



**BOARD OF TRUSTEES  
Community College District No. 522  
Belleville Campus  
Marsh Conference Room  
July 19, 2023  
5:30 p.m.**

**AGENDA**

- I. CALL TO ORDER BY CHAIRMAN**
- II. PLEDGE OF ALLEGIANCE**
- III. ROLL CALL BY SECRETARY**
- IV. PUBLIC COMMENTS**
- V. CONSIDERATION OF APPROVAL OF ITEMS ON THE CONSENT AGENDA**
- **VI. APPROVAL OF MINUTES**
  - A. Special Board Meeting of June 21, 2023**
  - B. Executive Session of Special Board Meeting of June 21, 2023**
  - C. Regular Board Meeting of June 21, 2023**
  - D. Executive Session of Regular Board Meeting of June 21, 2023**
  - E. Special Board Meeting of June 28, 2023**
  - F. Executive Session of Special Board Meeting of June 28, 2023**

## **VII. APPROVAL OF BILLS**

Education Fund	\$2,570,338.64
Operations & Maintenance Fund	418,282.52
Operations & Maintenance Fund-Rest	2,153,478.09
Auxiliary Enterprise Fund	268,752.25
Restricted Purposes Fund	2,013,858.10
Trust & Agency Fund	37,969.51
Audit Fund	16,200.00
Liability, Protection & Settlement Fund	100,223.92
 Grand Total All Funds:	 \$7,579,123.03

## **■ VIII. PLANNING AND POLICY COMMITTEE REPORT**

### **A. FIRST READING OF PROPOSED AMENDMENTS**

1. Consideration of the recommendation to approve first reading of proposed amendments to Board Policy 6011 and Administrative Procedure 6011AP, Information Technology Security.

## **■ IX. FACILITIES AND FINANCE COMMITTEE REPORT**

### **A. BID AWARDS/PURCHASES/CONTRACT/RATIFICATION**

1. Consideration of the recommendation to award the lowest responsible bid for six fluke calibration systems to Tiles in Style, South Holland, IL in the amount of \$48,444.44 utilizing approved funds from the Perkins Grant.
2. Consideration of the recommendation to award the lowest responsible bid for classroom and lecture hall projectors to Schillers AV, St. Louis, MO in the amount of \$44,264.00 utilizing approved departmental funds.
3. Consideration of the recommendation to award the lowest responsible bid for FY24 athletic team travel to Vandalia Bus Lines, Caseyville, IL amount of \$160,635.00 utilizing approved departmental funds.
4. Consideration of the recommendation to purchase Health Sciences furniture from KI Furniture, Green Bay, WI in the amount of \$43,504.54 utilizing approved funds from the PATH Grant.
5. Consideration of the recommendation to purchase ten shaft alignment trainers from Baseplate Technologies, Geismar, LA in the amount of \$45,190.00 utilizing approved HEERF III funds.
6. Consideration of the recommendation to proceed with athletic field lettering at the Southwestern Illinois Justice & Workforce Development Campus with

**Midwest Synthetic Turf Professionals, Oak Grove, MO in the amount of \$90,700.00 utilizing ICCB FY23 state funds.**

- 7. Consideration of the recommendation to contract with Data Unlimited Inc., Collinsville, IL for direct mail advertising for Fall 2023 enrollment and 2023 Strategic Planning feedback survey in the total amount of \$40,390.00 utilizing budgeted departmental funds.**
- 8. Consideration of the recommendation to approve contract with Naviant, Inc., Verona, WI for transition of Hyland OnBase Support from Hyland Software at no additional cost.**
- 9. Consideration of the recommendation to approve contract with Farnsworth Group, Belleville, IL in the amount of \$90,000.00 for architectural and engineering design services for the ITC Expansion Project utilizing approved funds from the HAAS Grant.**
- 10. Consideration of the recommendation to ratify the purchase of ammunition from Ray O'Herron Company, Danville, IL in the amount of \$67,075.00 utilizing Police Academy grant funding and to approve procurement of ammunition for Police Academy for FY24 in an amount not to exceed \$125,000.00.**

**B. AGREEMENT WITH PERANDOE SPECIAL EDUCATION DISTRICT**

- 1. Consideration of the recommendation to approve FY 2024 and FY 2025 agreement with Perandoe Special Education District for use of the Red Bud Campus.**

**C. FY 2024 INSURANCE PROGRAM**

- 1. Consideration of the recommendation to approve the renewal of policies and premiums for the college FY 2024 insurance program with Alliant Insurance Services, Chicago, IL.**

**D. REQUEST FOR PROPOSAL FOR COMPENSATION STUDY**

- 1. Consideration of the recommendation to authorize administration to prepare a Request for Proposal for Compensation Study of the administrative and non-bargaining unit positions, grades, and salaries.**

**E. FY 2024 RAMP**

- 1. Consideration of the recommendation to approve the FY 2024 capital request and to submit to ICCB.**

■ **X. PERSONNEL, PROGRAMS AND SERVICES COMMITTEE REPORT**

**A. GRANTS**

1. Consideration of the recommendation to accept grant awards.

**B. AGREEMENTS**

1. Consideration of the recommendation to approve agreements.

**C. GIFTS TO THE COLLEGE**

1. Consideration of the recommendation to accept gifts to the college.

**D. RESIGNATIONS**

1. Consideration of the recommendation to accept the following resignations:

Crystal Myers, FT Faculty-English	COB 7-31-23
Tradale Hayes, College Inclusion Ambassador Coordinator	COB 7-21-23

**E. RETIREMENT NOTIFICATION**

1. Consideration of the recommendation to accept the retirement notification of Mona Clark, Computing Services Coordinator, effective close of business December 20, 2023.

