

PERSONNEL, PROGRAMS AND SERVICES COMMITTEE
Seibert Conference Room
Belleville Campus
July 12, 2023
5:30 p.m.

Committee members present: Steve Campo, Chairman
Nick Raftopoulos

Committee member absent: Matthew Burke

Trustees present: Sean McPeak
Mark Morton
Dane Tippett
Tracy Vallett

Administrators present: Nick J. Mance
Linda Andres
Danielle Chambers
Sue McClure
Gina Segobiano, Ed.D.
Robert Tebbe
Jacob Wheeler
Bernie Ysursa

Attorney present: Garrett Hoerner

CALL TO ORDER

Chairman Campo called the meeting to order at 6:28 p.m.

CONSENT AGENDA

Chairman Campo entertained a motion to accept Items 1-5 on the agenda and to place on the consent agenda those items that require Board approval.

Mr. Raftopoulos moved, seconded by Mr. Campo, to accept Items 1-5 on the agenda and to place on the consent agenda those items that require Board approval. Upon a roll call vote, those trustees voting aye were Mr. Raftopoulos and Mr. Campo. Nays: none. Absent: Mr. Burke. **PASSED**

APPROVAL OF MINUTES

Mr. Raftopoulos moved, seconded by Mr. Campo, to approve the minutes of the regular meeting of June 14, 2023 and the Executive Session of June 14, 2023 as submitted. Upon a roll call vote, those trustees voting aye were Mr. Raftopoulos and Mr. Campo. Nays: none. Absent: Mr. Burke. **PASSED**

GRANTS

Renewal Illinois Department on Aging grant for the Foster Grandparent Program in the amount of \$44,600.00 for the period July 1, 2023 through June 30, 2024 to provide mentoring and tutoring to special needs children ranging in age from infancy to twenty-one;

Renewal Illinois Department on Aging grant for the Retired Senior Volunteer Program in the amount of \$47,498.00 for the period July 1, 2023 through June 30, 2024 to engage persons 55 years of age and older in volunteer service to meet critical needs and to provide a high quality of experience that will enrich the lives of the volunteers;

Renewal Illinois Department on aging for the Senior Companion Program in the amount of \$44,046.00 for the period July 1, 2023 through June 30, 2024 to provide volunteer services by income eligible adults age 55 and older to those at risk of institutionalization;

Renewal St. Clair County Mental Health 708 Board grant for the Older Adult Services Counseling program in the amount of \$108,567.00 for the period July 1, 2023 through June 30, 2024 to assist in providing individual counseling, group support, and information/referral, targeting seniors age 60 and older, and caregivers of seniors; and

Amendment to the ICCB grant for the Wyvetter H. Younge Higher Education Campus in the amount of \$300,000.00 for the period June 30, 2023 through June 30, 2024 to provide additional opportunities and programming at the Campus.

AGREEMENTS

Renewal Gateway Regional Medical Center clinical agreement to allow students in the Nursing Education program to utilize the site for the purpose of providing practical learning and clinical experiences.

Renewal Eastern Illinois University articulation agreement to allow SWIC students holding an AA or an AAS degree in History; Communication Studies; Communication in Organization; Organization Development; or Business to transfer/earn a bachelor degree from Eastern Illinois University;

New Illinois Department on Aging contract amendment to the IDOA Senior Companion Program grant to establish the rate of hourly reimbursement;

Renewal Madison County for Training and Employment Local Workforce Area #22 agreement outlining the terms, conditions, deliverables, and eligible vocational trades to provide training and education for students under the WIOA Program; and

Renewal Mid-America Workforce Investment board and Southwestern Illinois Worknet One-Stop Partners agreement which fulfills the WIOA requirement that state and local partners agree on program offerings and cost sharing to establish local workforce development services under WIOA.

GIFTS TO THE COLLEGE

1976 Beechcraft Duke B-60 fuselage to the AVMT program;
Law books to the Library; and
Smartvest SQL with two chest interfaces to the Respiratory Care program.

