

FACILITIES AND FINANCE COMMITTEE
Seibert Conference Room
Belleville Campus
July 10, 2024

Committee members present:	Mark Morton, Chair Steve Campo Sean McPeak
Trustees present:	Matthew Burke Nick Raftopoulos (remote) Dane Tippett Tracy Vallett
Administrators present:	Nick Mance Linda Andres Danielle Chambers Sue McClure Robert Tebbe Jacob Wheeler Bernie Ysursa
Attorney present:	Garrett Hoerner

CALL TO ORDER

Chairman Morton called the meeting to order at 5:49 p.m.

APPROVAL OF MINUTES

Mr. McPeak moved, seconded by Mr. Campo, to approve the minutes of the June 12, 2024 meeting as noted. Upon a roll call vote, those trustees voting aye were Mr. Campo, Mr. McPeak and Mr. Morton. Nays: none. The motion carried.

FACILITIES

Public Safety Report

Chief Administrative Services Officer Ysursa presented the Public Safety report for June 2024. He stated the hiring of two Public Safety Officers was on tonight's Personnel, Programs and Services agenda; they will make Police Academy next month. Questions should be directed to him or to Public Safety Director Rob Luttrell.

SWGCC Update

Sue McClure, Campus Executive Director SWGCC, provided the following report:

Community and partner outreach continued during June with several planning meetings for AY25 events and programs. SWGCC collaborated with Gateway Medical Center and Madison County Employment and Training Department (MCETD) to support students with access to pre-apprenticeship and apprenticeship programs. Also, in coordination with Madison County Career and Technical Education (MCCTE), SWGCC is developing and will host a CTE Showcase.

Similar to Skills USA, the event will highlight area high school students' projects and competitive demonstrations.

In addition to event and program planning, SWGCC is preparing classroom and lab spaces including new electric and data installation along with furniture and asbestos abatement for two new academic programs and the expanded RN program for a fall 24 start.

The annual golf tournament held in May raised over \$9,100 for SWGCC student scholarships.

Skills USA 2024: Dean Mark Bosworth reports the following:

Although this year's finals in Atlanta didn't unfold as we had hoped, it nonetheless marked another successful year for our students. Prior to the national event, our students showcased their skills impressively at the Illinois Skills USA contest, where they earned a remarkable total of 14 medals across seven different competitions. Building on this momentum, a contingent of eight students proudly represented SWIC and the state of Illinois in Atlanta.

All eight students who competed in the national competition achieved placements within the top ten in their respective categories, underscoring their exceptional talent and preparation. Notably, three of our students secured places in the top five, demonstrating their dedication and skill in their fields.

Here is a breakdown of their achievements:

- Automated Manufacturing Team of 3 – 8th Place
- CNC Milling – 4th Place
- CNC Programmer – 5th Place
- CNC Turning – 5th Place
- HVAR – 8th Place
- Nurse Assisting – 7th Place

These outstanding results not only reflect the hard work and dedication of our students but also highlight the strong support and guidance provided by our instructors. As we celebrate these achievements, we recognize the invaluable experience gained through competitions like Skills USA, which empower students to excel in their chosen fields and prepare them for future success. The commitment and perseverance shown by our students are a testament to their potential and promise as future leaders in their industries and to represent SWIC for many years.

Facilities Report

The Facilities Report consisting of the District-wide Project Status Report and the PHS Project Summary was provided to the trustees. Chief Officer Ysursa stated Public Safety and Physical Plant were gearing up for the Governor's visit July 11.

FINANCE

Approval of Bills

Chairman Morton requested Approval of Bills be placed on the non-consent agenda for action by the Board of Trustees at the July 17, 2024 meeting. In the interim, any questions should be directed to him or to CFO Jacob Wheeler.

