



BOARD OF TRUSTEES
Community College District No. 522
Belleville Campus
Seibert Conference Room
November 18, 2020
5:30 p.m.

AGENDA

- I. CALL TO ORDER BY CHAIRMAN**
- II. PLEDGE OF ALLEGIANCE**
- III. ROLL CALL BY SECRETARY**
- IV. PUBLIC COMMENTS**
- V. CONSIDERATION OF APPROVAL OF ITEMS ON THE CONSENT AGENDA**

■ VI. APPROVAL OF MINUTES

- A. Regular Board Meeting of October 21, 2020**
- B. Executive Session of October 21, 2020**

VII. APPROVAL OF BILLS

Education Fund	\$1,893,975.66
Operations & Maintenance Fund	198,079.85
Restricted Purposes Fund	1,138,311.26
Trust & Agency Fund	1,359.31
Audit Fund	12,000.00
Liability, Protection & Settlement Fund	157,418.64
Grand Total All Funds:	\$3,401,144.72

■ **VIII. PLANNING AND POLICY COMMITTEE REPORT**

A. FIRST READING OF PROPOSED AMENDMENTS TO BOARD POLICY 2007: POSITION DESCRIPTION-TREASURER

1. **Consideration of the recommendation to approve first reading of proposed amendments to Board Policy 2007: Position Description-Treasurer.**

■ **IX. FACILITIES AND FINANCE COMMITTEE REPORT**

A. PURCHASES

1. **Consideration of the recommendation to purchase a Hydraulic System Trainer from Avotek, Weyers Cave, VA in the amount of \$34,849.**
2. **Consideration of the recommendation to purchase a UMC-750SS Machine from Haas Factory Outlet, St. Louis, MO in the amount of \$167,935.**

B. ATHLETIC FIELD IMPROVEMENTS

1. **Consideration of the recommendation to approve improvements to the baseball infield at the Belleville Campus to Advanced Turf Solutions, St. Peters, MO in the amount of \$24,991.33.**
2. **Consideration of the recommendation to approve improvements to the soccer practice field at the Belleville Campus to Jake Yarber, Belleville, IL in the amount of \$17,350.**

C. AGREEMENTS

1. **Consideration of the recommendation to approve the agreement between Southwestern Illinois College, District #522 and Bi-State Development Agency of the Missouri-Illinois Metropolitan District and St. Clair County Transit District.**
2. **Consideration of the recommendation to approve Facilities Usage Agreement between Southwestern Illinois College and Greenville University for the period July 1, 2020 through June 30, 2021.**
3. **Consideration of the recommendation to approve Facilities Usage Agreement between Southwestern Illinois College and Southern Illinois University Edwardsville for the period July 1, 2020 through June 30, 2021.**

D. DISPOSAL OF A CAPITAL ASSET

1. **Consideration of the recommendation to dispose of a Chemistry Analyzer SCA240, SWIC property tag number 00000346, in accordance with board Policy 6008.**

E. CALENDAR YEAR 2020 TAX LEVY RESOLUTIONS

1. **Consideration of the recommendation to adopt by title only Resolution Adopting Calendar Year 2020 Tax Levy.**

2. **Consideration of the recommendation to adopt Resolution Adopting Calendar Year 2020 Tax Levy.**
3. **Consideration of the recommendation to adopt by title only Resolution of Intent to Levy an Additional Tax Pursuant to Section 3-14.3 of the Illinois Public Community College Act.**
4. **Consideration of the recommendation to adopt Resolution of Intent to Levy an Additional Tax Pursuant to Section 3-14.3 of the Illinois Public Community College Act.**

X. PERSONNEL, PROGRAMS, AND SERVICES COMMITTEE REPORT

■ A. GRANTS

1. **Consideration of the recommendation to accept grant awards.**

■ B. AGREEMENTS

1. **Consideration of the recommendation to approve agreements.**

■ C. COURSE FEE ADJUSTMENTS

1. **Consideration of the recommendation to approve course fee adjustments for the Nursing Education program effective June 1, 2021.**

