



**BOARD OF TRUSTEES  
Community College District No. 522  
Sam Wolf Granite City Campus  
History Room  
August 18, 2021  
5:15 p.m.**

**AGENDA**

**I. CALL TO ORDER BY CHAIRMAN**

**II. PLEDGE OF ALLEGIANCE**

**III. ROLL CALL BY SECRETARY**

**IV. PUBLIC COMMENTS**

**V. CONSIDERATION OF APPROVAL OF ITEMS ON THE CONSENT  
AGENDA**

■ **VI. APPROVAL OF MINUTES**

**A. Regular Board Meeting of July 21, 2021**

**VII. APPROVAL OF BILLS**

<b>Education Fund</b>	<b>\$1,319,778.23</b>
<b>Operations &amp; Maintenance Fund</b>	<b>215,126.70</b>
<b>Restricted Purposes Fund</b>	<b>669,617.90</b>
<b>Trust &amp; Agency Fund</b>	<b>4,125.84</b>
<b>Audit Fund</b>	<b>1,500.00</b>
<b>Liability, Protection &amp; Settlement Fund</b>	<b>568,980.06</b>
<b>Grand Total All Funds:</b>	<b>\$2,779,128.73</b>

## **VIII. PLANNING AND POLICY COMMITTEE REPORT**

## **■ IX. FACILITIES AND FINANCE COMMITTEE REPORT**

### **A. BID AWARDS**

- 1. Consideration of the recommendation to award the lowest responsible bid for a Ford F450 truck to Arch Equipment Group LLC, Troy, IL in the amount of \$74,202.00.**
- 2. Consideration of the recommendation to award the lowest responsible bid for an autoclave to Scott Laboratory Solutions, Knoxville, TN in the amount of \$46,322.00.**

### **B. PURCHASES**

- 1. Consideration of the recommendation to purchase 35 Motorola radios and five headsets from Wireless USA, Maryland Heights, MO in the amount of \$36,525.00.**
- 2. Consideration of the recommendation to purchase Police Academy classroom furniture to KI, Maryland Heights, MO in the amount of \$17,543.82.**
- 3. Consideration of the recommendation to purchase services from Comm Squad, Lebanon, IL to replace networking with fiber optic cables in the Main Complex, Rooms 1517, 1381, 2181, 2163 and 2183 in the amount of \$24,640.00.**
- 4. Consideration of the recommendation to purchase a survey from Zagarri Engineering, St. Louis, MO in the amount of \$15,000.00 to determine cellular carrier and wi-fi strengths at the Belleville, Sam Wolf Granite City and Red Bud Campuses.**

### **C. DISPOSAL OF CAPITAL ASSETS**

- 1. Consideration of the recommendation to dispose of lawn equipment and computer equipment in accordance with Administrative Procedure 6008AP.**

### **D. FY 2022 INSURANCE PROGRAM**

- 1. Consideration of the recommendation to approve the renewal of policies and premiums with Alliant Insurance Services for the college's FY 2022 insurance program.**

### **E. FY 2022 METRO TRANSPORTATION PASS PROGRAM**

- 1. Consideration of the recommendation to approve Transportation Pass Program Agreement between The Bi-State Development Agency of the Missouri-Illinois Metropolitan District, the Metro East Transit District of St.**

**Clair County and Southwestern Illinois College, Community College District  
#522.**

**F. FY 2022 TENTATIVE BUDGET**

- 1. Consideration of the recommendation to adopt by title only: Resolution Declaring the Dates of the Fiscal Year, Providing for a Public Hearing on the Tentative Budget, and Publication of Notice of Said Hearing, Scheduling a Public Inspection of the Tentative Budget, and Publication of Notice of Such Public Inspection.**
- 2. Consideration of the recommendation to adopt: Resolution Declaring the Dates of the Fiscal Year, Providing for a Public Hearing on the Tentative Budget, and Publication of Notice of Said Hearing, Scheduling a Public Inspection of the Tentative Budget, and Publication of Notice of Such Public Inspection.**

**■ X. PERSONNEL, PROGRAMS AND SERVICES COMMITTEE REPORT**

**A. GRANTS**

- 1. Consideration of the recommendation to accept grant awards.**

**B. AGREEMENTS**

- 1. Consideration of the recommendation to approve agreements.**

**C. CANNABIS INDUSTRY OPERATIONS CERTIFICATE**

- 1. Consideration of the recommendation to approve curriculum for the Cannabis Industry Operations Certificate effective January 1, 2022.**

**D. COURSE FEES**

- 1. Consideration of the recommendation to approve course fees resulting from a comprehensive review of all courses within the Horticulture program.**

**E. RESIGNATIONS**

- 1. Consideration of the recommendation to accept the following resignations:**

<b>Mia-Ransom-Harris, Accountant II</b>	<b>COB August 20, 2021</b>
<b>Dana Woods, Medical Asst Coord/Instr</b>	<b>COB August 13, 2021</b>
<b>Sarah Gruenewald, Grant Specialist, AE</b>	<b>COB August 13, 2021</b>

