



**MINUTES OF THE REGULAR MEETING
OF THE BOARD OF TRUSTEES
SOUTHWESTERN ILLINOIS COLLEGE
DISTRICT NO. 522
Sam Wolf Granite City Campus
History Room
April 26, 2017**

CALL TO ORDER

A meeting of the Board of Trustees of Southwestern Illinois College, District No. 522, was held Wednesday, April 26, 2017 in the History Room at the Sam Wolf Granite City Campus, 4950 Maryville Road, Granite City, Illinois. Chairman Nick Mance called the meeting to order at 6:03 p.m.

ROLL CALL

Trustees present: Dr. Harry Briggs
Nick Mance
Samuel Hart Morgan, Student Trustee
Robert G. Morton
Richard Roehrkasse
Philip L. Smith

Trustees absent: Kenneth R. Joseph
Eugene Verdu

SEATING OF STUDENT TRUSTEE

Chairman Mance presented outgoing student trustee Samuel Hart Morgan a plaque of appreciation for his year of service on the Board of Trustees.

Chairman Mance asked the newly-elected student trustee Oscar Rodriguez to come forward and directed the Board Secretary to administer the oath of office. Mr. Rodriguez was elected from the Sam Wolf Granite City Campus to serve as the student trustee for the 2017-2018 term. He is pursuing an Associate of Science degree from Southwestern and plans to major in Business Administration and minor in Chemistry.

ROLL CALL

Trustees present: Dr. Harry Briggs
Nick J. Mance
Robert G. Morton
Oscar Rodriguez, Student Trustee
Richard Roehrkasse
Eugene Verdu

Trustees absent:

Kenneth R. Joseph
Eugene Verdu

PUBLIC COMMENTS

President Costello introduced Associate Professor and Coordinator of the Medical Laboratory Technology program Jean Deitz, who was named the college's ICCTA 2017 Faculty Member of the Year.

Professor Deitz began her SWIC career as an adjunct faculty member in 1990 and became the full-time Coordinator of the MLT program in 1998. Ms. Deitz has been a strong advocate of SWIC, the Medical Laboratory Technology profession, and her students.

Board Chair Mance presented Professor Deitz a plaque of appreciation on behalf of the Board of Trustees. She will also be recognized at the ICCTA Convention in June 2017.

President Costello introduced Instructor Helen Thomas, who was named the college's ICCTA 2017 Outstanding Part-time Faculty Member of the Year.

Ms. Thomas has worked at Southwestern Illinois College over 11 years. She teaches a wide variety of lower level and advanced courses in Computer Information Systems. Every semester, as an adjunct, Ms. Thomas stands out among full-time faculty attending faculty development workshops during opening week.

Board Chair Mance presented Ms. Thomas a plaque of appreciation on behalf of the Board of Trustees. She will also be recognized at the ICCTA Convention in June 2017.

CONSENT AGENDA

Chairman Mance referred to the consent agenda items to be considered by the Board of Trustees. Mr. Mance asked if any trustee desired to have any items removed from the consent agenda in order to have them considered separately. There were no items pulled from the consent agenda.

MOTION 04-26-17:01

Mr. Smith moved, seconded by Dr. Briggs, to:

- approve the minutes of the regular Board meeting of March 29, 2017 and the Executive Session of March 29, 2017;
- approve the Additional Services Proposal from Wm. B. Ittner, Fairview Heights, IL in the amount of \$42,900 plus out-of-pocket reimbursable expenses associated with the Emergency Diesel Generator project at the Sam Wolf Granite City Campus;
- approve Facility Use Agreement between Webster University and Southwestern Illinois College to allow Webster University to utilize facilities at the Belleville Campus in accordance with Board Policy 7010, Use of College Facilities;
- award the purchase of a Konica AeroDR AC Upgrade to Electromec, Troy, IL in the amount of \$53,750;
- award the lowest responsible bid for a Mindray BS200 Chemistry Analyzer to North Florida Bio-Med Inc. (NFB), Branford, FL in the amount of \$31,650;

- approve CliftonLarsonAllen, LLP, Belleville, IL to provide external auditing services in the amount of \$49,500 per year for a period of three years beginning with fiscal year 2017;
- purchase iPrism Web Content Filtering Equipment with one maintenance from EdgeWave, La Jolla, CA at a total investment of \$28,314.59;
- dispose of the following computer equipment in accordance with Board Policy 6008, Disposal of College Property:

System Management Device KACE Kbox
 Dell s/n 5XZ6HQ1
 SWIC property tag number 00012008
 Purchased 06/27/11 at a cost of \$21,616.79