STUDENT SERVICES HIGHLIGHTS

Student Services leadership staff became “Safe Zone” trained for LGBTQ+ to continue promoting a healthy and welcoming environment for all students.

Virtual reality headsets were updated with healthcare simulations. Our virtual headsets are used in the Career Center to help students explore career occupations.

Enrollment is open and growing for the Google. I.T Certificate training. It is another chance to allow for continuous professional development.

Student Life is providing summer enrollees with an opportunity to have fun on campus with a free meal on us. Summer luaus have been planned for each campus.

Red Cross Summer Blood Drive will be held at the Sam Wolf Granite City Campus on July 13, 2023.

The first cohort of success coaching, initiated by the Success Center team, has been completed. This was another opportunity for staff to take advantage of professional development.

New Student Orientation is being held differently this year. Student Life is working with the Success Center to open up the orientations for more participation by creating more dates and times.

Staff continue to work with BankMobile for implementation of paperless billing and test refunds in the test system to prepare for Bank Mobile transition. Also working with Marketing to promote refund selection.

Classes begin August 19, 2023.

The Student Conduct Code has been updated.

MOTION

Mr. Raftopoulos moved, seconded by Mr. Campo, to accept the grants; approve the agreements; and accept the gifts to the college. Upon a roll call vote, those trustees voting aye were Mr. Raftopoulos and Mr. Campo. Nays: none. Absent: Mr. Burke. **PASSED** (Note: These items will appear on the consent agenda.)

EXECUTIVE SESSION

Mr. Raftopoulos moved, seconded by Mr. Campo, to move into Executive Session at 6:40 p.m. to discuss personnel (5 ILCS 120/2(c)(1)); collective bargaining (5 ILCS 120/2(c)(2)); and/or litigation (5 ILCS 120/2(c)(5)). Upon a roll call vote those trustees voting aye were Mr. Raftopoulos and Mr. Campo. Nays: none. Absent: Mr. Burke. PASSED

There was consensus to return to regular session at 7:47 p.m.

ACTION TAKEN AS A RESULT OF EXECUTIVE SESSION

No action was taken as a result of Executive Session.

OMNIBUS VOTE

Chairman Campo and Trustee Raftopoulos agreed to an omnibus vote for the remaining agenda topics.

RESIGNATIONS

Crystal Myers, FT Faculty-English COB 7-31-23
Tradale Hayes, College Inclusion Ambassador Coordinator COB 7-21-23.

RETIREMENT NOTIFICATION

Mona Clark, Computing Services Coordinator COB 12-20-23.

APPOINTMENTS

Andrew Dohlke to the full-time SWIC EE position of Instructional Support Technician effective August 1, 2023 at an annual salary of \$37,426 in accordance with the SWIC Educational Employee Collective Bargaining Agreement.

Kyle Schenewerk to the full-time SWIC EE position of Student Life and Special Events Specialist effective August 1, 2023 at an annual salary of \$31,236 in accordance with the SWIC Educational Employee Collective Bargaining Agreement.

Shannon Meier to the full-time administrative position of Purchasing Specialist effective September 1, 2023 at an annual salary of \$52,000, salary grade 3, and subject to the Personnel Procedures for Administrators.

Andre Hill to the full-time administrative position of Accountant I effective August 16, 2023 at an annual salary of \$46,000, salary grade 2, and subject to the Personnel Procedures for Administrators.

William Davis and Natalie Rios to the two full-time grant-funded positions of Custodian effective August 1, 2023 at an hourly rate of \$21.15, subject to the provisions of the Collective Bargaining Agreement between District 522 and Local 116, Service Employees Union and the continued receipt of external funding.

Alekzander Howell and Mitchell Bailey to the two full-time positions of Custodian effective August 1, 2023 at an hourly rate of \$21.15 subject to the provisions of the Collective Bargaining Agreement between District 522 and Local 116, Service Employees Union.

