

the special Board meeting of September 16, 2019;
 the Executive Session of September 16, 2019;
 the public hearing of September 25, 2019;
 the regular Board meeting of September 25, 2019;
 the Executive Session 1 of September 25, 2019; and
 the Executive Session 2 of September 25, 2019;

- approve first reading of proposed amendments to Board Policy 7013 and Administrative Procedure 7013AP, Telephone Service;
- award the purchase of an Apollo PH Medium/Lenovo (patient simulator) to CAE Healthcare, Inc., Sarasota, FL in the amount of \$36,175.53, funded by the Perkins grant;
- award the purchase of a Panasonic DLP Laser Projector to Schillers, St. Louis, MO in the amount of \$28,722.50, purchased from departmental budgeted funds;
- approve contract for AT&T Switched Ethernet (ASE) network services for five years (October 30, 2019 through October 29, 2024) at a monthly rate of \$2,353.87, purchased from departmental budgeted funds;
- submit six union invoices as follows totaling \$159,000 for Construction Apprenticeship training for the Spring 2019 semester:

Southern Illinois CJAP	\$65,800.00
Iron Workers Local 392	\$18,400.00
Painters District Council No. 58	\$15,600.00
Sheet Metal Workers Local 268	\$21,600.00
Plumbers and Pipefitters Local 101 JATC	\$13,200.00
Steamfitters Local 439	\$24,400.00;

- accept ratification of the Adult Education and Literacy grant through the Illinois Community College Board in the amount of \$1,251,550 for the period July 1, 2019 through June 30, 2020 to provide adult education and family literacy services;
- accept new Workforce Equity Initiative grant from the Illinois Community College Board in the amount of \$1,400,000 for the period September 18, 2019 through September 17, 2020 to increase minority enrollment, completion and employment in targeted training programs in the East St. Louis area and surrounding communities;
- accept continuation of the Caregiver Counseling grant from AgeSmart Community Resources in the amount of \$36,000 for the period October 1, 2019 through September 30, 2020 to assist in providing individual counseling, group support and information/referral, targeting caregivers of seniors age 60 and older;
- accept renewal of the Illinois Arts Council Agency grant in the amount of \$4,000 for the period October 1, 2019 through March 15, 2020 to support the Poetry Out Loud project for schools in the SWIC district;
- approve new agreement between Thomas H. Boyd Memorial Hospital, Carrollton, IL and Southwestern Illinois College, District #522 to allow Health Science students (Medical Laboratory Technology) to participate in clinical experience;

- approve renewal agreement between Christian Hospital Northeast-Northwest and Southwestern Illinois College, District #522 to allow Health Science students (Physical Therapist Assistant program) to participate in clinical experience;
- approve renewal agreement between the Rehabilitation Institute of St. Louis, L.L.C. and Southwestern Illinois College, District #522 to allow Health Science students (Physical Therapist Assistant program) to participate in clinical experience;
- approve renewal agreement between Community Link Metro and Southwestern Illinois College, District #522 to provide practicum opportunities to students enrolled in the Human Services Technology instructional program at SWIC;
- approve renewal agreement between Discovery Youth Center and Southwestern Illinois College, District #522 to provide practicum opportunities to students enrolled in the Early Childhood Education instructional program at SWIC;
- approve renewal agreement between La Petite Academy and Southwestern Illinois College, District #522 to provide practicum opportunities to students enrolled in the Early Childhood Education instructional program at SWIC;
- approve renewal agreement between Riverbend Head Start & Family Services, Collinsville, IL and Southwestern Illinois College, District #522 to provide practicum opportunities to students enrolled in the Early Childhood Education instructional program at SWIC;
- approve renewal agreement between Riverbend Head Start & Family Services, Granite City, IL and Southwestern Illinois College, District #522 to provide practicum opportunities to students enrolled in the Early Childhood Education instructional program at SWIC;
- approve renewal agreement between TLC Child Enrichment Center, Smithton, IL and Southwestern Illinois College, District #522 to provide practicum opportunities to students enrolled in the Early Childhood Education instructional program at SWIC;
- approve renewal Memorandum of Understanding between Belleville AmeriCorps and Southwestern Illinois College, District #522 for Project Year 2019/2020;
- accept gifts to the college;
- approve the final 2020-2021 academic calendar of Southwestern Illinois College;
- approve the initial 2021-2022 academic calendar of Southwestern Illinois College;
- approve the Adult Education 2020-2021 academic calendar;
- approve the Aviation Maintenance Technology 2020-2021 academic calendar;
- accept the resignation of Aysha Flowers, Adult Education Early School Leaver Coordinator, St. Clair County, effective close of business October 3, 2019;

