



**MINUTES OF THE REGULAR MEETING  
OF THE BOARD OF TRUSTEES  
SOUTHWESTERN ILLINOIS COLLEGE  
DISTRICT NO. 522  
Marsh Conference Room  
Belleville Campus  
September 20, 2023**

**CALL TO ORDER**

A meeting of the Board of Trustees of Southwestern Illinois College, District No. 522, was held Wednesday, September 20, 2023 in the Marsh Conference Room at the Belleville Campus, 2500 Carlyle Avenue, Belleville, Illinois. Chairman Nick Raftopoulos called the meeting to order at 5:30 p.m.

**ROLL CALL**

Trustees present:	Matthew Burke Steve Campo Mark Morton Nick Raftopoulos Dane Tippet (remote) Tracy Vallett
Trustee absent:	Sean McPeak

**PUBLIC COMMENTS**

There were no public comments.

**CONSENT AGENDA**

Chairman Raftopoulos referred to the consent agenda items to be considered by the Board of Trustees and asked if any trustee desired to have any items removed in order to have them considered separately. Item X.F.2. was pulled from the consent agenda.

**MOTION 09-20-23:01**

Mr. Tippet moved, seconded by Mr. Burke, to:

- approve the minutes from the Public Hearing of August 16, 2023; the regular Board meeting of August 16, 2023 and the Executive Session of August 16, 2023;
- adopt the proposed amendments to the following Board Policies:

Board Policy 2001: Board of Trustees Bylaws  
Board Policy 6010: Information Technology Services  
Board Policy 6011: Information Technology Security  
Board Policy 7015: William and Florence Schmidt Art Center and  
Board Policy 7016: Acceptable Use of Information Technology Resources;

- approve first reading of proposed amendments to the following Board Policies:

Board Policy 3027: Worker's Compensation and  
Board Policy 7019: Communicable Diseases;

- approve deletion of the following Board Policies:

Board Policy 3018: Faculty Development  
Board Policy 3032: Political Rights of College Faculty & Staff  
Board Policy 5002: Attendance at Commencement  
Board Policy 5005: Faculty Orientation  
Board Policy 5007: Sales to Students  
Board Policy 5011: Credit Course Enrollment  
Board Policy 5012: Faculty Evaluation and  
Board Policy 8011: Customized/Contract Training for Business and Industry;

- approve the Master Site Plans dated September 2023 for the Sam Wolf Granite City Campus and the Red Bud Campus;
- proceed with the bidding process for the Lynx Lodge at the Southwestern Illinois Justice and Workforce Development Campus;
- adopt by title only Resolution expressing official intent regarding certain capital expenditures to be reimbursed from proceeds of an obligation to be issued by Community College District No. 522, Counties of St. Clair, Madison, Monroe, Randolph, Washington, Bond, Perry and Montgomery and State of Illinois;
- adopt Resolution expressing official intent regarding certain capital expenditures to be reimbursed from proceeds of an obligation to be issued by Community College District No. 522, Counties of St. Clair, Madison, Monroe, Randolph, Washington, Bond, Perry and Montgomery and State of Illinois;
- adopt by title only Resolution Authorizing Loan from Working Cash to Operating Funds;
- adopt Resolution Authorizing Loan from Working Cash to Operating Funds;
- award the lowest responsible bid for Universal Robots for the Manufacturing Training Academy, Belleville Campus to FPE Automation, Sunset Hills, MO in the amount of \$362,228.00 utilizing approved funds from the Build Back Better Grant;

- purchase fixtures and furniture for an Earth Science classroom from R. I. Vollintine, Springfield, IL selected through the Gordian Group using Sourcewell Consortium Contract #091620-GCI in the amount of \$131,134.62 utilizing budgeted department funds;
- purchase training/professional services to assist with implementation of software control of remote devices from VMWare, Inc. in an amount not to exceed \$21,940.48 utilizing budgeted department funds;
- authorize the emergency purchase of three vehicles in an amount not to exceed \$180,000.00 utilizing budgeted departmental funds and in accordance with Section 805/3-27.1 Contracts (m) of the Illinois Public Community College Act;
- extend current Microsoft Campus Volume Licensing Agreement through Dell, Round Rock, TX for the period October 1, 2024 through September 30, 2027 at a three-year renewal rate of \$315,382.35 paid annually in an amount NTE \$105,127.45 utilizing budgeted departmental funds;
- approve agreement with Shield T3, LLC, Urbana, IL for the period August 16, 2023 through August 15, 2025 to provide wellness kiosks at SWIC campuses utilizing institutional funds;
- accept continuing City of Belleville General and Community Assistance grant to facilitate the following programs: Activities; PSOP; ATS; FGP; Senior Services/Housing; RSVP; and SCP in the amount of \$39,500.00 for the period July 1, 2023 through April 30, 2024;
- accept continuing AgeSmart Community Resources Caregiver Counseling grant in the amount of \$45,000.00 for the period October 1, 2023 through September 30, 2024 to assist in providing individual counseling, group support, and information/referral, targeting caregivers of seniors age 60 and older;
- accept continuing AmeriCorps federal grant from the Corporation for National and Community Services received through the Illinois Department of Human Services in the amount of \$443,173.00 for the period September 1, 2023 through August 31, 2024 to provide volunteers for non-profit agencies in St. Clair and Madison Counties and to reimburse volunteers within certain guidelines;
- approve affiliation agreement with Chestnut Health Systems to allow students in the Medical Assistant and Nursing Education programs to participate in clinical experience;
- approve affiliation agreement with Quest Diagnostics to allow students in the Phlebotomy program to participate in clinical experience;
- approve articulation agreement with McKendree University to allow SWIC students holding an AAS in Early Childhood Education or an AA degree to transfer to a BS degree in Elementary Education; a BS degree in Education for Middle School Math Education; and a BA in Secondary Math Education respectively;
- accept the following resignations;

