PERSONNEL, PROGRAMS AND SERVICES COMMITTEE
AGENDA
Seibert Conference Room
April 9, 2019 - 10:00 a.m.

1. **Approval of Minutes**
   A.   Regular Meeting – March 11, 2019

2. Standard Committee Operations Items
   A.   Grants and Agreements - New, Revised or Renewal
       1.   Grant
       2.   Agreements

3. Discussion/Information Items
   A.   Gift to the College
   B.   Course Fee Adjustments
   C.   Financial Aid Update

4. Personnel Issues
   A.   Resignations
       1.   Terence Willis, Information Security Officer
       2.   Melissa Mike, FT Commissioned Public Safety Officer, BC
   B.   Retirement Notifications
       1.   Clay Baitman, Vice President for Instruction
       2.   Nancy Wagner, Assistant Professor, Reading
   C.   Amended Retirement Date
       1.   Charles Hannon, Professor, Network Design & Administration
   D.   Declination of Employment
       1.   Alexis Lambert, Academic Advisor
   E.   Appointments
       1.   Part-time SWIC EE Position: Campus Technician Assistant
       2.   Full-time Administrative Position: Business Intelligence (BI) Analyst/Programmer
       3.   Full-time Administrative Position: Web Site Designer/Programmer
       4.   Part-time Commissioned Public Safety Officer, BC
       5.   Part-time Grant-funded SWIC EE Position: ATS Driver (2)
       6.   Part-time Grant-funded SWIC EE Position: ATS Reservationist
       7.   Part-time Custodian, BC
       8.   Full-time SWIC EE Position: Special Events Administrative Assistant
       9.   Part-time SWIC EE Position: Office Clerk/Testing Center, BC
       10. Part-time SWIC EE Position: Success Center Computer Lab Assistant, BC
       11. Part-time Grant-Funded SWIC EE Position: Senior Companion Field Coordinator
       12. Full-time Administrative Position: Academic Advisor, District-wide Responsibilities (2)
       13. Full-time Faculty Position: Administration of Justice Program
       14. Full-time Faculty Position: Sociology
       15. Full-time Faculty Position: Chemistry
       16. Full-time Faculty Position: Mathematics and Computer Science
       17. Full-time Faculty Position: Biology (2)
       18. Full-time Faculty Position: Communications Arts (2)
       19. Full-time Administrative Position: HRIS and Benefits Specialist
   F.   Request to Hire
       1. Randy Blakenship, Computer Aided Design
       2. Craig O'Mara, Aviation Pilot Training Program
       3. Ray Sutton, Aviation Pilot Training Program
       4. Matthew Gerdes, Emergency Medical Technician
       5. Adam King, History
       6. George Haldaman, History
       7. Jamilah Whiteside, History
       8. Jonathan Eftink, Political Science
       9. Nader Sakhaee, Chemistry

G.   SWIC EE Position Classification Review for SSS-068
H.   Request to Create and to Advertise
   1.   Full-time SWIC EE Position: Food Service Coordinator, SWGCC
I.   Request to Advertise
   1.   Full-time Administrative Position: Chief Academic Officer
   2.   Full-time Administrative Position: Information Security Manager
   3.   Full-time Administrative Position: Assistant Director of Human Resources
   4.   Part-time Non-Commissioned Public Safety Officer
   5.   Part-time Grant-funded SWIC EE Position: Advocacy Representative at PSOP
   6.   Part-time SWIC EE Position: English Specialist, BC
   7.   Part-time SWIC EE Position: Police Academy Assistant
   8.   Full-time SWIC EE Position: Biology Lab Technician, BC
J.   Notification of Part-time Personnel Actions for March 2019

5. **Executive Session to Discuss Personnel Matters (5 ILCS 120/2(c)(1)), Collective Bargaining (5 ILCS 120/2(c)(2)), and/or Litigation (5 ILCS 120/2(c)(11)),**

6. **Possible Action/s Taken as a Result of Executive Session**

7. **Miscellaneous: Consideration to change meeting time to 5:00 p.m. for Board of Trustees' meetings May-September 2019**

8. **Next scheduled meeting: Monday, May 6, 2019 at 5:00 p.m., Seibert Conference Room, Belleville Campus**

9. **Adjournment**