



**MINUTES OF THE REGULAR MEETING  
OF THE BOARD OF TRUSTEES  
SOUTHWESTERN ILLINOIS COLLEGE  
DISTRICT NO. 522  
Belleville Campus  
Marsh Conference Room  
August 17, 2016**

**CALL TO ORDER**

A meeting of the Board of Trustees of Southwestern Illinois College, District No. 522, was held Wednesday, August 17, 2016 in the Marsh Conference Room at the Belleville Campus, 2500 Carlyle Avenue, Belleville, Illinois. Chairman Nick Mance called the meeting to order at 6:05 p.m.

**ROLL CALL**

Trustees present:

Nick Mance  
Samuel Hart Morgan, Student Trustee  
Robert G. Morton  
Richard Roehrkasse  
Philip L. Smith  
Eugene Verdu

Trustees absent:

Dr. Harry Briggs  
Kenneth R. Joseph

**PUBLIC COMMENTS**

There were no public comments.

**OATH OF OFFICE**

Board Chair Mance directed the Board Secretary to administer the Oath of Office to Commissioned Public Safety Officer at the Belleville Campus Rebecca Addison, who was appointed July 20, 2016.

**CONSENT AGENDA**

Chairman Mance referred to the consent agenda items to be considered by the Board of Trustees. Mr. Mance asked if any trustee desired to have any items removed from the consent agenda in order to have them considered separately. Trustee Morton requested the following items under the Personnel, Programs and Services Committee Report be pulled from the consent agenda:

- A. Grants
- D. Appointment
- E. Coaching Contracts

**MOTION 08-17-16:01**

Mr. Smith moved, seconded by Mr. Verdu, to:

- approve the minutes of the regular Board meeting of July 20, 2016;
- approve first reading of proposed amendment to Board Policy 6007, Purchasing;
- approve Change Order No. 001 to Calhoun Construction, Belleville, IL in the amount of \$21,508.75 to revise the scope of work for the Red Bud Campus Drainage and Site Improvements project;
- award the lowest responsible bid for the college's FY 2017 athletic team travel to Huskey Trailways, Festus, MO in the amount of \$64,979.00;
- adopt the budget resolution by title only to place the FY 2017 Tentative Budget on display;
- adopt the following resolution:

**RESOLUTION**

**DECLARING THE DATES OF THE FISCAL YEAR, PROVIDING FOR A PUBLIC HEARING ON THE TENTATIVE BUDGET AND PUBLICATION OF NOTICE OF SAID HEARING, SCHEDULING A PUBLIC INSPECTION OF THE TENTATIVE BUDGET AND PUBLICATION OF NOTICE OF SUCH PUBLIC INSPECTION**

- approve renewal proposal from Mesirow Financial Insurance Services, Chicago, IL for the college's FY 2017 property and casualty insurance program;
- dispose of the 2011 Ferris Mower, serial number 2014574274;
- dispose of video conference equipment;
- approve renewal agreement between Anderson Hospital, Maryville, Illinois and Southwestern Illinois College, District 522 to permit health sciences programs to utilize the clinical facility;
- approve renewal agreement between Pinckneyville Community Hospital, Pinckneyville, Illinois and Southwestern Illinois College, District 522 to update Exhibit 1 to the cooperating agreement which permits health sciences programs to utilize the clinical facility;

- approve addendum between Memorial Hospital and Anderson Hospital and Southwestern Illinois College, District 522 to adjust the payment schedule to reflect the addition of the Pre-Hospital RN education training; the Paramedic program intends to pilot the Pre-Hospital RN education in the spring 2017 semester and will recommend them as part of the regular course offerings if successful with sufficient demand;
- approve renewal agreement between AARP Senior Community Service Employment Program (SCSEP) and Southwestern Illinois College, District 522 allowing PSOP to request the free services of enrollees from the AARP Foundation Senior Community Service Employment Agency;
- approve new agreement between Senior Services Plus (SSP) and Southwestern Illinois College, District 522 in which SWIC shall provide SSP with office space at PSOP at a cost of \$450 per month;
- approve renewal agreement between McKendree University and Southwestern Illinois College, District 522 to provide classroom use and other amenities to McKendree University to facilitate offerings of coursework for upper division and graduate courses on the Belleville, Red Bud, or Sam Wolf Granite City Campuses of Southwestern Illinois College;
- accept the resignation of Robert Belleville, Athletic Facility and Safety Coordinator, effective close of business August 5, 2016;
- accept the resignation of Keith Mumper, full-time Commissioned Public Safety Officer at the Belleville Campus, effective close of business August 17, 2016;
- accept the resignation of Abdul Ursani, AmeriCorps Program Director, effective close of business August 31, 2016;
- accept the resignation of Stephanie Dunlap, Community Education Secretary, effective close of business July 27, 2016;
- accept the resignation of Susan Schultz, Adult Transition Services Coordinator, effective close of business August 31, 2016;
- accept the resignation of Toni Muhammad, Director, Retired Senior Volunteer Program, Foster Grandparent Program, effective close of business August 31, 2016;
- approve the Voluntary Retirement Program; and
- ratify the part-time and temporary faculty and staff according to Board Policy #3005, Recruitment, Selection and appointment of Faculty and Staff.

