



BOARD OF TRUSTEES
Community College District No. 522
Programs and Services for Older Persons
Mildred Feurer Hall
201 North Church Street
Belleville, Illinois

AGENDA
December 18, 2019
5:30 p.m.

- I. CALL TO ORDER BY CHAIRMAN**
- II. PLEDGE OF ALLEGIANCE**
- III. ROLL CALL BY SECRETARY**
- IV. PUBLIC COMMENTS**
- V. CONSIDERATION OF APPROVAL OF ITEMS ON THE CONSENT AGENDA**

■ **VI. APPROVAL OF MINUTES**

- A. Executive Session Review, November 20, 2019**
- B. Executive Session of Executive Session Review, November 20, 2019**
- C. Regular Board Meeting, November 20, 2019**

VII. APPROVAL OF BILLS

Education Fund	\$1,391,998.42
Operations & Maintenance Fund	331,677.67
Bond & Interest Fund	4,266,287.50
Restricted Purposes Fund	280,155.71
Trust & Agency Fund	10,455.10
Audit Fund	26,700.00

Liability, Protection & Settlement Fund 35,073.92

Grand Total All Funds: \$6,342,348.32

VIII. PLANNING AND POLICY COMMITTEE REPORT

- **A. ADOPTION OF PROPOSED AMENDMENTS TO BOARD POLICY 7016 AND ADMINISTRATIVE PROCEDURE 7016AP**
 - 1. Consideration of the recommendation to adopt proposed amendments to Board Policy 7016 and Administrative Procedure 7016AP, Acceptable Use of Information Technology Resources.
- B. ACCEPTANCE OF FINAL DRAFT OF SWIC 2020-2025 STRATEGIC PLAN**
 - 1. Consideration to adopt by title only Resolution to Acknowledge SWIC Strategic Plan for 2020-2025.
 - 2. Consideration to adopt Resolution to Acknowledge SWIC Strategic Plan for 2020-2025.

IX. FACILITIES AND FINANCE COMMITTEE REPORT

- **A. BID AWARD**
 - 1. Consideration of the recommendation to purchase an Overhead Tube Support and Manual Collimator to Electromek Diagnostic Systems, Troy, IL in the amount of \$48,800.00 purchased from Perkins Grant funding.
- B. PRESENTATION OF THE FY 2019 AUDIT REPORT**
 - 1. Consideration to accept the FY 2019 Audit Report and to file with ICCB.

■ **X. PERSONNEL, PROGRAMS AND SERVICES COMMITTEE REPORT**

- A. GRANTS**
 - 1. Consideration of the recommendation to accept grant awards.
- B. AGREEMENTS**
 - 1. Consideration of the recommendation to approve agreements.
- C. GIFTS TO THE COLLEGE**
 - 1. Consideration of the recommendation to accept gifts to the college.

D. RESIGNATIONS

1. **Consideration of the recommendation to accept the following resignations:**

Joshua Moody, Accounts Receivable Specialist in the Student Services Division, effective close of business December 2, 2019; and

Ryan Crouse, Academic Records Coordinator in the Student Services Division, effective close of business December 6, 2019.

E. RETIREMENT NOTIFICATIONS

1. **Consideration of the recommendation to accept the following retirement notifications:**

Susan Smith, Library Services Assistant at the Belleville Campus, effective close of business December 12, 2019;

Lou Calcaterra, Payroll Manager, effective close of business December 31, 2019; and

Debby Politsch, Manager of Student Accounts in the Student Services Division, effective close of business December 31, 2019.

F. APPOINTMENTS

1. **Consideration of the recommendation to appoint the following positions:**

four part-time grant-funded SWIC EE positions of ATS Driver effective January 2, 2020 at \$12.79 per hour for up to 28 hours per week;

the full-time grant-funded SWIC EE position of Education to Careers Coordinator effective January 2, 2020 at an annual salary of \$35,965;

the full-time grant-funded administrative position of Adult Transition Services Coordinator effective January 2, 2020 at an annual salary of \$48,000 and contingent upon the continued receipt of external funding;

the full-time grant-funded SWIC EE position of Literacy ELA Secretary effective January 2, 2020 at an annual salary of \$30,016;

the part-time non-union position of Art Model effective January 6, 2020 at \$14.00 per hour for up to nine hours per week; and

two retitled and restructured full-time administrative positions of Accountant II effective January 1, 2020 at an annual salary of \$61,000 and subject to the provisions of the Personnel Procedures for Administrators; Administrators.

