



**BOARD OF TRUSTEES  
Community College District No. 522  
Belleville Campus  
Marsh Conference Room  
July 20, 2022  
5:30 p.m.**

**AGENDA**

- I. CALL TO ORDER BY CHAIRMAN**
- II. PLEDGE OF ALLEGIANCE**
- III. ROLL CALL BY SECRETARY**
- IV. SEATING OF STUDENT TRUSTEE**
- V. ROLL CALL BY SECRETARY**
- VI. PUBLIC COMMENTS**
- VII. CONSIDERATION OF APPROVAL OF ITEMS ON THE CONSENT AGENDA**
- VIII. APPROVAL OF MINUTES**
  - A. Regular Meeting of June 15, 2022**
  - B. Executive Session of Regular Meeting of June 15, 2022**
  - C. Special Meeting of June 29, 2022**
  - D. Executive Session of Special Meeting of June 29, 2022**

**IX. APPROVAL OF BILLS**

Education Fund	\$1,539,234.69
Operations & Maintenance Fund	319,643.35
Operations & Maintenance Fund-Rest	906,217.50
Restricted Purposes Fund	936,835.77
Trust & Agency Fund	25,685.92
Audit Fund	15,000.00
Liability, Protection & Settlement Fund	41,298.25
<b>Grand Total All Funds:</b>	<b>\$3,783,915.48</b>

■ **X. PLANNING AND POLICY COMMITTEE REPORT**

**A. Consideration of the recommendation to approve review of the following Board Policies and Administrative Procedures:**

<b>Board Policy 3009:</b>	<b>Conflict of Interest</b>
<b>Administrative Procedure 3009AP:</b>	<b>Conflict of Interest</b>
<b>Board Policy 6007:</b>	<b>Purchasing</b>
<b>Administrative Procedure 6007AP:</b>	<b>Purchasing</b>

**XI. FACILITIES AND FINANCE COMMITTEE REPORT**

**A. BID AWARDS/CONTRACT/PURCHASE**

- 1. Consideration of the recommendation to award the lowest responsible bids for the Manufacturing Training Academy, Belleville Campus in the total amount of \$18,276,796.89 funded from DCEO grant and college funding.**
- **2. Consideration of the recommendation to award the lowest responsible bid for parking lot maintenance and repair at the Belleville Campus to Sonnenberg Asphalt Co. Inc., Belleville, IL in the amount of \$104,801.00 funded from budgeted departmental funds.**
- **3. Consideration of the recommendation to approve contract with CLEAN Uniform Company, Effingham, IL in the amount of \$35,192.30 to provide uniform services for all employees in the Physical Plant Department funded from FY23 Physical Plant Operations.**
- **4. Consideration of the recommendation to approve contract with Data Unlimited Inc., Collinsville, IL in the amount of \$70,138.51 for the purchase of direct mail advertising for 2022 Fall Semester funded from budgeted departmental funds.**

■ **B. FY 2023 METRO TRANSPORTATION PASS PROGRAM**

1. **Consideration of the recommendation to approve agreement between Southwestern Illinois College, District #522, and Bi-State Development Agency of the Missouri-Illinois Metropolitan District for distribution of passes at a per pass rate of \$20.34 to students during the Fall 2022, Spring 2023 and Summer 2023 semesters.**

■ **C. FY 2023 INSURANCE PROGRAM**

1. **Consideration of the recommendation to approve renewal of policies and premiums with Alliant Insurance Services, Chicago, IL for the college's insurance program for FY 2023.**

■ **D. PERMANENT OPERATING TRANSFERS**

1. **Consideration of the recommendation to adopt by title only Resolution Authorizing Permanent Operating Transfers of Funds.**
2. **Consideration of the recommendation to adopt Resolution Authorizing Permanent Operating Transfers of Funds.**