- appoint Alfred Fox, Delbert Shipp, and Malina Williams to the three part-time grant-funded SWIC EE positions of ATS Driver effective November 1, 2019 at an hourly rate of \$12.79 per hour for up to 28 hours per week and contingent upon the continued receipt of external funding;
- appoint Yolanda Halfhill and Casey Villanueva to the two part-time grant-funded SWIC EE positions of ATS Reservationist effective November 1, 2019 at an hourly rate of \$10.58 per hour for up to 28 hours per week and contingent upon the continued receipt of external funding;
- appoint Susan James to the part-time Custodian position in the Physical Plant department at the Sam Wolf Granite City Campus effective November 1, 2019 at an hourly rate of \$12.88 for up to 28 hours per week;
- appoint Meradith Shivers to the full-time grant-funded administrative position of Assistant Director of Adult Education effective November 1, 2019 at an annual salary of \$59,000, Grade 3, and subject to the Personnel Procedures for Administrators and the continued receipt of external funding;
- appoint Candy Buechler to the full-time administrative position of HR Generalist effective October 17, 2019 at an annual salary of \$55,000, Grade 3, and subject to the provisions of the Personnel Procedures for Administrators;
- appoint Lori Obernuefemann to the retitled and restructured full-time administrative position of Payroll Assistant effective November 1, 2019 at an annual salary of \$35,000, Grade 1, and subject to the provisions of the Personnel Procedures for Administrators;
- transfer Lisa Roth from PTEC-096, Video Conferencing Specialist, to PTEC-009, Learning Resources Specialist, effective November 1, 2010 at the same rate of pay (\$15.89) in accordance with Article 6.D, page 8 of the SWIC EE CBA and with consent of the incumbent bargaining unit member;
- assign Paula Haniszewski to the role of Interim Curator effective September 9, 2019 with a \$3,500 monthly stipend;
- assign Kelsey Huelsmann to the role of Interim Schmidt Art Center Office Manager effective September 23, 2019 with a \$2,500 monthly stipend;
- approve Federal Work Study and Regular Work Study Student Workers to assist with art exhibitions and Schmidt Art Center needs for the Fall 2019 and Spring 2020 semesters;
- create and to advertise the full-time grant-funded SWIC EE position of Education to Careers Coordinator, Grade 7, and contingent upon the continued receipt of external funding;
- hire Tatyanna Winters as a part-time tutor in the Belleville AmeriCorps program for the 2019-2020 program year;
- hire Joshua Saunders as a part-time Engineering instructor in the Math and Sciences Division for the Spring 2020 semester and continuing in accordance with the terms and conditions of the current collective bargaining agreement with the adjunct faculty;

- hire Ashley Reeves as a part-time Nurse Assistant instructor in the Health Sciences and Homeland Security Division for the Spring 2020 semester at an hourly rate of \$41.73 and continuing in accordance with the terms and conditions of the current collective bargaining agreement with the adjunct faculty;
- hire Holly Higgenbotham as a part-time non-union LACE Assistant for Radiologic Technology at an hourly rate of \$20.37 for the Fall 2019 semester;
- grant Professor Emeritus status and to rehire Robert Beckett for Aviation Maintenance effective November 12, 2019 at an hourly rate set in accordance with Article 21 of the full-time faculty Memorandum of Understanding, and subject to review and re-application for continuation and/or rehire prior to November 11, 2020 in accordance with Board Policy 3005;
- approve the tentative Hiring Eligibility List for full-time Commissioned Public Safety Officers at the Belleville Campus and the Sam Wolf Granite City Campus;
- assign SSS-050 to Grade 7 and to adjust the salary of bargaining unit member James Grinnell to \$38,903 as defined in Article 15.D, page 42 of the SWIC EE CBA, effective November 1, 2019;
- change the employment start date for ATS Driver, Brittany Robinson, to November 1, 2019;
- renew medical insurance plan, administered by BlueCross BlueShield of Illinois, for the period January 1, 2020 through December 31, 2020;
- renew the dental insurance plan, administered by BlueCross BlueShield of Illinois, for the period January 1, 2020 through December 31, 2020;
- renew the voluntary vision insurance plan, administered by UniCare/UniView Vision, for the period January 1, 2020 through December 31, 2020;
- renew the basic and voluntary life and accidental death & dismemberment plans, administered by Cigna, for the period January 1, 2020 through December 31, 2020; and
- ratify the September 2019 part-time and temporary faculty and staff actions according to Board Policy #3005, Recruitment, Selection and Appointment of Faculty and Staff.