System Management Device KACE Kbox
 Dell s/n 64Y5HQ1
 SWIC property tag number 00011902
 Purchased 06/27/11 at a cost of \$21,616.79

System Management Device KACE Kbox
 Dell s/n 011006-127
 SWIC property tag number 00000657
 Purchased 12/01/08 at a cost of \$8,413.18;

- accept renewal RSVP federal grant from the Corporation for National and Community Service in the amount of \$91,060 for the period April 1, 2017 through March 31, 2018 to provide volunteers for nonprofit agencies in St. Clair and Madison Counties and reimburse volunteers within certain guidelines;
- accept renewal of the RSVP grant from St. Clair Township in the amount of \$4,200 for the period April 1, 2016 through March 31, 2017 to provide funding for the recognition of PSOP's 450 RSVP volunteers;
- accept renewal of the Community Services Block grant from the St. Clair County Community Action Agency contracted through the Illinois Department of Commerce and Economic Opportunity in the amount of \$10,000 for the period January 1, 2017 through December 31, 2017 to provide ATS transportation assistance to eligible seniors and disabled individuals who reside in St. Clair County;
- accept renewal of St. Clair County Medical Society Alliance grant in the amount of \$250 for the period April 1, 2017 through March 31, 2018 to support PSOP activities;
- accept new grant from the St. Clair County Medical Society Alliance in the amount of \$250 for the period April 1, 2017 through March 31, 2018 to support PSOP activities;
- accept renewal grant from the St. Clair County Medical Society Alliance in the amount of \$250 for the period April 1, 2017 through March 31, 2018 to support PSOP's Senior Companion Program volunteer travel expenses;

- approve new agreement between Anderson Medical Group, Maryville, Illinois and Southwestern Illinois College, District #522 to allow Health Sciences students (currently the Respiratory Care program) to participate in clinical experience;
- approve renewal facility agreement between Anderson Hospital, Maryville, Illinois and Southwestern Illinois College, District #522 to allow Health Sciences students (currently the Respiratory Care program) to participate in clinical experience;
- approve renewal agreement between BJC Northwest Healthcare, Florissant, Missouri and Southwestern Illinois College, District #522 to allow Health Sciences students (currently the Radiologic Technology program) to participate in clinical experience;
- approve renewal agreement between St. Luke’s Hospital, Chesterfield, Missouri and Southwestern Illinois College, District #522 to allow Health Sciences students (currently the Respiratory Care program) to participate in clinical experience;
- approve new agreement between Southern Illinois University Carbondale and Southwestern Illinois College, District #522 to allow Health Sciences students (currently the Radiologic Technology program) to participate in clinical experience;
- approve new agreement between Columbia EMS, Columbia, Illinois and Southwestern Illinois College, District #522 to allow Health Sciences students (EMS/Paramedic program) to participate in clinical experience;
- approve Memorandum of Understanding between Local Workforce Development Area 24 and Southwestern Illinois College, District 522 under the Workforce Innovation and Opportunity Act describing the relationship of SWIC Perkins/post-secondary education to the WIOA One-Stop System;
- approve renewal agreement between St. Elizabeth’s Hospital and Southwestern Illinois College, District #522 to provide a certified athletic trainer to coordinate athletic training programs and to assist the coaching staff in the design and implementation of injury-preventing techniques for student-athletes;
- change the current Top 10% scholarship to a Top 20% scholarship offering beginning with the fall 2017 semester;
- approve the curriculum of Southwestern Illinois College as presented in the ICCB Curriculum Master File dated February 22, 2017;
- accept gifts to the college;
- accept the resignation of Austin Winkelman, Director of IT Security, effective close of business March 31, 2017;
- accept the retirement notification of Jill Bingheim, Professor of Nursing Education in the Health Sciences & Homeland Security Division, effective close of business July 31, 2019;

- accept the retirement notification of Linda Dawkins, Professor of Chemistry in the Math & Sciences Division, effective close of business July 31, 2019;
- accept the retirement notification of Monica Hatch, Associate Professor of English in the Liberal Arts Division, effective close of business July 31, 2019;
- accept the retirement notification of Cynthia Hussain, Professor of English in the Liberal Arts Division, effective close of business July 31, 2019;
- accept the retirement notification of Kevin Monroe, Professor of History and Political Science in the Liberal Arts Division, effective close of business July 31, 2019;
- accept the retirement notification of Mary Oulvey, Associate Professor of Speech Communication in the Liberal Arts Division, effective close of business July 31, 2019;
- accept the retirement notification of Kyle Donaldson, Professor of English in the Liberal Arts Division, effective close of business July 31, 2019;
- reassign faculty member Bradford Nadziejko, Professor of English, from the Red Bud Campus to the Belleville Campus effective with the start of the fall semester 2017;
- approve the maternity leave request for Anna Moyer, Director of Human Resources, for the projected period May 15, 2017 through approximately June 23, 2017; and
- ratify the part-time and temporary faculty and staff according to Board Policy #3005, Recruitment, Selection and Appointment of Faculty and Staff.

