

**PERSONNEL, PROGRAMS AND SERVICES COMMITTEE
AGENDA**

**Seibert Conference Room
Belleville Campus
March 8, 2023
5:30 p.m.**

MEETING CANCELLED

1. Call to Order and Roll Call

2. Approval of Minutes

- A. Regular Meeting - January 18, 2023

3. Standard Committee Operations Items

- A. Grant and Agreements - New, Revised or Renewal
- B. Curriculum-New Certificate
- C. Course Fees-Radiologic Technology Program
- D. Gift to the College
- E. Student Services Highlights/Updates

4. Executive Session to Discuss Personnel (5 ILCS 120/2(c)(1)); Collective Bargaining (5 ILCS 120/2(c)(2)); and/or Litigation (5 ILCS 120/2(c)(11))

5. Possible Action/s Taken as a Result of Executive Session

6. Personnel Issues

- A. Resignations
 - 1. Dianne Dodd, Coordinator/Instructor Respiratory Care Program
 - 2. Tomoko Jo, Career and Employment Services Specialist
 - 3. Sydney Lombardi, Academic Advisor
 - 4. Jermaine Windham, Student Service Specialist, WEI
 - 5. Holly Higgenbotham, Instructor Radiologic Technology
- B. Retirement Notifications
 - 1. Celeste Buschschulte, Administrative Assistant Physical Plant, Belleville Campus
 - 2. Craig Tayon, Maintenance, Belleville Campus
- C. Appointments
 - 1. Full-time Faculty Position: Aviation Maintenance Technology
 - 2. Full-time Coordinator/Instructor Position: Physical Therapy Assistant
 - 3. Full-time SWIC EE Position: Administrative Assistant to the Dean of Business, Health Sciences & Homeland Security
 - 4. Full-time SWIC EE Position: Enrollment Services Specialist (2)
 - 5. Full-time Custodian Position (2)
 - 6. Full-time Administrative Position: Grants Manager
 - 7. Full-time Administrative Position: Associate Director of High School Partnerships
 - 8. Full-time Administrative Position: Associate Director of Recruitment and Outreach
 - 9. Full-time Administrative Position: Associate Director of Financial Aid, Veteran Services, and Student Employment
- D. Authorization to Hire
 - 1. Part-time Non-Union Position: Greenhouse Technician
 - 2. Part-time Grant-funded Position: Custodian, Southwestern Illinois Justice and Workforce Development Campus (2)
 - 3. Part-time Grant-funded SWIC EE Position: ATS Dispatcher
 - 4. Part-time Grant-funded SWIC EE Position: ATS Driver (5)
 - 5. Part-time Grant-funded SWIC EE Position: Special Projects Coordinator-Adult Education Transitions

6. Part-time Grant-funded SWIC EE Position: Special Projects Coordinator-Marketing and Intake
7. Part-time Instructors:
 - Aviation Pilot Training (2)
 - Office Administration and Technology
 - CISCO LACE Assistant
 - Radiologic Technology
 - Construction Management
- E. Continued Employment for Second Year Non-tenured Full-time Faculty
 1. Teri Terranova, Librarian
- F. Staffing Assignments at the Southwestern Illinois Justice and Workforce Development Campus
- G. Amended Employment Start Date
 1. Carolin Brewer, Coordinator/Instructor Cybersecurity, Networking, and Cisco Networking Academy
- H. Authorization to Create and to Advertise
 1. Full-time Faculty Position: Emergency Medical Technician/Paramedic
 2. Full-time Faculty Position: Medical Assistant
 3. Full-time Faculty Position: Phlebotomy
 4. Full-time Faculty Position: Nursing
 5. Full-time Faculty Position: Coordinator/Instructor Engineering
 6. Full-time Faculty Position: Coordinator/Instructor Cannabis
 7. Part-time SWIC EE Position: Greenhouse Technician
 8. Full-time Grant-funded Position: Custodian, Southwestern Illinois Justice and Workforce Development Campus (4)
- I. Authorization to Advertise
 1. Full-time Faculty Position: Coordinator/Instructor of Education
 2. Full-time Faculty Position: Philosophy
 3. Full-time Faculty Position: Coordinator/Instructor Respiratory Care
 4. Part-time Non-Union Position: Industrial Technology Lab Technician
 5. Part-time Instructor Position: eSports
 6. Full-time Faculty Position: Instructor Radiologic Technology
 7. Full-time Administrative Position: Career and Employment Specialist
 8. Full-time Administrative Position: Student Service Specialist
 9. Full-time SWIC EE Position: Administrative Assistant, Physical Plant, Belleville Campus
 10. Full-time Custodian Position, Belleville Campus
 11. Full-time Maintenance Position, Belleville Campus
 12. Full-time Grant-funded SWIC EE Position: Dispatcher/Scheduler, ATS
 13. Full-time Grant-funded SWIC EE Position: Assistant Director of Safety and Training, ATS
 14. Full-time Administrative Position: Academic Advisor
- J. Faculty Member and Adjunct Faculty Member of the Year
- K. Monthly Notification of Part-time Personnel for January 2023

7. Any Other Committee Related Business

8. Adjournment

Next scheduled meeting: Wednesday, April 12, 2023
 5:30 p.m.
 Seibert Conference Room, Belleville Campus