



**MINUTES OF THE REGULAR MEETING  
OF THE BOARD OF TRUSTEES  
SOUTHWESTERN ILLINOIS COLLEGE  
DISTRICT NO. 522  
Belleville Campus  
Marsh Conference Room  
August 15, 2018**

**CALL TO ORDER**

A meeting of the Board of Trustees of Southwestern Illinois College, District No. 522, was held Wednesday, August 15, 2018 in the Marsh Conference Room at the Belleville Campus, 2500 Carlyle Avenue, Belleville, Illinois. Chairman Robert G. Morton called the meeting to order at 6:00 p.m.

**ROLL CALL**

Trustees present:

John S. Blomenkamp  
Dr. Harry Briggs  
Robert G. Morton  
Richard Roehrkasse  
Eugene Verdu

Trustees absent:

Philip L. Smith  
Sonny Wilson, Student Trustee

**PUBLIC COMMENTS**

There were no public comments.

**CONSENT AGENDA**

Chairman Morton referred to the consent agenda items to be considered by the Board of Trustees. Mr. Morton asked if any trustee desired to have any items removed from the consent agenda in order to have them considered separately. Item X.F.7. was pulled from the consent agenda.

**MOTION 08-15-18:01**

Mr. Verdu moved, seconded by Mr. Roehrkasse, to:

- approve the minutes of the special Board meeting of July 2, 2018; the Executive Session of July 2, 2018; and the regular Board meeting of July 18, 2018;

- adopt proposed amendments to:  
Administrative Procedure 4021AP: Refund Policy;  
Board Policy 5004: Curriculum Committee;  
Administrative Procedure 6007AP: Purchasing;  
Board Policy 7009 and Administrative Procedure 7009AP: Mail Services; and  
Board Policy 8011 and Administrative Procedure 8011AP: Customized Contract  
Training Business/Industry;
- approve renewal of the Facility Usage Agreement between Southwestern Illinois College and Senior Services Plus, Inc. for the period October 1, 2018 through September 30, 2019;
- ratify expenditures associated with the lighting project in the Belleville Campus Main Complex Lecture Halls 1040 and 1060 and the addition of two air handling units in the amount of \$70,129.00;
- ratify the renovation expenditures in the amount of \$119,128 related to the Perandoe Special Education District lease at the Red Bud Campus;
- adopt the budget resolution by title only to place the FY 2019 Tentative Budget on display;
- adopt the following resolution:

#### RESOLUTION

DECLARING THE DATES OF THE FISCAL YEAR, PROVIDING FOR A PUBLIC HEARING ON THE TENTATIVE BUDGET AND PUBLICATION OF NOTICE OF SAID HEARING, SCHEDULING A PUBLIC INSPECTION OF THE TENTATIVE BUDGET AND PUBLICATION OF NOTICE OF SUCH PUBLIC INSPECTION

- authorize the sale and removal of the contents of storage pods 1, 2, and 5 to Michael Harter for \$200; the disposal of the contents of pods 3 and 4; and the return of the storage pods to the rental company;
- dispose of capital asset Library security gate;
- bring college website [www.swic.edu](http://www.swic.edu) back in house to Information Technology;
- change the status of the East St. Louis Community College Center from an additional location to an extension site;
- accept continuation grant from the Illinois Department on Aging for the Foster Grandparent Program in the amount of \$20,771 for the period July 1, 2018 through June 30, 2019 to provide mentoring and tutoring to special needs children ranging in age from infancy to 21; (note: 5% of the salary and benefits from part-time Foster Grandparent Director and 5% of the salary and benefits for the Foster Grandparent Secretary are paid from this grant);