■ **XII. PERSONNEL, PROGRAMS AND SERVICES COMMITTEE REPORT**

**A. GRANTS**

1. **Consideration of the recommendation to accept grant awards.**

**B. AGREEMENTS**

1. **Consideration of the recommendation to approve agreements.**

**C. RESIGNATIONS**

1. **Consideration of the recommendation to accept the following resignations:**

**David Cange, Custodian, BC  
Madison Tromp, Academic Advisor  
Jessica Hale, Academic Advisor and Program Specialist  
Kelly Bione, Director of High School Partnerships and Recruitment  
Sara Myers, Student Services Coordinator  
Amy Morgan, Accounts Receivable Clerk**

**D. RETIREMENT NOTIFICATION**

1. **Consideration of the recommendation to accept the retirement notification of Bob Weck, Biology Professor, effective close of business July 31, 2024.**

## **E. APPOINTMENTS**

- 1. Consideration of the recommendation to appoint the full-time administrative position of Senior Systems Analyst Programmer effective August 1, 2022 at an annual salary of \$95,000, salary grade 8, and subject to the provisions of the Personnel Procedures for Administrators.**
- 2. Consideration of the recommendation to appoint the full-time faculty position of Deputy Director/Instructor of Police Academy and AOJ effective August 1, 2022 at a salary of \$48,966, Step 3 of the 2021-2022 Collective Bargaining Agreement between Southwestern Illinois College, District #522, and Faculty Union Local #4183.**
- 3. Consideration of the recommendation to appoint the full-time grant-funded administrative position of Coordinator of Nursing Success effective August 1, 2022 at an annual salary of \$51,310, salary grade 2, and subject to the provisions of the Personnel Procedures for Administrators and the continued receipt of external funding.**
- 4. Consideration of the recommendation to appoint the full-time administrative position of Dual Credit Specialist effective August 1, 2022 at an annual salary of \$43,000, salary grade 1, and subject to the provisions of the Personnel Procedures for Administrators.**
- 5. Consideration of the recommendation to appoint the full-time administrative position of Running Start Specialist effective August 1, 2022 at an annual salary of \$46,753, salary grade 1, and subject to the provisions of the Personnel Procedures for Administrators.**
- 6. Consideration of the recommendation to appoint the full-time administrative position of Student Life and Diversity and Inclusion Coordinator effective August 16, 2022 at an annual salary of \$48,000, salary grade 2, and subject to the provisions of the Personnel Procedures for Administrators.**
- 7. Consideration of the recommendation to appoint the full-time SWIC EE position of Enrollment Specialist effective August 1, 2022 at an annual salary of \$30,926 in accordance with the SWIC EE Collective Bargaining Agreement.**
- 8. Consideration of the recommendation to appoint the full-time faculty position of English Instructor effective August 1, 2022 at an annual salary of \$50,951, Step 1, on the 2021-2022 Collective Bargaining Agreement between Southwestern Illinois College, District #522 and Faculty Union Local #4183.**
- 9. Consideration of the recommendation to appoint the full-time faculty position of Industrial Technology/Mechanical Systems Instructor effective August 15, 2022 at an annual salary of \$48,491, Step 1, on the 2022-2023 Collective Bargaining Agreement between Southwestern Illinois College, District #522 and Faculty Union Local #4183.**

