



BOARD OF TRUSTEES
Community College District No. 522
Belleville Campus
Marsh Conference Room
November 16, 2022
5:30 p.m.

AGENDA

- I. CALL TO ORDER BY CHAIRMAN**
- II. PLEDGE OF ALLEGIANCE**
- III. ROLL CALL BY SECRETARY**
- IV. PUBLIC COMMENTS**
- V. CONSIDERATION OF APPROVAL OF ITEMS ON THE CONSENT AGENDA**
- VI. APPROVAL OF MINUTES**
 - A. Special Board Meeting of October 4, 2022**
 - B. Executive Session of Special Board Meeting of October 4, 2022**
 - C. Regular Board Meeting of October 19, 2022**

VII. APPROVAL OF BILLS

Education Fund	\$ 3,034,324.29
Operations & Maintenance Fund	488,567.66
Operations & Maint Fund-Restricted	1,647,771.71
Bond & Interest Fund	4,413,466.30
Restricted Purposes Fund	626,570.67
Trust & Agency Fund	21,730.50
Liability, Protection & Settlement Fund	664,678.15
Grand Total All Funds:	\$10,897,109.28

■ VIII. PLANNING AND POLICY COMMITTEE REPORT

A. FIRST READING OF PROPOSED AMENDMENTS TO BOARD POLICIES AND ADMINISTRATIVE PROCEDURES

1. Consideration of the recommendation to approve first reading of proposed revised Board Policy 7021 and Administrative Procedure 7021AP: Sex Discrimination and Sex-based Harassment.
2. Consideration of the recommendation to approve first reading of proposed amendments to Board Policy 7010 and Administrative Procedure 7010AP: Use of College Facilities.
3. Consideration of the recommendation to approve review of Board Policy 8016 and Administrative Procedure 8016AP: Institutional Naming Rights.

B. INSTITUTIONAL NAMING RIGHTS

1. Consideration of the recommendation to name the entrance hallway at PSOP the “Eugene Verdu Founder’s Hall” in honor of Eugene Verdu, founder of the Programs and Services for Older Persons program and former trustee of Southwestern Illinois College.

■ IX. FACILITIES AND FINANCE COMMITTEE REPORT

A. AUTHORIZATION TO PROCEED

1. Consideration of the recommendation to proceed with the Biology Lab project authorizing administration to procure the design and specification for the bid package and to set a preliminary budget of \$2.0 million dollars.

B. BID AWARD/PURCHASE/AGREEMENTS

1. Consideration of the recommendation to award the lowest responsible bid for Somso Anatomy Models to VWR International, Rochester, NY in the amount of \$31,816.01 utilizing HEERF III grant funding.
2. Consideration of the recommendation to purchase UMC-500SS machining equipment from Haas Factory Outlet, St. Louis, MO in the amount of \$158,591.50 utilizing Perkins grant funding.
3. Consideration of the recommendation to purchase a security camera and door access system for dormitory #2 at the Southwestern Illinois Justice & Workforce Development Campus from Utilitra, Edwardsville, IL in the amount of \$69,304.96 utilizing Southwestern Illinois Justice & Workforce Development Campus grant funding.

4. **Consideration of the recommendation to purchase three IConnect Refrigeration Trainers for the HVAR program at the Belleville and the Sam Wolf Granite City Campuses and the Wyvetter H. Younge Higher Education Campus in East St. Louis, IL from Advanced Technology Consultants, Northville, MI in the amount of \$73,450.00 utilizing Perkins grant funding.**
 5. **Consideration of the recommendation to purchase Dell laptops, charging cart and supplies for the Belleville Campus Early Childhood area from Dell, Round Rock, TX in the amount of \$68,474.80 utilizing Early Childhood Education grant funding.**
 6. **Consideration of the recommendation to approve agreement for direct mail advertising to promote Spring Semester 2023 with Data Unlimited Inc., Collinsville, IL in the amount of \$41,691.81 (includes \$21,509.30 postage) utilizing budgeted department funding.**
- C. RENEWAL OF POLICIES AND PREMIUMS FOR THE COLLEGE ATHLETIC INSURANCE PROGRAM FOR FY 2023**
1. **Consideration of the recommendation to ratify renewal of policies and premiums for the college athletic insurance program for FY 2023 utilizing Alliant Insurance Services through First Agency for the broker/agent services.**
- D. DISPOSAL OF CAPITALIZED EQUIPMENT**
1. **Consideration of the recommendation to dispose of the following equipment per Administrative Procedure 6008AP:**

Smartboard SP685iX-4065, tag #00000479;
Scanner Fi 5750C, tag #00000318;
2004 Ford F350 dump truck, tag #00000611; and
Sub-metering/monitoring systems (4), tag #00000689 through #00000691.
- E. 2022 TAX LEVY - FY 2024**
1. **Consideration of the recommendation to adopt by title only “Resolution of Intent to Levy an Additional Tax Pursuant to Section 3-14.3 of the Illinois Public Community College Act.”**
 2. **Consideration of the recommendation to adopt “Resolution of Intent to Levy an Additional Tax Pursuant to Section 3-14.3 of the Illinois Public Community College Act.”**
 3. **Consideration of the recommendation to adopt by title only Resolution Adopting Calendar Year 2022 Tax Levy.**
 4. **Consideration of the recommendation to adopt Resolution Adopting Calendar Year 2022 Tax Levy.**