- accept continuation grant from the Illinois Department on Aging for the Retired Senior Volunteer Program in the amount of \$52,766 for the period July 1, 2018 through June 30, 2019 to provide volunteers for nonprofit agencies in St. Clair and Madison Counties and to reimburse volunteers within certain guidelines; (note: 25% of the salary and benefits for part-time RSVP Director; 50% of the salary and benefits for the full-time RSVP Volunteer Coordinator; and 5% of the salary and benefits for the RSVP part-time secretary/bookkeeper are paid from this grant);
- accept continuation grant from AgeSmart Community Resources for the Senior Health Insurance Program grant (SHIP) in the amount of \$9,500 for the period July 1, 2018 through December 31, 2018 to offer SHIP counseling in the PSOP Resource Center;
- accept continuation grant from AgeSmart Community Resources for the Caregiver Counseling grant in the amount of \$36,000 for the period October 1, 2018 through September 30, 2019 to assist in providing individual counseling group support and information/referral, targeting caregivers of seniors age 60 and older; (note: 50% of the salary and benefits of the Caregiver Consultant and 18% of the Geriatric Consultant's salary and benefits will be funded through this grant);
- approve addendum to agreement between St Anthony's Health Center, Alton, Illinois and Southwestern Illinois College, District #522 to permit students who have completed a Radiologic Technology program/licensed Radiologic Technologist to utilize the clinical facility to complete the Computed Tomography (CT) certificate;
- approve addendum to agreement between Anderson Hospital, Maryville, Illinois and Southwestern Illinois College, District #522 for contractual arrangement with Anderson Hospital;
- approve new agreement between Southern Illinois University Edwardsville and Southwestern Illinois College, District #522 to permit SIUE nursing students to preceptor with SWIC nursing faculty;
- approve new facility agreement between Colonnade Senior Living, O'Fallon, Illinois and Southwestern Illinois College, District #522 to provide practicum opportunities to students enrolled in the Human Services Technology (HMS) instructional program at SWIC;
- approve renewal agreement between St. Clair County Intergovernmental Agency and Southwestern Illinois College, District #522 to provide WIOA-Out of School Youth Programs offered by the SWIC Adult Education Department to individuals between the ages of 16 and 24 living in St. Clair and Randolph Counties who are not attending school and would like to complete secondary level of education and participate in work-site learning experiences related to their career choice; the Out of School Youth agreement is a fee for service agreement. This year's award represents a decrease of \$7654 from last year's award due to a 16% cut in state funding;

- approve renewal agreement between Senior Services Plus (SSP) and Southwestern Illinois College, District #522 to allow SWIC to provide SSP with office space at PSOP at a cost of \$450 per month;
- approve renewal agreement between Caritas Family Solutions and Southwestern Illinois College, District #522 to replace a former agreement between AARP, SCSEP and PSOP and will allow PSOP to request the free services of enrollees from Caritas Family Solutions;
- approve renewal agreement between Southern Illinois University Edwardsville and Southwestern Illinois College, District #522 to offer coursework for upper division and graduate courses on the Belleville, Red Bud or Sam Wolf Granite City Campuses of Southwestern Illinois College;
- accept the gift to the college;
- accept the resignation of Joseph Sobieralski, Associate Professor of Economics, effective close of business August 12, 2018;
- accept the resignation of Bryan Blomenkamp, Admissions Specialist in the Enrollment Services Division, effective close of business August 2, 2018;
- accept the resignation of Haley Kovarik, Academic Advisor in the Enrollment Services Division, effective close of business July 27, 2018;
- accept the resignation of Amber Akins, Academic Advisor in the Enrollment Services Division, effective close of business August 3, 2017;
- accept the resignation of Debbie Darling, Administrative Assistant-Business Office, effective close of business August 6, 2018;
- accept the retirement notification of Tracy Capps, effective close of business August 31, 2018;
- appoint Brandon Wecker to the full-time position of Commissioned Officer for the Public Safety Department at the Belleville Campus effective September 4, 2018 at an annual salary of \$37,148.80 (\$17.86 per hour) with employment subject to the provisions of the Collective Bargaining Agreement between SWIC and Illinois Council of Police (ICOPS) - Southwestern Illinois College Chapter, 2016-2019;
- appoint Greg Ingold to the full-time administrative position of Senior Systems Analyst Programmer effective August 16, 2018 at an annual salary of \$84,000 and subject to the Personnel Procedures for Administrators;