Upon a roll call vote, those members voting aye were Dr. Briggs, Mr. Morton, Mr. Roehrkasse, Mr. Smith and Mr. Mance. Nays: None. Present: Mr. Rodriguez (Opinion). Absent: Mr. Joseph and Mr. Verdu.
PASSED

APPROVAL OF BILLS

MOTION 04-26-17:02

Mr. Morton moved, seconded by Dr. Briggs, to approve the bills, including travel-related expenses of members of the Board of Trustees and of employees:

Education Fund	\$2,089,827.77
Operations & Maintenance Fund	294,598.90
Restricted Purposes Fund	554,122.69
Trust & Agency Fund	28,428.75
Liability, Protection & Settlement Fund	42,708.29
Self Insurance Fund	169,449.95
 Grand Total All Funds	 \$3,179,136.35

Upon a roll call vote, those members voting aye were Mr. Rodriguez (opinion), Dr. Briggs, Mr. Morton, Mr. Roehrkasse, Mr. Smith and Mr. Mance. Nays: None. Absent: Mr. Joseph and Mr. Verdu.
PASSED

PLANNING AND POLICY COMMITTEE REPORT

Chairman Mance stated the committee had no report.

FACILITIES AND FINANCE COMMITTEE REPORT

Chairman Roehrka reported the committee had no additional items.

PERSONNEL, PROGRAMS AND SERVICES COMMITTEE REPORT

Chairman Morton reported the committee had no additional items.

EXECUTIVE SESSION

Mr. Hoerner requested the Executive Session be deferred to a special meeting in May. The trustees concurred.

REPORTS

President's Report

Dr. Costello extended appreciation to Campus Executive Director Nancy LeVault, Physical Plant Supervisor Gary Gruenert and staff, and Public Safety Supervisor Rob Luttrell and staff for making the Board of Trustees and administration always feel so welcome and for making the campus and grounds beautiful and safe. A special thanks to Associate Professor of Culinary Arts Leisa Brockman and her students for the dessert buffet they prepared and served.

Senator Duckworth Visit

U. S. Senator Tammy Duckworth was at the Sam Wolf Granite City Campus on Monday, April 17 to tour the Industrial Technology Center. Senator Duckworth has sponsored legislation for dual credit at the high school level for industrial technology programs. The SWGCC faculty and students were very proud and enthusiastic about their work, and President Costello was understandably quite delighted with them and the campus. A video of Senator Duckworth's visit appears on the SWIC website.

Instruction

Each month the Instructional Division will provide a report entitled Professional/Scholarly/Service Activities which will highlight faculty members and their accomplishments. These reports are provided to the trustees and will be made a part of the public record.

Student Development

Athletics

Glo Bingo will be held April 28 in the Varsity Gym at the Belleville Campus. The doors will open at 5:30 p.m., and Glo Bingo will begin at 7 p.m. when you can win cash prizes in this fun glow-in-the-dark game. Proceeds benefit student scholarships.

Disability & Access Center

Accommodated testing is up 15% compared to this same time period last year.

Kids' Club

Missouri Botanical Gardens is hosting a "Family Night at the Gardens" free of charge to Kids' Club and their families on May 11.

College Activities/Sam Wolf Granite City Campus

The College Activities Board hosted PJ Day on April 19 when they collected pajamas for children in homeless shelters and crisis centers.

The College Activities Board will host a 'Walk for Babies' for the March of Dimes on April 22.

The College Activities Board will host a Red Cross Blood drive May 4 from 10a-2p in the Commons.

College Activities/Red Bud Campus

The Platinum Chef Culinary Competition was held March 22 at Red Bud High School. The participating high schools were: Columbia, Marissa, Red Bud, Waterloo and Chester. For the second year in a row, Columbia High School was the overall champion; second place went to Waterloo High School; and third place went to Red Bud High School.

The 2017 Poetry Contest Awards Ceremony was held April 18, with a reception following the ceremony. Approximately 90 individuals attended. All winners received a Barnes & Noble gift card.

College Activities Board & Student Life/Belleville Campus

Several local pet rescue centers brought puppies to campus March 22 to increase awareness of the growing pet population without permanent homes.