Upon a roll call vote those members voting aye were Mr. Blomenkamp, Mr. Campo, Mr. Raftopoulos, Mr. Roehrkasse, Ms. Soehlke, and Mr. Morton. Nays: None. Absent: Ms. Thomas-Jackson (opinion) and Mr. Verdu. **PASSED**

APPROVAL OF BILLS

MOTION 10-16-19:02

Mr. Raftopoulos moved, seconded by Mr. Blomenkamp, to approve the bills:

Education Fund	\$4,455,769.05
Operations & Maintenance Fund	129,282.45
Restricted Purposes Fund	118,715.76
Trust & Agency Fund	10,083.35

Audit Fund	1,000.00
Liability, Protection & Settlement Fund	11,054.42
 Grand Total All Funds	 \$4,726,305.03

Upon a roll call vote those members voting aye were Mr. Blomenkamp, Mr. Campo, Mr. Raftopoulos, Mr. Roehrkassee, Ms. Soehlke, and Mr. Morton. Nays: None. Absent: Ms. Thomas-Jackson (opinion) and Mr. Verdu. **PASSED**

PLANNING AND POLICY COMMITTEE REPORT

Chairman Roehrkassee reported the committee had no additional items.

FACILITIES AND FINANCE COMMITTEE REPORT

Chairman Roehrkassee reported the committee had no additional items.

PERSONNEL, PROGRAMS AND SERVICES COMMITTEE REPORT

Chairman Morton reported the committee had no additional items.

EXECUTIVE SESSION

*Mr. Blomenkamp moved, seconded by Mr. Raftopoulos, to move into Executive Session at 6:17 p.m. to discuss personnel (5 ILCS 120/2(c)(1) and collective bargaining (5 ILCS 120/2(c)(2). Upon a roll call vote those members voting aye were Mr. Blomenkamp, Mr. Campo, Mr. Raftopoulos, Mr. Roehrkassee, Ms. Soehlke, and Mr. Morton. Nays: None. Absent: Ms. Thomas-Jackson and Mr. Verdu. **PASSED***

There was consensus to return to regular session at 6:25 p.m.

ACTIONS TAKEN AS A RESULT OF EXECUTIVE SESSION

MOTION 10-16-19:03

Mr. Blomenkamp moved, seconded by Mr. Raftopoulos, to approve the three-year collective bargaining agreement for 2019-2022 with the International Union Operating Engineers, Local 148. Upon a roll call vote those members voting aye were Mr. Blomenkamp, Mr. Campo, Mr. Raftopoulos, Mr. Roehrkassee, and Mr. Morton. Nays: None. Present: Ms. Soehlke. Absent: Ms. Thomas-Jackson (opinion) and Mr. Verdu. **PASSED**

MOTION 10-16-19:04

Mr. Blomenkamp moved, seconded by Mr. Raftopoulos, to approve the separation agreement between Shaletta Lewis and Southwestern Illinois College. Upon a roll call vote those members voting aye were Mr. Blomenkamp, Mr. Campo, Mr. Raftopoulos, Mr. Roehrkassee, and Mr. Morton. Nays: None. Present: Ms. Soehlke. Absent: Ms. Thomas-Jackson (opinion) and Mr. Verdu. **PASSED**

REPORTS

President's Report

President Mance requested his report be entered into the public record, but he highlighted Manufacturing Day which was held October 4 at the Sam Wolf Granite City Campus. This was the seventh consecutive year for the event which hosted over 1,600 high school students and 105 teachers from 43 area high schools and 42 exhibitors. In addition, 15 manufacturers hosted student tours at their locations. Thanks to all in making this a great day for our visitors and for our local industry. Special thanks to Mark Bosworth for developing and coordinating the high school involvement and the industry tours; Leisa Brockman and Culinary Arts for preparing and serving

approximately 1800 lunches; the SWIC Physical Plant staff; the Public Safety officers; the Public Information and Marketing staff; and the 45 volunteers. Your efforts are truly appreciated!