10. **Consideration of the recommendation to appoint the full-time SWIC EE position of Administrative Assistant to the Dean of Arts & Humanities effective August 1, 2022 at an annual salary of \$34,855 in accordance with the SWIC EE Collective Bargaining Agreement.**
11. **Consideration of the recommendation to appoint the full-time grant-funded administrative position of Assistant Director of Transportation, ATS, effective July 21, 2022 at an annual salary of \$55,000 and subject to the provisions of the Personnel Procedures for Administrators and the continued receipt of external funding.**
12. **Consideration of the recommendation to appoint two full-time positions of Public Safety Commissioned Officer at the Belleville Campus effective August 1, 2022 at an annual salary of \$45,760 with employment subject to the provisions of the Collective Bargaining Agreement between Southwestern Illinois College and Policemen's Benevolent Labor Committee - Southwestern Illinois College Public Safety Employees Union, 2022-2025.**
13. **Consideration of the recommendation to appoint the full-time grant-funded SWIC EE position of ATS Driver effective July 21, 2022 at an hourly rate of \$21.00 based on the SWIC ATS IFT-AFT Local 6600 Salary Schedule and a projected 40 hour work week and the continued receipt of external funding.**
14. **Consideration of the recommendation to appoint the full-time SWIC EE position of Administrative Assistant for Success Programs including Success Centers and Testing Centers at the Belleville Campus with district-wide responsibilities effective August 1, 2022 at an annual salary of \$32,813 in accordance with the SWIC EE Collective Bargaining Agreement.**
15. **Consideration of the recommendation to appoint the full-time administrative position of Veteran Service Coordinator effective August 1, 2022 at an annual salary of \$45,000, salary grade 2, and subject to the provisions of the Personnel Procedures for Administrators.**
16. **Consideration of the recommendation to appoint the full-time administrative position of Director of Human Resources effective August 1, 2022 at an annual salary of \$90,000, salary grade 7, and subject to the provisions of the Personnel Procedures for Administrators.**

#### **G. AUTHORIZATION TO HIRE**

1. **Consideration of the recommendation to hire Nicole Morgan to the part-time SWIC EE position of Lead Switchboard Operator effective August 1, 2022 at an hourly rate of \$13.79 for up to 28 hours per week and subject to the provisions of the Collective Bargaining Agreement between District 522 and Local 6600.**

2. **Consideration of the recommendation to hire Sandy Joyce to the part-time SWIC EE position of Scholarship Assistant effective August 1, 2022 at an hourly rate of \$14.53 for up to 28 hours per week and subject to the provisions of the Collective Bargaining Agreement between District 522 and Local 6600.**
3. **Consideration of the recommendation to hire Savannah Jones, Dajuan Moore and Anthony Williams to the part-time grant-funded SWIC EE positions of ATS Driver effective July 1, 2022 at an hourly rate of \$18.00 for up to 28 hours per week based on the SWIC ATS IFT-AFT Local 6600 Salary Schedule and the continued receipt of external funding.**
4. **Consideration of the recommendation to hire Jeff Wetzler, Tess Huettner, and Jacob Claspille to the part-time SWIC EE positions of Physical Fitness Assistant effective August 1, 2022 at an hourly rate of \$16.67 for up to 28 hours per week and subject to the provisions of the Collective Bargaining Agreement between District 522 and Local 6600.**
5. **Consideration of the recommendation to hire Kim Christ-Miller to the part-time grant-funded SWIC EE position of Field Coordinator, Senior Companion Program effective August 1, 2022 at an hourly rate of \$13.79 for up to 28 hours per week and subject to the provisions of the Collective Bargaining Agreement between District 522 and Local 6600 and the continued receipt of external funding.**
6. **Consideration of the recommendation to hire Veronica Thomas to the part-time SWIC EE position of Success Programs Support Specialist at the Sam Wolf Granite City Campus effective August 1, 2022 at an hourly rate of \$14.53 for up to 28 hours per week and subject to the provisions of the Collective Bargaining Agreement between District 522 and Local 6600.**
7. **Consideration of the recommendation to hire the following part-time instructors:**

**Claude Lumley, Music  
Jefferson Gentry, Music  
Joel Sutherland, HVAR  
Emily Cook, English  
Tiffany Ann Crank, Nurse Assistant  
Sybrina Lindsay, Nurse Assistant  
Angie Rhinehart, Nurse Assistant  
Kristen Recker, Medical Laboratory  
Kelli Rogers, Remedial Studies with Additional Duties  
Janice Stubblefield, Remedial Studies with Additional Duties  
Bradley Durnell, Remedial Studies with Additional Duties  
Alicia Greene, Remedial Studies-English as a Second Language with  
Additional Duties**

8. **Consideration of the recommendation to hire James Garza to the part-time non-union position of Art Model at an hourly rate of \$17.00 effective August 16, 2022.**