**F. APPOINTMENTS**

1. Consideration of the recommendation to appoint the full-time SWIC EE position of Instructional Support Technician effective August 1, 2023 at an annual salary of \$37,426 in accordance with the SWIC Educational Employee Collective Bargaining Agreement.
2. Consideration of the recommendation to appoint the full-time SWIC EE position of Student Life and Special Events Specialist effective August 1, 2023 at an annual salary of \$31,236 in accordance with the SWIC Educational Employee Collective Bargaining Agreement.
3. Consideration of the recommendation to appoint the full-time administrative position of Purchasing Specialist effective September 1, 2023 at an annual salary of \$52,000, salary grade 3, and subject to the Personnel Procedures for Administrators.
4. Consideration of the recommendation to appoint the full-time administrative position of Accountant I effective August 16, 2023, salary grade 2, at an annual salary of \$46,000 and subject to the Personnel Procedures for Administrators.

- 5. Consideration of the recommendation to appoint two full-time grant-funded positions of Custodian effective August 1, 2023 at an hourly rate of \$21.15, subject to the provisions of the Collective Bargaining Agreement between District 522 and Local 116, Service Employees Union and the continued receipt of external funding.**
- 6. Consideration of the recommendation to appoint two full-time positions of Custodian effective August 1, 2023 at an hourly rate of \$21.15 subject to the provisions of the Collective Bargaining Agreement between District 522 and Local 116, Service Employees Union.**
- 7. Consideration of the recommendation to appoint the full-time SWIC EE position of Administrative Assistant, Physical Plant at the Belleville Campus effective July 3, 2023 at an annual salary of \$33,141 in accordance with the SWIC Educational Employee Collective Bargaining Agreement.**
- 8. Consideration of the recommendation to appoint two full-time Maintenance positions effective August 1, 2023 at an hourly rate of \$26.00 subject to the provisions of the Collective Bargaining Agreement between District 522 and Local 116, Service Employees Union.**
- 9. Consideration of the recommendation to appoint two full-time Commissioned Public Safety Officers at the Belleville Campus effective July 20, 2023 and August 1, 2023 at an annual salary of \$45,760 with employment subject to the provisions of the Collective Bargaining Agreement between Southwestern Illinois College and Policemen's Benevolent Labor Committee-SWIC Public Safety Employees Union 2022-2025.**
- 10. Consideration of the recommendation to appoint the full-time grant-funded position of ATS Dispatcher effective July 20, 2023 at an hourly rate of \$20.91 based on the SWIC ATS IFT-AFT Local 6600 Salary Schedule and the continued receipt of external funding.**
- 11. Consideration of the recommendation to appoint the full-time administrative position of Coordinator of Success Coaching with districtwide responsibilities effective August 1, 2023 at an annual salary of \$48,283, salary grade 2, and subject to the provisions of the Personnel Procedures for Administrators.**
- 12. Consideration of the recommendation to appoint the full-time position of Coordinator/Instructor of Cannabis program effective August 14, 2023 at a base salary of \$50,441, Step 3 Below Masters, in the Full-time Faculty Collective Bargaining Agreement.**
- 13. Consideration of the recommendation to appoint the full-time position of Nurse Assistant Instructor effective August 14, 2023 at a salary of \$52,924, Step 1 Masters 15-29, according to the salary schedule for the 2023-2024 Academic Year in the Full-time Faculty Collective Bargaining Agreement.**

14. **Consideration of the recommendation to appoint the full-time position of Respiratory Care Instructor effective August 1, 2023 at up to 2 equated hours calculated according to the salary schedule for the 2022-2023 Academic Year and beginning with the 2023-2024 Academic Year a base salary of \$48,976, Step 1 of 23-24 Salary Schedule in the Full-time Faculty Collective Bargaining Agreement.**
15. **Consideration of the recommendation to appoint the full-time faculty position of Nurse Assistant Instructor effective August 14, 2023 at a base salary of \$48,976, Step 1 of the 2023-2024 Salary Schedule in the Full-time Faculty Collective Bargaining Agreement.**

#### **F. AUTHORIZATION TO HIRE**

1. **Consideration of the recommendation to hire the following part-time instructors paid at the adjunct rate based upon educational attainment level and to grant POI status until effective start date:**

