



**BOARD OF TRUSTEES  
Community College District No. 522  
Belleville Campus  
Marsh Conference Room  
September 20, 2023  
5:30 p.m.**

**AGENDA**

**I. CALL TO ORDER BY CHAIRMAN**

**II. PLEDGE OF ALLEGIANCE**

**III. ROLL CALL BY SECRETARY**

**IV. PUBLIC COMMENTS**

**V. CONSIDERATION OF APPROVAL OF ITEMS ON THE CONSENT AGENDA**

**■ VI. APPROVAL OF MINUTES**

**A. Public Hearing of August 16, 2023**

**B. Regular Meeting of August 16, 2023**

**C. Executive Session of August 16, 2023**

**VII. APPROVAL OF BILLS**

<b>Education Fund</b>	<b>\$2,006,828.42</b>
<b>Operations &amp; Maintenance Fund</b>	<b>531,045.42</b>
<b>Operations &amp; Maintenance Fund-Rest</b>	<b>2,437,046.91</b>
<b>Auxiliary Enterprise Fund</b>	<b>356,823.29</b>
<b>Restricted Purposes Fund</b>	<b>2,015,330.14</b>
<b>Trust &amp; Agency Fund</b>	<b>9,720.64</b>
<b>Audit Fund</b>	<b>35,900.00</b>

**Liability, Protection & Settlement Fund**

**52,353.22**

**Grand Total All Funds:**

**\$7,445,048.04**

■ **VIII. PLANNING AND POLICY COMMITTEE REPORT**

**A. SECOND READING/ADOPTION OF PROPOSED AMENDMENTS TO BOARD POLICIES**

1. **Consideration of the recommendation to adopt proposed amendments to the following Board Policies:**

**Board Policy 2001: Board of Trustees Bylaws**

**Board Policy 6010: Information Technology Services**

**Board Policy 6011: Information Technology Security**

**Board Policy 7015: William and Florence Schmidt Art Center; and**

**Board Policy 7016: Acceptable Use of Information Technology Resources.**

**B. FIRST READING OF PROPOSED AMENDMENTS TO BOARD POLICIES**

1. **Consideration of the recommendation to approve first reading of proposed amendments to the following Board Policies:**

**Board Policy 3027: Worker's Compensation**

**Board Policy 7019: Communicable Diseases**

**C. DELETION OF BOARD POLICIES**

1. **Consideration of the recommendation to delete the following Board Policies:**

**Board Policy 3018: Faculty Development**

**Board Policy 3032: Political Rights of College Faculty & Staff**

**Board Policy 5002: Attendance at Commencement**

**Board Policy 5005: Faculty Orientation**

**Board Policy 5007: Sales to Students**

**Board Policy 5011: Credit Course Enrollment**

**Board Policy 5012: Faculty Evaluation; and**

**Board Policy 8011: Customized/Contract Training for Business and Industry.**

■ **IX. FACILITIES AND FINANCE COMMITTEE REPORT**

**A. APPROVAL OF MASTER SITE PLANS**

1. **Consideration of the recommendation to approve the Master Site Plans dated September 2023 for the Sam Wolf Granite City Campus and the Red Bud Campus.**

**B. AUTHORIZATION TO PROCEED**

1. **Consideration of the recommendation to proceed with the bidding process for the Lynx Lodge at the Southwestern Illinois Justice and Workforce Development Campus.**

**C. ADOPTION OF RESOLUTIONS**

1. **Consideration of the recommendation to adopt by title only Resolution expressing official intent regarding certain capital expenditures to be reimbursed from proceeds of an obligation to be issued by Community College District No. 522, Counties of St. Clair, Madison, Monroe, Randolph, Washington, Bond, Perry and Montgomery and State of Illinois.**
2. **Consideration of the recommendation to adopt Resolution expressing official intent regarding certain capital expenditures to be reimbursed from proceeds of an obligation to be issued by Community College District No. 522, Counties of St. Clair, Madison, Monroe, Randolph, Washington, Bond, Perry and Montgomery and State of Illinois.**
3. **Consideration of the recommendation to adopt by title only Resolution Authorizing Loan from Working Cash to Operating Funds.**
4. **Consideration of the recommendation to adopt Resolution Authorizing Loan from Working Cash to Operating Funds.**

**D. BID AWARD/PURCHASES/AUTHORIZATION FOR EMERGENCY PURCHASE**

1. **Consideration of the recommendation to award the lowest responsible bid for Universal Robots for the Manufacturing Training Academy, Belleville Campus to FPE Automation, Sunset Hills, MO in the amount of \$362,228.00 utilizing approved funds from the Build Back Better Grant.**
2. **Consideration of the recommendation to purchase fixtures and furniture for an Earth Science classroom from R. I. Vollintine, Springfield, IL selected through the Gordian Group using Sourcewell Consortium Contract #091620-GCI in the amount of \$131,134.62 utilizing budgeted department funds.**
3. **Consideration of the recommendation to purchase training/professional services to assist with implementation of software control of remote devices from VMWare, Inc. in an amount not to exceed \$21,940.48 utilizing budgeted department funds.**