Upon a roll call vote those trustees voting aye were Mr. Hart (Opinion), Mr. Morton, Mr. Roehrkasse, Mr. Smith, Mr. Verdu, and Mr. Mance. Nays: None. Absent: Dr. Briggs and Mr. Joseph. **PASSED**

**APPROVAL OF BILLS**

**MOTION 08-17-16:02**

Mr. Morton moved, seconded by Mr. Verdu, to approve the bills:

Education Fund	\$1,278,574.00
Operations & Maintenance Fund	293,668.70
Operations & Maintenance Fund Restricted	1,594.76
Restricted Purposes Fund	166,045.22
Trust & Agency Fund	11,079.15
Audit Fund	10,000.00
Liability, Protection & Settlement Fund	1,110,824.13
Self Insurance Fund	99,689.20
Grand Total All Funds	\$2,971,475.16

Upon a roll call vote those trustees voting aye were Mr. Hart (Opinion), Mr. Morton, Mr. Roehrkasse, Mr. Smith, Mr. Verdu, and Mr. Mance. Nays: None. Absent: Dr. Briggs and Mr. Joseph. **PASSED**

**PLANNING AND POLICY COMMITTEE REPORT**

Chairman Mance reported the committee had no additional items.

**FACILITIES AND FINANCE COMMITTEE REPORT**

Trustee Roehrkasse stated the Public Hearing to hear commentary concerning the FY 2017 Tentative Budget will be held Wednesday, September 21, 2016 at 6:00 p.m. in the Marsh Conference Room at the Belleville Campus.

**PERSONNEL, PROGRAMS AND SERVICES COMMITTEE REPORT**

**MOTION 08-17-16:03**

Mr. Morton moved, seconded by Mr. Verdu, to accept the following grants:

- accept renewal Corporation for National and Community Service grant for the Senior Companion Program grant in the amount of \$374,438 for the period July 11, 2016 through June 30, 2017 to provide volunteer services for income eligible adults age 55 and older and to those at risk of institutionalization;
- accept renewal of the Senior Companion Program State Billable Contract-Extension Amendment in the amount of \$6.76/hour for the period July 1, 2016 through June 30, 2019 to provide volunteer services for income eligible adults age 55 and older and to those at risk of institutionalization; (Note: The Senior Companion Program State Billable Contract Extension Agreement has existed since 1987 which allows for the Senior Companion hours of service to be billed to the Illinois Department on Aging at a rate of \$6.76/hour. SCP budgeted \$144,000 for FY2016 and is anticipating \$146,000 for FY2017 to be reimbursed from Illinois Department on Aging.);

- accept renewal of the Foster Grandparent Program state grant in the amount of \$16,558 for the period July 1, 2015 through December 31, 2016 to provide mentoring and tutoring to special needs children ranging from infancy to 21; and
- accept renewal of the Retired Senior Volunteer Program state grant in the amount of \$40,368 for the period July 1, 2015 through December 31, 2016 to provide volunteers for nonprofit agencies in St. Clair and Madison counties and to reimburse volunteers within certain guidelines.

Upon a roll call vote those trustees voting aye were Mr. Hart (Opinion), Mr. Roehrkasse, Mr. Smith, Mr. Verdu, and Mr. Mance. Nays: None. Abstain: Mr. Morton. Absent: Dr. Briggs and Mr. Joseph. **PASSED**

Trustee Morton presented the appointment of the full-time grant-funded administrative position of English Language Acquisition Program Director effective September 1, 2016 at an annual salary of \$45,000 and subject to the Personnel Procedures for Administrators and made the following motion.

**MOTION 08-17-16:04**

Mr. Morton moved, seconded by Mr. Verdu, to appoint Leslie Wagner to the full-time grant-funded administrative position of English Language Acquisition Program Director effective September 1, 2016 at an annual salary of \$45,000 and subject to the Personnel Procedures for Administrators. Upon a roll call vote those trustees voting aye were Mr. Morton, Mr. Roehrkasse, Mr. Smith, Mr. Verdu, and Mr. Mance. Nays: None. Abstain: Mr. Hart (Opinion). Absent: Dr. Briggs and Mr. Joseph. **PASSED**

Trustee Morton introduced the topic of FY 17 Part-time Coaching Contracts and made the following motion.

