

# **PERSONNEL, PROGRAMS AND SERVICES COMMITTEE**

## **AGENDA**

Seibert Conference Room

April 11, 2016 - 5:00 p.m.

### **1. Approval of Minutes**

- A. Regular Meeting - March 7, 2016
- B. Executive Session - March 7, 2016

### **2. Standard Committee Operations Items**

- A. Grants and Agreements - New, Revised or Renewal
  - 1. Grants
  - 2. Agreements
- B. Routine Business Items
  - 1. Affirmation of College Curriculum
  - 2. Tentative List of Graduates for Spring 2016 Semester
  - 3. Consideration of Charges for the Community Training Center
  - 4. Gifts to the College
  - 5. Financial Aid Update

### **3. Personnel Issues**

- A. Resignations
  - 1. Caprice Stancil-Smith, Academic Advisor
  - 2. Dameion Doss, Full-time Commissioned Public Safety Officer at the Belleville Campus
- B. Retirement Notifications
  - 1. Don Bevirt, Associate Professor of Art
  - 2. Ted Beatty, Public Safety Campus Resource Officer
- C. Appointments
  - 1. Full-time Faculty Position: Health Information Technology Coordinator-Instructor in the Health Sciences & Homeland Security Division
  - 2. Full-time SWIC EE Position: Accounting Technician at the Belleville Campus
  - 3. Full-time Commissioned Public Safety Officer at the Belleville Campus
- D. Declination of Employment
  - 1. Executive Assistant for Information Technology
- E. Ratification of Foundation Board Appointment
- F. Authorization to Create and to Advertise Part-time Administrator Position: Evening Supervisor (2)
- G. Authorization to Advertise Positions
  - 1. Part-time SWIC EE Position: Media Services Technician
  - 2. Part-time SWIC EE Position: Learning Resource Support Specialist-Testing Center at the Sam Wolf Granite City Campus
  - 3. Full-time Administrator Position: Academic Advisor at the Belleville Campus
  - 4. Full-time Administrator Position: Campus Resource/Compliance Officer
  - 5. Part-time SWIC EE Position: Mailroom Clerk
  - 6. Part-time Physical Plant Position (3)
- H. Monthly Notification of Part-time Personnel
- I. Medical Plan Financial Report
  - 1. March 2016

### **4. Executive Session to Discuss Personnel and Collective Bargaining**

### **5. Possible Action/s Taken as a Result of Executive Session**

### **6. Any Other Committee Related Business**

### **7. Next scheduled meeting - Monday, May 9, 2016 at 5:00 p.m., Seibert Conference Room**

### **8. Adjournment**