- appoint David Kronk to the full-time administrative position of SharePoint Administrator effective August 16, 2018 at an annual salary of \$89,000 and subject to the Personnel Procedures for Administrators;
- appoint Susan Leahy to the full-time administrative position of Accountant effective September 17, 2018 at an annual salary of \$50,000 and subject to the Personnel Procedures for Administrators;
- appoint Debby Politsch to the full-time administrative position of Manager of Student Accounts effective August 16, 2018 at an annual salary of \$57,500 and subject to the Personnel Procedures for Administrators;
- appoint Kelly Baker to the full-time SWIC EE position of Student Accounts Receivable Clerk effective September 4, 2018 at an annual salary of \$29,718 in accordance with the 2014-2019 Collective Bargaining Agreement between Community College District #522 and SWIC Educational Employees, Local 6600 IFT/AFT, AFL/CIO;
- appoint Lachelle Dowell to the part-time grant-funded SWIC EE position of Special Projects Coordinator-Intake and Retention at the Belleville Campus effective September 4, 2018 at a rate of \$23.08 per hour for up to 28 hours per week in accordance with the 2014-2019 Collective Bargaining Agreement between Community College District #522 and SWIC Educational Employees, Local 6600 IFT/AFT, AFL/CIO and subject to the continued receipt of external funding;
- appoint Pamela Scruggs to the part-time grant-funded SWIC EE position of ABE Computer Lab Assistant at the Belleville Campus effective September 4, 2018 at a rate of \$13.25 for up to 25 hours per week in accordance with the 2014-2019 Collective Bargaining Agreement between Community College District #522 and SWIC Educational Employees, Local 6600 IFT/AFT, AFL/CIO and subject to the continued receipt of external funding;
- appoint Knishawn (Shawn) Tabb to the part-time SWIC EE position of Pearson VUE Test Proctor at the Belleville Campus effective September 4, 2018 at a rate of \$13.96 per hour for up to 28 hours per week in accordance with the 2014-2019 Collective Bargaining Agreement between Community College District #522 and SWIC Educational Employees, Local 6600 IFT/AFT, AFL/CIO;
- appoint Denise James to the part-time SWIC EE position of Enrollment Services Specialist in the Enrollment Services Division effective August 16, 2018 at a rate of \$13.25 per hour for up to 28 hours per week in accordance with the 2014-2019 Collective Bargaining Agreement between Community College District #522 and SWIC Educational Employees, Local 6600 IFT/AFT, AFL/CIO;
- appoint George Taylor to the part-time grant-funded SWIC EE position of ATS Reservationist effective August 16, 2018 at a rate of \$10.48 per hour for up to 28 hours per week in accordance with the 2014-2019 Collective Bargaining Agreement between

Community College District #522 and SWIC Educational Employees, Local 6600 IFT/AFT, AFL/CIO and subject to the continued receipt of external funding;

- appoint Jamie Matthews to the part-time grant-funded SWIC EE position of ATS Driver effective September 4, 2018 at a rate of \$12.66 per hour for up to 28 hours per week in accordance with the 2014-2019 Collective Bargaining Agreement between Community College District #522 and SWIC Educational Employees, Local 6600 IFT/AFT, AFL/CIO and subject to the continued receipt of external funding;
- appoint Harry Rayfield to the part-time grant-funded SWIC EE position of ATS Driver effective September 4, 2018 at a rate of \$12.66 per hour for up to 28 hours per week in accordance with the 2014-2019 Collective Bargaining Agreement between Community College District #522 and SWIC Educational Employees, Local 6600 IFT/AFT, AFL/CIO and subject to the continued receipt of external funding;
- appoint Jean Ellen Oesterle to the part-time grant-funded SWIC EE position of Activities & Recreation Specialist at PSOP effective September 4, 2018 at a rate of \$13.25 per hour for up to 15 hours per week in accordance with the 2014-2019 Collective Bargaining Agreement between Community College District #522 and SWIC Educational Employees, Local 6600 IFT/AFT, AFL/CIO and subject to the continued receipt of external funding;
- appoint Sarah Boyd to the full-time grant-funded administrative position of Student Development Specialist for the TRIO Student Support Services Grant Program at the Sam Wolf Granite City Campus effective September 4, 2018 at an annual salary of \$35,000 and subject to the Personnel Procedures for Administrators and to the continued receipt of external funding;
- hire part-time faculty in the Technical Education Division for the Fall 2018 semester (hire date of August 16, 2018) and continuing in accordance with the terms and conditions of the current collective bargaining agreement with the adjunct faculty:

Scott Garner, Electrical/Electronics Technology  
David Bohnenstiehl, Electrical/Electronics Technology  
Michael Spillers, Industrial Technology  
Curt DeZeeuw, Computer Aided Drafting;

- hire part-time faculty in the Health Sciences & Homeland Security Division for the Fall 2018 semester and continuing in accordance with the terms and conditions of the current collective bargaining agreement with the adjunct faculty:

Joyce D. Jones, Medical Laboratory Technology  
Joyce McCleod-Hughes, Medical Laboratory Technology  
Michael R. Evans, Emergency Medical Technician;

- hire part-time faculty in the Arts & Sciences Division for the Fall 2018 semester and continuing in accordance with the terms and conditions of the current collective bargaining agreement with the adjunct faculty:

Karen Mueller, Biology  
 Rhonda Pittman, Biology  
 Aryashree Poudyal Kharel, Chemistry  
 Natalie Schleper, Chemistry;

- hire part-time faculty in the Adult Education Division for the Fall 2018 semester and continuing in accordance with the terms and conditions of the current collective bargaining agreement with the adjunct faculty:

Brenda Anne Cook, English as a Second Language (ESL);