**MOTION 08-17-16:05**

Mr. Morton moved, seconded by Mr. Verdu, to initiate coaching contracts for the 2016-2017 academic year as follows:

Larry Petri Men's Soccer Head Coach	\$ 9,290
Adam Sanchez Men's Soccer Assistant Coach	\$ 2,932
Jay Harrington Men's Basketball Head Coach	\$12,360
Steve Campo Men's Basketball Assistant Coach	\$ 1,602
Norm Toenjes Men's Basketball Assistant Coach	\$ 1,602

Phil Berndsen Baseball Assistant Coach	\$ 2,400
Juergen Huettner Women's Soccer Head Coach	\$ 6,180
Brad Dietrich Women's Soccer Assistant Coach	\$ 2,400
Rich Hubert Women's Basketball Assistant Coach	\$ 2,546
Kevin Deaton Softball Assistant Coach	\$ 2,400
Warren Thomas Volleyball Head Coach	\$ 6,541
Chelsi Hummert Volleyball Assistant Coach	\$ 2,400
Regina Ray Cheerleading Coach	\$ 4,120

Upon a roll call vote those trustees voting aye were Mr. Hart (Opinion), Mr. Morton, Mr. Roehrkasse, Mr. Smith, Mr. Verdu, and Mr. Mance. Nays: None. Absent: Dr. Briggs and Mr. Joseph. **PASSED**

**EXECUTIVE SESSION**

*Mr. Morton moved, seconded by Mr. Smith, to move into Executive Session at 6:20 p.m. to discuss litigation. Upon a roll call vote those trustees voting aye were Mr. Hart (Opinion), Mr. Morton, Mr. Roehrkasse, Mr. Smith, Mr. Verdu, and Mr. Mance. Nays: None. Absent: Dr. Briggs and Mr. Joseph. **PASSED***

*Mr. Smith moved, seconded by Mr. Verdu, to return to regular session at 6:24 p.m. Following a voice vote the motion **PASSED***

**ACTION TAKEN AS A RESULT OF EXECUTIVE SESSION**

**MOTION 08-17-16:06**

Mr. Morton moved, seconded by Mr. Verdu, to authorize the settlement of the case of Moody v. Southwestern Illinois College by the College's insurer in exchange for a full release via settlement agreement in a form approved by the College Attorney. Upon a roll call vote those trustees voting aye were Mr. Hart (Opinion), Mr. Morton, Mr. Roehrkasse, Mr. Smith, Mr. Verdu, and Mr. Mance. Nays: None. Absent: Dr. Briggs and Mr. Joseph. **PASSED**

## **REPORTS**

### **President's Report**

President Costello began her report by acknowledging Trustee Roehrkas's service on the Board of Trustees. Tonight marks the 25<sup>th</sup> anniversary of his service to Southwestern Illinois College. Thank you, Mr. Roehrkas, for all you do and have done on behalf of the College.

Happy Birthday wishes to Trustee Verdu who celebrated his birthday August 6. Mr. Verdu, thank you for all you do on behalf of Southwestern Illinois College.

Dr. Costello acknowledged Director of Public Safety Mark Green and thanked him and his staff for all they do for everyone at the College. President Costello stated she took part in the active shooter training today and knows that Director Green is leading us in the right direction. She was very impressed with the training and recommended staff take part in the next training session when offered. Dr. Costello said anyone who goes through the training will have a greater appreciation for Public Safety and what they provide us.

### **Foundation**

The SWIC Foundation is set to launch a new fundraising initiative. Its Sapphire Saver Card Program was established in an effort to centralize fundraising efforts and provide a collaborative approach to fundraising for student clubs, organizations, Athletics and PSOP. Saver cards were created for each of our three campuses – Red Bud, Sam Wolf Granite City and Belleville. The cards feature 15 local businesses and will be sold for \$10 each, yielding a \$5 profit for both the participating group and the Foundation for each card sold. Sales begin August 22 and cards are valid until August 31, 2017. The estimated net profit from the program will be \$43,000. Trustees, a saver card has been provided in your folder.