The “Dine & Dash for Education” event benefitting the Foundation, the Schmidt Art Center and athletics will be held Friday, October 18 at the Belleville Campus.

Student Development

Disability & Access Center

AmeriCorps

- 9/11 Moment of Remembrance - The Mighty Members and staff of Belleville AmeriCorps were proud to serve at the City of Belleville’s "Moment of Remembrance," in honor of the September 11 National Day of Service and Remembrance. The September 11 Memorial Walkway of Southern Illinois features a 35.25 foot long steel column from the fallen World Trade Center in New York. The Memorial is located at 1125 S. Illinois Street in Belleville, IL. The September 11 Memorial Walkway is dedicated to the victims on September 11, 2001. It also recognizes the thousands who survived, and the remarkable compassion displayed in the aftermath, and still today.
- The Walk to End Alzheimer’s - The Mighty Members of Belleville AmeriCorps volunteered at the 2019 Walk to End Alzheimer's, held at Southwestern Illinois College. The Members helped with event set up, registration and check in, water stations, advocacy efforts, and cheerleading.
- National Service Opening Day - The Mighty Members and staff of Belleville AmeriCorps traveled to Springfield, Illinois, early on October 10th, 2019, to celebrate "National Service Opening Day, 2019" with nearly a thousand other AmeriCorps members from across the state of Illinois. Members and staff started the day by landscaping and painting at Dubois Elementary in Springfield, IL. Then, we were off to the Bank of Springfield Center for the annual event, hosted by the Serve Illinois Commission. Our members participated in the food drive, Life after AmeriCorps, and the educational break-out sessions. Guest speakers Phenom and Chester Spellman were both inspiring and informative. The day ended with a formal swearing-in, a recitation of the AmeriCorps Pledge, and a visit with President Abraham Lincoln! It was a great day!
- Alumni Award for Jennifer Gain Meyer - Belleville AmeriCorps is proud to announce that our nominee, Jennifer Gain Meyer, won the Serve Illinois Alumni Award for distinguished AmeriCorps alumni. The award was given to 25 AmeriCorps alumni who have distinguished themselves for their community service over the course of the last 25 years. Jennifer was honored Thursday, October 10, 2019, in Springfield, IL, at the Bank of Springfield Center, along with 24 other alumni from across the state. Presenting the award to Jennifer was Scott McFarland, Executive Director of Serve Illinois, and Chester Spellman, National Director of AmeriCorps at the Corporation for National and Community Service in Washington DC. The award presentation was part of the Serve Illinois Commission's annual National Service Opening Day Ceremony. Cheering Jennifer at the ceremony were Belleville AmeriCorps Director Jay Stokes, Field Coordinator Cheryl Cronin, and current Mighty Members Annetta, Brennan, Holly, Jessica, Joseph, Kathy, Megan, Mikkela, Ora, Rochelle, Nikki, Tatyanna, and Yasanne. Congratulations, Jennifer! We are proud to call you an Alum!

Disability & Access Center

- The Disability & Access Center successfully provided 2,381 individualized student accommodations and services across all campuses during the first quarter of FY '20 to ensure access and legal compliance for students with disabilities.
- During this first quarter, the DAC conducted 279 individual consultation meetings with faculty and academic deans to address access problems in the classrooms or support program areas. All resolutions are documented in each student’s confidential case file.

- The DAC developed its first “News to Know” newsletter this month to spotlight student success stories, access technology news, self-care information and important dates to remember. This initiative will continue each semester to help promote awareness of services and the success of students with disabilities at SWIC.
- The DAC provided service awareness presentations in three ED 101 classes to help students become knowledgeable of support services that can help them be successful.
- The DAC Director serves on the Student CBITAT Team and participates in meetings that serve, in part, to bridge students needing help with accommodative support services.

Library Services

- 10,191 and counting.....Student & Community Interactions in the Library since fall 2019 opening week!