G. REQUEST TO REHIRE

1. **Consideration of the recommendation to rehire the following individuals:**

Theodore Dolter and Linda Dawkins as part-time faculty (Chemistry) effective Spring 2020 semester and not to exceed one year per Board Policy 3005 at a determined salary based on educational attainment and number of credit hours assigned in accordance with the Adjunct Faculty Collective Bargaining Agreement.

H. REQUESTS TO HIRE

1. **Consideration of the recommendation to hire part-time faculty for the Spring 2020 semester at a determined salary based on educational attainment and number of credit hours assigned and continuing in accordance with the terms and conditions of the current Adjunct Faculty Collective Bargaining Agreement:**

Arts and Humanities

Dr. Mattheew Allison, Music

Dr. Brian Cameron, Philosophy

Lindsay Doolittle, English

Dr. Amy Gangloff, History

Ruth Mueller, English and Film

Erin Shook, English

Caren Vittetoe, Music

Dr. Donna White, Behavioral Sciences

Janet Wolf, English and Film

Dr. Pablo Zavala, Communications, Language and Theatre

Health Sciences & Homeland Security

Denise Caldwell, Nursing Education

Tyler Shope, Medical Assistant

Math and Science

Patricia Haislar, Horticulture

Anne Ilvarson, Biology

Sara Siegfried, Biology

George Vicari, Engineering

Technical Education

Justin Bushong, Precision Machining Technology

I. SECOND YEAR CONTINUED EMPLOYMENT FOR NON-TENURED FULL-TIME FACULTY

1. Consideration of the recommendation to approve the following non-tenured full-time faculty for continued employment for the second year of service (AY20-21):

Arts and Humanities

Laura Boville, English

Tracey Hayes, Behavioral Sciences

Kelly Padden, Communications, Language and Theatre

Jennika Smith, English

Darcy Wente-Hahn, Communications, Language and Theatre

Health Sciences & Homeland Security

Jennifer Charles-Ajao, Nursing Education

Eric Danford, Deputy Director of the Police Academy and AOJ Faculty

Casie Dugan, Radiologic Technology

Dianne Iberg, Medical Laboratory Technology

Angelia Gilbreth, Nursing Education

Monica LeGrand, Nursing Education

Carole Presson, Police Academy

Technical Education

David Berry, Industrial Technology

Mitchel McFarland, Welding

J. THIRD YEAR CONTINUED EMPLOYMENT FOR NON-TENURED FULL-TIME FACULTY

1. Consideration of the recommendation to approve the following non-tenured full-time faculty for continued employment for the third year of service (AY 20-21):

Health Sciences & Homeland Security

Elizabeth Repp, Respiratory Care

Technical Education

Nicholas Douglas, Electrical/Electronics

K. REQUESTS TO CREATE AND TO ADVERTISE

1. Consideration of the recommendation to create and to advertise the following full-time administrative positions:

Schmidt Art Center Office Manager

Accountant I (2)

Accountant II

**Business Analyst for Instruction
Academic Advisor (3)**

**L. RATIFICATION OF MONTHLY NOTIFICATION OF PART-TIME
PERSONNEL**

- 1. Consideration of the recommendation to ratify the actions concerning part-time and temporary faculty and staff according to Board Policy 3005, Recruitment, Selection and Appointment of Faculty and Staff.**

XI. EXECUTIVE SESSION TO DISCUSS PERSONNEL MATTERS (5 ILCS 120/2(c)(1)), COLLECTIVE BARGAINING (5 ILCS 120/2(c)(2)), AND/OR LITIGATION (5 ILCS 120/2(c)(11))

XII. POSSIBLE ACTION/S TAKEN AS A RESULT OF EXECUTIVE SESSION

XIII. REPORTS

A. PRESIDENT

B. ILLINOIS COMMUNITY COLLEGE TRUSTEE ASSOCIATION

C. BOARD ATTORNEY

XIV. MISCELLANEOUS

A. 2020 MEETING SCHEDULE

- 1. Consideration of meeting time, meeting day, and meeting place for regular meetings of the Board of Trustees for calendar year 2020.**

XV. ADJOURNMENT