We have seen an increase in completed scholarship applications this year. So far, 948 applications have been completed and submitted, compared to 616 in fall 2015. This can be attributed to new promotions of available Foundation scholarships through targeted emails sent to enrolled students and furthered by targeted emails to specific students enrolled in specific degree programs. These promotions have been a combined effort of the Foundation, IT and PI&M. In addition to increased applications, the Foundation is increasing the number of scholarships available with 22 NEW scholarships this fall (ranging from \$500 - \$3,000). The Foundation is also working diligently to increase the number of scholarship donors and has recently added 7 NEW scholarship donors to its list.

The Foundation received a \$31,728.54 gift from the Dale and Martha Gustus Estate. Additional funds of \$100,000 will come in December. These funds are restricted and will be used for student scholarships. A gift in the amount of \$16,000 was given to the Foundation by Charlen Smith for scholarship awards. This will be a reoccurring annual gift.

### Student Development

New Student Orientation 2016 was held August 11 and 12. A total of 437 students and 221 guests attended one of four sessions. New Student Orientation is a multi-departmental effort involving more than 40 volunteers including administrators, staff and students.

Belleville Campus College Activities will celebrate National College Color Day on Friday, September 2nd. This is the day to show your school pride! Wear your favorite SWIC gear. Get caught by Kashmir, who will be prowling around campus 11 a.m.-1 p.m. and you could win a prize!

Red Bud Campus College Activities and the American Red Cross will host a blood drive on September 14th at the Red Bud Campus. A Constitution Day/Organ Donor Drive will be held the same day. Students will be able to register to vote and sign up for the Illinois/Organ/Tissue Donor Registry.

Granite City Campus Activities will hold a Patriots Day ceremony on September 11 at noon at the campus. Constitution Day will be celebrated September 14<sup>th</sup> and World Peace Day on September 21<sup>st</sup>.

### Community Services and Campus Operations

High School Summer Academy was held at SWIC's Red Bud Campus. 76 students successfully completed their coursework. Four of the students who attended this summer program successfully completed their high school diploma. A grant from the SWIC Foundation and a check from the Southwestern Regional Leadership Group helped provide transportation for many of the students via the Monroe/Randolph County Transit. For the first time this year, SWIC also worked in partnership with the Monroe/Randolph ROE to serve the students who were part of their truancy program.

There were 282 elementary students on campus this summer attending their favorite College for Kids classes, with 66 class options from which to choose.

The Kids on Campus Program had a total of 317 students enrolled in the 17 classes offered this summer, which is an increase of 57 students from 2015. The program is co-sponsored by SWIC and the Association for Bright Learners.

PSOP was one of just eight senior centers nationwide selected by the National Institute of Senior Centers to deliver the organization's Food Safety 101 Training Program. The one-hour training session, attended by 40 seniors, taught the basics of food safety and specific safe-handling practices for immune-compromised individuals.

A new series of lifelong learning programs was offered at PSOP this summer which brought in more than 140 attendees. These programs were held in partnership with the Belleville Historical Society.

The Red Bud Campus hosted the Monroe-Randolph County Regional Office of Education I-STEM Program in July. Forty teachers from local school districts were selected to spend ten days improving their math and science classroom practices. Participating teachers were able to receive math or science graduate credit from SIUE.

The Running Start program launches its fifth year of operation with the fall 2016 semester. From a pilot project that began with one high school and 10 students in fall 2012, the program currently has 14 public high schools as partners. Those high schools are sending 213 students to the program this fall. With the addition of 15 homeschool students, the fall 2016 participation of 228 students represents a 35% increase in both headcount and credit hours when compared to fall 2015. The success of the Running Start program is due in large measure to support from and collaboration with the Instructional Division and to the vision of Dr. Harry Briggs whose district served as the pilot project high school in 2012. Thank you, Dr. Briggs.

Manufacturing Day is scheduled for Friday, October 14 at the SWGCC. The event brings young students from across the area to the campus to learn more about the exciting opportunities available to them in SWIC's vocational programs.

**ICCTA Report**

Trustee Roehrkaase reported the next ICCTA Board of Representatives meeting will be held September 9-10, 2016 at the President Abraham Lincoln Hotel in Springfield, Illinois. He will attend the meeting.

**Attorney's Report**

Mr. Hoerner had no additional report.

**MISCELLANEOUS**

Chairman Mance announced it was President Costello's birthday today; and the Board of Trustees wished her a very happy birthday.

**ADJOURNMENT**

Mr. Smith moved, seconded by Mr. Morton, to adjourn the meeting at 6:36 p.m. The motion carried.

Approved: **09.21.16**

Respectfully submitted,

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Nick J. Mance  
Chairman of the Board of Trustees

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Beverly J. Fiss  
Secretary to the Board of Trustees