X. PERSONNEL, PROGRAMS, AND SERVICES COMMITTEE REPORT

A. AGREEMENTS

- 1. Consideration to approve agreements.**

B. GIFT TO THE COLLEGE

- 1. Consideration to accept gifts to the college.**

C. COURSE FEES

- 1. Consideration to approve course fees for Management courses effective August 1, 2022 (retroactive).**

D. CURRICULUM

- 1. Consideration to approve curriculum of Southwestern Illinois College.**

E. APPOINTMENTS

- 1. Consideration to appoint the full-time administrative position of Network Operations Center Manager effective December 1, 2022 at an annual salary of \$59,500, salary grade 4, and subject to the provisions of the Personnel Procedures for Administrators.**
- 2. Consideration to appoint the full-time administrative position of Systems Analyst Programmer effective December 1, 2022 at an annual salary of \$58,500, salary grade 3, and subject to the provisions of the Personnel Procedures for Administrators.**
- 3. Consideration to appoint the full-time administrative position of College Inclusion Ambassador effective December 1, 2022 at an annual salary of \$38,500, salary grade 1, and subject to the provisions of the Personnel Procedures for Administrators.**
- 4. Consideration to appoint the full-time administrative position of Student Services Specialist effective December 1, 2022 at an annual salary of \$40,000, salary grade 1, and subject to the provisions of the Personnel Procedures for Administrators.**
- 5. Consideration to appoint the full-time administrative position of Student Services Specialist effective December 1, 2022 at an annual salary of \$40,000, salary grade 1, and subject to the provisions of the Personnel Procedures for Administrators.**
- 6. Consideration to appoint the full-time administrative position of Student Services Coordinator effective January 3, 2023 at an annual salary of \$57,000, salary grade 3, and subject to the provisions of the Personnel Procedures for Administrators.**
- 7. Consideration to appoint the full-time administrative position of Registrar effective December 1, 2022 at an annual salary of \$54,000, salary grade 3, and subject to the provisions of the Personnel Procedures for Administrators.**

8. **Consideration to appoint the full-time administrative position of Dean of Arts & Humanities effective January 3, 2023 at an annual salary of \$110,000, salary grade 9, and subject to the provisions of the Personnel Procedures for Administrators.**
9. **Consideration to appoint the full-time grant-funded administrative position of Health Sciences Pathway Coordinator effective December 1, 2022 at an annual salary of \$45,000, salary grade 2, subject to the provisions of the Personnel Procedures for Administrators and the continued receipt of external funding.**
10. **Consideration to appoint the full-time administrative position of Curator/Facility Coordinator, Schmidt Art Center effective December 16, 2022 at an annual salary of \$55,000, salary grade 3, and subject to the provisions of the Personnel Procedures for Administrators.**
11. **Consideration to appoint the full-time grant-funded administrative position of Director, Retired and Senior Volunteer Program (RSVP) effective December 1, 2022 at an annual salary of \$35,000, salary grade 1, subject to the provisions of the Personnel Procedures for Administrators and the continued receipt of external funding.**
12. **Consideration to appoint the full-time Custodian position at the Belleville Campus effective December 1, 2022 at an hourly rate of \$21.15 and subject to the provisions of the Collective Bargaining Agreement between District 522 and Local 116, Service Employees Union.**
13. **Consideration to appoint the full-time SWIC EE position of Administrative Assistant-Physical Plant at the Sam Wolf Granite City Campus effective December 1, 2022 at an annual salary of \$33,798 based on the SWIC IFT-AFT Local 6600 Salary Schedule.**
14. **Consideration to appoint two full-time positions of Public Safety Commissioned Officer at the Belleville Campus effective December 1, 2022 at an annual salary of \$45,760 with employment subject to the provisions of the Collective Bargaining Agreement between Southwestern Illinois College and Policemen's Benevolent Labor Committee-Southwestern Illinois College Public Safety Employees Union, 2022-2025.**
15. **Consideration to appoint the full-time grant-funded SWIC EE position of ATS Driver effective December 1, 2022 at an hourly rate of \$21.32 based on the SWIC ATS IFT-AFT Local 6600 Salary Schedule and a projected 40-hour work week and the continued receipt of external funding.**

F. AUTHORIZATION TO HIRE

1. **Consideration to hire Ashley Reynolds to the part-time SWIC EE position of PALS Coordinator effective December 1, 2022 at an hourly rate of \$24.02 for up to 28 hours per week in accordance with the current SWIC Educational Employees IFT-AFT Local 6600 salary schedule.**