4. **Consideration of the recommendation to authorize the emergency purchase of three vehicles in an amount not to exceed \$180,000.00 utilizing budgeted departmental funds and in accordance with Section 805/3-27.1 Contracts (m) of the Illinois Public Community College Act.**

**E. AGREEMENTS**

1. **Consideration of the recommendation to extend current Microsoft Campus Volume Licensing Agreement through Dell, Round Rock, TX for the period October 1, 2024 through September 30, 2027 at a three-year renewal rate of \$315,382.35 paid annually in an amount NTE \$105,127.45 utilizing budgeted departmental funds.**
2. **Consideration of the recommendation to approve agreement with Shield T3, LLC, Urbana, IL for the period August 16, 2023 through August 15, 2025 to provide wellness kiosks at SWIC campuses utilizing institutional funds.**

■ **X. PERSONNEL, PROGRAMS AND SERVICES COMMITTEE REPORT**

**A. GRANTS**

1. **Consideration of the recommendation to accept grant awards.**

**B. AGREEMENTS**

1. **Consideration of the recommendation to approve agreements.**

**C. RESIGNATIONS**

1. **Consideration of the recommendation to accept the following resignations:**

**David Bohnenstiehl, EET Program Coordinator/Instructor**

**Yusef Buckley, Maintenance, BC**

**David Cranmer, Maintenance, SWGCC**

**Robert Nikonowicz, Maintenance SWGCC**

**Jason Pompey, Student Services Support and Compliance Administrator.**

**D. TERMINATION**

1. **Consideration of the recommendation to terminate Harold Johnson, Instructional Support Technician, effective close of business September 21, 2023.**

**E. APPOINTMENTS**

1. **Consideration of the recommendation to appoint the full-time administrative position of College Inclusion Outreach Coordinator effective October 2, 2023**

at an annual salary of \$49,000, salary grade 2, and subject to the provisions of the Personnel Procedures for Administrators.

2. Consideration of the recommendation to appoint the full-time administrative position of Running Start Coordinator effective October 2, 2023 at an annual salary of \$58,000, salary grade 3, and subject to the provisions of the Personnel Procedures for Administrators.
3. Consideration of the recommendation to appoint the full-time administrative position of Purchasing Specialist effective October 2, 2023 at an annual salary of \$53,000, salary grade 3, and subject to the provisions of the Personnel Procedures for Administrators.
4. Consideration of the recommendation to appoint the full-time administrative position of Director, Older Adult and Caregiver Counseling Program effective October 2, 2023 at an annual salary of \$57,945, salary grade 2, and subject to the provisions of the Personnel Procedures for Administrators.
5. Consideration of the recommendation to appoint four full-time Custodian positions effective October 2, 2023 at an hourly rate of \$21.15 and subject to the provisions of the Collective Bargaining Agreement between District 522 and Local 116, Services Employees Union and to appoint a full-time grant-funded Custodian position effective October 2, 2023 at an hourly rate of \$21.15 and subject to the provisions of the Collective Bargaining Agreement between District 522 and Local 116, Services Employees Union and the continued receipt of external funding.
6. Consideration of the recommendation to appoint three full-time Grounds Worker positions effective October 2, 2023 at an hourly rate of \$21.78 and subject to the provisions of the Collective Bargaining Agreement between District 522 and Local 116, Services Employees Union.
7. Consideration of the recommendation to appoint the full-time administrative position of Sam Wolf Granite City Campus Director effective October 2, 2023 at an annual salary of \$66,000, salary grade 5, and subject to the provisions of the Personnel Procedures for Administrators.

#### **F. AUTHORIZATION TO HIRE**

1. Consideration of the recommendation to hire the following part-time instructors with POI status paid at the adjunct rate based upon educational attainment level:

Michael Dee, Music (8-14-23)

Dan Beilsmith, PMT/Industrial Technology (8-22-23)

Shannon McWhorter, Math (8-22-23)

Ryan Kinzinger, Ag Business Management (8-16-23)

Justine Wasser, Ag Business Management (8-16-23)

