



**BOARD OF TRUSTEES**  
**Community College District No. 522**  
**Belleville Campus**  
**Marsh Conference Room**  
**August 15, 2018**  
**6:00 p.m.**

**AGENDA**

- I. CALL TO ORDER BY CHAIRMAN**
- II. PLEDGE OF ALLEGIANCE**
- III. ROLL CALL BY SECRETARY**
- IV. PUBLIC COMMENTS**
- V. CONSIDERATION OF APPROVAL OF ITEMS ON THE CONSENT AGENDA**
- VI. APPROVAL OF MINUTES**
  - A. Special Board Meeting of July 2, 2018**
  - B. Executive Session of Special Board Meeting of July 2, 2018**
  - C. Regular Board Meeting of July 18, 2018**

**VII. APPROVAL OF BILLS**

<b>Education Fund</b>	<b>\$1,038,792.79</b>
<b>Operations &amp; Maintenance Fund</b>	<b>278,678.30</b>
<b>Operations &amp; Maintenance Fund Restricted</b>	<b>76.15</b>
<b>Restricted Purposes Fund</b>	<b>427,350.07</b>
<b>Trust &amp; Agency Fund</b>	<b>7,646.29</b>
<b>Audit Fund</b>	<b>4,000.00</b>
<b>Liability, Protection &amp; Settlement Fund</b>	<b>66,773.67</b>
<b>Grand Total All Funds:</b>	<b>\$1,823,317.27</b>

■ **VIII. PLANNING AND POLICY COMMITTEE REPORT**

**A. ADOPTION OF PROPOSED AMENDMENTS TO BOARD POLICIES AND ADMINISTRATIVE PROCEDURES**

1. **Consideration of the recommendation to adopt proposed amendments to:**

**Administrative Procedure 4021AP: Refund Policy;  
Board Policy 5004: Curriculum Committee;  
Administrative Procedure 6007AP: Purchasing;  
Board Policy 7009 and Administrative Procedure 7009AP: Mail Services; and  
Board Policy 8011 and Administrative Procedure 8011AP: Customized Contract  
Training Business/Industry.**

■ **IX. FACILITIES AND FINANCE COMMITTEE REPORT**

**A. FACILITY USAGE AGREEMENT RENEWAL**

1. **Consideration of the recommendation to approve renewal of the Facility Usage Agreement between Southwestern Illinois College and Senior Services Plus, Inc. for the period October 1, 2018 through September 30, 2019.**

**B. LIGHTING PROJECT: BELLEVILLE CAMPUS MAIN COMPLEX**

1. **Consideration of the recommendation to ratify expenditures associated with the lighting project in the Belleville Campus Main Complex Lecture Halls 1040 and 1060 and the addition of two air handling units in the amount of \$70,129.00.**

**C. PERANDOE PROJECT: RED BUD CAMPUS**

1. **Consideration of the recommendation to ratify the renovation expenditures in the amount of \$119,128 related to the Perandoe Special Education District lease at the Red Bud Campus.**

**D. FY 2019 TENTATIVE BUDGET**

1. **Consideration of the recommendation to adopt the budget resolution by title only to place the FY 2019 Tentative Budget on display.**
2. **Consideration of the recommendation to adopt the following resolution:**

**RESOLUTION  
DECLARING THE DATES OF THE FISCAL YEAR, PROVIDING FOR A PUBLIC  
HEARING ON THE TENTATIVE BUDGET AND PUBLICATION OF NOTICE OF  
SAID HEARING, SCHEDULING A PUBLIC INSPECTION OF THE TENTATIVE  
BUDGET AND PUBLICATION OF NOTICE OF SUCH PUBLIC INSPECTION**

**E. DISPOSAL OF EXCESS FURNITURE/EQUIPMENT**

1. Consideration of the recommendation to authorize the sale and removal of the contents of storage pods 1, 2, and 5 to Michael Harter for \$200; the disposal of the contents of pods 3 and 4; and the return of the storage pods to the rental company.

**F. DISPOSAL OF LIBRARY SECURITY GATE**

1. Consideration of the recommendation to dispose of capital asset Library security gate.

**G. COLLEGE WEBSITE**

1. Consideration of the recommendation to bring college website [www.swic.edu](http://www.swic.edu) back in house to Information Technology.

**H. STATUS CHANGE FOR EAST ST. LOUIS COMMUNITY COLLEGE CENTER**

1. Consideration of the recommendation to change the status of the East St. Louis Community College Center from an additional location to an extension site.

**■ X. PERSONNEL, PROGRAMS, AND SERVICES COMMITTEE REPORT**

**A. GRANTS**

1. Consideration of the recommendation to accept grant awards.

**B. AGREEMENTS**

1. Consideration of the recommendation to approve agreements.

**C. GIFT TO THE COLLEGE**

1. Consideration of the recommendation to accept the gift to the college.

**D. RESIGNATIONS**

1. Consideration of the recommendation to accept the resignation of Joseph Sobieralski, Associate Professor of Economics, effective close of business August 12, 2018.
2. Consideration of the recommendation to accept the resignation of Bryan Blomenkamp, Admissions Specialist in the Enrollment Services Division, effective close of business August 2, 2018.
3. Consideration of the recommendation to accept the resignation of Haley Kovarik, Academic Advisor in the Enrollment Services Division, effective close of business July 27, 2018.
4. Consideration of the recommendation to accept the resignation of Debbie Darling, Administrative Assistant-Business Office, effective close of business August 6, 2018.

