

**FACILITIES AND FINANCE COMMITTEE**  
**Seibert Conference Room**  
**Belleville Campus**  
**September 13, 2023**

Committee members present: Mark Morton, Chair  
Steve Campo  
Sean McPeak

Trustees present: Matthew Burke  
Nick Raftopoulos  
Dane Tippet  
Tracy Vallett

Administrators present: Nick Mance  
Linda Andres  
Danielle Chambers  
Sue McClure  
Dr. Gina Segobiano  
Robert Tebbe  
Jacob Wheeler  
Bernie Ysursa

Attorney present: Garrett Hoerner

**CALL TO ORDER**

Chairman Morton called the meeting to order at 5:30 p.m.

**APPROVAL OF MINUTES**

Mr. McPeak moved, seconded by Mr. Campo, to approve the minutes of the August 9, 2023 meeting as submitted. Upon a roll call vote those trustees voting aye were Mr. Campo, Mr. McPeak, and Mr. Morton. Nays: none. The motion carried.

**PRESENTATION OF MASTER SITE PLANS**

Jeff Martin and Paul Wheeler of Farnsworth presented the Master Site Plan (MSP) for the Sam Wolf Granite City Campus and the Red Bud Campus.

Discussion ensued concerning adding a diesel mechanic program; building a hangar; rectifying drainage and infrastructure concerns; removing an access road; adding food trucks; and providing a quad for the students. A Master Site Plan is a working document and a sort of ‘blue print’, subject to changes and revisions.

Mr. Campo moved, seconded by Mr. McPeak, to recommend the Board of Trustees approve the Master Site Plan dated September 2023 for the Sam Wolf Granite City Campus. Upon a roll call vote those trustees voting aye were Mr. Campo, Mr. McPeak, and Mr. Morton. Nays: none. The motion carried.

Three concepts of a Master Site Plan for the Red Bud Campus were presented. Discussion ensued concerning adding programs (horticulture, equine, and/or vet tech, plumbing, phlebotomy, HVAC, auto mechanics); building a 10K sq ft CTE building; and providing a strong student experience. A suggestion to add blueprint reading was suggested and a need to concentrate on trades.

Mr. Campo moved, seconded by Mr. McPeak, to recommend the Board of Trustees approve the Master Site Plan dated September 2023 for the Red Bud Campus. Upon a roll call vote those trustees voting aye were Mr. Campo, Mr. McPeak, and Mr. Morton. Nays: none. The motion carried.

### **LYNX LODGE ELECTRICAL UPDATE**

CFO Wheeler stated we are ready to go out for bid as soon as approval is received from the trustees. Trustee Tippet questioned why it is taking so long and stated the issue causing the delay (main switch room) could have been avoided if the trustees would have had updated drawings. All work will be bid at the same time, so the bid package was held up until this issue was resolved. Once remedied, the project will be sent out for bid and staff will come back to the committee for bid award. Chairman Morton requested CFO Wheeler and Chief Administrative Services Officer Ysursa to obtain updated drawings.

Mr. McPeak moved, seconded by Mr. Campo, to recommend the Board of Trustees proceed with the bidding process for the Lynx Lodge at the Southwestern Illinois Justice and Workforce Development Campus. Upon a roll call vote those trustees voting aye were Mr. Campo, Mr. McPeak, and Mr. Morton. Nays: none. The motion carried.

### **PRESENTATION BY STIFEL**

Kevin Heid of Stifel Nicolaus and Company, Inc. (Stifel) provided a bond update in preparation for the upcoming Board meetings.

The college's current and only bond debt matures in tax year 2024. Staff desire to replace the expiring debt service with a new bond (with no increase in the tax rate) to continue improving the institution's infrastructure, modernizing academic programs to increase enrollment, and building cash reserves for emergency.

Stifel confirmed the college's ability to sell \$18.5M in Working Cash Bonds to pay for capital improvements. A public hearing will be held prior to the October 2023 meeting of the Board of Trustees; and a bond resolution for \$18.5M will be presented at the November 2023 Board meeting.

The college has developed a list of capital projects for which it reasonably expects to reimburse itself for the expenditures with the proceeds of a bond. A resolution expressing that intent must be adopted by the Board of Trustees at its September 2023 meeting.

The Illinois Public Community College Act allows for the lending of funds from the Working Cash Fund to the Operating Fund if needed. A resolution must be adopted authorizing a loan of \$5,246,535.27 and indicating other funds anticipated from the bond to reimburse the Working Cash Fund.

Mr. McPeak moved, seconded by Mr. Campo, to recommend the Board of Trustees adopt the resolutions as presented above to reimburse itself from proceeds of a bond obligation and to authorize a

loan from Working Cash to Operating Cash. Upon a roll call vote those trustees voting aye were Mr. Campo, Mr. McPeak, and Mr. Morton. Nays: none. The motion carried. (These items will appear on the consent agenda.)

## **FACILITIES**

### **Public Safety Report**

Chief Administrative Services Officer Ysursa presented the Public Safety report for August 2023. Any questions should be directed to him or to Director of Public Safety Rob Luttrell.

### **SWGCC Update**

Sue McClure, Campus Executive Director SWGCC, provided the following report concerning activities and accomplishments at the Sam Wolf Granite City Campus.

