective close of business July 14, 2017;
- accept the resignation of Star Spates, Intake Coordinator at the Belleville Campus, effective close of business June 30, 2017;
- accept the resignation of Glenn Binkley, Veterans Services Clerk at the Belleville Campus, effective close of business June 30, 2017;
- accept the retirement notification of Claude Heimbürger, Coordinator and Associate Professor of the Automotive Collision Repair Technology program in the Technical Education Division, effective close of business July 31, 2019;
- accept the retirement notification of Gail Metzler, Accounts Receivable Specialist, Business Office at the Belleville Campus, effective close of business December 31, 2018;
- appoint Dustin Johnson as a full-time Commissioned Public Safety Officer at the Belleville Campus effective August 16, 2017 at an annual salary of \$37,148.80 (\$17.86 per hour) with employment subject to the provisions of the Collective Bargaining Agreement between SWIC and Illinois Council of Police (ICOPS) - Southwestern Illinois College Chapter, 2012-2016;
- approve the tentative Hiring Eligibility List for full-time Commissioned Public Safety Officers at the Belleville Campus and the Sam Wolf Granite City Campus;
- change the employment status of Jamie Wheeler, IGEN Accountant, from full-time administrative to part-time administrative (not to exceed 20 hours per week) effective August 1, 2017 at a rate of \$25.85 per hour with no additional benefits; and
- ratify the part-time and temporary faculty and staff according to Board Policy #3005, Recruitment, Selection and Appointment of Faculty and Staff.

Upon a roll call vote, those members voting aye were Mr. Rodriguez (Opinion), Mr. Blomenkamp, Mr. Morton, Mr. Roehrkassee, Mr. Smith, Mr. Verdu and Mr. Mance. Nays: None. Absent: Dr. Briggs. **PASSED**

## **APPROVAL OF BILLS**

### **MOTION 07-19-17:02**

Mr. Roehrkassee moved, seconded by Mr. Smith, to approve the bills:

Education Fund	\$1,599,600.58
Operations & Maintenance Fund	207,168.69
Operations & Maintenance Fund Restricted	13,500.00
Bond & Interest Fund	300.00

Restricted Purposes Fund	433,165.50
Trust & Agency Fund	5,499.21
Liability, Protection & Settlement Fund	38,428.54
Self-Insurance Fund	2,154.89

Grand Total All Funds: \$2,299,817.41

Upon a roll call vote, those members voting aye were Mr. Rodriguez (Opinion), Mr. Blomenkamp, Mr. Morton, Mr. Roehrkassee, Mr. Smith, Mr. Verdu and Mr. Mance. Nays: None. Absent: Dr. Briggs. **PASSED**

### **PLANNING AND POLICY COMMITTEE REPORT**

Chairman Mance reported the committee had no items.

### **FACILITIES AND FINANCE COMMITTEE REPORT**

Trustee Roehrkassee reported the committee had no additional items.

### **PERSONNEL, PROGRAMS AND SERVICES COMMITTEE REPORT**

Trustee Morton introduced two items that were pulled from the consent agenda.

#### **MOTION 07-19-17:03**

Mr. Morton moved, seconded by Mr. Smith, to appoint Cindy Shanks to the full-time administrative position of Director IT Support Services effective August 1, 2017 at an annual salary of \$50,000 and subject to the Personnel Procedures for Administrators. Upon a roll call vote, those members voting aye were Mr. Rodriguez (Opinion), Mr. Blomenkamp, Mr. Morton, Mr. Roehrkassee, Mr. Smith, Mr. Verdu and Mr. Mance. Nays: None. Absent: Dr. Briggs. **PASSED**

#### **MOTION 07-19-17:04**

Mr. Morton moved, seconded by Mr. Roehrkassee, to appoint Katherine Jennings to the full-time administrative position of Sr. Functional Analyst/PeopleSoft Specialist effective July 31, 2017 at an annual salary of \$65,000 and subject to the Personnel Procedures for Administrators. Upon a roll call vote, those members voting aye were Mr. Rodriguez (Opinion), Mr. Blomenkamp, Mr. Morton, Mr. Roehrkassee, Mr. Smith, Mr. Verdu and Mr. Mance. Nays: None. Absent: Dr. Briggs. **PASSED**

### **REPORTS**

#### **President's Report**

Happy Birthday wishes to our newest trustee John Blomenkamp, who celebrated a birthday July 7. Congratulations, and thank you for all you do and will do on behalf of Southwestern Illinois College.

The Foundation received gifts of more than \$350,000 from the Dale and Martha Gustus Charitable Trust and the Harold Leroy "Lee" Houser estate. The generous gifts from Mr. Houser and the Gustus Trust will significantly aid the SWIC Foundation as it helps students achieve their academic goals and build a successful future. On behalf of our current and all future students, we sincerely thank Lee Houser and Martha and Dale Gustus for believing in our mission and investing in the power of education.

The Disability & Access Center provided 9,547 time-intensive accommodations across the college district in FY '17 to ensure access and to help students successfully complete their courses/programs.

With Perkins grant funding, the Disability & Access Center installed additional cameras to address the continued high usage of accommodated testing.

Kids' Club provided 1,750 free lunches and 400 free breakfasts to SWIC students in June through the Illinois State Board of Education "Summer Meals Program".

"SWIC Night at the Ballpark" will be held Thursday, August 24, 2017 at Busch Stadium in St. Louis. Please contact Beverly if you are interested in attending.

The new SWIC website has launched. This project was a collaboration between Marketing and IT.

### **ICCTA Report**

Trustee Roehrkasse reported the ICCTA Planning Retreat will be held August 4 and 5, 2017 at Highland Community College.

The next meeting of the ICCTA Board of Representatives will be held September 8 and 9, 2017 at Heartland Community College.

### **Attorney's Report**

Mr. Hoerner stated he had no report.

### **ADJOURNMENT**

Mr. Smith moved, seconded by Mr. Verdu, to adjourn the meeting at 6:17 p.m. The motion carried.

Approved: **08.16.17**

Respectfully submitted,

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Nick J. Mance  
Chairman of the Board of Trustees

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Beverly J. Fiss  
Secretary to the Board of Trustees