**Lucinda Badalamenti, Pharmacy Tech (10-2-23)**

- 2. Consideration of the recommendation to hire Anita Arnold to the part-time grant-funded position of Special Project Coordinator-Early Childhood Education effective October 2, 2023 at a rate of \$24.26 per hour for up to 28 hours per week and the continued receipt of external funding.**
- 3. Consideration of the recommendation to hire Skylar Pawnell to the part-time non-union position of Food Truck Technician for the Culinary Arts program effective August 31, 2023 at an hourly rate of \$20.00 for up to nine hours per week.**
- 4. Consideration of the recommendation to hire Nicholas Braddock to the part-time SWIC EE position of Help Desk Technician effective August 16, 2023 at an hourly rate of \$18.21 for up to 28 hours per week and the provisions of the SWIC EE Collective Bargaining Agreement.**
- 5. Consideration of the recommendation to hire Kyler Trankle to the part-time SWIC EE position of Campus Technical Assistant at an hourly rate of \$21.42 for up to 28 hours per week and the provisions of the SWIC EE Collective Bargaining Agreement.**
- 6. Consideration of the recommendation to hire Alicia Bell to the SWIC ATS part-time grant-funded position of ATS Driver effective August 1, 2023 at an hourly rate of \$18.54 for up to 28 hours per week based on the SWIC ATS Local 6600 Salary Schedule and the continued receipt of external funding and to hire Latricea Brown and Tinisha Johnson to the SWIC ATS part-time grant-funded positions of ATS Driver effective October 2, 2023 at an hourly rate of \$18.54 for up to 28 hours per week based on the SWIC ATS Local 6600 Salary Schedule and subject to the continued receipt of external funding.**
- 7. Consideration of the recommendation to hire Patricia Eagan to the part-time grant-funded position of ATS Dispatcher effective October 2, 2023 at an hourly rate of \$18.54 for up to 28 hours per week based on the SWIC ATS IFT-AFT Local 6600 Salary Schedule and subject to the continued receipt of external funding.**
- 8. Consideration of the recommendation to hire Margaret Ingebretsen to the SWIC EE part-time position of Personal Advocate effective October 2, 2023 at an hourly rate of \$21.14 for up to 28 hours per week and subject to the SWIC Educational Employees Collective Bargaining Agreement.**
- 9. Consideration of the recommendation to hire Kenya Moody to the SWIC EE part-time position of Mailroom Clerk effective October 2, 2023 at an hourly rate of \$15.00 for up to 28 hours per week and subject to the provisions of the SWIC Educational Employees Collective Bargaining Agreement.**

10. **Consideration of the recommendation to hire David Vogt, Randy Glati and Brandon Potthast to the part-time positions of Custodian effective October 2, 2023 at an hourly rate of \$14.92 for up to 28 hours per week and subject to the provisions of the Collective Bargaining Agreement between District 522 and Local 148 Services Employees Union.**
11. **Consideration of the recommendation to hire Emma Trentman to the SWIC EE part-time position of Digital Print Technician effective October 2, 2023 at an hourly rate of \$15.00 for up to 28 hours per week and subject to the provisions of the SWIC Educational Employees Collective Bargaining Agreement.**
12. **Consideration of the recommendation to hire Kelsey Dinges to the part-time non-union position of Assistant Women's Soccer Coach, Tier II effective September 21, 2023 at an annual salary of \$6,200 for the 2023-2024 academic year.**
13. **Consideration of the recommendation to hire Mauriel Clay to the part-time position in the Belleville AmeriCorps program for the 2023-2024 Program Year.**

**G. AMENDED EMPLOYMENT START DATE**

1. **Consideration of the recommendation to amend the employment start date for Dr. Wayne Ault, part-time Instructor and SURS Annuitant from January 9, 2023 to August 14, 2023.**

**H. AUTHORIZATION TO CREATE AND TO ADVERTISE**

1. **Consideration of the recommendation to create and to advertise the following positions:**

**full-time administrative position of Coordinator of Police Academy Training Program; and  
full-time SWIC EE position of Purchasing Assistant.**

**I. RATIFICATION OF MONTHLY NOTIFICATION OF PART-TIME PERSONNEL FOR AUGUST 2023**

1. **Consideration of the recommendation to ratify the August 2023 actions concerning part-time and temporary faculty and staff according to Board Policy 3005, Recruitment, Selection and Appointment of Faculty and Staff.**

**XI. EXECUTIVE SESSION TO DISCUSS PERSONNEL (5 ILCS 120/2(c)(1)); COLLECTIVE BARGAINING (5 ILCS 120/2(c)(2)); PURCHASE OR LEASE OF PROPERTY (5 ILCS 120/2(c)(5)); AND/OR LITIGATION (5 ILCS 120/2(c)(11))**

**XII. POSSIBLE ACTION/S TAKEN AS A RESULT OF EXECUTIVE SESSION**

**XIII. REPORTS**

**A. PRESIDENT**

**B. ILLINOIS COMMUNITY COLLEGE TRUSTEE ASSOCIATION**

**C. BOARD ATTORNEY**

**XIV. MISCELLANEOUS**

**XV. ADJOURNMENT**