**H. FY 23 PART-TIME COACHING CONTRACTS**

1. **Consideration of the recommendation to initiate part-time coaching contracts for the 2022-2023 fiscal year and advertise any vacancies reflected below as needed:**

<b>Tier I Positions - Head Coach</b>		
<b>Position</b>	<b>Name</b>	<b>FY23</b>
Men's Soccer	Lindsay Eversmeyer	\$ 8,000
Men's Basketball	Jay Harrington	\$12,360
Women's Basketball	OPEN	\$ 8,000
Volleyball	Warren Thomas	\$ 8,241
Men's Tennis	Rebecca Kane	\$ 8,000
Women's Tennis	Rebecca Kane	\$ 8,000
Men's Golf		\$ 8,000
Women's Golf		\$ 8,000
Esports	Brad Dietrich	\$ 8,000
Cheerleading	Jaki Wright	\$ 8,000

<b>Tier II Positions - Assistant Coach</b>		
<b>Position</b>	<b>Name</b>	<b>FY23</b>
Men's Soccer		\$6,200
Men's Basketball	Norm Toenjes	\$6,804
Baseball	Adam Donachie	\$6,200
Women's Soccer		\$6,200
Women's Basketball	Natasha Hodge	\$6,200
Softball	Jeff Juenger	\$6,200
Volleyball	Alexis Chambers	\$6,200

<b>Tier III Positions - Assistant Coach</b>		
<b>Position</b>	<b>Name</b>	<b>FY23</b>
Men's Soccer		\$3,500
Men's Basketball	Bo Burkhart	\$3,500
Baseball		\$3,500
Women's Soccer	Brad Dietrich	\$3,500
Women's Basketball	Jonathan Denney	\$3500
Softball	Ed Martz	\$3500
Volleyball		\$3500
Cheerleading		\$3500
Esports		\$3500
Men's Tennis		\$3500

Women's Tennis		\$3500
Men's Golf		\$3500
Women's Golf		\$3500

**I. AUTHORIZATION TO CREATE AND TO ADVERTISE**

**1. Consideration of the recommendation to create and to advertise the following positions:**

**Full-time SWIC EE position: Administrative Assistant to Dean of Business, Health Sciences & Homeland Security;**

**Full-time Faculty position: Administration of Justice and Police Academy Instructor (2);**

**Full-time Faculty position: Coordinator-Instructor, Pharmacy Technician Program;**

**Full-time grant-funded Administrative position: College Inclusion Ambassador (2);**

**Full-time SWIC EE position: Math & Science Academic Specialist;**

**Full-time grant-funded Administrative position: Director of Housing and Campus Management for the Belleville Education Campus;**

**Full-time grant-funded Administrative position: Resident Assistant for the Belleville Education Campus (2);**

**Part-time grant-funded Commissioned Public Safety Officer position for the Belleville Education Campus (5); and**

**Part-time grant-funded Custodian position for the Belleville Education Campus (3).**

**J. RATIFICATION OF MONTHLY NOTIFICATION OF PART-TIME PERSONNEL FOR JUNE 2022**

**1. Consideration of the recommendation to ratify the June 2022 actions concerning part-time and temporary faculty and staff according to Board Policy 3005, Recruitment, Selection and Appointment of Faculty and Staff.**

**XIII. EXECUTIVE SESSION TO DISCUSS PERSONNEL (5 ILCS 120/2(c)(1)); COLLECTIVE BARGAINING (5 ILCS 120/2(c)(2)); PURCHASE OR LEASE OF PROPERTY (5 ILCS 120/2(c)(5)); AND/OR LITIGATION (5 ILCS 120/2(c)(11))**

**XIV. POSSIBLE ACTION/S TAKEN AS A RESULT OF EXECUTIVE SESSION**

**XV. REPORTS**

**A. PRESIDENT**

**B. ILLINOIS COMMUNITY COLLEGE TRUSTEE ASSOCIATION**

**C. BOARD ATTORNEY**

**XVI. MISCELLANEOUS**

**XVII. ADJOURNMENT**