The library is making an impact on student retention. Students coming to the library interact with various library services including librarian research assistance, information literacy instruction, and help locating and accessing informational resources like book and article collections needed for class assignments. Students also appreciate quiet, comfortable individual study space as well as conference rooms set aside for group project work.

- SWIC Library’s “Books on Parade” Celebrates Hispanic Heritage Month!*
- A large collection of books recognizing, acknowledging and celebrating the people, the places, the history, the arts, the food, and the religion of Hispanic Americans is brightly displayed at the front of the Belleville campus library for all to see. Children’s books and good reads by noted Hispanic authors are also presented. In addition, there is an exhibit of prominent Latino Leaders along with biographies and memoirs, a fun interactive informational wall of “Hispanics by the Numbers”, and a fun informative Day of Dead, “Dia de los Muertos” photo-op wall. The Sam Wolf Granite City and Red Bud campus libraries also feature displays with items focusing on Hispanic American cultural experiences, poetry, stories of fiction and more!

**The immediate feedback from Hispanic American students has been very positive! We’ve had several students that have shared that they are very happy to see this display, shaking our hands and thanking us for putting it all together. They’ve expressed that having the visual display and the collection of resources is both inclusive and welcoming.*

PSOP

- PSOP’s Senior Services Coordination Program staff have completed 84 heating applications for low income seniors living in public housing since October 1st. This service provides a one-time significant payment to the power supplier saving our seniors several hundred dollars on heating for the winter.

Student Life Services

- Student Life Activities Programming hosted Fall Fest at all three campuses from Oct 1-Oct. 3. Students enjoyed music, pumpkin painting, pumpkin ring toss and other activities as well as a free lunch. The events were all well attended- 575 at BC, 225 at SWGCC and 45 at RBC.
- Student Life/Diversity & Inclusion celebrated Hispanic Heritage Month from Sept. 15-Oct. 15 with a calendar of events including, Fiesta Flowers Art project, Books on Parade, Bea’s Book Choice and interactive performances of Latin Culture and Dance by Eileen Wolfington of Casa de Salud.
- Phi Theta Kappa Honor Society recruitment drive is in progress. Invitation letters were mailed to 727 eligible students across three chapter’s districtwide. The induction ceremony is Nov. 7.

Career Services

- Career Services held two student focus groups to gain understanding about how to best bring awareness about and provide services to students. As part of our Lifetime Leader Program, a Myers Briggs Personality Assessment Workshop was conducted at the Belleville campus. The department held two open interview days with local employers (Macy's and H&R Block), and a "Meet the Employer" event at the Granite City campus where Kraft Heinz presented information about employment opportunities to Technical Education Students in the Industrial Maintenance program. Outreach activities included six career assessment presentations with 8th graders at "Career Day," in partnership with the Career Center of Southern Illinois in Red Bud, and a Career Development focused information table at Manufacturing Day at GCC.
- Illinois Worknet staff members at our two Resource Room locations (IDES, West Main and Belleville Campus IS1080 had a busy September- providing 668 career-relates services to total of 429 community members. Services include resume, job search, interview and cover letter assistance, referrals to other agencies and SWIC services and program offerings, WIOA information, IL Job Link and workNet registration, training and career assessments.

Chief Student & Community Development Officer

- Provided individualized troubleshooting efforts for students facing various barriers this semester.
- Conducted disciplinary and CBITAT meetings to address critical issues related to individual students.
- Ongoing efforts to ensure that Document Tracking System is kept up to date with all student reports, meeting minutes and follow-up letters to ensure accuracy in documented information.

ICCTA Report

Trustee Roehrkasse stated the next meeting of the ICCTA Board of Representatives will be held November 8-9, 2019 at the Hyatt Regency in Lisle, IL.

Attorney's Report

Mr. Hoerner stated he had nothing further.

MISCELLANEOUS

A special Board of Trustees meeting will be held sometime in October to select an architect. Suggested dates will be provided to the trustees.

ADJOURNMENT

Mr. Blomenkamp moved, seconded by Mr. Raftopoulos, to adjourn the meeting at 6:31 p.m. The motion carried.

Approved: **11.20.19**

Respectfully submitted,

Robert G. Morton
Chairman of the Board of Trustees

Beverly J. Fiss
Secretary to the Board of Trustees