The George Portz and Friends of Bluegrass gave its annual concert March 24. A nearly sold out crowd enjoyed the music at the longest running collegiate Bluegrass concert in the country. This year was the 41st year.

The Belleville Campus College Activities Board hosted its annual Spring Blood Drive with the Red Cross. Fifty-six students donated blood, proving that our students, staff, and faculty are generous with this life saving gift.

Career Services

Career Services held two large events in April to support the employment of SWIC students and graduates. The second annual Career Gear-Up Fashion Show and Clothing Giveaway took place Tuesday, April 11. The entertaining fashion show provided instruction in professional dress. More than 100 students attended the event, many leaving with a variety of clothing pieces for their professional wardrobe.

Career Services hosted an open Q & A on April 12 for students who had questions regarding interview and job fair etiquette.

The SWIC Spring 2017 Job Fair was held April 13 in the Varsity Gym. This annual event brought 115 employers, who extended a total of 64 conditional job offers, 45 firm job offers, and 229 hoping to hire job seekers from the fair within the next year. There were 341 job seekers in attendance at the fair.

Community Services and Campus Operations

SWIC's High School Equivalency Graduation (f/k/a GED Graduation) is scheduled for Wednesday, May 17 at 7:00 p.m. in the Varsity Gym.

This summer, students K-8 are invited to take a variety of enrichment and creative classes on the Belleville Campus. During the month of June, 72 classes will be offered over a four-week period during the College for Kids Program. The area's brightest learners will have an opportunity to take enriched classes during the Kids on Campus Program scheduled July 31-August 4.

SWIC will once again participate in “Art on the Square” on May 19-21. Employees representing the Schmidt Art Center and Community Education, together with AmeriCorps volunteers, will assist children with the creation of a recyclable craft project and face painting.

PSOP was the host site for AARP Tax Aide and served 781 clients as of April 11. This free service was sponsored by AARP and the IRS and serves low income clients.

Sharon Kossman, Senior Companion Program volunteer, was the recipient of the *Governor’s Volunteer Service Award* in the SeniorCorps southern category. The Senior Companion Program story was featured in the April 10 Lifestyle section of the Belleville News-Democrat.

The spring 2017 Regional Leaders Breakfast was held April 20 at the Opera House Bistro in Red Bud with 160 of the area’s business leaders in attendance. Scholarships of \$2,000 each were awarded to three local students based on their essays written on the subject of Underage Drinking.

Preparations are underway for “Swing for SWIC,” the annual golf scramble to benefit the Student Scholarship Program at the Sam Wolf Granite City Campus. The event will be at the Legacy Golf Course in Granite City on May 20. Contact Nancy LeVault at 618-797-7311 for more information.

ICCTA Report

Trustee Roehrkasse attended Lobby Day held April 26, 2017 in Springfield, IL and provided the following report. He also distributed information packets about Southwestern Illinois College to the five senators and the eight representatives who represent District 522.

Community colleges must continue to emphasize the critically important need for state funding for the Illinois community college system. For the past two years, community colleges have been operating in an unpredictable fiscal climate caused by reduced and inconsistent state funding.

Community colleges need state funding to stem the effects of hundreds of faculty layoffs, staff furloughs and program cutbacks.

It is essential that community college boards retain local control of their districts. ICCTA will oppose any erosion of local control that appears as an unfunded mandate or government intrusion into tax levy authority, tuition, scholarships, or spending.

Locally elected and appointed boards should govern public community colleges without interference from state government.

A community college district should have the option to award the Baccalaureate Degree in Nursing if it wishes to offer the program.

Community colleges:

- are accessible in a multitude of locations statewide
- provide quality capacity necessary to reduce the shortage of nurses
- offer efficient, cost-effective programs that reduce student loan debt
- house existing nursing facilities on many campuses
- do not compete with universities for the place-bound student.

President Costello added that she attended the Illinois Council of Community College Presidents meeting held April 25 in conjunction with Lobby Day. Legislation affecting community colleges was discussed, but the major one was the lifeline budget. Thirty-six million dollars has been allocated; but the presidents suggested increasing the amount by the legislators taking money from their pet projects and putting it into the budget. IF that happens it would be \$72M allocated, but there is no guarantee where that will go. The presidents were still not confident the governor would not veto it.

Dr. Costello also stated SWIC is not compelled to offer a Bachelor of Science in Nursing. We are not in favor of doing this at this time.

Attorney's Report

Mr. Hoerner stated he had no report.