**E. RETIREMENT NOTIFICATION**

- 1. Consideration of the recommendation to accept the retirement notification of Tracy Capps, effective close of business August 31, 2018.**

**F. APPOINTMENTS**

- 1. Consideration of the recommendation to appoint the full-time Commissioned Officer position for the Public Safety Department at the Belleville Campus effective September 4, 2018 at an annual salary of \$37,148.80 (\$17.86 per hour) with employment subject to the provisions of the Collective Bargaining Agreement between SWIC and Illinois Council of Police (ICOPS) - Southwestern Illinois College Chapter, 2016-2019.**
- 2. Consideration of the recommendation to appoint the full-time administrative position of Senior Systems Analyst Programmer effective August 16, 2018 at an annual salary of \$84,000 and subject to the Personnel Procedures for Administrators.**
- 3. Consideration of the recommendation to appoint the full-time administrative position of SharePoint Administrator effective August 16, 2018 at an annual salary of \$89,000 and subject to the Personnel Procedures for Administrators.**
- 4. Consideration of the recommendation to appoint the full-time administrative position of Accountant effective September 17, 2018 at an annual salary of \$50,000 and subject to the Personnel Procedures for Administrators.**
- 5. Consideration of the recommendation to appoint the full-time administrative position of Manager of Student Accounts effective August 16, 2018 at an annual salary of \$57,500 and subject to the Personnel Procedures for Administrators.**
- 6. Consideration of the recommendation to appoint the full-time SWIC EE position of Student Accounts Receivable Clerk effective September 4, 2018 at an annual salary of \$29,718 in accordance with the 2014-2019 Collective Bargaining Agreement between Community College District #522 and SWIC Educational Employees, Local 6600 IFT/AFT, AFL/CIO.**
- 7. Consideration of the recommendation to appoint the part-time grant-funded administrative position of Director, Retired & Senior Volunteer Program (RSVP) effective September 4, 2018 at a rate of \$20.83 per hour for up to 28 hours per week and subject to the continued receipt of external funding.**
- 8. Consideration of the recommendation to appoint the part-time grant-funded SWIC EE position of Special Projects Coordinator-Intake and Retention at the Belleville Campus effective September 4, 2018 at a rate of \$23.08 per hour for up to 28 hours per week in accordance with the 2014-2019 Collective Bargaining Agreement between Community College District #522 and SWIC Educational Employees, Local 6600 IFT/AFT, AFL/CIO and subject to the continued receipt of external funding.**

9. **Consideration of the recommendation to appoint the part-time grant-funded SWIC EE position of ABE Computer Lab Assistant at the Belleville Campus effective September 4, 2018 at a rate of \$13.25 for up to 25 hours per week in accordance with the 2014-2019 Collective Bargaining Agreement between Community College District #522 and SWIC Educational Employees, Local 6600 IFT/AFT, AFL/CIO and subject to the continued receipt of external funding.**
10. **Consideration of the recommendation to appoint the part-time SWIC EE position of Pearson VUE Test Proctor at the Belleville Campus effective September 4, 2018 at a rate of \$13.96 per hour for up to 28 hours per week in accordance with the 2014-2019 Collective Bargaining Agreement between Community College District #522 and SWIC Educational Employees, Local 6600 IFT/AFT, AFL/CIO.**
11. **Consideration of the recommendation to appoint the part-time SWIC EE position of Enrollment Services Specialist in the Enrollment Services Division effective August 16, 2018 at a rate of \$13.25 per hour for up to 28 hours per week in accordance with the 2014-2019 Collective Bargaining Agreement between Community College District #522 and SWIC Educational Employees, Local 6600 IFT/AFT, AFL/CIO.**
12. **Consideration of the recommendation to appoint the part-time grant-funded SWIC EE position of ATS Reservationist effective August 16, 2018 at a rate of \$10.48 per hour for up to 28 hours per week in accordance with the 2014-2019 Collective Bargaining Agreement between Community College District #522 and SWIC Educational Employees, Local 6600 IFT/AFT, AFL/CIO and subject to the continued receipt of external funding.**
13. **Consideration of the recommendation to appoint the part-time grant-funded SWIC EE position of ATS Driver effective September 4, 2018 at a rate of \$12.66 per hour for up to 28 hours per week in accordance with the 2014-2019 Collective Bargaining Agreement between Community College District #522 and SWIC Educational Employees, Local 6600 IFT/AFT, AFL/CIO and subject to the continued receipt of external funding.**
14. **Consideration of the recommendation to appoint the part-time grant-funded SWIC EE position of ATS Driver effective September 4, 2018 at a rate of \$12.66 per hour for up to 28 hours per week in accordance with the 2014-2019 Collective Bargaining Agreement between Community College District #522 and SWIC Educational Employees, Local 6600 IFT/AFT, AFL/CIO and subject to the continued receipt of external funding.**
15. **Consideration of the recommendation to appoint the part-time grant-funded SWIC EE position of Activities & Recreation Specialist at PSOP effective September 4, 2018 at a rate of \$13.25 per hour for up to 15 hours per week in accordance with the 2014-2019 Collective Bargaining Agreement between Community College District #522 and SWIC Educational Employees, Local 6600 IFT/AFT, AFL/CIO and subject to the continued receipt of external funding.**