■ D. RETIREMENT NOTIFICATION

1. **Consideration of the recommendation to accept the retirement notification of Deborah Bruyette, Literacy Coordinator, Adult Education Department, effective close of business December 31, 2020.**

E. APPOINTMENTS

- 1. **Consideration of the recommendation to appoint the SWIC EE part-time grant-funded position of ATS Reservationist effective December 1, 2020 at an hourly rate of \$10.79 based on the SWIC ATS IFT-AFT Local 6600 Salary Schedule for up to 28 hours per week and the continued receipt of external funding.**
2. **Consideration of the recommendation to appoint three full-time administrative positions of Academic Advisor effective January 4, 2020 at an annual salary of \$40,500 each at salary grade 1 and subject to the provisions of the Personnel Procedures for Administrators.**
- 3. **Consideration of the recommendation to appoint the full-time administrative position of Director of Finance effective December 1, 2020 at an annual salary of \$91,000 at salary grade 7 and subject to the Personnel Procedures for Administrators.**

- 4. Consideration of the recommendation to appoint the full-time administrative position of Supervisor, Physical Plant, effective December 1, 2020 at an annual salary of \$71,000 at salary grade 4 and subject to the Personnel Procedures for Administrators.
- 5. Consideration of the recommendation to appoint the full-time administrative position of Supervisor, Physical Plant, effective January 4, 2021 at an annual salary of \$67,000 at salary grade 4 and subject to the Personnel Procedures for Administrators.
- 6. Consideration of the recommendation to appoint the full-time administrative position of Manager of Work Control for Physical Plant effective December 1, 2020 at an annual salary of \$71,000 at salary grade 5 and subject to the provisions of the Personnel Procedures for Administrators.
- 7. Consideration of the recommendation to appoint Chris Melvin to the full-time administrative position of Interim Director of Financial Aid and Student Services effective December 1, 2020 at an annual salary of \$75,000 at salary grade 6 and subject to the provisions of the Personnel Procedures for Administrators.
- 8. Consideration of the recommendation to appoint Annjane Jones to the full-time administrative position of Interim Associate Director of Student Services effective December 1, 2020 at an annual salary of \$65,000 at salary grade 4 and subject to the provisions of the Personnel Procedures for Administrators.
- 9. Consideration of the recommendation to appoint Danielle Chambers to the full-time administrative position of Interim Chief Student Services Officer effective December 1, 2020 at an annual salary of \$105,000 at salary grade 10 and subject to the provisions of the Personnel Procedures for Administrators.
- 10. Consideration of the recommendation to appoint James Grinnell to the full-time administrative position of Interim Manager of Auxiliary Services and Inventory Control effective December 1, 2020 at an annual salary of \$71,000 at salary grade 5 and subject to the provisions of the Personnel Procedures for Administrators.
- 11. Consideration of the recommendation to appoint Katharine Jennings to the Retitled and Restructured position of Director of IT Functional Support effective December 1, 2020 at an annual salary of \$99,500 at salary grade 8 and subject to the provisions of the Personnel Procedures for Administrators.
- 11. Consideration of the recommendation to appoint Cindy Shanks to the Retitled and Restructured position of Director of IT Equipment and Licensing effective December 1, 2020 at an annual salary of \$73,000 at salary grade 5 and subject to the provisions of the Personnel Procedures for Administrators.
- 12. Consideration of the recommendation to appoint Debra Carrico to the Retitled and Restructured position of Senior Functional Analyst (Student Services) effective December 1, 2020 at an annual salary of \$67,000 at salary grade 4 and subject to the provisions of the Personnel Procedures for Administrators.

- 13. Consideration of the recommendation to appoint Jamie Schrader to the Retitled and Restructured position of Accountant II, Foundation, effective December 1, 2020 at the same annual salary and subject to the provisions of the Personnel Procedures for Administrators.
- 14. Consideration of the recommendation to appoint Nicole Snedigar to the Retitled and Restructures position of Assistant Director of Human Resources, ATS, effective December 1, 2020 at the same annual salary and subject to the provisions of the Personnel Procedures for Administrators.