MISCELLANEOUS

Chairman Mance recommended a special meeting be held Monday, May 1 at 4:00 p.m. to accept the canvassed election returns from the county clerks and to organize the Board of Trustees. There was consensus from the trustees. Trustee Smith stated he is unable to attend.

Chairman Mance entertained a motion to move the committee meetings from Monday, May 8 to Wednesday, May 10 at 5:00 p.m. in the Seibert Conference Room.

MOTION 04-26-17:03

Mr. Smith moved, seconded by Mr. Morton, to move the committee meetings from Monday, May 8 to Wednesday, May 10 at 5:00 p.m. in the Seibert Conference Room. Following a voice vote, the motion **PASSED**.

ADJOURNMENT

Mr. Morton moved, seconded by Dr. Briggs, to adjourn the meeting at 6:38 p.m. The motion carried.

Approved: **05.17.17**

Respectfully submitted,

Nick J. Mance
Chairman of the Board of Trustees

Beverly J. Fiss
Secretary to the Board of Trustees

President's Report April 2017

High School Computer Contest

The twenty-fifth annual Computer Programming and Software Applications Contest was held at the Belleville Campus on Friday, April 7, 2017. All high schools in the district were invited and seven schools participated bringing 26 teams and 107 students.

The winners in each category were:

Programming

1st Place – Belleville East Team #1
2nd Place – Edwardsville Team #1
3rd Place – O'Fallon Team #5

Software Applications

1st Place – Chester Team #1
2nd Place – Chester Team #2
3rd Place – O'Fallon Team #2

Web Design

1st Place – New Athens Team 2
2nd Place – Chester Team 1
3rd Place – Chester Team #2

2017 Phi Beta Lambda State Leadership Conference

The Illinois Phi Beta Lambda (PBL) State Leadership Conference was held April 7-8, 2017, in Effingham, Illinois. Approximately 110 students competed in over 55 competitive events. Six students from Southwestern Illinois College attended this conference; below are the results for Southwestern Illinois College's Abe Small Chapter for the 2017 Phi Beta Lambda State Leadership Conference:

- 1st place, Business Presentation, Jessica Hutt
- 1st place, Personal Finance, Ray McCann
- 2nd place, Business Law, Andrew Martin
- 2nd place, Business Sustainability, Ray McCann
- 2nd place Client Service, Hannah Braunesis
- 2nd place, Local Chapter Annual Business Report, Marilyn Lewallen
- 3rd place, Business Communication, Jessica Hutt
- 3rd place, Project Management, Andrew Martin
- 3rd place, Small Business Management Project, Marisa Augustine
- 3rd place, Award for Excellence (chapter award)

Jessica, Ray, Andrew, Hannah, and Marilyn are now eligible to attend the PBL National Leadership Conference in Anaheim, California, in June.

Memo



To: Clay Baitman
From: Lynette Rienbolt
Date: April 12, 2017
Re: President's Report – March 2017

Selsius™ Corporate & Career Training delivered the following services for the month of March.

Selsius™ Client Projects

Lutheran Senior Services – Provided *Basic Computer Skills* training for 20 employees.

Dynergy – Provided *Confined Space High Angle Rescue* training for 80 employees.

Winchester Ammunition – Provided *Knowledge Assessments* and *Work Skill Demonstrations* for 21 employees; *Welding Training 40 Hour* training (five sessions) for four employees at each session.

Grassworx - Provided *Maintenance Assessments* for three participants.

Southwestern Illinois College – Provided *Setting Goals & Reviewing Results* training for 20 employees.

Ameren Illinois – Provided *Apprentice CDL Training* for four employees.

Amsted Rail – Provided *Excel 2013 Fundamentals* training for 10 employees

Career Training (Open Enrollment)

Driver Safety (instructor led) – 2 seminars, 14 participants

Driver Safety (on-line) – 158 participants

Business Skills Training - 0 seminars, 0 participants

Software Training – 2 seminars, 15 participants

Industrial – 1 seminar, 13 participants

Corporate Training (Contract)

Business Skills Training - 1 seminar, 20 participants

Software Training – 4 seminars, 30 participants

Industrial Training – 12 seminars, 146 participants

Assessments – 3 participants

Companies Served

835th Cybersecurity Squadron
Alpine Security
Ameren Illinois
Amsted Rail Company
Dynergy Midwest Generation
GrassWorx LLC
Impact Strategies
International Paper Company
Lapham-Hickey Steel
Lutheran Senior Services
Radiology Consultants
Southwestern Illinois College
SunCoke Energy
Winchester Ammunition

Total - 22 seminars; 399 participants; 14 companies served