

# **PERSONNEL, PROGRAMS AND SERVICES COMMITTEE**

## **AGENDA**

Seibert Conference Room  
December 11, 2017 - 5:00 p.m.

### **1. Approval of Minutes**

- A. Regular Meeting - November 8, 2017
- B. Executive Session - November 8, 2017

### **2. Standard Committee Operations Items**

- A. Grants and Agreements - New, Revised or Renewal
  - 1. Grants
  - 2. Agreements

### **3. Discussion/Information Items**

- A. Gifts to the College
- B. Financial Aid Update
- C. Kids' Club Child Care Services

### **4. Personnel Issues**

- A. Resignations
  - 1. Marquia Tyler, Access Technology Accommodator
  - 2. Cameron Rettig, Full-time Public Safety Officer at the Belleville Campus
  - 3. Aimee Pargin, Adult Basic Education Office Clerk, SWGCC
- B. Retirement Notification
  - 1. Dr. Georgia Costello, President
- C. Appointments
  - 1. Full-time Administrative Position: Student Services Coordinator
  - 2. Part-time SWIC EE Position: Financial Aid Administrative Assistant
  - 3. Part-time SWIC EE Position: Access Specialist
  - 4. Part-time Grant-funded Non-union Position: Tutor Trainer
  - 5. Full-time Administrative Position: Academic Advisor
- D. Continued Employment for a Third Year for Non-tenured Faculty
  - 1. Diane Dodd, Respiratory Care
  - 2. Yvonne Hanger, Health Information Technology
  - 3. Ami Lilley-Plexico, Wellness Advocate
  - 4. Stephanie Reid, Nurse Assistant
- E. Employment Start Date Change: Megan Borland, Youth Services Coordinator, St. Clair County
- F. Public Safety Full-time Officer Hiring Eligibility List
- G. Request for Unpaid Leave of Absence: SWIC EE Employee
- H. Request to Hire
  - 1. Student Workers: Student Life Department, District-wide
  - 2. Student Workers: Success Programs at the Belleville Campus
  - 3. Student Workers: Success Programs at the Sam Wolf Granite City Campus
  - 4. Student Workers: Success Programs at the Red Bud Campus
  - 5. Student Workers: Liberal Arts at the Belleville Campus
  - 6. Part-time Faculty: Liberal Arts Division
  - 7. Part-time Faculty: Health Sciences & Homeland Security Division
  - 8. Part-time Faculty: Math & Sciences Division
  - 9. Part-time Faculty: Technical Education Division
  - 10. Part-time Faculty: Adult Education Department for Spring 2018 Semester
  - 11. Part-time Non-union Faculty: Community Education Department for Spring 2018 Semester
- I. Request to Rehire
  - 1. Part-time Faculty: Liberal Arts Division
  - 2. Part-time Faculty: Technical Education Division
- J. Request to Advertise
  - 1. Full-time SWIC EE Position: Access Technology Accommodator
  - 2. Full-time Faculty Position: Respiratory Care

3. Full-time Faculty Position: Aviation Maintenance Technology
  4. Part-time Instructors through Community Education for Summer 2018 College for Kids Program
  5. Part-time Instructors through Community Education for Summer 2018 Kids on Campus Program
- K. Request to Continuously Advertise
1. AmeriCorps Positions: 15 Full-time; 13 Half-time; 2 Quarter-time; 40 Minimum Time
  2. Part-time Faculty: Liberal Arts Division
  3. Part-time Faculty: Health Sciences & Homeland Security Division
  4. Part-time Radiologic Technology Clinical Instructors: Health Sciences & Homeland Security Division
  5. Part-time LACE Tutors: Health Sciences & Homeland Security Division
  6. Part-time Faculty: Business Division
  7. Part-time Faculty: Math & Sciences Division
  8. Part-time Faculty: Technical Education Division
- L. Monthly Notification of Part-time Personnel
- M. Medical Insurance Plan Monthly Report for November 2017
- N. BAS Proposal: Run Out Claim Administration
- O. Ratification of Foundation Board Appointments

**5. Executive Session to Discuss Collective Bargaining (5 ILCS 120/2(c)(2)), Personnel Matters (5 ILCS 120/2(c)(1)), and Litigation**

**6. Possible Action/s Taken as a Result of Executive Session**

**7. Next scheduled meeting - Monday, January 8, 2018 at 5:00 p.m., Seibert Conference Room, Belleville Campus**

**8. Adjournment**