David Bohnenstiehl, EET Program Coordinator/Instructor  
Yusef Buckley, Maintenance, BC  
David Cranmer, Maintenance, SWGCC  
Robert Nikonowicz, Maintenance SWGCC  
Jason Pompey, Student Services Support and Compliance Administrator;

- terminate Harold Johnson, Instructional Support Technician, effective close of business September 21, 2023;
- appoint Brandi Harris-Brown to full-time administrative position of College Inclusion Outreach Coordinator effective October 2, 2023 at an annual salary of \$49,000, salary grade 2, and subject to the provisions of the Personnel Procedures for Administrators;
- appoint Melissa Gehrs to the full-time administrative position of Running Start Coordinator effective October 2, 2023 at an annual salary of \$58,000, salary grade 3, and subject to the provisions of the Personnel Procedures for Administrators;
- appoint Laurie Eisenhauer to the full-time administrative position of Purchasing Specialist effective October 2, 2023 at an annual salary of \$53,000, salary grade 3, and subject to the provisions of the Personnel Procedures for Administrators;
- appoint Tanya Koelker to the full-time administrative position of Director, Older Adult and Caregiver Counseling Program effective October 2, 2023 at an annual salary of \$57,945, salary grade 2, and subject to the provisions of the Personnel Procedures for Administrators;
- appoint Yolanda Weeams, Joseph Bean, Christopher Hopkins, and Valdis Largent to the four full-time Custodian positions effective October 2, 2023 at an hourly rate of \$21.15 and subject to the provisions of the Collective Bargaining Agreement between District 522 and Local 116, Services Employees Union and to appoint Christopher Greer to the full-time grant-funded Custodian position effective October 2, 2023 at an hourly rate of \$21.15 and subject to the provisions of the Collective Bargaining Agreement between District 522 and Local 116, Services Employees Union and the continued receipt of external funding;
- appoint Christopher Snyder, Shane Caron and Ryan Willett to the three full-time positions of Grounds Worker effective October 2, 2023 at an hourly rate of \$21.78 and subject to the provisions of the Collective Bargaining Agreement between District 522 and Local 116, Services Employees Union;
- appoint Megan Henke to the full-time administrative position of Sam Wolf Granite City Campus Director effective October 2, 2023 at an annual salary of \$66,000, salary grade 5, and subject to the provisions of the Personnel Procedures for Administrators;
- hire the following part-time instructors with POI status paid at the adjunct rate based upon educational attainment level:

Michael Dee, Music (8-14-23)  
Dan Bielsmith, PMT/Industrial Technology (8-22-23)

Shannon McWhorter, Math (8-22-23)  
Ryan Kinzinger, Ag Business Management (8-16-23)  
Justine Wasser, Ag Business Management (8-16-23)  
Lucinda Badalamenti, Pharmacy Tech (10-2-23);