- hire the following members in the Belleville AmeriCorps program for the 2018/2019 Program Year:

James Reeves, FT VC & Tutor  
 Michelle Hooper, FT VC & Tutor  
 Andrea Berry, FT Tutor  
 Rochelle Payne, FT Tutor  
 Kathy Schmidt, FT Tutor  
 Sheridan Atwater, FT Tutor  
 Terrance Carter, FT Tutor  
 Jessica Haninger, PT Tutor  
 Debra Kahorik, PT Tutor  
 Emylia Bouc ,PT Tutor  
 Victoria Savage, PT Tutor  
 Francia Young, PT Tutor  
 Kiana Clark, PT Tutor  
 Tashawna Nash, PT Tutor  
 Charles McNeal, QT Tutor  
 Cameron Gove, QT Tutor  
 Nicole Marshall, QT Tutor  
 Chanae Childress-Coates, QT Tutor  
 Pserah Darling, QT Tutor  
 Sarah Gruenewald, QT Tutor  
 Shana Brewer, MT Tutor  
 Ramsha Durrani, MT Tutor; and

- ratify the part-time and temporary faculty and staff according to Board Policy #3005, Recruitment, Selection and appointment of Faculty and Staff.

Upon a roll call vote those trustees voting aye were Mr. Blomenkamp, Dr. Briggs, Mr. Roehrkasse, Mr. Verdu and Mr. Morton. Nays: None. Absent: Mr. Wilson (opinion) and Mr. Smith. **PASSED**

## **APPROVAL OF BILLS**

### **MOTION 08-15-18:02**

Mr. Verdu moved, seconded by Mr. Roehrkasse, to approve the bills:

Education Fund	\$1,038,792.79
Operations & Maintenance Fund	278,678.30
Operations & Maintenance Fund Restricted	76.15
Restricted Purposes Fund	427,350.07
Trust & Agency Fund	7,646.29
Audit Fund	4,000.00
Liability, Protection & Settlement	66,773.67
Grand Total All Funds	\$1,823,317.27

Upon a roll call vote those trustees voting aye were Mr. Blomenkamp, Dr. Briggs, Mr. Roehrkasse, Mr. Verdu and Mr. Morton. Nays: None. Absent: Mr. Wilson (opinion) and Mr. Smith. **PASSED**

## **PLANNING AND POLICY COMMITTEE REPORT**

Chairman Morton reported the committee had no additional items.

## **FACILITIES AND FINANCE COMMITTEE REPORT**

Chairman Roehrkasse reported the committee had no additional items.

## **PERSONNEL, PROGRAMS AND SERVICES COMMITTEE REPORT**

Chairman Morton reported the committee had no additional items.

## **EXECUTIVE SESSION**

*Mr. Verdu moved, seconded by Mr. Roehrkasse, to move into Executive Session at 6:21 p.m. to discuss personnel, collective bargaining, a vacancy in a public office, and litigation. Upon a roll call vote those trustees voting aye were Mr. Blomenkamp, Dr. Briggs, Mr. Roehrkasse, Mr. Verdu and Mr. Morton. Nays: None. Absent: Mr. Wilson (opinion) and Mr. Smith. **PASSED***

## **ACTION TAKEN AS A RESULT OF EXECUTIVE SESSION**

### **MOTION 08-15-18:03**

Mr. Verdu moved, seconded by Mr. Roehrkasse, to appoint Stephanie Scurlark-Belt to fill the vacancy in sub-district 3. Upon a roll call vote those trustees voting aye were Mr. Roehrkasse, Mr. Verdu and Mr. Morton. Nays: Mr. Blomenkamp. Present: Dr. Briggs. Absent: Mr. Wilson (opinion) and Mr. Smith. **PASSED**

## **REPORTS**

### **President's Report**

Happy Birthday wishes to Trustee Verdu who celebrated his birthday August 6. Thank you, Trustee Verdu, for all you do for Southwestern Illinois College.

Faculty returned this week and staff is looking forward to seeing students August 20.

**ICCTA Report**

Trustee Roehrkasse provided minutes from the Board Executive Retreat.

The next ICCTA Board of Representatives meeting will be held September 14-15, 2018 in East Peoria. The ICCCP Retreat and meeting will also be held at the same time and location.

**Attorney's Report**

Mr. Hoerner had no report.

**ADJOURNMENT**

Mr. Verdu moved, seconded by Dr. Briggs, to adjourn the meeting at 6:49 p.m. The motion carried.

Approved: **September 19, 2018**

Respectfully submitted,

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Robert G. Morton  
Chairman of the Board of Trustees

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Beverly J. Fiss  
Secretary to the Board of Trustees