## **F. RETIREMENT NOTIFICATION**

1. **Consideration of the recommendation to accept the retirement notification of Lisa Atkins, Director of Adult Education, effective close of business July 31, 2021.**

## **G. APPOINTMENTS**

1. **Consideration of the recommendation to appoint the full-time administrative position of Academic Advisor effective September 1, 2021 at an annual salary of \$40,500, salary grade 1, and subject to the provisions of the Personnel Procedures for Administrators.**
2. **Consideration of the recommendation to appoint the full-time administrative position of Athletic Trainer effective August 19, 2021 at an annual salary of \$51,000, salary grade 2, and subject to the provisions of the Personnel Procedures for Administrators.**
3. **Consideration of the recommendation to appoint the full-time administrative position of Internal Communications Specialist effective September 1, 2021 at an annual salary of \$54,000, salary grade 3, and subject to the provisions of the Personnel Procedures for Administrators.**
4. **Consideration of the recommendation to appoint the full-time administrative position of Career and Employment Specialist effective September 1, 2021 at an annual salary of \$47,000, salary grade 2, and subject to the provisions of the Personnel Procedures for Administrators.**
5. **Consideration of the recommendation to appoint the full-time SWIC EE position of Systems Services Specialist at the Belleville Campus with district-wide responsibilities effective September 1, 2021 at an annual salary of \$37,055 in accordance with the SWIC EE Collective Bargaining Agreement.**
6. **Consideration of the recommendation to appoint the full-time SWIC EE position of Accounts Receivable Clerk (Evening) effective September 1, 2021 at an annual salary of \$32,812 in accordance with the SWIC EE Collective Bargaining Agreement.**

## **H. AUTHORIZATION TO HIRE**

1. **Consideration of the recommendation to hire three part-time Custodians effective September 1, 2021 at an hourly rate of \$13.66, subject to the provisions of the Collective Bargaining Agreement between District #522 and Local 148:**

**Carlos Briggs  
Rebekah Kuehn  
DeAaron Williams**

2. **Consideration of the recommendation to hire three part-time SWIC EE positions of Physical Fitness Assistant effective August 19, 2021 at an hourly rate of \$16.50, subject to the provisions of the Collective Bargaining Agreement between District 522 and Local 6600 and the receipt of pending information:**

**Bo Burkhart  
Jonathan Brandt  
Angela Vanlandingham**

3. **Consideration of the recommendation to hire full-time and part-time members in the Belleville AmeriCorps program for the 2021/2022 Program Year:**

**Cassady Moynihan  
Darian Brown  
Jesse Rodriguez  
Joelli Wahlig  
Joseph Thielemann  
Megan Devine  
Rebecca Ledee  
Ryan Weber  
Whitney Simmons**

4. **Consideration of the recommendation to hire part-time instructors on an emergency basis effective August 16, 2021:**

**Ryan Beck, HVAR  
Brian Evans, Biology  
Gabriel Helwig, Welding  
Sierra Carmichael, Medical Assistant  
Ashley Coburn, Nursing Education  
Emma Cruthis, Math  
Dawn Striker, Music**

#### **I. REQUEST TO TRANSFER**

1. **Consideration of the recommendation to transfer Clarie Jefferson from her current position as Part-time Instructor, Practical Nursing, to the grant-funded temporary position of part-time LPN Tutor effective August 19, 2021 and not to extend beyond December 16, 2021.**

#### **J. REQUEST TO CREATE AND TO ADVERTISE**

1. **Consideration of the recommendation to create and to advertise the full-time administrative position of Accountant I (Student Accounts), salary grade 2, per the Administrator pay scale.**

**K. INTERIM ADULT EDUCATION STAFFING RESOURCES**

- 1. Consideration of the recommendation to assign Mereadith Shivers and Leslie Wagner to carry out Adult Education operations and grant activities each with a \$750 monthly stipend while the college advertises the vacancy of Director of Adult Education.**

**L. RATIFICATION OF FOUNDATION BOARD APPOINTMENT**

- 1. Consideration of the recommendation to ratify the appointment of Jeanne Dalman to serve on the Foundation Board of Directors effective July 20, 2021.**

**M. RATIFICATION OF MONTHLY NOTIFICATION OF PART-TIME PERSONNEL**

- 1. Consideration of the recommendation to ratify the July 2021 actions concerning part-time and temporary faculty and staff according to Board Policy 3005, Recruitment, Selection and Appointment of Faculty and Staff.**

**XI. EXECUTIVE SESSION TO DISCUSS PERSONNEL (5 ILCS 120/2(c)(1)), COLLECTIVE BARGAINING (5 ILCS 120/2(c)(2)), PURCHASE OR LEASE OF PROPERTY (5 ILCS 120/2(c)(5)), AND/OR LITIGATION (5 ILCS 120/2(c)(11))**

**XII. POSSIBLE ACTION/S TAKEN AS A RESULT OF EXECUTIVE SESSION**

**XIII. REPORTS**

**A. PRESIDENT**

**B. ILLINOIS COMMUNITY COLLEGE TRUSTEE ASSOCIATION**

**C. BOARD ATTORNEY**

**XIV. MISCELLANEOUS**

**XV. ADJOURNMENT**