16. **Consideration of the recommendation to appoint the full-time grant-funded administrative position of Student Development Specialist for the TRIO Student Support Services Grant Program at the Sam Wolf Granite City Campus effective September 4, 2018 at an annual salary of \$35,000 and subject to the Personnel Procedures for Administrators and to the continued receipt of external funding.**

**G. REQUESTS TO HIRE**

1. **Consideration of the recommendation to hire part-time faculty in the Technical Education Division for the Fall 2018 semester (hire date of August 16, 2018) and continuing in accordance with the terms and conditions of the current collective bargaining agreement with the adjunct faculty:**

**Scott Garner, Electrical/Electronics Technology  
David Bohnenstiehl, Electrical/Electronics Technology  
Michael Spillers, Industrial Technology  
Curt DeZeeuw, Computer Aided Drafting**

2. **Consideration of the recommendation to hire part-time faculty in the Health Sciences & Homeland Security Division for the Fall 2018 semester and continuing in accordance with the terms and conditions of the current collective bargaining agreement with the adjunct faculty:**

**Joyce D. Jones, Medical Laboratory Technology  
Joyce McCleod-Hughes, Medical Laboratory Technology  
Michael R. Evans, Emergency Medical Technician**

3. **Consideration of the recommendation to hire part-time faculty in the Arts & Sciences Division for the Fall 2018 semester and continuing in accordance with the terms and conditions of the current collective bargaining agreement with the adjunct faculty:**

**Karen Mueller, Biology  
Rhonda Pittman, Biology  
Aryashree Poudyal Kharel, Chemistry  
Natalie Schleper, Chemistry**

4. **Consideration of the recommendation to hire part-time faculty in the Adult Education Division for the Fall 2018 semester and continuing in accordance with the terms and conditions of the current collective bargaining agreement with the adjunct faculty:**

**Brenda Anne Cook, English as a Second Language (ESL)**

5. **Consideration of the recommendation to hire the following members in the Belleville AmeriCorps program for the 2018/2019 Program Year:**

**James Reeves, FT VC & Tutor  
Michelle Hooper, FT VC & Tutor  
Andrea Berry, FT Tutor  
Rochelle Payne, FT Tutor  
Kathy Schmidt, FT Tutor  
Sheridan Atwater, FT Tutor  
Terrance Carter, FT Tutor  
Jessica Haninger, PT Tutor  
Debra Kahorik, PT Tutor  
Emylia Bouc ,PT Tutor  
Victoria Savage, PT Tutor  
Francia Young, PT Tutor  
Kiana Clark, PT Tutor  
Tashawna Nash, PT Tutor  
Charles McNeal, QT Tutor  
Cameron Gove, QT Tutor  
Nicole Marshall, QT Tutor  
Chanae Childress-Coates, QT Tutor  
Pserah Darling, QT Tutor  
Sarah Gruenewald, QT Tutor  
Shana Brewer, MT Tutor  
Ramsha Durrani, MT Tutor**

#### **H. RATIFICATION OF PART-TIME PERSONNEL**

1. **Consideration of the recommendation to ratify the part-time and temporary faculty and staff according to Board Policy #3005, Recruitment, Selection and Appointment of Faculty and Staff.**

**XI. EXECUTIVE SESSION TO DISCUSS PERSONNEL (5 ILCS 120/2(c)(1)); COLLECTIVE BARGAINING (5 ILCS 120/2(c)(2)); VACANCY IN A PUBLIC OFFICE (5 ILCS 120/2(c)(3); AND/OR LITIGATION (5 ILCS 120/2(c)(11))**

**XII. MOTION TO APPOINT PERSON TO FILL SUB-DISTRICT 3 VACANCY ON THE SWIC BOARD OF TRUSTEES PURSUANT TO SECTION 3-7 OF THE ILLINOIS PUBLIC COMMUNITY COLLEGE ACT (110 ILCS 805/3-7(d) AND ANY OTHER POSSIBLE MOTION/S AS A RESULT OF EXECUTIVE SESSION**

#### **XIII. REPORTS**

- A. **PRESIDENT**
- B. **ILLINOIS COMMUNITY COLLEGE TRUSTEE ASSOCIATION**
- C. **BOARD ATTORNEY**

**XIV. MISCELLANEOUS**

**XV. ADJOURNMENT**