Bid Awards

CFO Jacob Wheeler presented a request to award the lowest responsible bid for the boiler replacement at the Sam Wolf Granite City Campus to Haier Plumbing and Heating, Inc., Okawville, IL in the amount of \$242,424.00 and to FGM Architects, Inc., O'Fallon, IL in the amount of \$34,800.00 utilizing Protection, Health, and Safety funds. Trustee Tippett stated he has concerns about FGM's contingency allowance of 10% and added he has done hundreds of buildings and has never put a contingency in a bid; this should never happen. The typical standard amount is 1-1/2% or less for change orders. Mr. Tippett opined that SWIC's bid documents and/or contracts should contain this information.

Mr. Campo moved, seconded by Mr. McPeak, to recommend the Board of Trustees award the lowest responsible bid for the boiler replacement at the Sam Wolf Granite City Campus to Haier Plumbing and Heating, Inc., Okawville, IL in the amount of \$242,424.00 and to FGM Architects, Inc., O'Fallon, IL in the amount of \$34,800.00 utilizing Protection, Health, and Safety funds. Upon a roll call vote those trustees voting aye were Mr. Campo, Mr. McPeak and Mr. Morton. Nays: none. The motion carried. (This item will appear on the consent agenda.)

CFO Wheeler presented a request to award the lowest responsible bid for the replacement of air handler units 5 and 6 at the Belleville Campus, Main Complex, Phase 2 to Hock Mechanical, Millstadt, IL in the amount of \$901,674.00 and to FGM Architects, O'Fallon, IL in the amount of \$92,000.00 utilizing Protection, Health, and Safety funds. Trustee Tippett reiterated he had the same issues with this bid award as the previous one.

Mr. McPeak moved, seconded by Mr. Campo, to recommend the Board of Trustees award the lowest responsible bid for the replacement of air handler units 5 and 6 at the Belleville Campus, Main Complex, Phase 2 to Hock Mechanical, Millstadt, IL in the amount of \$901,674.00 and to FGM Architects, O'Fallon, IL in the amount of \$92,000.00 utilizing Protection, Health, and Safety funds. Upon a roll call vote those trustees voting aye were Mr. Campo, Mr. McPeak and Mr. Morton. Nays: none. The motion carried. (This item will appear on the consent agenda.)

Purchases and Agreement

CFO Wheeler presented a request to purchase and install automated building controls at the Belleville Campus, Liberal Arts Complex from Trane, Fenton, MO in the amount of \$89,876.00 utilizing budgeted capital funds.

Mr. McPeak moved, seconded by Mr. Campo, to recommend the Board of Trustees approve the purchase and installation of automated building controls at the Belleville Campus, Liberal Arts Complex from Trane, Fenton, MO in the amount of \$89,876.00 utilizing budgeted capital funds. Upon a roll call vote those trustees voting aye were Mr. Campo, Mr. McPeak and Mr. Morton. Nays: none. The motion carried. (This item will appear on the consent agenda.)

CFO Wheeler presented a request to purchase exercise equipment for the Southwestern Illinois Justice & Workforce Development Campus from Advanced Exercise, Littleton, CO in the amount of \$388,615.81 utilizing Southwestern Illinois Justice & Workforce Development Campus funds. Trustee McPeak stated the list did not have enough equipment; if you buy in bulk you get a cheaper price. Space is not an issue as he is very familiar with the facility as he attended high school there when it was Belleville West. CFO Wheeler said he will contact Director of Police Academy Eric Danford to discuss.

Mr. McPeak moved, seconded by Mr. Campo, to recommend the Board of Trustees approve the purchase of exercise equipment for the Southwestern Illinois Justice & Workforce Development Campus from Advanced Exercise, Littleton, CO in the amount of \$388,615.81 utilizing Southwestern Illinois Justice & Workforce Development Campus funds. Upon a roll call vote those trustees voting aye were Mr. Campo, Mr. McPeak and Mr. Morton. Nays: none. The motion carried. (This item will appear on the consent agenda but may be removed to discuss separately.)

CIO Linda Andres presented a request to purchase expanded internet bandwidth at the Sam Wolf Granite City Campus from Illinois Century Network, Highland, IL in the amount of \$300.00 per month for the period July 1, 2024 through June 30, 2029 utilizing budgeted departmental funds.