Debra Romero to the full-time SWIC EE position of Administrative Assistant, Physical Plant at the Belleville Campus effective July 3, 2023 at an annual salary of \$33,141 in accordance with the SWIC Educational Employee Collective Bargaining Agreement.

Christopher Downard and Robert Nikonowicz to the two full-time Maintenance positions effective August 1, 2023 at an hourly rate of \$26.00 subject to the provisions of the Collective Bargaining Agreement between District 522 and Local 116, Service Employees Union.

Daryl May and Bryson Schuette to the two full-time Commissioned Public Safety Officer positions at the Belleville Campus effective July 20, 2023 and August 1, 2023 respectively at an annual salary of \$45,760 with employment subject to the provisions of the Collective Bargaining Agreement

between Southwestern Illinois College and Policemen’s Benevolent Labor Committee-SWIC Public Safety Employees Union 2022-2025.

Pamela Pruitt to the full-time grant-funded position of ATS Dispatcher effective July 20, 2023 at an hourly rate of \$20.91 based on the SWIC ATS IFT-AFT Local 6600 Salary Schedule and the continued receipt of external funding.

Susan Cantonwine to the full-time administrative position of Coordinator of Success Coaching with districtwide responsibilities effective August 1, 2023 at an annual salary of \$48,283, salary grade 2, and subject to the provisions of the Personnel Procedures for Administrators.

Shawn Rakers to the full-time position of Coordinator/Instructor of Cannabis program effective August 14, 2023 at a base salary of \$50,441, Step 3 Below Masters, in the Full-time Faculty Collective Bargaining Agreement.

Jessica Campbell to the full-time position of Nurse Assistant Instructor effective August 14, 2023 at a salary of \$52,924, Step 1 Masters 15-29, according to the salary schedule for the 2023-2024 Academic Year in the Full-time Faculty Collective Bargaining Agreement.

Molly McDowell to the full-time position of Respiratory Care Instructor effective August 1, 2023 at up to 2 equated hours calculated according to the salary schedule for the 2022-2023 Academic Year and beginning with the 2023-2024 Academic Year a base salary of \$48,976, Step 1 of 23-24 Salary Schedule in the Full-time Faculty Collective Bargaining Agreement.

Elena Lehr to the full-time faculty position of Nurse Assistant Instructor effective August 14, 2023 at a base salary of \$48,976, Step 1 of the 2023-2024 Salary Schedule in the Full-time Faculty Collective Bargaining Agreement.

HIRE

the following part-time instructors paid at the adjunct rate based upon educational attainment level and grant POI status until effective start date:

Daniel Adams, Aviation Pilot Training	August 14, 2023
Robert Eursiriwan, Pharmacy Technician	August 16, 2023
Kaylyn Klamm, Diagnostic Medical Sonography	August 16, 2023
Krystal Fietsam, Medical Laboratory Technology	August 16, 2023

Je’an Richardson and Alex Chamness to the two part-time positions of Shipping & Receiving Clerk effective July 3, 2023 at an hourly rate of \$15.00 for up to 28 hours per week and subject to the provisions of the SWIC Educational Employee Collective Bargaining Agreement.

Taylor Zimmer to the part-time SWIC EE position of Financial Aid & Veteran Services Specialist effective August 16, 2023 at an hourly rate of \$21.42 for up to 28 hours per week and subject to the provisions of the SWIC Educational Employee Collective Bargaining Agreement.

JaMece Scurlark to the part-time SWIC EE position of Alternate Media and Technology Accommodator effective August 1, 2023 at an hourly rate of \$24.26 for up to 28 hours per week and subject to the provisions of the SWIC Educational Employee Collective Bargaining Agreement.

Fred Stroughter and Roosevelt Jordan to the two part-time grant-funded positions of ATS Driver effective July 6, 2023 at an hourly rate of \$18.27 for up to 28 hours per week and subject to the SWIC ATS Local 6600 Collective Bargaining Agreement.

Earl Harris to the part-time grant-funded position of ATS Driver effective August 1, 2023 at an hourly rate of \$18.27 for up to 28 hours per week and subject to the SWIC ATS Local 6600 Collective Bargaining Agreement.