- hire Skylar Pawnell to the part-time non-union position of Food Truck Technician for the Culinary Arts program effective August 31, 2023 at an hourly rate of \$20.00 for up to nine hours per week;
- hire Nicholas Braddock to the part-time SWIC EE position of Help Desk Technician effective August 16, 2023 at an hourly rate of \$18.21 for up to 28 hours per week and the provisions of the SWIC EE Collective Bargaining Agreement;
- hire Kyler Trankle to the part-time SWIC EE position of Campus Technical Assistant at an hourly rate of \$21.42 for up to 28 hours per week and the provisions of the SWIC EE Collective Bargaining Agreement;
- hire Alicia Bell to the SWIC ATS part-time grant-funded position of ATS Driver effective August 1, 2023 at an hourly rate of \$18.54 for up to 28 hours per week based on the SWIC ATS Local 6600 Salary Schedule and the continued receipt of external funding and to hire Latricea Brown and Tinisha Johnson to the SWIC ATS part-time grant-funded positions of ATS Driver effective October 2, 2023 at an hourly rate of \$18.54 for up to 28 hours per week based on the SWIC ATS Local 6600 Salary Schedule and subject to the continued receipt of external funding;
- hire Patricia Eagan to the part-time grant-funded position of ATS Dispatcher effective October 2, 2023 at an hourly rate of \$18.54 for up to 28 hours per week based on the SWIC ATS IFT-AFT Local 6600 Salary Schedule and subject to the continued receipt of external funding;
- hire Margaret Ingebretsen to the SWIC EE part-time position of Personal Advocate effective October 2, 2023 at an hourly rate of \$21.14 for up to 28 hours per week and subject to the SWIC Educational Employees Collective Bargaining Agreement;
- hire Kenya Moody to the SWIC EE part-time position of Mailroom Clerk effective October 2, 2023 at an hourly rate of \$15.00 for up to 28 hours per week and subject to the provisions of the SWIC Educational Employees Collective Bargaining Agreement;
- hire David Vogt, Randy Glati and Brandon Potthast to the part-time positions of Custodian effective October 2, 2023 at an hourly rate of \$14.92 for up to 28 hours per week and subject to the provisions of the Collective Bargaining Agreement between District 522 and Local 148 Services Employees Union;
- hire Emma Trentman to the SWIC EE part-time position of Digital Print Technician effective October 2, 2023 at an hourly rate of \$15.00 for up to 28 hours per week and subject to the provisions of the SWIC Educational Employees Collective Bargaining Agreement;

- hire Kelsey Dinges to the part-time non-union position of Assistant Women’s Soccer Coach, Tier II effective September 21, 2023 at an annual salary of \$6,200 for the 2023-2024 academic year;
- hire Mauriel Clay to the part-time position in the Belleville AmeriCorps program for the 2023-2024 Program Year;
- amend the employment start date of Dr. Wayne Ault, part-time Instructor and SURS Annuitant from January 9, 2023 to August 14, 2023;
- create and to advertise the following:

Full-time Administrative Position: Coordinator of Police Academy Training Program; and  
Full-time SWIC EE Position: Purchasing Assistant; and

- ratify the August 2023 actions concerning part-time and temporary faculty and staff according to Board Policy 3005, Recruitment, Selection and Appointment of Faculty and Staff.

Upon a roll call vote those members voting aye were Mr. Burke, Mr. Campo, Mr. Morton, Mr. Tippet, Ms. Vallett, and Mr. Raftopoulos. Nays: none. Absent: Mr. McPeak. **PASSED**

## **APPROVAL OF BILLS**

### **MOTION 09-20-23:02**

Mr. Morton moved, seconded by Mr. Burke, to approve the bills as presented, including travel-related expenses of members of the Board of Trustees and of employees:

Education Fund	\$2,006,828.42
Operations & Maintenance Fund	531,045.42
Operations & Maintenance Fund-Rest	2,437,046.91
Auxiliary Enterprise Fund	356,823.29
Restricted Purposes Fund	2,015,330.14
Trust & Agency Fund	9,720.64
Audit Fund	35,900.00
Liability, Protection & Settlement Fund	52,353.22
 Grand Total All Funds:	 \$7,445,048.04

Upon a roll call vote those members voting aye were Mr. Burke, Mr. Campo, Mr. Morton, Mr. Tippet, Ms. Vallett, and Mr. Raftopoulos. Nays: none. Absent: Mr. McPeak. **PASSED**

## **PLANNING AND POLICY COMMITTEE REPORT**

The committee had no additional items.

## **FACILITIES AND FINANCE COMMITTEE REPORT**

The committee had no additional items.

## **PERSONNEL, PROGRAMS AND SERVICES COMMITTEE REPORT**

The committee had no additional items.

### **REPORTS**

#### **President's Report**

President Mance reported the 40<sup>th</sup> anniversary of the Sam Wolf Granite City Campus will be celebrated September 21-23, 2023.

#### **ICCTA Report**

Trustee Vallett reported the roundtable discussion at the September 8-9, 2023 meeting in Springfield, IL centered on two topics: how to engage the community on and off campus and mental health services for students and staff.

#### **Attorney's Report**

Mr. Hoerner had no report.

### **ADJOURNMENT**

Mr. Morton moved, seconded by Mr. Burke, to adjourn the meeting at 5:50 p.m. Upon a voice vote the motion carried.

Approved: **10-18-23**

Respectfully submitted,

---

Nick Raftopoulos  
Chairman of the Board of Trustees

---

Beverly J. Fiss  
Secretary to the Board of Trustees