

## **PERSONNEL, PROGRAMS AND SERVICES COMMITTEE**

### **AGENDA**

Seibert Conference Room

August 6, 2018 - 5:00 p.m.

#### **1. Approval of Minutes**

- A. Regular Meeting – July 9, 2018

#### **2. Standard Committee Operations Items**

- A. Grants and Agreements - New, Revised or Renewal
  - 1. Grants
  - 2. Agreements
- B. Routine Business Items
  - 1. Gift to the College
  - 2. Financial Aid Update

#### **3. Personnel Issues**

- A. Resignations
  - 1. Joseph Sobieralski, Associate Professor of Economics
  - 2. Bryan Blomenkamp, Admissions Specialist in the Enrollment Services Division
  - 3. Haley Kovarik, Academic Advisor in the Enrollment Services Division
  - 4. Debbie Darling, Administrative Assistant Business Office
- B. Retirement Notification
  - 1. Tracy Capps, Associate Dean of Learning Resources
- C. Appointments
  - 1. Full-time Commissioned Public Safety Officer at the Belleville Campus
  - 2. Full-time Administrator Position: Senior Systems Analyst Programmer
  - 3. Full-time Administrator Position: SharePoint Administrator
  - 4. Full-time Administrator Position: Accountant
  - 5. Full-time Administrator Position: Manager of Student Accounts
  - 6. Full-time SWIC EE Position: Student Accounts Receivable Clerk
  - 7. Part-time Administrator Position: Director, Retired & Senior Volunteer Program (RSVP)
  - 8. Part-time SWIC EE Position: Special Projects Coordinator–Intake and Retention at the Belleville Campus
  - 9. Part-time SWIC EE Position: ABE Computer Lab Assistant at the Belleville Campus
  - 10. Part-time SWIC EE Position: Pearson VUE Test Proctor at the Belleville Campus
  - 11. Part-time SWIC EE Position: Enrollment Services Specialist at the Belleville Campus
  - 12. Part-time SWIC EE Position: ATS Reservationist
  - 13. Part-time SWIC EE Position: ATS Driver (2)
  - 14. Part-time SWIC EE Position: Activities & Recreation Specialist at PSOP
  - 15. Full-time Grant-funded Administrator Position: Student Development Specialist for the TRIO Student Support Services Grant Program
- D. Authorization to Hire
  - 1. Part-time Faculty Positions:
    - Curt DeZeeuw, Computer Aided Drafting
    - Michael Spillers, Industrial Technology
    - Scott Gardner, Electrical/Electronics Technology
    - David Bohnenstiehl, Electrical/Electronics Technology
    - Joyce D. Jones, Medical Laboratory Technology
    - Joyce McCleod-Hughes, Medical Laboratory Technology
    - Michael R Evans, Emergency Medical Technician
    - Karen Mueller, Biology
    - Rhonda Pittman, Biology
    - Aryashree Poudyal Kharel, Chemistry
    - Natalie Schleper, Chemistry
    - Brenda Anne Cook, ESL Instructor

2. Part-time Members in the Belleville AmeriCorps for 2018-2019:

James Reeves, FT VC & Tutor  
Michelle Hooper, FT VC & Tutor  
Andrea Berry, FT Tutor  
Rochelle Payne, FT Tutor  
Kathy Schmidt, FT Tutor  
Sheridan Atwater, FT Tutor  
Terrance Carter, FT Tutor  
Jessica Haninger, PT Tutor  
Debra Kahorik, PT Tutor  
Emylia Bouc ,PT Tutor  
Victoria Savage, PT Tutor  
Francia Young, PT Tutor  
Kiana Clark, PT Tutor  
Tashawna Nash, PT Tutor  
Charles McNeal, QT Tutor  
Cameron Gove, QT Tutor  
Nicole Marshall, QT Tutor  
Chanae Childress-Coates, QT Tutor  
Pserah Darling, QT Tutor  
Sarah Gruenewald, QT Tutor  
Shana Brewer, MT Tutor  
Ramsha Durrani, MT Tutor

E. Authorization to Advertise

1. Part-time Public Safety Dispatcher (2)
2. Full-time Administrator Position: Systems Analyst Programmer (2)
3. Full-time Administrator Position: Website Manager/Programmer
4. Full-time Administrator Position: Admissions Specialist in the Enrollment Services Division at the Belleville Campus
5. Part-time Position: Assistant Baseball Coach
6. Part-time SWIC EE Position: Math/Science Specialist at the Red Bud Campus Success Center

F. Monthly Notification of Part-time Personnel

**4. Executive Session to Discuss Personnel Matters (5 ILCS 120/2(c)(1)); Collective Bargaining (5 ILCS 120/2(c)(2)), and/or Litigation (5 ILCS 120/2(c)(11))**

**5. Possible Action/s Taken as a Result of Executive Session**

**6. Any Other Committee Related Business**

**7. Next scheduled meeting - Monday, September 10, 2018 at 5:00 p.m., Seibert Conference Room**

**8. Adjournment**