The evening RN program began at SWGCC in August with the first cohort of students and plans are underway to expand the program for fall 2024.

Phlebotomy began at SWGCC in August as well with plans to expand course offerings in Spring or Fall 2024.

Gratitude to the SWGCC Physical Plant and IT for their significant efforts ensuring classrooms were ready following asbestos removal and for completing the physical and IT needs for six new faculty offices while still meeting daily campus operation responsibilities.

Preparations continue for SWGCC 40th anniversary events where the campus will celebrate, “Serving Students and Building Community Partnerships for 40 Years.”

Thursday, September 21 beginning at 5:30 p.m., the campus will host a celebration for civic leaders, industry partners, the board and other SWGCC supporters to review the “Past, Present and Future of SWGCC.”

Friday, September 22 is tailored for potential students and the SWIC Admissions and Recruitment staff will offer tours throughout the day.

Saturday, September 23 from 10 a.m. to 3 p.m., the campus will be hopping with a community fun day that includes a sugar sculpture exhibit that will set a Guinness Book of World Records for its size, vendors, food trucks, live music, a car show, a Touch-A-Truck event, inflatables, a helicopter landing/tours and additional family and kid friendly activities.

### **Facilities Report**

The Facilities Report consisting of the Project Status Report; a report on the Manufacturing Training Academy; and the PHS Project Summary was provided to the trustees. Any questions should be directed to Chief Administrative Services Officer Ysursa.

## **FINANCE**

### **Approval of Bills**

Chairman Morton requested Approval of Bills be placed on the non-consent agenda for action by the Board of Trustees. In the interim, any questions should be directed to him or to CFO Jacob Wheeler.

### **Omnibus Vote**

Chairman Morton entertained a motion for an omnibus vote for the bid award and the purchases on the agenda (Items 7.B.1.-4.)

Mr. McPeak moved, seconded by Mr. Campo, for an omnibus vote for the bid award and the purchases on the agenda. Upon a roll call vote, those trustees voting aye were Mr. Campo, Mr. McPeak, and Mr. Morton. Nays: none. The motion carried.

### **Bid Award/Purchases**

Consideration to award the lowest responsible bid for Universal Robots for the Manufacturing Training Academy, Belleville Campus to FPE Automation, Sunset Hills, MO in the amount of \$362,228.00 utilizing Build Back Better Grant funds.

Consideration to purchase furniture and fixtures for Earth Science classroom, Belleville Campus from R. L. Vollintine Construction, Springfield, IL in the amount of \$131,134.62 utilizing budgeted departmental funds. Trustee Tippettt inquired if we have a schedule in place to review/purchase furniture. CFO Wheeler replied we do now.

Consideration to purchase training/professional services to assist with implementation of software control of remote devices from VMWare, Inc. in an amount NTE \$21,940.48 utilizing budgeted department funds.

Consideration to authorize the emergency purchase of three vehicles in an amount NTE \$180,000.00 utilizing budgeted department funds.

Mr. McPeak moved, seconded by Mr. Campo, to recommend the Board of Trustees approve Items B.1. through B.4. as presented. Upon a roll call vote, those trustees voting aye were Mr. Campo, Mr. McPeak and Mr. Morton. Nays: none. The motion carried. (These items will appear on the consent agenda.)

### **Agreements**

CIO Andres presented a request to extend the college's current Microsoft Campus Volume Licensing Agreement in Enrollment for Education Solutions (EES) through Dell, Round Rock, TX an additional three years through September 30, 2027. The cost includes additional security tools which are required for cyber security insurance coverage. The new annual licensing fee would be in an amount NTE \$105,127.45 using budgeted departmental funds.

Mr. McPeak moved, seconded by Mr. Campo, to recommend the Board of Trustees extend the current Microsoft Campus Licensing Agreement with Dell through September 30, 2027 in an annual amount NTE \$105,127.45 utilizing budgeted department funds. Upon a roll call vote, those trustees voting aye

were Mr. Campo, Mr. McPeak and Mr. Morton. Nays: none. The motion carried. (This item will appear on the consent agenda.)

CFO Wheeler presented an agreement with Shield T3, LLC, Urbana, IL for the period August 16, 2023 through August 15, 2025 to provide wellness kiosks at SWIC campuses utilizing institutional funds. The fee schedule for items that will be obtainable through vending machines is attached to the agreement as Exhibit A.

Mr. McPeak moved, seconded by Mr. Campo, to recommend the Board of Trustees approve the agreement with Shield T3 as presented. Upon a roll call vote, those trustees voting aye were Mr. Campo, Mr. McPeak and Mr. Morton. Nays: none. The motion carried. (This item will appear on the consent agenda.)

### **Finance Report**

A Finance Report comprised of a Treasurer's Report and an Analyses of Income and Expenditures was provided to the trustees. Any questions should be directed to CFO Wheeler or to Manager of Work Control Michael Mance.

### **OTHER COMMITTEE RELATED BUSINESS**

The next meeting of the Facilities and Finance Committee will be Wednesday, October 11, 2023 at 5:30 p.m. in the Seibert Conference Room.

### **ADJOURNMENT**

Mr. McPeak moved, seconded by Mr. Campo, to adjourn the meeting at 6:56 p.m. Upon a voice vote the motion carried.

Respectfully submitted,

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Beverly J. Fiss  
Board Secretary