■ F. REQUESTS TO HIRE

1. Consideration of the recommendation to hire part-time faculty for the Spring 2021 semester at a salary based on education attainment and number of credit hours assigned and continuing in accordance with the terms and conditions of the current collective bargaining agreement with the adjunct faculty:

Arts and Sciences (start date of 1-4-21)

Dr. Theresa Arnold, Early Childhood Education
 Joseph Elmore, History
 Dr. David Forrest, Political Science
 Dr. Cynthia Higgins, Education
 Dr. Mark Spaid, History
 Kat Spears, History
 Dr. Vanessa Vandergraaf, Education

Business, Health Sciences and Homeland Security

Anna Dow, Practical Nursing
 Jerald Jenkins, Business Transfer

■ G. REQUESTS TO CREATE AND/OR ADVERTISE POSITIONS

1. Consideration of the recommendation to create and/or advertise positions as a result of reorganization to include vacancies resulting from the Voluntary Separation Incentive Program:

Dean of Health Sciences and Homeland Security (existing position)
 Director of Financial Aid/Student Services (existing position)
 Associate Director, Student Services (existing position retitled)
 Associate Dean, Arts/Science and Business (new position)
 Chief Student Services Officer (existing position retitled)
 Director of Compensation (existing position)
 Red Bud Campus, Site Manager (new)
 Sam Wolf Granite City Campus, site Manager (new)
 Director of Talent Development (new)
 Director of Human Resources (existing position retitled)
 HR Generalist (existing position/existing position retitled)
 Manager of Auxiliary Services and Inventory Control (new)
 Instructional Technology Manager (new position)
 Director of Network Services (existing position)

Technical Services Coordinator (existing position)
Director of IT Development (new position)
Functional Analyst, Instructional Support Services (new position)
Accountant II (Grants/Payroll/backfill) (existing positions retitled)
Social Media Specialist (new position)
Coordinator of Academic Programs (existing position retitled)
Executive Assistant, President's Office (existing position)

■ **H. SWIC EE POSITION CLASSIFICATION REVIEW FOR SSS-046**

1. Consideration of the recommendation to assign SSS-046 to Grade 5 and adjust the salary of Bargaining Unit member Shawn Vratney to \$36,437.01 as defined in Article 15.D, page 42 of the SWIC EE CBA, effective fiscal year 2021.

■ **I. SURS RETURN TO WORK**

1. Consideration of the recommendation to approve the following SURS annuitants for continued employment in accordance with SURS and Board Policy 3005:

Robert Beckett (PT Faculty-Aviation Maintenance)
Linda Dawkins (PT Faculty-Chemistry)
Theodore Dolter (PT Faculty-Chemistry)
Mark Green (PT Faculty-AOJ)
Jay Harrington (Men's Basketball Coach)
Michael Jackson (PT Faculty-Welding)
Robert Kaps (PT Faculty-Aviation Pilot Training)

■ **J. RATIFICATION OF PART-TIME PERSONNEL ACTIONS FOR OCTOBER 2020**

1. Consideration of the recommendation to ratify the part-time and temporary faculty and staff actions for October 2020 according to Board Policy 3005, Recruitment, Selection and Appointment of Faculty and Staff.

**XI. EXECUTIVE SESSION TO DISCUSS PERSONNEL (5 ILCS 120/2(c)(1));
COLLECTIVE BARGAINING (5 ILCS 120/2(c)(2)); AND/OR LITIGATION
(5 ILCS 120/2(c)(11))**

XII. POSSIBLE ACTION/S TAKEN AS A RESULT OF EXECUTIVE SESSION

XIII. REPORTS

A. PRESIDENT

B. ILLINOIS COMMUNITY COLLEGE TRUSTEE ASSOCIATION

C. BOARD ATTORNEY

XIV. MISCELLANEOUS

XV. ADJOURNMENT