2. **Consideration to hire Sarah Ferrara to the part-time SWIC EE position of Success Programs Support Specialist at the Belleville Campus effective December 1, 2022 at an hourly rate of \$15.00 for up to 28 hours per week in accordance with the current SWIC Educational Employees IFT-AFT Local 6600 salary schedule.**
3. **Consideration to hire Sakeenah Pearson to the part-time SWIC EE position of Success Programs Support Specialist at the Belleville Campus effective December 1, 2022 at an hourly rate of \$15.11 for up to 28 hours per week in accordance with the current SWIC IFT-AFT Local 6600 salary schedule.**
4. **Consideration to hire Michael Murphy and Vladimir Loginov to the part-time SWIC EE positions of Custodian at the Belleville Campus and the Sam Wolf Granite City Campus respectively effective November 17, 2022 at an hourly rate of \$14.49 for up to 28 hours per week in accordance with the provisions of the Collective Bargaining Agreement between District 422 and Local 148.**
5. **Consideration to hire the following part-time grant-funded SWIC EE positions of ATS Driver effective December 1, 2022 at an hourly rate of \$18.27 for up to 28 hours per week based on the SWIC ATS IFT-AFT Local 6600 Salary Schedule and subject to the continued receipt of external funding:**

**Shanitra Bradley
Sheila Moore
Felicia Ware
Andra Griffith
James Miner
Debra Brown-Fisher
Depaul Borders
Rosen Higgins**

6. **Consideration to hire the following:**

Lynn Niermann the part-time grant-funded SWIC EE position of Special Projects Coordinator Vocational Programs effective November 17, 2022 at an hourly rate of \$24.26 for up to 28 hours per week and the continued receipt of external funding;

McKenna Jarman, Levi Malan, and Katherine Wetterhall to the part-time non-union positions of Adult Education Tutor effective November 17, 2022 at an hourly rate of \$26.50 for up to nine hours per week and the continued receipt of external funding;

Tyler Manisco to the part-time non-union position of Lab Technician-Technical Education Division in the Computer Aided Design program effective November 9, 2022 at an hourly rate of \$16.58 for up to nine hours per week;

Kadijah Cochran to the part-time non-union position of Art Model effective October 10, 2022 at an hourly rate of \$17.00 for up to nine hours per week; and

William Hunt to the part-time non-union position of Lab Technician-Technical Education Division in the HVAR program effective October 31, 2022 at an hourly rate of \$16.58 for up to nine hours per week.

- 7. Consideration to hire the following part-time instructors effective January 9, 2023:**

**Dr. Wayne Ault, History (Professor Emeritus/SURS Annuitant);
Zachary Dobbs, Music;
Randall Hamilton, Networking;
Steve Gaumer, History (SURS Annuitant).**

- 8. Consideration to hire the following applicants to the Belleville AmeriCorps program for the 2022/2023 Program Year:**

**Latoria Martin
Shannon Jones**

I. AMENDED BOARD ACTIONS

- 1. Consideration to amend the following previous Board actions:**

employment start date for Student Accounts Receivable Clerk to November 16, 2022;

employment start date for Safety & Training Coordinator, ATS to November 16, 2022; and

ratification of salary for Social Media Specialist from \$50,000 to \$47,000.

J. AUTHORIZATON TO CREATE AND TO ADVERTISE

- 1. Consideration to create and to advertise the following positions:**

full-time grant-funded administrative position: Scheduling and Events Coordinator, Southwestern Illinois Justice and Workforce Development Campus;

part-time non-union grant-funded position: Tutor/Success Coach, Wyvetter H. Younge Higher Education Campus; and

part-time non-union position: HVAR Lab Tech at the Wyvetter H. Younge Higher Education Campus, ESL.

K. AUTHORIZATION TO ADVERTISE

- 1. Consideration to advertise the following positions:**

**full-time administrative position: Academic Advisor and Program Specialist;
full-time SWIC EE position: Administrative Assistant-Success Programs at the Belleville Campus; and
part-time SWIC EE grant-funded position: RSVP Secretary.**

L. RATIFICATION OF PART-TIME PERSONNEL ACTIONS

- 1. Consideration to ratify the October 2022 part-time and temporary faculty and staff actions according to Board Policy #3005, Recruitment, Selection and Appointment of Faculty and Staff.**

XI. EXECUTIVE SESSION TO DISCUSS PERSONNEL (5 ILCS 120/2(c)(1)); COLLECTIVE BARGAINING (5 ILCS 120/2(c)(2)); PROPERTY ACQUISITION (5 ILCS 120/2(c)(5)); AND/OR LITIGATION (5 ILCS 120/2(c)(11))

XII. ACTION/S TAKEN AS A RESULT OF EXECUTIVE SESSION

XIII. REPORTS

A. PRESIDENT

B. ILLINOIS COMMUNITY COLLEGE TRUSTEE ASSOCIATION

C. BOARD ATTORNEY

XIV. MISCELLANEOUS

XV. ADJOURNMENT