<b>Daniel Adams, Aviation Pilot Training</b>	<b>August 14, 2023</b>
<b>Robert Eursiriwan, Pharmacy Technician</b>	<b>August 16, 2023</b>
<b>Kaylyn Klamm, Diagnostic Medical Sonography</b>	<b>August 16, 2023</b>
<b>Krystal Fietsam, Medical Laboratory Technology</b>	<b>August 16, 2023</b>
2. **Consideration of the recommendation to hire Je'an Richardson and Alex Chamness to the two part-time positions of Shipping & Receiving Clerk effective July 3, 2023 at an hourly rate of \$15.00 for up to 28 hours per week and subject to the provisions of the SWIC Educational Employee Collective Bargaining Agreement.**
3. **Consideration of the recommendation to appoint Taylor Zimmer to the part-time SWIC EE position of Financial Aid & Veteran Services Specialist effective August 16, 2023 at an hourly rate of \$21.42 for up to 28 hours per week and subject to the provisions of the SWIC Educational Employee Collective Bargaining Agreement.**
4. **Consideration of the recommendation to appoint JaMece Scurlark to the part-time SWIC EE position of Alternate Media and Technology Accommodator effective August 1, 2023 at an hourly rate of \$24.26 for up to 28 hours per week and subject to the provisions of the SWIC Educational Employee Collective Bargaining Agreement.**
5. **Consideration of the recommendation to hire Fred Stroughter and Roosevelt Jordan to the two part-time grant-funded positions of ATS Driver effective July 6, 2023 at an hourly rate of \$18.27 for up to 28 hours per week and subject to the SWIC ATS Local 6600 Collective Bargaining Agreement.**
6. **Consideration of the recommendation to appoint Earl Harris to the part-time grant-funded position of ATS Driver effective August 1, 2023 at an hourly rate**

of \$18.27 for up to 28 hours per week and subject to the SWIC ATS Local 6600 Collective Bargaining Agreement.

**G. FY24 PART-TIME COACHING CONTRACTS**

1. Consideration of the recommendation to initiate part-time coaching contracts for the 2023-2024 fiscal year:

**Tier I Positions -Head Coach**

Men's Soccer	Lindsay Eversmeyer	\$ 8,000
Men's Basketball	Jay Harrington	\$12,360
Volleyball	Warren Thomas	\$ 8,241
Men's Tennis	Rebecca Kane	\$ 8,000
Women's Tennis	Rebecca Kane	\$ 8,000
Men's Golf	Doug Wilkinson	\$ 8,000
Women's Golf	Doug Wilkinson	\$ 8,000
Cheerleading	Jaki Wright	\$ 8,000

**Tier II Positions -Assistant Coach**

Men's Soccer	Chris Anzalone	\$ 6,200
Men's Basketball	Norm Toenjes	\$ 6,804
Baseball	Adam Donachie	\$ 6,200
Women's Basketball	Natasha Hodge	\$ 6,200
Softball	Jeff Juenger	\$ 6,200

**Tier III Positions - Assistant Coach**

Baseball	Jeff Wetzler	\$ 3,500
Softball	Ed Martz	\$ 3,500

**H. AMENDED EMPLOYMENT START DATE**

1. Consideration of the recommendation to amend the employment start date for Renee Brooks, part-time grant-funded ATS Driver, from June 1, 2023 to July 6, 2023.

**I. AUTHORIZATION TO CREATE AND TO ADVERTISE**

1. Consideration of the recommendation to create and to advertise the following positions:

Full-time administrative position: Athletic Academic Advisor and Compliance Specialist;

Full-time grant-funded position: Maintenance, Southwestern Illinois Justice & Workforce Development Campus;

Full-time Custodian position (2), Vatterott Campus;

Full-time Custodian position (2), Belleville Campus;

**Full-time administrative position: Running Start Coordinator;**

**Full-time Faculty position (3): Industrial Technology/Precision Machining;**

**Part-time grant-funded position (2): Special Project Coordinator, Early Childhood Education Program.**

**J. RATIFICATION OF MONTHLY NOTIFICATION OF PART-TIME PERSONNEL FOR JUNE 2023**

- 1. Consideration of the recommendation to ratify the June 2023 actions concerning part-time and temporary faculty and staff according to Board Policy 3005, Recruitment, Selection and Appointment of Faculty and Staff.**

**XI. EXECUTIVE SESSION TO DISCUSS PERSONNEL (5 ILCS 120/2(c)(1)); COLLECTIVE BARGAINING (5 ILCS 120/2(c)(2)); PURCHASE OR LEASE OF PROPERTY (5 ILCS 120/2(c)(5)); AND/OR LITIGATION (5 ILCS 120/2(c)(11))**

**XII. POSSIBLE ACTION/S TAKEN AS A RESULT OF EXECUTIVE SESSION**

**XIII. REPORTS**

- A. PRESIDENT**
- B. ILLINOIS COMMUNITY COLLEGE TRUSTEE ASSOCIATION**
- C. BOARD ATTORNEY**

**XIV. MISCELLANEOUS**

**XV. ADJOURNMENT**