

PERSONNEL, PROGRAMS AND SERVICES COMMITTEE

AGENDA

Seibert Conference Room
December 10, 2018 - 5:00 p.m.

1. Approval of Minutes

- A. Regular Meeting - November 13, 2018
- B. Executive Session- November 13, 2018

2. Standard Committee Operations Items

- A. Grants and Agreements - New, Revised or Renewal
 - 1. Grants
 - 2. Agreements

3. Discussion/Information Items

- A. Routine Business Items
 - 1. Gifts to the College
 - 2. Minimum Instructor Requirements: Electrical/Electronic Technology Courses
 - 3. Amendments to Illinois Dual Credit Quality Act effective January 1, 2019
 - 3. Reduced Tuition: Emergency Medical Services Field Training Officers
 - 4. Financial Aid Update

4. Personnel Issues

- A. Resignations
 - 1. Megan Gilbert, Academic Advisor
 - 2. Charles Green, Web Site/Designer Programmer
 - 3. Dustin Johnson, Full-time Commissioned Public Safety Officer
- B. Retirement Notification
 - 1. William Dave Wasson, Director of Transportation
- C. Appointments
 - 1. Full-time Maintenance Worker at the BC
 - 2. Full-time Administrative Position: Reporting and Compliance Analyst
 - 3. Full-time SWIC EE Position: Student Accounts Receivable Clerk
 - 4. Part-time SWIC EE Position: Pearson VUE Test Proctor at the BC
 - 5. Part-time SWIC EE Position: Pearson VUE Test Office Clerk at the BC
 - 6. Part-time SWIC EE Position: Math Specialist in the Success Center at the BC
 - 7. Part-time SWIC EE Position: Math/Science Specialist in the Success Center at SWGCC
 - 8. Part-time SWIC EE Position: Police Academy Assistant at the BC
 - 9. Part-time SWIC EE Position: Physical Fitness Specialist at the BC
 - 10. Part-time SWIC EE Grant-funded Positions: ATS Drivers (4)
 - 11. Full-time Faculty Position: Electrical/Electronics Technology Instructor at the SWGCC
- D. FY 2019 Reorganization Plan
- E. Permission to Hire
 - 1. Part-time Faculty Position: James Pavlisin, Aviation Pilot Training
 - 2. Part-time Faculty Position: Denise Armstrong, Nurse Assistant
 - 3. Part-time Faculty Position: Cara Dayhoff, Nurse Assistant
 - 4. Part-time Faculty Position: Jennifer Riggs, Medical Assistant
 - 5. Part-time Faculty Position: Cynthia Hickman-Brecks, Biology
 - 6. Part-time Faculty Position: Truynh Quoc Tran, Chemistry
 - 7. Part-time Faculty Position: Torrey Holland, Physics
 - 8. Part-time Faculty Position: Josh Lucker, Sociology
 - 9. Part-time Faculty Position: Monica Heimos, Sociology
 - 10. Part-time Faculty Position: Sandra Schaefer, English
 - 11. Part-time Faculty Position: Emily Phillips, English
 - 12. Part-time Faculty Position: Michele Howerton-Vargas, English
 - 13. Part-time Faculty Position: Jasmine Sawers, English
 - 14. Part-time Faculty Position: Devan Ellet, Music - Private Applied Percussion
 - 15. Part-time Faculty Position: Dr. Darren Cross, Marketing
 - 16. Part-time Faculty Position: Mark Berger, Accounting

F. Award of Tenure

1. Jerald (Jerry) Bonifield, Industrial Technology and Precision Machining
2. Trenton Crews, Mathematics
3. Diane Dodd, Respiratory Care
4. Stephanie Reid, Nurse Assistant

G. Second Year Continuation of Employment

1. Elizabeth Repp, Respiratory Care

H. Reassignment of Campus

1. Dr. Corrine Carey, Professor of Biology from the Red Bud Campus to the Belleville Campus effective Fall 2019

I. Request to Hire Full-time Administrative Position of Academic Advisor (3), Using Current Applicant Pool

J. Request to Advertise

1. Part-time SWICEE Position: Office Assistant in the Adult Education Division at the SWGCC
2. Part-time SWICEE Grant-funded Position: Field Coordinator, Senior Companion Program
3. Part-time SWICEE Position: Secretary, Police Academy at the BC
4. Part-time Non-union Position: Fitness Center Lab Assistant at the SWGCC
5. Part-time Custodial Position at the SWGCC
6. Part-time SWICEE Position: Employment Training Specialist
7. Part-time SWICEE Position: Assistant to Financial Aid/Student Employment
8. Full-time Grant-funded Administrative Position: Director of Transportation

K. Request to Advertise Continuous Vacancy Opening until August 31, 2019: Mass Communications Program

L. Monthly Notification of Part-time Personnel

5. Executive Session to Discuss Personnel Matters (5 ILCS 120/2(c)(1)), Collective Bargaining (5 ILCS 120/2(c)(2)), and/or Litigation (5 ILCS 120/2(c)(11)).

6. Possible Action/s Taken as a Result of Executive Session

7. Next scheduled meeting - Monday, January 14, 2019 at 5:00 p.m., Seibert Conference Room, Belleville Campus

8. Adjournment