

PERSONNEL, PROGRAMS AND SERVICES COMMITTEE
AGENDA

Seibert Conference Room
December 10, 2018 - 5:00 p.m.

1. Approval of Minutes

- A. Regular Meeting - November 13, 2018
- B. Executive Session- November 13, 2018

2. Standard Committee Operations Items

- A. Grants and Agreements - New, Revised or Renewal
 - 1. Grants
 - 2. Agreements

3. Discussion/Information Items

- A. Routine Business Items
 - 1. Gifts to the College
 - 2. Minimum Instructor Requirements: Electrical/Electronic Technology Courses
 - 3. Amendments to Illinois Dual Credit Quality Act effective January 1, 2019
 - 3. Reduced Tuition: Emergency Medical Services Field Training Officers
 - 4. Financial Aid Update

4. Personnel Issues

- A. Resignations
 - 1. Megan Gilbert, Academic Advisor
 - 2. Charles Green, Web Site/Designer Programmer
 - 3. Dustin Johnson, Full-time Commissioned Public Safety Officer
- B. Retirement Notification
 - 1. William Dave Wasson, Director of Transportation
- C. Appointments
 - 1. Full-time Maintenance Worker at the BC
 - 2. Full-time Administrative Position: Reporting and Compliance Analyst
 - 3. Full-time SWICEE Position: Student Accounts Receivable Clerk
 - 4. Part-time SWICEE Position: Pearson VUE Test Proctor at the BC
 - 5. Part-time SWICEE Position: Pearson VUE Test Office Clerk at the BC
 - 6. Part-time SWICEE Position: Math Specialist in the Success Center at the BC
 - 7. Part-time SWICEE Position: Math/Science Specialist in the Success Center at SWGCC
 - 8. Part-time SWICEE Position: Police Academy Assistant at the BC
 - 9. Part-time SWICEE Position: Physical Fitness Specialist at the BC
 - 10. Part-time SWICEE Grant-funded Positions: ATS Drivers (4)
 - 11. Full-time Faculty Position: Electrical/Electronics Technology Instructor at the SWGCC
- D. FY 2019 Reorganization Plan
- E. Permission to Hire
 - 1. Part-time Faculty Position: James Pavlisin, Aviation Pilot Training
 - 2. Part-time Faculty Position: Denise Armstrong, Nurse Assistant
 - 3. Part-time Faculty Position: Cara Dayhoff, Nurse Assistant
 - 4. Part-time Faculty Position: Jennifer Riggs, Medical Assistant
 - 5. Part-time Faculty Position: Cynthia Hickman-Brecks, Biology
 - 6. Part-time Faculty Position: Truynh Quoc Tran, Chemistry
 - 7. Part-time Faculty Position: Torrey Holland, Physics
 - 8. Part-time Faculty Position: Josh Lucker, Sociology
 - 9. Part-time Faculty Position: Monica Heimos, Sociology
 - 10. Part-time Faculty Position: Sandra Schaefer, English
 - 11. Part-time Faculty Position: Emily Phillips, English
 - 12. Part-time Faculty Position: Michele Howerton-Vargas, English
 - 13. Part-time Faculty Position: Jasmine Sawers, English
 - 14. Part-time Faculty Position: Devan Ellet, Music - Private Applied Percussion
 - 15. Part-time Faculty Position: Dr. Darren Cross, Marketing
 - 16. Part-time Faculty Position: Mark Berger, Accounting

- F. Award of Tenure
 - 1. Jerald (Jerry) Bonifield, Industrial Technology and Precision Machining
 - 2. Trenton Crews, Mathematics
 - 3. Diane Dodd, Respiratory Care
 - 4. Stephanie Reid, Nurse Assistant
- G. Second Year Continuation of Employment
 - 1. Elizabeth Repp, Respiratory Care
- H. Reassignment of Campus
 - 1. Dr. Corrine Carey, Professor of Biology from the Red Bud Campus to the Belleville Campus effective Fall 2019
- I. Request to Hire Full-time Administrative Position of Academic Advisor (3), Using Current Applicant Pool
- J. Request to Advertise
 - 1. Part-time SWICEE Position: Office Assistant in the Adult Education Division at the SWGCC
 - 2. Part-time SWICEE Grant-funded Position: Field Coordinator, Senior Companion Program
 - 3. Part-time SWICEE Position: Secretary, Police Academy at the BC
 - 4. Part-time Non-union Position: Fitness Center Lab Assistant at the SWGCC
 - 5. Part-time Custodial Position at the SWGCC
 - 6. Part-time SWICEE Position: Employment Training Specialist
 - 7. Part-time SWICEE Position: Assistant to Financial Aid/Student Employment
 - 8. Full-time Grant-funded Administrative Position: Director of Transportation
- K. Request to Advertise Continuous Vacancy Opening until August 31, 2019: Mass Communications Program
- L. Monthly Notification of Part-time Personnel

5. Executive Session to Discuss Personnel Matters (5 ILCS 120/2(c)(1)), Collective Bargaining (5 ILCS 120/2(c)(2)), and/or Litigation (5 ILCS 120/2(c)(11)).

6. Possible Action/s Taken as a Result of Executive Session

7. Next scheduled meeting - Monday, January 14, 2019 at 5:00 p.m., Seibert Conference Room, Belleville Campus

8. Adjournment