

**PERSONNEL, PROGRAMS AND SERVICES COMMITTEE  
AGENDA**

**Seibert Conference Room  
Belleville Campus  
December 9, 2019 - 5:00 p.m.**

---

**1. Approval of Minutes**

- A. Regular Meeting - November 15, 2019

**2. Standard Committee Operations Items**

- A. Grants and Agreements - New, Revised or Renewal
  - 1. Grants
  - 2. Agreements
- B. Routine Business Items
  - 1. Gifts to the College
  - 2. Student Services Update

**3. Executive Session to Discuss Personnel Matters (5 ILCS 120/2(c)(1)); and/or Collective Bargaining (5 ILCS 120/2(c)(2)); and/or Litigation (5 ILCS 120/2c)(11))**

**4. Personnel Issues**

- A. Resignations
  - 1. Joshua Moody, Accounts Receivable Specialist
  - 2. Ryan Crouse, Academic Records Coordinator
- B. Retirement Notifications
  - 1. Susan Smith, Library Services Assistant, Belleville Campus
  - 2. Lou Calcaterra, Payroll Manager
  - 3. Debby Politsch, Manager of Student Accounts
- C. Appointments
  - 1. Part-time Grant-Funded SWIC EE ATS Position: ATS Driver (4)
  - 2. Full-time Grant-funded SWIC EE Position: Education to Careers Coordinator
  - 3. Full-time Grant-funded Administrative Position: Adult Transition Services Coordinator
  - 4. Full-time Grant-funded SWIC EE Position: Literacy ELA Secretary
  - 5. Part-time Non-union Position: Art Model
  - 6. Full-time Retitled and Restructured Administrative Position: Accountant II (2)
- D. Authorization to Hire
  - 1. Part-time Instructor Dr. Linda Dawkins, Chemistry (rehire)
  - 2. Part-time Instructor Dr. Theodore Dolter, Chemistry (rehire)
  - 3. Part-time Faculty for the Spring 2020 Semester:

ARTS AND HUMANITIES

- 1. Dr. Mattheew Allison, Music
- 2. Dr. Brian Cameron, Philosophy
- 3. Lindsay Doolittle, English
- 4. Dr. Amy Gangloff, History
- 5. Ruth Mueller, English and Film
- 6. Erin Shook, English
- 7. Caren Vittetoe, Music
- 8. Dr. Donna White, Behavioral Sciences

9. Janet Wolf, English and Film
10. Dr. Pablo Zavala, Communications, Language and Theatre

HEALTH SCIENCES & HOMELAND SECURITY

1. Denise Caldwell, Nursing Education
2. Tyler Shope, Medical Assistant

MATH AND SCIENCE

1. Patricia Haislar, Horticulture
2. Anne Ilvarson, Biology
3. Sara Siegfried, Biology
4. George Vicari, Engineering

TECHNICAL EDUCATION

1. Justin Bushong, Precision Machining Technology

E. Continued Employment for Second Year (FY2021) of Service

ARTS AND HUMANITIES

Boville, Laura	English
Hayes, Tracey	Behavioral Sciences
Padden, Kelly	Communications, Language and Theatre
Smith, Jennika	English
Wente-Hahn, Darcy	Communications, Language and Theatre

HEALTH SCIENCES AND HOMELAND SECURITY

Charles- Ajao, Jennifer	Nursing Education
Danford, Eric	Deputy Director of the Police Academy and AOJ Faculty
Dugan, Casie	Radiologic Technology
Dianne, Iberg	Medical Laboratory Technology
Gilbreth, Angelia	Nursing Education
LeGrand, Monica	Nursing Education
Presson, Carole	Police Academy

TECHNICAL EDUCATION

Berry, David	Industrial Technology
McFarland, Mitchel	Welding

F. Continued Employment for Third Year (FY 2021) of Service

HEALTH SCIENCES AND HOMELAND SECURITY

Repp, Elizabeth	Respiratory Care
-----------------	------------------

TECHNICAL EDUCATION

Douglas, Nicholas	Electrical/Electronics
-------------------	------------------------

G. Requests to Create and to Advertise

1. Full-time Administrative Position: Schmidt Art Center Office Manager
2. Full-time Administrative Position: Accountant I (2)
3. Full-time Administrative Position: Accountant II
4. Full-time Administrative Position: Business Analyst for Instruction
5. Full-time Administrative Position: Academic Advisor (3)

H. Requests to Advertise

1. Full-time Administrative Position: Web Site Designer/Programmer
2. Part-time Custodial Position, SWGCC
3. Full-time Faculty: Art
4. Full-time Grant-funded SWIC EE Position: Secretary, ATS

I. Monthly Notification of Part-time Personnel for November 2019

**5. Possible Action/s Taken as a Result of Executive Session**

**6. Any Other Committee Related Business**

**7. Adjournment**

Next scheduled meeting: Monday, January 13, 2020 at 5:00 p.m.  
Seibert Conference Room, Belleville Campus