PART-TIME COACHING CONTRACTS

for the 2023-2024 fiscal year:

Tier I Positions -Head Coach

Men’s Soccer	Lindsay Eversmeyer	\$ 8,000
Men’s Basketball	Jay Harrington	\$12,360
Volleyball	Warren Thomas	\$ 8,241
Men’s Tennis	Rebecca Kane	\$ 8,000
Women’s Tennis	Rebecca Kane	\$ 8,000
Men’s Golf	Doug Wilkinson	\$ 8,000
Women’s Golf	Doug Wilkinson	\$ 8,000
Cheerleading	Jaki Wright	\$ 8,000

Tier II Positions -Assistant Coach

Men’s Soccer	Chris Anzalone	\$ 6,200
Men’s Basketball	Norm Toenjes	\$ 6,804
Baseball	Adam Donachie	\$ 6,200
Women’s Basketball	Natasha Hodge	\$ 6,200
Softball	Jeff Juenger	\$ 6,200

Tier III Positions - Assistant Coach

Baseball	Jeff Wetzler	\$ 3,500
Softball	Ed Martz	\$ 3,500

AMENDED START DATE

Renee Brooks, part-time grant-funded ATS Driver, from June 1, 2023 to July 6, 2023.

CREATE AND ADVERTISE

Full-time administrative position: Athletic Academic Advisor and Compliance Specialist

Full-time grant-funded position: Maintenance, Southwestern Illinois Justice & Workforce Development Campus

Full-time Custodian position (2), Vatterott Campus

Full-time Custodian position (2), Belleville Campus

Full-time administrative position: Running Start Coordinator

Full-time Faculty position (3): Industrial Technology/Precision Machining

Part-time grant-funded position (2): Special Project Coordinator, Early Childhood Education Program

CONTINUOUSLY ADVERTISE

Part-time Grant-funded Custodians, SWIJWDC
Full-time Grant-funded Custodians SWIJWDC
Part-time Grant-funded SWIC EE Position: ATS Dispatchers
Full-time Grant-funded SWIC EE Position: ATS Drivers
Part-time Grant-funded SWIC EE Position: ATS Drivers
Part-time Grant-funded SWIC EE Position: ATS Reservationists

ADVERTISE

Full-time Grant-funded Administrative Position: HR Generalist-ATS
Part-time SWIC EE Position: Mailroom Clerk
Part-time SWIC EE Position: Help Desk Technician
Full-time Administrative Position: Manager of Physical Plant
Full-time Administrative Position: Supervisor Physical Plant
Full-time Grant-funded Administrative Position: Supervisor Physical Plant
Full-time Custodial Position, BC: Grounds Worker (3)
Full-time Custodial Position, BC (2)
Full-time Administrative Position: College Inclusion Outreach Coordinator (f/k/a College Inclusion Ambassador Coordinator)
Part-time SWIC EE Position: Personal Advocate

PART-TIME PERSONNEL ACTION FOR JUNE 2023

according to Board Policy #3005, Recruitment, Selection and Appointment of Faculty and Staff.

Mr. Raftopoulos moved, seconded by Mr. Campo, to recommend the Board of Trustees approve the personnel items as presented. Upon a roll call vote, those trustees voting aye were Mr. Raftopoulos and Mr. Campo. Nays: none. Absent: Mr. Burke. The motion carried. (Those items requiring Board approval will appear on the consent agenda.)

NEXT SCHEDULED MEETING

The next scheduled meeting of the Personnel, Programs and Services Committee is Wednesday, August 9, 2023 at 5:30 p.m. in the Seibert Conference Room at the Belleville Campus.

ADJOURNMENT

Mr. Campo moved, seconded by Mr. Raftopoulos, to adjourn the meeting at 8:07 p.m. Upon a voice vote the motion carried.

Respectfully submitted,

Beverly J. Fiss
Secretary to the Board of Trustees