Mr. McPeak moved, seconded by Mr. Campo, to recommend the Board of Trustees approve the purchase of expanded internet bandwidth at the Sam Wolf Granite City Campus from Illinois Century Network, Highland, IL in the amount of \$300.00 per month for the period July 1, 2024 through June 30, 2029 utilizing budgeted departmental funds. Upon a roll call vote those trustees voting aye were Mr. Campo, Mr. McPeak and Mr. Morton. Nays: none. The motion carried. (This item will appear on the consent agenda.)

FY 2025 INSURANCE PROGRAM

CFO Wheeler presented a request to approve the renewal of policies and premiums with Alliant Insurance Services, Chicago, IL in the amount of \$3,119,424.00 for the college's FY 2025 insurance program.

Mr. McPeak moved, seconded by Mr. Campo, to recommend the Board of Trustees approve the renewal of policies and premiums with Alliant Insurance Services, Chicago, IL in the amount of \$3,119,424.00 for the college's FY 2025 insurance program. Upon a roll call vote those trustees voting aye were Mr. Campo, Mr. McPeak and Mr. Morton. Nays: none. The motion carried. (This item will appear on the consent agenda.)

FY 2026 RAMP

Chief Administrative Services Officer Ysursa presented the FY 2026 RAMP capital request listing five projects to submit to ICCB. This "wish list" contains the following projects:

- Nursing and Health Sciences Center - Belleville Campus
- Advance Manufacturing Academy Phase II - Belleville Campus
- Performing Arts Center - Belleville Campus
- Diesel and Heavy Equipment Technology Center - SWGCC
- Athletic and Recreational Event Complex - Belleville Campus

Mr. McPeak moved, seconded by Mr. Campo, to recommend the Board of Trustees approve the FY 2026 Resource Allocation and Management Program (RAMP) and submit to ICCB. Upon a roll call vote those trustees voting aye were Mr. Campo, Mr. McPeak and Mr. Morton. Nays: none. The motion carried. (This item will appear on the consent agenda.)

PERMANENT OPERATING TRANSFERS OF FUNDS

CFO Wheeler introduced the Resolution Authorizing Permanent Operating Transfers of Funds that will appear on the July 17, 2024 agenda for action by the Board of Trustees. No action was required from the committee.

DISPOSAL OF CAPITAL ASSETS

Administration presented a request to dispose of the following capital assets according to Administrative Procedure 6008AP:

- Smartboard 70” tag #00016565
- Smartboard 65” tag #00015817
- Smartboard 65” tag #00015816
- Smartboard 65” tag #00015815
- Smartboard 70” tag #00016564
- Smartboard 70” tag #00016566
- Scanner Digital Fujitsu tag #00000456
- Scanner Digital Fujitsu tag #00000465
- HP Designjet 1050 Plus printer tag #00000304

Mr. McPeak moved, seconded by Mr. Campo, to recommend the Board of Trustees dispose of the above-referenced capital assets according to Administrative Procedure 6008AP. Upon a roll call vote those trustees voting aye were Mr. Campo, Mr. McPeak and Mr. Morton. Nays: none. The motion carried. (This item will appear on the consent agenda.)

FINANCE REPORT (information)

A Finance Report comprised of a Treasurer’s Report and an Analyses of Income and Expenditures was provided to the trustees. Any questions should be directed to President Mance or to CFO Wheeler.

OTHER COMMITTEE RELATED BUSINESS

Trustee McPeak inquired about the lights in the varsity gym. CFO Wheeler replied they will be replaced with LED lights by September or October as part of the lighting project.

The next meeting of the Facilities and Finance Committee will be Wednesday, August 14, 2024 at 5:30 p.m. in the Seibert Conference Room.

ADJOURNMENT

Mr. Morton moved, seconded by Mr. McPeak, to adjourn the meeting at 6:20 p.m. Upon a voice vote the motion carried.

Respectfully submitted,

Beverly J. Fiss
Board Secretary